

Approved by the Board of Directors on June 27, 2024

Mission Statement: "ACADEMICS. LEADERSHIP. COMMUNITY."

George Washington Academy

Thursday, May 16, 2024

7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
Library
2277 S 3000 E,
St. George, UT 84790

The Board Audit Training and Preschool Presentation was held at 7:00 p.m. prior to the Board Meeting.

The Board meeting convened at 7:30 p.m.

Board Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: Josh Serrano

Pledge of Allegiance: Chance Manzanares

Board Members Present: Amanda Mortenson, Kevin Peterson, Casey Unrein, Brady Pearce, Laura Snelson, Shannon Greer, Blake Clark, and Shauna Mahoney via zoom.

Board Members Not Present: Laura Pressley

Others Present: Deborah Odenwalder, Chance Manzanares, Christine Giles, Joccelyn Larkin, Steve Erickson, Amber Corkin, Sharon Moss, Shelbi Kelly, and Josh Serrano.

Approval of Minutes: Kevin made a motion to approve the April 25, 2024 Board Meeting Minutes as outlined in the board packet. Amanda seconded. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Casey Unrein, Shauna Mahoney, Brady Pearce, Laura Snelson, and Kevin Peterson.

Public Opportunity to Address the Board: Amber Corkin, PTO president, addressed the board to express appreciation for the patience and support the Board and GWA has provided. Shannon and Blake expressed their appreciation for all the hard work given over the past year.

Set time for adjournment: Amanda set time for adjournment at 8:35 p.m.

Teacher Reports: Jocelyn reports from Kindergarten: Our class has progressed significantly the last month! 25/26 students passed off their sight word lists, nobody is below grade level on reading scores, and we are making a lot of progress in math equations! From 1st: The first grade team made great growth for the end of year Acadience reading and math benchmarks. The kids have all been working so hard to sharpen their saws and truly showed what they knew. We are so proud of them for all they have accomplished this year! From 3rd: My class did fabulous on RISE this year! My students had a proficiency level of 73% in ELA, and 73% in math. We had Disney Day in my class on Tuesday of this week, and it was a big hit! Students participated in a variety of academic activities that were centered around a Disney theme, and that earned them fast passes onto virtual rides of beloved Disney attractions. We're looking forward to Leadership Day tomorrow! We are showcasing our learning of a CKLA/Social Studies/Science Unit that we learned about and doing projects based on that unit of study. From 4th grade: We have had a lot of success with working on some bigger projects. The students have been working on a big graphing project for math and have been learning about different charts and graphs. They have also been learning how to use the digital tool 'Canva' to complete this project. From 5th grade: I want to celebrate 5th grade for their amazing performance in the Give Me Liberty Patriot program. They worked so hard practicing songs and memorizing items for the awards. We also had 17 students who completed every requirement and received the Gold Award. Way to go 5th graders! From 6th grade: The sixth grade students went on a field trip to the Rosenbruch Wildlife Museum last week. Students have been performing Shakespeare, creating Nature Journals, and studying the Latin American Independence Movements. Board thanked Jocelyn for her years of service to GWA.

Administration Report: Blake started with giving a brief description of the acronyms that are used in the Administration report. Blake then went over the school year's testing results from the Acadience Reading and Math as well as what interventions are currently planned for next school year to address current academic needs. Blake then went over the school year's testing results from the RISE/SAGE Assessment - Math, ELA, and Science and again the interventions that are currently planned for next school year. Blake reported that Mathnasium finished up their program for the school year, so he has requested the data from their program and will forward that to the Board once he receives it. Blake reports that they will open up the spots in the Mathnasium summer program to the whole school. When asked why that was necessary, Blake and Kevin indicated that it was due to the delay in advertising the program. Blake went over the ELL program and data. Shannon asked if there was a summer program for this population. Christine stated that Flashlight 360 is a program that they can access online during the summer. Overall administration is happy where the results ended up and are already looking at ways to improve for next year. Blake reported that the family appreciation night turned out so well and expressed appreciation for Josh Serrano and Amanda's efforts. Kevin asked how many students participated in the reading charts. Blake reports that about 400 students completed the charts and the teachers expressed that they want to continue the program. Kevin asked if GWA could do one for Math. Blake stated that they are working with teachers over the summer and they can look into it for next year. Amanda asked if the students will have access to learning apps to prevent slip and Christine specified the different options available.

Financial Report: Kevin gave the Financial report in place of Spencer. Kevin reported that we are at 92% of our local revenue forecast and 83% of our state revenue forecast. Currently the federal revenue is lagging behind but Red Apple has applied for the funds so we're just waiting on that. The total Net Income from Operations is at 128% with the operating margin being 3.9%. Kevin explained that the drop in the Bank Account shown in the Board packet is due to the land purchase however the balances are starting to increase again. Reserves Forecast is currently at \$395,000 with year to date reserves being increased by \$551,000. Kevin reported that we had a great monthly revenue in March. Student count has stayed the same. The Building Payment hasn't changed a ton, Cash On Hand is still there, Operating Margin has dropped a little, and Unrestricted NI is at \$395,000. Casey asked if the student count was still likely to be 1060. Blake explained that the 1060 is always the expected but the numbers will change as we get closer to the start of school. The Budget is in line with where we need to be including revenues. Salaries, grants, expenses at 79%. If everything continues as forecasted then we'll hit \$6.2 million. No reports are due this month. Shannon reminded the Board that in June, the Board will be discussing the proposed budget for next month.

