

Wilson Arch Water and Sewer Special Service District

Regular meeting Via Zoom

February 27, 2024, 6:00 PM MST

Zoom: [us02web.zoom.us/j/82127937518?](https://us02web.zoom.us/j/82127937518?pwd=TEJhakEySm9LWTU2bmltQlFTU1EzQT09)

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UNAPPROVED

Agenda

Attendance: Craig Simpson (C), Doug Gorman (D), Jan Seland (J), Eric Linscheid (E)

I. Call to order Eric call meeting to order at 6:00. Craig and Eric present. Doug will join in a minute

II. Roll Call / Quorum : quorum met .
Doug joins

III. Approval of Feb 8, 2024 minutes: C motions to approve minutes, E seconds.

IV. Public comment - limited to 3 min per person. Call 907-539-6829
J: "I just thank you for all you're doing"

V. Financial report

C: state approved 2024 budget.

D: we must submit a financial report by June 29.

C-those are quarterly transparency reports. One of the requirements is the size of the public water system. Were under 10,000. C: must be audited every 3 years. Doug:I'll look into it. Probably \$4000, will have to budget for it.

D: Balance sheet:we have 6,672 in operating funds. Why do we have \$4250 in undeposited funds? Did she (Valerie) reconcile it. C: we have \$6600-6700 in checking and just over \$35,000 in all the reserves. D: what happened to \$4200, we need to find out?

C: Qtr 1 was billed at \$15,388.07.

D. Profit loss matches.V needs to reconcile bank accounts for Jan.

C: QB and bank account amount for checking account are exactly the same.

D: Savings we have \$35,800. Moved

C: Moved \$ for deposits to reserve, every month \$1583 goes into debt service to meet end of year. \$208 goes into sewer replacement, \$118 goes to sewer asset reserve. End of year after we collect \$1000 will go to sewer replacement if we have to add another septic tank.

Money spent last year on sewer and part of \$ spent on sewer is owed to water side.

Will be paid back to water by years end.

Every one paid but one. Late fees tacked on.

VI. Water improvement project update

E: Early Feb Sunrise opened bids,

C: HMH is a professional company and Sunrise has worked with them and has good things to say about them. Sunrise has their own supervisor to check they do what they're supposed to do. We need to send out letter to leave them alone. We don't need somebody causing them to pick up and move out before anything gets done.

E: we need to put out letter of when they are coming. To make sure community knows they are working within easements right of ways and they have that right. It might warrant us to contact Sunrise and HMS if there is any conflict of interest between community members and contractor.

C: Contractor needs info on who to call if there is an problem

E: Need a chain of command so it gets taken care of ASAP.

VII. Discussion and vote on extending deadline on "Will Serve" letter

E: question on deadline (Dec 31, 2025)

C: right now we keep it on our list of things to do. Change with an amendment and record.

Extend to 2026. Don't know how long we can extend it, not over a year out. Agreement between phase II developer and us to put in timeline. Contact lawyer and Mac McDonald.

E: I'll contact Mac McDonald.

C: This was request by last dev, dev want to make sure it doesn't expire if they are in process of closing. Hang onto until contract (water) is done. Not under contract yet.

E: I'd push to get done sooner if they feel squeezed on timeline.

C: We're not in business of jeopardizing a dev plan for not extending it. Want to make sure its done the right way.

VIII. Commercial Will Serve / Deed restrictions letter discussion

IX. Public comment - limited to 3 min per person. Call 907-539-6829

No comments

X. Board comments

E: Upcoming rural water meeting is this week. Div of DDW is asking to expand our grant. We can join via zoom. Important to have board members there.

XI. Next meeting: E: Tue. March 26, 2024, 6:00 PM Zoom

XII. Adjourn C: motion to adjourn at 8:28, D seconds.

Board members:

Eric Linscheid -Chair
Craig Simpson -Treasurer
Doug Gorman -Clerk

Wilson Arch Water and Sewer Special Service District is inviting you to a scheduled Zoom meeting.

Topic: WASSSD Zoom Meeting

Time: Feb 27, 2024 08:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82127937518?pwd=TEJhakEySm9LWTU2bmltQlFTU1EzQT09>

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Passcode: 684324

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