

Roosevelt City Housing Authority
Board of Commission
Roosevelt City, Utah 84066

RESOLUTION 2024-01

We the undersigned members of Roosevelt City Housing Authority Board of Commissioners, in accordance to the Roosevelt City Housing Authority bylaws hereby appoint Margaret Chatwin as Executive Director of the Roosevelt City Housing Authority.

EXECUTIVE DIRECTOR shall also serve as the Secretary to the Board of Commissioners. The Executive Director shall have general supervision over the administration of its business and affairs, subject to the direction of the Authority. The Executive Director shall have the care and custody of all property of the Authority, and shall sign all orders, disbursements, expenditures, and Housing Assistance Payment Contracts which shall be authorized by the Authority. The Executive Director shall ensure the proper keeping of regular books of accounts, receipts and expenditures and shall render to the Authority, at bi-monthly meetings, an account of the transactions and the financial condition of the Authority.

This resolution shall be retro effective for December 1st 2023 and shall remain in effect.

Dated at Roosevelt, Utah

This 13 day of June 2023.



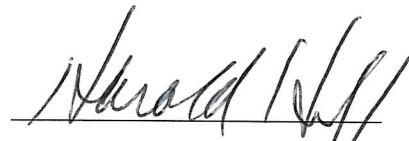
Beau Hancock, Chairperson



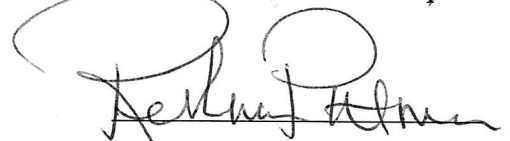
Lynn Snow, Commissioner



Joshua Bake, Commissioner



Harold Huff, Vice-Chairperson



Rebecca Pittman, Commissioner