

North Star Academy
Board Meeting Minutes
Thursday, June 20, 2024



Anchor Location: North Star Academy, 2920 W. 14000 S., Bluffdale, UT 84065

In Attendance: Sidney Warnick, Jordan Shields, Becky Slagowski, Bob Bell, Kammie LeFevre, Barton Sloan

Others in Attendance: Tana Archer, Diana Siedel, Nicole Jones, Cathie Hurst, Hannah Jones, Rachel Dabel

Call to Order Sidney Warnick called the meeting to order at 4:33 PM.

Public Comment

There were no public comments.

Reports

- Director Report - Tana Archer

Tana Archer began her directors report with celebrations. She said that the art camps throughout June have been going great. She also said that enrollment has remained full for the 2025 fiscal year. There have been a few promotions for the 9th graders and kindergarteners that highlighted different aspects of both grades. Diana Siedel will now be able to move to administration full time instead of part time due to the hiring of a middle school math teacher. Tana said that the teachers received the materials from iReady on June 6th. Tana Archer continued with celebrations by mentioning the retirement of Lisa hardy and the boards help with her gifts and retirement celebration. Tana went on to report on the Charter Fidelity Goals. She said that high performing students get advanced learning opportunities and those low performing students get intervention to help them get on track with their grade level. Providing a safe learning environment and an individualized learning environment are two of the goals of the Charter Fidelity Goals. Tana Archer indicating that it would be better to do the surveys for the goals earlier in the year next year so that they can get some more accurate feedback. Tana Archer went on to report on the 2023-2024 behavior detail. They have worked with individuals to improve behavior at the school. Tana Archer then reported what professional development has occurred/will occur in June and July. She said that herself and the assistant director enjoyed listening to the keynote's speakers at the Utah School Safety conference. Four teachers will go to the ISTE conference in Denver June 22-26 and that 7 teachers will go to the CONFRATUTE. Tana then went on to report on technology at the school and the updates they will need. Diana Siedel reported on the Assessment Data for RISE Aspire+, iReady; Acadience; Fountas and/Pinell as well as Saxon Math. Bob Bell asked where the directors see the most opportunity for improvement for the next school year. Tana Archer said that the biggest focus will be on making sure that teachers are as prepared and comfortable as possible to teach the new math curriculum. Some minor changes were made to the employee handbook, but the biggest changes were in field trips and special activities section.

Kammie LeFevre entered meeting at 4:55 PM.

- Financial Review, Fraud Risk Assessment & Annual Commitment to Ethical Behavior
Cathie Hurst discussed the boards monthly financial statements along with the Fraud Risk Assessment and Annual Commitment to Ethical Behavior. All members of the board completed the fraud risk training, giving them full points in that area of the assessment. Cathie described the importance of both the assessment and the commitment to ethical behavior for the board. The board had no questions or concerns and agreed to signing both the Fraud risk Assessment and the Annual Commitment to Ethical Behavior. Cathie discussed the balance sheet and explained that the PTIF has

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been earning interest when looking at the upcoming budgets.

Consent Items

- Approve May 23, 2024, Board Meeting Minutes
Jordan Shields made a motion to approve the May 23, 2024, Board Meeting Minutes. Becky Slagowski seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.

Business Items

- Final 2023-2024 Budget
Jordan Shields made a motion to approve the Final 2023-2024 Budget. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.
- Proposed 2024-2025 Budget
Cathie Hurst said she is excited to track the budget for the upcoming year.
Bob Bell made a motion to approve the Proposed 2024-2025 Budget. Becky Slagowski seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.
- Eide Bailly Audit Engagement Letter
Cathie Hurst pointed out that they are getting a good service for the cost.
Bob Bell made a motion to approve the Eide Bailly Audit Engagement Letter. Becky Slagowski seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.
- Bluum Chromebook Purchases
Tana Archer said they are trying to sustain their technology by replacing Chromebooks at the school. The ACT Aspire+ for the older students was not running on the “older” Chromebooks.
Jordan Shields made a motion to approve the Bluum purchase not to exceed \$32,000. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.
- Apple Education Store Purchase
The board was provided with the quotes for the Apple Education Store Purchase. There was no further discussion.
Bob Bell made a motion to approve the Apple Education Store Purchase up to \$24,000. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.
- iReady Purchases
The board was provided with the quotes for the iReady Purchase. There was no further discussion.
Bob Bell made a motion to approve the iReady Purchases up to \$19,000. Becky Slagowski seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.
- Ready Math Invoice/ Mountain States Depository Purchase
The board was provided with the quotes for the Ready Math Invoice/Mountain States Depository

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Purchase. There was no further discussion.

