



THE STATE OF UTAH
COUNTY OF SEVIER
CITY OF RICHFIELD

At the City Council
In and For Said City
June 11, 2024

Minutes of the Richfield City Council meeting held on Tuesday, June 11, 2024, at 7:00 p.m. in the Council Chambers of the Richfield City office building located at 75 East Center, Richfield, Utah. Mayor Bryan L. Burrows presiding.

1. OPENING REMARKS
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. SWEARING IN
5. MINUTES APPROVED
6. EXPENDITURES TABLED
7. 500 NORTH MAIN INTERSECTION DISCUSSED
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9. PUBLIC HEARING - CIB FOR A PLANNING GRANT
10. PUBLIC HEARING - 2024-25 TENTATIVE BUDGET
11. PUBLIC HEARING – COMPENSATION
12. RESOLUTION 2024-9 ADOPTED
13. OTHER BUSINESS
14. MEETING ADJOURNED
15. CLOSED SESSION

1. OPENING REMARKS were offered by Councilmember Thomas.

2. PLEDGE OF ALLEGIANCE was led by Councilmember Street.

3. ROLL CALL. Present: Bryan Burrows (Not voting), Brayden Gardner, Kip Hansen, Elaine Street, Kendrick Thomas, Michele Jolley (Not voting), Rob Jenson (Not voting). Excused: Tanner Thompson.

Others in attendance included Liesel Steele, Isaac Steele, Elizabeth Steele, Kylee Boyter, Ashley Wilder, Thomas Wilder, Michele Byers, Kiana Byers, Payton Byers, Cody Marchant, Carson DeMille, Russ Brightwell, Michelle Olsen, Aleah Jorgensen, Hadley Terry and David Anderson.

4. SWEARING IN. Youth City Council Mayor Liesel Steele introduced the group's members. City Recorder Michele Jolley swore in the 2024-25 Youth City Council.

5. MINUTES APPROVED. The Council reviewed the minutes of the meeting held on May 28, 2024. **Motion:** Approve the minutes of the May 28, 2024, meeting. **Action:** Approve, **Moved by** Kip Hansen, **Seconded by** Elaine Street. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4). **Yes:** Brayden Gardner, Elaine Street, Kendrick Thomas, Kip Hansen. **Excused:** Tanner Thompson.

6. EXPENDITURES APPROVED. Consider a motion to approve the warrants and cash disbursements for May 2024. **Motion:** Table the expenditures until the next meeting, **Action:** Table, **Moved by** Brayden Gardner, **Seconded by** Kendrick Thomas. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4). **Yes:** Brayden Gardner, Elaine Street, Kendrick Thomas, Kip Hansen. **Excused:** Tanner Thompson.

7. 500 NORTH MAIN INTERSECTION DISCUSSED. UDOT officials to discuss changes to the 500 North Main intersection to help with pedestrian safety. Cody Marchant, who works at the Richfield Utah Department of Transportation office, looked at what could enhance the safety at 500 North Main. He said UDOT was approached to figure out what could be done to enhance pedestrian safety, and what would be the best approach. With the number of crossings at that intersection they are looking to add an RFB [Rapid Flash Beacon] – a pedestrian activated beacon. Pedestrians would be able to hit a button, which would result in the sign flashing to signal to vehicles that there is someone waiting to cross at the crosswalk. On the north side, there will be bulb-outs installed in the shoulder of the road. The bulb-outs put the pedestrian out more into the line of site of traffic so they can be more easily seen.

There will also be some changes to the travel lanes. On the southbound side there will be a raised median and another set of flashers to draw attention to traffic. The raised median will cover approximately 100 feet before transitioning into paint markings. The RFB can be used during the school zone crossing. The crossing guard will be able to activate beacons to help stop and control traffic. The crossing time will be longer during school hours than during the rest of the day, allowing more time for children to cross the street. It will be useable by the general public during the rest of the day as well. Mayor Burrows asked how far off is the city from meeting the warrants for a traffic signal light at that intersection.

Mr. Marchant said the city is still a long way off from being able to meet the warrants for a signal light. It would create a lot of traveling frustration through the remainder of the day, while the RFB would allow traffic stopping when it is need. The volumes of traffic need would need to increase by 113 percent in one warrant and 120 percent in another warrant – more than double what is currently used. Mayor Burrows asked if there is a justification for a traffic signal light that can be activated at certain times of the day. He said he just doesn't want to see the

improvements put in, only to be ripped out five years down the road. Mr. Marchant stated that traffic would have to more than double before it would warrant a signal.

Councilmember Gardner asked what the time line is for the project. Mr. Marchant said it is on track to be completed by the time school starts at the end of summer.

8. PLANNING COMMISSION REPORT. Josh Peterson gave the Planning Commission report. A representative from CESA requested a conditional use permit distribution and warehouse in the business park and the commission recommended approval. They discussed a project development with SITLA for land east of the Eagle View development. They had a lot of good ideas and they used words like "creative zoning" and Mr. Peterson stated that the city was not going to change the ordinances. The city would work with its existing ordinances. He also requested that they be owner-occupied single-family homes. He said some of the concepts presented were buildings that looked like single-family homes on the outside, but contained four units on the inside, as well as cottage courts. Peterson said the commission did look at smaller lots like the R1-6 and the R1-8. Councilman Thomas asked if they were looking at some modifications to the RM-11 zone. Mr. Peterson stated that they are still looking at that, but they need to hold a public hearing.

