

Information and Updates for Utah Privacy Commission



June 20, 2024
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Office of Data Privacy

Utah Privacy Governing Board

The governing board is composed of five members:

- the governor, or the governor's designee;
 - Designation forthcoming
- the president of the Senate, or the president's designee;
 - Senator Kirk Cullimore
- the speaker of the House of Representatives, or the speaker's designee;
 - Representative Jefferson Moss
- the attorney general, or the attorney general's designee; and
 - Daniel Burton, General Counsel Attorney General's Office
- the state auditor, or the state auditor's designee;
 - State Auditor John “Frugal” Dougall.

Utah Code § 63A-19-201(2)

Privacy Workgroup

- Rep. Jefferson Moss and Sen. Kirk Cullimore hosted a privacy workgroup on June 13th with government entities.
- The privacy workgroup is coordinated by Representative Jefferson Moss. It seeks to ensure that governmental entity stakeholders have the opportunity to participate in evaluating and making recommendations to improve the privacy laws and responsibilities of governmental entities in a manner that moves Utah toward alignment with the State data privacy policy. [Utah Code § 63A-19-102](#).

Privacy Education and Training

- The Office of Data Privacy has hired an individual to engage with state agencies and coordinate with political subdivisions to make privacy education and training available pursuant to Utah Code § 63A-19-301(3)(i), (4), and (5).
- Start date of July 8, 2024.
- Initial training will be facilitated through KnowBe4.

Record Series Management System

- DARS and the Office have begun requirement gathering for an RFI regarding a new record series management system.
- New system will enable entities to:
 - more easily create and manage their own record series, including standardization and automation of workflows and approvals,
 - report sharing and selling of personal data governed by specific record series; and
 - complete record series annotations.
- Stakeholder engagement meetings will be scheduled to discuss governmental entity ideas and requirements for inclusion in the RFI.

Privacy Policy Templates

Privacy Program Policies:

- The Office is evaluating the plausibility of contracting out the creation of privacy program policy and procedure templates that would be available for use by all entities to assist in meeting the requirements of Utah Code § 67A-19-401(2)(a).
- This may include templated policies and procedures for records management, personal data collection and processing activities, data correction and amendment procedures, processing activity assessment and mitigation, and incident response and breach notice.

Privacy Impact Assessments

- The Office is hiring an FTE to own, implement and continuously improve the Information Technology Privacy Impact Assessment (ITPIA) process that will be used to assess future systems for compliance with privacy requirements and to oversee monitoring of high risk processing activities.
- This process will assist in fulfilling the requirement of Utah Admin R895-8.

Privacy Ombudsperson

- The Office is coordinating with the Governor to appoint, with the advice of the governing board, and hire an individual to fill the privacy ombudsperson position pursuant to Utah Code § 63A-19-501.