Jordan Shields made a motion to approve the Ready Math Invoice/ Mountain States Depository Purchase. Not to exceed \$67,000 Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.

- **Janitorial Bids**

The board was provided with the bids for Janitorial Services. The recommendation was to continue working with Prokleen.

Jordan Shields made a motion to continue janitorial services through Prokleen. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.

- **Andersen Asphalt Purchase**

The board discussed the cost of asphalt for the school parking lot. The board had no questions or concerns about the purchase.

Bob Bell made a motion to approve the Andersen Asphalt Purchase. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.

- **Mental Health Grant Application & Mental Health Screening**

The board discussed the mental health grant application and the mental health screening. It was recommended from Tana Archer that the school participate in the screening.

Bob Bell made a motion to approve the Mental Health Grant Application and opt in to Mental Health Screener. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.

- **Language Therapist Contract**

The board was provided with a language therapist contract to review.

Jordan Shields made a motion to approve the Language Therapist Contract. Becky Slagowski seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.

- **Occupational Therapist Contract**

The board was provided with a occupational therapist contract to review.

Jordan Shields made a motion to approve the Occupational Therapist Contract. Becky Slagowski seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.

- **2024-2025 Sex Ed Curriculum**

The board discussed the sex education curriculum. Tana Archer let the board know that they have not changed anything in the curriculum. The board had no questions or concerns. No action was needed.

- **Kindergarten Toilet Training Policy**

The board discussed the new Kindergarten Toilet Training Policy. Tana Archer explained how it will affect North Star Academy. None of the board had questions or concerns regarding the new policy.

Jordan Shields made a motion to approve the Kindergarten Toilet Training Policy. Becky Slagowski seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan

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Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.

- **Student Conduct and Discipline Policy**
The board reviewed the amendments to the Student Conduct and Discipline Policy. They had no questions or concerns about the policy.
Becky Slagowski made a motion to approve the Amended Student Conduct and Discipline Policy. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.
- **Parent-Student Handbook**
The board discussed the Parent-Student Handbook. There were no questions or concerns about the handbook. No action was needed.
- **NSA Staff Handbook**
Tana Archer explained the changes made in the Staff Handbook. The board discussed the handbook and had no questions or concerns. No action was needed.
- **Stakeholder Engagement Survey**
The board discussed the stakeholder engagement survey result. She said it is always good to get feedback from the stakeholders and see where they are doing well and where they can make improvements. The board had no questions or concerns. No action was needed.
- **Discuss and/or Vote to Approve 2024-2025 Board Members, Terms and Positions**
 - Sidney Warnick, Board President, Expires June 2027
 - Jordan Shields, Board Vice President, Expires June 2026
 - Becky Slagowski, Financial Coordinator, Expires June 2026
 - Bob Bell, Board Members, Expires June 2024
 - Kammie LeFevre, Board Member, Expires June 2028
 - Barton Sloan, Board Member, Expires June 2028

Jordan Shields made a motion to approve the 2024-2025 Board Member Terms and Positions and renew Bob Bell's membership on the board to expire in June 2028. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.

Closed Session - Closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

At 6:17 PM Becky Slagowski made a motion to move into a closed session located at the anchor location in Bluffdale UT. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.

At 6:21PM Bob Bell made a motion to leave the closed session and enter into an open meeting. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.

Business Items

- **2024-2025 Director Agreement**
Becky Slagowski made a motion to approve the Director Agreement as discussed in the closed session for the 2024-2025 school year. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre,

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AYE; Bob Bell, AYE; Bart Sloan, AYE.

Discussion Items

- Calendaring
 - 2024-2025 Proposed Board Meeting Dates
The board schedule will be posted to the public notice website.

Adjourn Meeting

At 6:29 PM Bob Bell made a motion to Adjourn the meeting. Becky Slagowski seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, AYE; Jordan Shields, AYE; Becky Slagowski, AYE; Kammie LeFevre, AYE; Bob Bell, AYE; Bart Sloan, AYE.

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**North Star Academy
Board of Directors Closed Session**

Meeting Date: 06.20.2024

Location: North Star Academy, 2920 W. 14000 S., Bluffdale, UT 84065

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for North Star Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 20th day of June, 2024, at Bluffdale, Utah.

Sidney Warnick, Board Chair



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