



North Summit Recreation Special Service District  
Special Meeting Minutes  
**Monday, April 11, 2024**  
Summit County Courthouse, Conference Room 001 (1<sup>st</sup> Floor),  
Virtual Meeting via Zoom  
Meeting ID: 880 9625 7734  
60 North Main Street, Coalville, Utah

1 **Board Members in Attendance:** Wes Chappell, Dana Jones, Charity Richins, Tyler Orgill &  
2 Brian Zwahlen Board members participated electronically via Zoom and at anchor location.

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4 **Absent:**, Wyatt Sargent

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6 **Staff Present:**. Ryan Stack County Attorney, Jaycie Diston Asst. Director Staff participated  
7 electronically via Zoom and at anchor location.

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9 **Attending Guests:** None

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11 **CALL TO ORDER**

12 The meeting of April 11, 2024, was called to order by Chair C. Richins at 6:07 pm.

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14 **WORK SESSION**

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16 Update/review the status of NSRSSD Programs  
17 Will be Jaycie Diston.  
18 We had a successful volleyball camp/clinic this year, it will finish this week. Flag Football has  
19 begun. Flag Football program is growing with other rec districts interested in traveling to play.

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22 Beacon Hill Project Update-  
23 Construction update, cut costs with being able to go with a different drainage system. We are  
24 able to upgrade to a heavy duty turf.  
25 Discussion of funding, concrete cost, drainage system & Jaycie to meet with County Manager.  
26 Construction Committee will be working with Jaycie to get additional information.  
27 Construction meeting is scheduled this Thursday at 3 p.m. Jaycie will be attending.

28

29 Restaurant Tax Grant/Funding/Sponsor Update  
30 Jaycie will be interviewing for Restaurant Tax Grant Wednesday afternoon. Dana will attend as  
31 well. Discussion of possible sponsorships in lieu of naming field, programs or bleachers etc.  
32 Discussion of other options to help with funding of the Beacon Hill project.

33

34 Future Full Time Director

35 Discussion of salary range, URS resolution for retirement benefits. Estimated time frame of  
36 being able to post the job opening.

37 Discussion of where and when to post the employment opportunity. Indeed, KSL, locals only.

38 Jaycie will be working with Summit County HR Benefits coordinator Laura Smith & getting a  
39 breakdown of benefits offered. They have referred her to the Insurance Broker Genna Thomsen.

40 Hiring committee will consist of Wes and Charity.

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43 **Public Input- None**

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46 **Consideration for Approval**

47 Review and possible approval of New Zions Bank signers.

48 **MOTION:** To approve of New Zions Bank Signers are; Jaycie Diston, Brian Zwhalen and Wes  
49 Chappell [ Tyler/ Wes] None Opposed. Abstain: None. Absent: None. Motion carries.

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51 Consideration and possible approval of Resolution 2024-01: Resolution Authorizing the  
52 Execution of the Political Subdivision Participation Agreement with the State of Utah, Division  
53 of Finance.

54 **MOTION:** To approve Resolution 2024-01: Resolution Authorizing the Execution of the  
55 Political Subdivision Participation Agreement with the State of Utah, Division of Finance.  
56 [Wes/Tyler] None Opposed. Abstain: None. Absent: None. Motion carries.

57 Review and possible approval of Full-Time Director salary and benefits.

58 **MOTION:** To approve of Full-Time Director salary and benefits. [Wes/Tyler] None Opposed.  
59 Abstain: None. Absent: None. Motion carries.

60 Discussion and possible recommendation to the Summit County Council, as Governing Board  
61 for the North Summit Recreation Special Service District, to approve a Resolution Requesting  
62 Admission to the Public Employees' Retirement System.

63 **MOTION:** To approve recommendation to the Summit County Council, as Governing Board for  
64 the North Summit Recreation Special Service District, to approve a Resolution Requesting  
65 Admission to the Public Employees' Retirement System. [Tyler/Dana] None Opposed. Abstain:  
66 None. Absent: None. Motion carries.

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68 Review and possible approval of March 2024 financials.

69 **MOTION:** To approve financials from March, 2024 [ Dana/Wes] All in favor: Chappell, Jones,  
70 C.Richins, Zwhalen,, Orgill. None Opposed. Abstain: None. Absent: None. Motion carries.

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72 **Discussion and possible approval of April 11, 2024 meeting minutes.**  
73 Board members received draft minutes from 4/11/24 Board meeting in their Board packet prior  
74 to the meeting.

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76 **MOTION:** To approve minutes from April 11, 2024 [ Dana/ Charity] All in favor: Chappell,  
77 Jones, C.Richins, Zwhalen, Orgill. None Opposed. Abstain: None. Absent: None. Motion  
78 carries.

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81 **BOARD MEMBER COMMENTS AND REVIEW OF ACTION ITEMS**

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83 Post Full Time Director postion.  
84 County Council to approve URS resolution.

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87 At 7:14 pm, Chair C. Richins called for a motion to adjourn the meeting.

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89 **MOTION:** To adjourn the meeting of April 11,,2024. [Virginia/Orgill] All in favor: Jones,  
90 C.Richins, Zwhalen, Orgill, Chappell.None Opposed. Abstain: None. Absent: None. Motion  
91 carries.

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93 **MOTIONS:**

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100 Minutes prepared by Jaycie Diston

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102 Clerk/Board Chair Approval: 