Committee Reports:

- **Policies Committee** – Nothing to report.
- **Finance Committee** – Nothing to report.
- **Audit Committee** – Nothing to report.
- **Benefits Committee** – Talkspace will be here next week to introduce the program. Casey asked if Board Members were included. Blake will look into it.
- **Curriculum Committee** – Nothing to report
- **Outreach Committee** – Nothing to report.
- **Technology Committee** – Nothing to report.
- **LAND Trust Committee** – Nothing to report.
- **PTO Committee** – Amanda asked Josh to report on the Family Appreciation night. The Bounce house company contacted Josh regarding concerns on the high wind. Josh was able to adapt to the situation and they were still able to have a couple of the planned bouncy houses and able to get a refund for the others. They had about 650 people. A lot of Pizza was left over but the PTO was able to give the pizzas away. Overall a successful event. There were high winds later that day but the event was over by then. Families seemed to have a lot of fun and it was a success.
- **Board Development Committee** – Nothing to report.
- **Campus Management Committee** – Nothing to report.

Discussion and/or Action Items:

- **Fraud Risk Assessment Review (Board Packet Pgs. 14)** - Board was asked to review the assessment. Shannon asked if there were any questions or concerns. None were raised.
- **Expenditures over \$5,000**
- **Library Remodel Threshold** - Shannon asked Kevin to give background on this request. Kevin stated that we're still in the process of obtaining the amount needed for the remodel but due to the timeframe we're on we need to approve a monetary threshold so that the project can get started as soon as possible. Kevin made a motion to approve the Library threshold to not exceed \$10,000. Amanda seconded. Brady stated that he will abstain from the vote due to his sub-contractors being involved. Casey also asked if other

contractors have been approached and it was clarified that it's too small of a project so they haven't been able to get quotes from others. The motion passed. Those voted in favor: Shannon Greer, Amanda Mortenson, Casey Unrein, Shauna Mahoney, Laura Snelson, and Kevin Peterson. Brady Pearce abstained from voting

- **ELA Curriculum for 6th and 7th Grade: Evidence-Based Academics** - Amanda made a motion to pass the ELA curriculum for 6th and 7th Grade as outlined in the Board Packet from EB Academics for the amount of \$5,382.00. Kevin seconded the motion. Blake noted that this is for 3 years. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Casey Unrein, Shauna Mahoney, Brady Pearce, Laura Snelson, and Kevin Peterson.
- **IXL Learning** - Kevin made a motion to accept the IXL Learning in the amount of \$16,625.00. Brady seconded the motion. Kevin asked what grades this was for. Christine reports that it was for all grades next year. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Casey Unrein, Shauna Mahoney, Brady Pearce, Laura Snelson, and Kevin Peterson.
- **Phone Agreement Renewal** - Kevin made a motion to approve the Phone agreement for Mango voice in the amount of \$9,816.96 for the 2024-25 school year. Casey seconded the motion. Kevin asked if there were 78 phones. Blake confirmed. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Casey Unrein, Shauna Mahoney, Brady Pearce, Laura Snelson, and Kevin Peterson.
- **Computer Replacement** - Casey made a motion to approve the computer replacement proposal from Superior Technical Solutions in the amount of \$9,959.84. Kevin seconded the motion. Shannon asked if these are replacing the teacher's computers and Steve confirmed that all the computers being replaced are for teachers. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Casey Unrein, Shauna Mahoney, Brady Pearce, Laura Snelson, and Kevin Peterson.
- **Landscape Maintenance - 3 year agreement** - Kevin made a motion to accept the landscape maintenance agreement from Rainmaker in the amount of \$850.00 per month. Amanda seconded the motion. Kevin clarified that this is just maintenance not repairs. Shannon notes that this is a 3 year contract. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Casey Unrein, Shauna Mahoney, Brady Pearce, Laura Snelson, and Kevin Peterson.
- **Strip and Wax of School floors** - Amanda made a motion to approve the bid from Utah Cleaning for 3 years in the amount of \$7,018.00. Kevin seconded with a clarification of the 3 year contract breakdown being \$7,018.00 in July 2024, \$11,946.00 in July 2025, and \$7,018.00 in July 2026 due to the 2025 including a strip of the floors as well. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Casey Unrein, Shauna Mahoney, Brady Pearce, Laura Snelson, and Kevin Peterson. Casey asked if the vendors appreciate the 3 year locked in price. Steve stated that there weren't any complaints.
- **2024-25 Independent Contractor Agreements for Special Education Services** - Kevin to accept the consent Speech Language Pathologist, Occupational Therapist, Physical Therapist, and Psychologist contracts as outlined in the Board Packet. Amanda seconded. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Casey Unrein, Shauna Mahoney, Brady Pearce, Laura Snelson, and Kevin Peterson.

Closed Meeting – *none*.

Reconvene — Take all appropriate action in relation to closed session items.

Appointment of New Board Clerk - Shannon made a motion to appoint Shelbi Kelly as the new Board Clerk. Amanda seconded. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Casey Unrein, Shauna Mahoney, Brady Pearce, Laura Snelson, and Kevin Peterson.

Next Meeting: The next regular Board Meeting will be held on June 27th at 7:30pm.

Shannon noted that it was Amanda's last Board meeting and her replacement will come next month.

Adjournment: Shannon motioned to adjourn. The board adjourned at 8:37 p.m.

Written by Deborah Odenwalder, Board Clerk