BOX ELDER MOSQUITO ABATEMENT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES

Time: April 2, 2024, at 7 p.m.

Place: Box Elder Mosquito Abatement District
115 South 1050 West, Brigham City, Utah 84302

Trustees present:	Boyd Bingham	Jacob Bodily	Tim Heyder	Dave Hougaard
	Thomas Jensen	Travis Nelson	Rex Nessen	Mark Thompson
	Nic Tree	James Walker	Les Wheatley	

Trustees present via Zoom: Linda Bourne

Trustees absent: Megan Armstrong, Cory Bennion, Kirk Coombs, Tamara Miner, Sandra Nelson

Others present: Tyson Packer – Director, Jon Nelson – Assistant Director, Seth Anderson – Field Supervisor, Janet Karren – Administrative Assistant

1. Board Chair Mark Thompson called the meeting to order and welcomed those in attendance.
2. Mark led the group in the Pledge of Allegiance.
3. A motion was made to approve the agenda.
   Motion: Rex Second: Tim No discussion Vote: Unanimous
4. A motion was made to approve the February 6,2024, Board Meeting Minutes.
   Motion: Dave Second: Rex No Discussion Vote: Unanimous
5. As Tamara was absent, Janet reported that all financial transactions are in order. A motion was made to approve the internal audit and pay the bills.
   Motion: Tim Second: Rex No Discussion Vote: Unanimous
6. Oath of office was administered to those not in attendance in February.
7. UAV/drone contract RFP evaluation committee was appointed to evaluate the criteria of bids submitted for the 2024 season. A motion was made to appoint Jacob, Rex, Thomas, Tim, and Dave to the committee that would meet on Monday, April 8, at 7 p.m.
   Motion: James Second: Travis
   Discussion: Board confirmed they would accept the recommendation made by these individuals.
   Vote: Unanimous
8. Our District uses Mesa 2 and Mesa 3 tablets for ULV records. Mesa 4s are coming out. Since Mesa 2s will no longer be supported, it will be necessary to upgrade these tablets. A motion was made to buy a new Mesa 4 tablet.
   Motion: Rex Second: Tim
   Discussion: District should buy one Mesa 4 per year for next five years to avoid having obsolete equipment.
   Vote: Unanimous

). Tyson provided trustees with BEMAD employee policies and procedures documents and requested they review them before the meeting. A motion was made to accept the current policies and procedures manual.
Motion: Jacob Second: Travis Discussion: None Vote: Unanimous

10. There is some surplus property that we need to dispose of. Trustees agreed that Tyson could dispose of those items as he sees fit.
Motion: Linda Second: Les Discussion: None Vote: Unanimous

11. UMAA will be held October 28 – 30, 2024, at the Hilton Garden Inn in St. George. UASD meetings will be November 6 – 8, 2024, at the Davis Conference Center in Layton. These conferences provide both board member training and required open and public meetings training.

12. Tyson presented the Director's report. He reported on sale of equipment, seasonal employee hiring, and legislative changes. He reported season's chemical has been ordered.

13. Motion to adjourn @ 7:50 p.m.
Motion: Rex Second: Dave No Discussion Vote: Unanimous

14. **Next Meeting: June 4, 2024**

X ______________________

Board Member