9. PUBLIC HEARING - CIB FOR A PLANNING GRANT. Public hearing to receive comments on an application to CIB for a planning grant to complete the update of the City's general plan including a pavement preservation plan. Mayor Burrows opened the hearing at 7:17 p.m.

Those present: Liesel Steele, Isaac Steele, Elizabeth Steele, Kylee Boyter, Ashley Wilder, Thomas Wilder, Michele Byers, Kiana Byers, Payton Byers, Cody Marchant, Carson DeMille, Russ Brightwell, Michelle Olsen, Aleah Jorgensen, Hadley Terry and David Anderson.

Kylee Boyter asked where the pavement preservation would be done. Mayor Burrows said the pavement preservation plan covers the whole City. He said the goal is to get the city caught up on its planning. The City is applying for a \$60,000 grant and it is a 50/50 match. It will complete the general plan and the pavement preservation plan. Hearing no other comments, Mayor Burrows closed the hearing at 7:19 p.m.

10. PUBLIC HEARING - 2024-25 TENTATIVE BUDGET. Mayor Burrows opened the hearing at 7:19 p.m. to receive comments on the 2024-25 tentative budget. He said the City's budget for 2023-24 was \$10,816,000, while the 2024-25 budget will be \$9,440, 000. He said the projected budget is a cut of \$1,376,000 for the next fiscal year. Mayor Burrows said this says a lot about the City's workforce, and its efforts to secure grants. The City has completed approximately \$11 million in grants for \$1 million in cost, including the spring, the park, water, and sewer projects. The City has

done well on grants and is always looking for more. There is a lot that needs to be done, especially in the older parts of town. Hearing no comments, Mayor Burrows closed the hearing at 7:21 p.m.

11. PUBLIC HEARING – COMPENSATION. to receive comments regarding a compensation increase for Richfield City's elected and statutory officers, which is included in the proposed budget for fiscal year 2024-25. Opened at 7:21 p.m. This is a requirement implemented by the Legislature, which includes a resolution showing any increase to legislative, statutory and executive salaries. Mayor discussed the increases. Kylee Boyter asked what the increases for the council were. It is essentially \$100 a month for each council member, while the Mayor's increased by \$250. Hearing no further comments, Mayor Burrows closed the hearing at 7:25 p.m.

12. RESOLUTION 2024-9 ADOPTED. The Council reviewed a resolution to accept the certified tax rate for fiscal year 2024-25. This number is set by Sevier County. However, the county has not yet made the certified tax rate available due to personnel changes in the assessor's office. It would have to be motioned with the condition that staff would be able to fill in the certified tax rate once it becomes available. Last year's .001751, which generated \$1,437,000. The new rate will allow for the same amount as last year. **Motion:** Accept the certified tax rate for 2024-25. **Action:** Approve, **Moved by** Kip Hansen, **Seconded by** Kendrick Thomas. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4). **Yes:** Brayden Gardner, Elaine Street, Kendrick Thomas, Kip Hansen. **Excused:** Tanner Thompson.

13. RECESS. **Motion:** Recess and reconvene as the Richfield City Municipal Building Authority. **Action:** Adjourn, **Moved by** Kendrick Thomas, **Seconded by** Brayden Gardner. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4). **Yes:** Brayden Gardner, Elaine Street, Kendrick Thomas, Kip Hansen. **Excused:** Tanner Thompson.

14. RECONVENE

15. OTHER BUSINESS Councilman Gardner asked if the city crew can look at the tree on 400 West and Cove View Road as it is blocking the ability for drivers to see traffic at the intersection. There is one limb that needs to be removed for safety reasons.

Councilman Hansen said 180 educators are in Richfield for an agriculture teachers conference. Councilman Thomas reported that he has talked to several planners as well as with Wellsville City to see how they utilize their planner. Wellsville has a planner who is on call for planning and development review help. He is compiling all of the information. Councilmember Street said the Miss Richfield tea was hosted the previous night with 10 girls running.

Carson DeMille, engineer, said the water project preconstruction meeting was hosted and the contractor is ready to start. Each section of the project will be completed as it progresses. The line along 400 North will not be dug up until after the July 4. Also, the mountain bike trail crew started its summer slate of work. DeMille said there isn't an appetite with the Forest Service for more trails currently, but there may be an opportunity for a campground near Tire Valley. In spite of some setbacks, the city's sewer project is progressing and should be done by July 4, said Michele Jolley, city administrator.

16. CLOSED SESSION – At 7:41 p.m., **Motion:** Adjourn and convene a closed session to discuss the character, professional competence, or physical or mental health of individuals to serve on the library board. **Action:** Adjourned, **Moved by** Elaine Street, **Seconded by** Brayden Gardner. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4). **Yes:** Brayden Gardner, Elaine Street, Kendrick Thomas, Kip Hansen. **Excused:** Tanner Thompson.

Recorder