



Board of Trustees
05/23/2024 03:00 PM
Anchor Location: 1353 W 760 N
Orem, Utah 84057
Board meetings are held via teleconference.

MEETING MINUTES

[CLICK HERE TO WATCH THE LIVE BROADCAST.](#)

Attendees

Voting Members

- Ms. Karen Aston, President
- Ms. Amber Wright, Treasurer
- Ms. Nancy Willison, Board Member
- Ms. Jenn Singletary, Board Member

Others In Attendance:

- Kristy Gordon, Chief Administrative Officer
- Jonathan Seal, Director Grades 9-12
- Amy Hart, Director Grades K-8
- Dawn Benke
- Hannah Dorius
- Janey Stoddard

1. Board Meeting Welcome and Roll Call

Karen Aston called the meeting to order at 3:02PM.

2. Pledge of Allegiance

3. Public Comment

a. Math & Language Arts Curriculum - Grades K-5

This was the first opportunity for the public to comment on the Math & Language Arts curriculum. There was no public comment.

4. Consent Calendar

a. March 21, 2024 Board Meeting and Closed Session Minutes

Motion: I move to approve the March 21, 2024 Board Meeting Minutes.

Motion made by: Nancy Willison

Motion seconded by: Amber Wright

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

5. Reports

a. Administrative Report

Kristy Gordon presented the Administrative Report to the board. Karen Aston attended the graduation and the administration reported it was a success. The administration was happy that Dr. Paul Kremer, Executive Director of the Utah State Charter School Board attended their graduation ceremony as well. The end-of-year activity was a success with 410 attendees. Currently, enrollment is sitting at 485 students. Jonathan Seal shared the end of year testing results. The scores present positively but, there is still room for improvement. There are 0 students below proficient standards in 11th grade English. ACT data was released with an average score of 19, which is the state average. The number of students taking the ACT is increasing.

b. Finance Report

The financials shown to the board are as of April 30th which is 83% of the way through the school year. The Statement of Activities profit & loss sheet shows a comparison between the 2023/2024 budget and the percentage of the budget used as of April 30th. Overall, Lumen Scholar Institute has received about 99.4% of expected revenue for this year. Total expenses are at 74.5%, which is exceptional for this time of the year.

6. Board Business

a. **CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).**

Motion: At 3:20PM I make a motion to move into closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52- 4-205(l)(a) with an anchor location at Lumen Scholar Institute.

Motion made by: Karen Aston

Motion seconded by: Amber Wright

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

b. CLOSED SESSION

Motion: At 3:46PM I make a motion to move out of closed session.

Motion made by: Amber Wright

Motion seconded by: Nancy Willison

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

c. Director Employment Agreement

There was no further discussion about the Director Employment Agreement.

Motion: At 3:46PM I make a motion to approve the Director Employment Agreement.

Motion made by: Amber Wright

Motion seconded by: Karen Aston

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

d. Sex Education Committee

Jonathan Seal said the Sex Education Committee has elected to use the State provided materials. The 2024/2025 committee will consist of 1 member of administration, 1 health teacher, and 2 or 3 parents.

Motion: I move to approve the Sex Education Committee.

Motion made by: Nancy Willison

Motion seconded by: Karen Aston

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

e. Teacher Student Success Act Plan 2024/2025

Amy Hart presented the 2024/2025 Teacher Student Success Act (TSSA) plan to the board. The TSSA plan will remain the same as last year. 60% of the TSSA funds will be used for funds for instructional technology and supplies. 40% will be used to supplement teacher salaries. Karen Aston asked about the instructional strategies as stated in the TSSA Plan. Amy Hart said they will

adjust strategies to the students' needs.

Motion: I move to approve the Teacher Student Success Act Plan 2024/2025.

Motion made by: Jenn Singletary

Motion seconded by: Karen Aston

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

f. Audit Engagement Letter

Hannah Dorius explained the Audit Engagement Letter to the board. This letter will engage Eide Bailly to conduct the annual audit for Lumen Scholar Institute.

Motion: I move to approve the Audit Engagement Letter.

Motion made by: Amber Wright

Motion seconded by: Nancy Willison

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

g. Purchase of Additional Student & Teacher Devices

Jonathan Seal presented the quote for the purchase of additional student & teacher devices. Many of the current devices are aging and with the growing student population, they need more devices. The current quote from SHI is for 200 chromebooks. The administration is asking for approval of up to \$60,000 to get ready for the next school year. Chromebooks with a touch screen may eliminate the need for an iPad as well. The price in the quote includes protection of the devices.

Motion: I move to approve the Purchase of Additional Student & Teacher Devices up to \$60,000.

Motion made by: Nancy Willison

Motion seconded by: Amber Wright

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes

h. Calendaring

The next meeting is scheduled for June 20, 2024.

i. 2024-2025 Board Meeting Calendar

The board reviewed the tentative calendar for the upcoming school year and the calendar will be posted for the public to view.

7. School LAND Trust Council

8. Adjourn

Motion: At 4:07PM, I make a motion to adjourn the meeting.

Motion made by: Nancy Willison

Motion seconded by: Karen Aston

Voting:

Karen Aston - Yes

Amber Wright - Yes

Nancy Willison - Yes

Jenn Singletary - Yes