

**Interlaken Town Council Regular Meeting Agenda**  
**Wednesday, 29 May 2024, 6:38 PM – 7:34 PM**  
**Meeting Conducted Remotely with Zoom Video Conferencing Software**  
**A public onsite location was provided at 347 Luzern Rd. Midway**

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QlJNT3loV3J4Nm83TFJObGVzUE1ldz09>

**1. Call to Order** - Mayor Harrigan called the meeting to order at 6:38 pm

**2. Roll Call**

Greg Harrigan, Mayor

Sue O’Nan, Council Member and Treasurer

Erin Merryweather, Council Member

Jill Jacobson, Council Member

Timm Dixon, Council Member, was absent

**3. Presentations:** None

**4. Public Comment:**

Chuck Cullom 269 Interlaken – are we raising taxes or using reserves for our road work budget FY2025? Bart - no we are not raising taxes and yes we are pulling funds from our reserves as per the proposed FY2025 budget. For FY2025 \$70K will be transferred from reserves to the General fund for road system improvements, resulting in an end of FY2025 balance of \$276K in road reserves. This represents a decrease of \$31K from the previous FY2024 end of year balance (\$307K). So, although the FY2025 budget prescribes a \$70K withdrawal from reserves, only \$39K will be effectively taken out, due to budgeted FY2025 reserve contributions.

**5. Consent Agenda:** None

**6. Approval of Agenda or Changes**

**Motion:** Council Member O’Nan moved to approve the agenda.

**Second:** Council Member Jacobson seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**7. Approval of 5/7/2024 Council Regular Meeting Minutes**

**Motion:** Council Member O’Nan moved to approve the 5/7/24 town council minutes as presented.

**Second:** Council Member Merryweather seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**8. Spring Chipper Day Status – Brother B**

Brother B. will be removing brush piles the first wee of June. Greg – I would like to see us work towards getting grant dollars for this annual fire mitigation task.

**9. Town Ordinance Discussion and Vote to Approve – Title 04 Public Health and Safety – Noxious Weed Control**

Bart Smith presented the proposed Title 04 Public Health and Safety – Noxious Weed Control ordinance to be amended to the town’s municipal code. Note that the original number of the title was 07 but was revised to 04 to meet the current numbering system. See the attached Midway master weed plan and ordinance. Greg – does anyone have question or thoughts?

Sue – Lara Wilson is chairing the weed abatement committee. They have already identified lots that have the weeds. We have a committee in place to check the lots.

**Motion:** Council Member O’Nan moved to approve the proposed Title 04 Public Health and Safety – Noxious Weed Control ordinance as presented.

**Second:** Council Member Jacobson seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**10. Pumphouse Repair Work Status – Widdison Contracted Work**

Smith noted that Widdison completed installation of a new motor and pump for pump#1. In addition, they replaced section of older galvanized pipe which was corroded and added a pump to waste valve used for cleaning out the piping. See the attached invoice for the pump and motor replacement and estimates for the additional work. With pump #2 being replaced a few years ago, both pumps should not require major service for about 20 years. Greg – shout out to wastermasters for identifying the problem.

**11. Cross-Connection Control Program Ordinance – Vote to Approve**

**Motion:** Council Member O’Nan moved to approve the proposed Cross-Connection Control Program ordinance as presented.

**Second:** Council Member Merryweather seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**12. Lead Service Line Inventory Status – Sunrise Engineering Grant**

Interlaken has applied for a state grant to support the cost of compliance with the federal EPA mandate to identify and remove lead piping from culinary water systems. The town previously contracted 120Water to start the required survey process, identifying any lead lines in our municipal water system. To complete the requirement, the town is hoping to qualify for a state grant to contract Sunrise Engineering for the remaining tasks.

**13. FY2025 Road Work Status – Ardurra Contract for Bid Preparation**

Greg noted that he and Smith had identified compromised sections of asphalt that require patching and marked them in preparation for repair. After a comment from Rich Miller regarding our strategy of patchwork fixes, Smith consulted Wes Johnson on the project and learned that replacement costs were less, per square foot, than patching. So, the town began researching pulverization and replacement as an alternative to patching the more commonly trafficked areas. Rich Miller has stepped in to lead this effort which includes contracting Ardurra Engineering to put together a bid package. Bart reviewed the contract with Ardurra. Greg – we have the \$200K number, but we’re hoping not to exceed it too much. We are hoping to take care of 80% of the well-travelled roads, for 20 years. He doesn’t want to limit ourselves and the budget could grow with increased reserve spending. Sue thinks it’s great that we’re going to do this. See the attached notes and bid from Ardurra.

**14. FY2024 Budget Amendment – Discussion and Vote to Approve**

Smith prepared a FY2024 budget amendment which more accurately reflects income, revenue, and fund transfers for the year. See the attached amended budget.

**Motion:** Council Member O’Nan moved to approve the proposed FY2024 Budget Amendment as presented.

**Second:** Council Member Jacobson seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**15. FY2025 Budget – Discussion and Vote to Approve**

Sue feels that the budget line-item expense for the town administrator is acceptable, given that the town would have to pay more for staffing to replace Bart. See the attached budget documents.

**Motion:** Council Member O’Nan moved to approve the proposed FY2025 Budget as presented.

**Second:** Council Member Jacobson seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**16. Building Permit Update and Planning Commission Status**

a. Active Building Permit Reporting – only these updates from Diana Duer

Lot 173, Lehmann, had masonry lathe inspection

Lot 57, Hadden, shear wall inspection

Lot 219, Seear, garage permit will not be started until August

b. Planning Commission – land use code review

Still working on this, looking at defining building envelopes so that there are not improvements outside of that – decks, etc must adhere to the 30 foot setbacks. Also looking at the sports court code, cantilevers on buildings. Should have something within the next week or two.

Bart. – Chapman sports court was built 20 years ago, there is no violation for unpermitted activity on his lot.

**17. Other Business - None**

**18. Council Comments - None**

**19. Adjournment**

Council member O’Nan moved to adjourn the meeting. Council member Merryweather seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:34 pm. The next regular town council meeting is scheduled for Tuesday July 2nd, 2024, at 6:30pm via Zoom.