1400 North 200 East
American Fork, UT 84003
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Minutes of the Fox Hollow Golf Club Board of Directors Meeting held **April 18, 2024** at **6:00 p.m**. at the Fox Hollow Golf Club, 1400 North 200 East, American Fork, Utah.

Members Present: Max Powell, Jay Fugal, Johnny Revill, Stewart Reeve, Ryan Wood, Dave Richards, and Steve Chipman.

Excused: Clark Taylor Paulette Anderson, and Keely Giles.

Others Present: Jaxson Taylor, John Hansgen, JanCarlo Valdivia, Riley Bunker, and Wendy Thorpe.

1. Welcome

Chairman Jay Fugal welcomed the members of the Board at 6:00 p.m. He mentioned the upcoming city presentations were scheduled for May 16th at 6:00 PM. He proposed a short meeting with the board at 5:30 PM for a brief discussion. Chair Fugal expressed enthusiasm about the upcoming city presentations, hinting at positive developments in golf statistics and the renewal of bonds. Additionally, he highlighted a recent increase in the number of buckets used on the driving range, signaling positive trends for the golf course.

2. Public Comments

There were no public comments.

3. Operations Report for March 2024 – Jaxson Taylor

Mr. Taylor reported the course and range have been very busy, with spots booked out about 10 days. He expressed appreciation to Mr. Riley Bunker for doing the scheduling and lots of staff training. Mr. Bunker mentioned the return of many staff from the previous year and an influx of new job applicants. He emphasized enhanced training sessions and the introduction of new golf carts with additional features. Opening times would be moved up to 6:00 a.m. beginning May 1, 2024. Mr. Taylor shifted the discussion to social media growth and a recent giveaway to attract more followers. The board also discussed initiatives to educate players on course maintenance and etiquette. They mentioned plans to involve high school students in maintenance work during the summer. They announced the success of their second tournament series event, noting a high number of registrations. He addressed preparations for an upcoming tournament and ongoing maintenance tasks.

a. Golf Cart Update

Mr. Taylor reported the new carts have been received and highlighted the fortuitous acquisition of premium seats on all the golf carts.

4. Superintendent Report on Grounds and Equipment – John Hansgen

During the meeting, Mr. Hansgen provided updates on golf course preparations and equipment maintenance, including repairs to various machinery and the irrigation pump station. It will take about a year to receive the new mower. He discussed the need for strategic planning regarding equipment purchases due to supply chain issues. Mr. Hansgen also addressed repairs to the irrigation system and water features, highlighting efforts to improve efficiency and address leaks. He emphasized ongoing maintenance work to ensure the course is in top condition.

a. **Filter station almost complete** –
   Mr. Hansgen reported filter station maintenance was ongoing.

b. **Pump repairs**
   Mr. Hansgen reported one pump was repaired, and another had been sent out to be repaired. Money had already been designated for pump repairs. Per Mr. Reeve, money for the repair came from capital funds.

c. **Roof Repairs for the bathrooms** –
   Roof repair were pending.

d. **Possible bridge because repairs are not likely to happen in 2024 –**

Mr. Hansgen said FEMA and American Fork City Staff were onsite recently and signed off on repairs for the first area. A new application was submitted for repairs in the second area. The start time for repairs was estimated for Autumn 2024.

5. Committee Updates

a. **HR/Employee Matters (Jay F,** Ryan W, Dave R**)**
   i. **New Hires Ramp Up**
   ii. **What help is needed?**

Chair Fugal reported each sub-committee would provide updates at each meeting moving forward. He explained the highlighted names indicated board members from Pleasant Grove City. Interested individuals may apply online at the Fox Hollow Golf website.

b. **Events/Member Benefits (Keely G,** Paulette A, Johnny R**)**
   i. **What's the next member event?**

Nothing to report.

c. **Projects/Improvements (Steve C,** Clark T, Max P**)**
   i. **Parking Lot Project**

Different options for repairs or asphalt were still to be determined.

<u>Action Items</u>

1. Review and action on approval of the March 21, 2024 board meeting minutes.

Motion: Mr. Revill moved to approve the corrected March 21, 2024 board meeting minutes, with a correction to the date. Mr. Wood seconded the motion.

Vote: Clark Taylor, absent; Paulette Anderson, absent; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, absent; Dave Richards, yes; Ryan Wood, yes; and Johnny Revill, Yes. The motion passed with 6 in favor and 3 absent.

2. **Review and action on the March 2024 Finance report** – Presented by Stewart Reeve.

Chair Fugal expressed appreciation to Mr. Reeve for his efforts as he has been extremely busy with the tax season. Mr. Reeve reported quarterly, and monthly revenues were up considerably from the previous year. Flags and poles were very expensive, and last approximately two years. The turf aerator, which had been ordered two years ago, just arrived.

Motion: Board member Powell moved to approve the March 2024 Financial report. Board-member Revill seconded the motion.

Vote: Clark Taylor, absent; Paulette Anderson, absent; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, absent; Dave Richards, yes; Ryan Wood, yes; and Johnny Revill, yes. The motion passed with 6 in favor and 3 absent.

3. **Discussion on additional business items for placement on a future agenda** –

Next month's meeting will include parking lot information. It was also mentioned that new handicapped signs were needed in the parking lot, due to vandalism.

4. **Adjournment**

With no further business to come before the Board at this time, Board member Wood moved to adjourn the meeting. Board member Steve Chipman seconded the motion. The motion passed unanimously. The meeting was adjourned at approximately 6:40 p.m.

Meeting Minutes Approved: June 20, 2024