

Garden City Fire District

Board Meeting

May 20, 2024

Board Members in Attendance: Barb Turnbow, Randall Knight, Doug Pincock, Michael Lasswell, Richard Scheaffer

Board Members Absent: None this time

Others in Attendance: Mike Wahlberg, Tiffany Wahlberg

Call to Order at 6:30pm

Approval of Agenda: Motion by Barb, 2nd by Doug, vote was unanimous.

Public Comment and Recognition: None

Approval of Previous Meetings' Minutes: Motion to approve the April meeting by Doug, 2nd by Michael, vote was unanimous.

Treasurer/Financial Report

Fraud Risk Assessment: The board will add a policy that board members will commit to abide by a statement of ethical behavior. This will put the risk level at low and the point score at 395. The board would still like to work on the internal audit function and audit committee in a near-future year.

Audit update: The auditor had set up a start date for the beginning of April. A list of items was requested and provided last week. There is still a lot of work that needs to be done, so the review will likely not be done until the end of June, rather than the end of May.

TRT Grant: The board will wait until there is a pressing need that a grant could help cover, so will likely not apply this year.

Resolution 2024-1 Retirement contributions pick-up: Motion by Doug to approve the resolution to pick up the employee retirement contribution, which replaces resolution 2020-1, 2nd by Barb, vote was unanimous.

Old Business:

Satellite station follow-up: Rich spoke to Nate Parry, and he said the property has been rezoned. The split will be set up this week and should be approved by the commissioners at their meeting in June.

Records retention follow-up: Motion by Doug to amend the updated record retention policy in the policies and procedures manual, 2nd by Michael, vote was unanimous.

New Business:

District Communications: Barb has had some concerns about the Voxer app that allows the firefighters to communicate with each other walkie-talkie style on their phones. The app tracks location. Mike stated that he has opted out of that feature and most of the firefighters now have as well. Mike stated that he has done a lot of research and has not found a better solution. This app is very beneficial for quick communication and the firefighters are aware of what is tracked and how to opt out of settings.

Fire Chief's Report:

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District Status: Fire engine has developed an air leak in one of the tanks and a small coolant leak. Mike is working on getting a replacement air tank and he has had some temporary repairs done that will allow the engine to be used until the tank can be replaced. ARF truck will be taken to Larsen Apparatus to get a bid on the necessary repairs to seal up the water system. The boat will be in the lake by Memorial Day weekend. Chief Walker and County Warden Hobbs met with Mike to discuss additional training opportunities with Bear Lake County.

Randall mentioned he had heard reports of PFAS contaminating PPE and causing health problems for firefighters. Mike is going to look into the issue and report back.

Calls-2 propane leaks, 3 fire alarms, 1 truck fire, 11 medicals, 7 Short-Term rental inspections, 3 business inspections, 9 burn permits, 1 fire pit permit.

Purchase Requests: There is a request for a device to use for electronic meetings and training. Motion to purchase of a video conference item up to \$1500 before tax by Doug, 2nd by Barb, vote was unanimous.

Motion to close session to discuss character, competence, physical or mental capacity of and individual by Doug, 2nd by Barb, vote was unanimous.

Motion to reopen by Randall, 2nd Doug, vote was unanimous.

Approve Expenses: Motion to approve the expenses by Doug with the requirement that the Home Depot receipt for the Sam's Club credit card is located by next month, 2nd by Michael, vote was unanimous.

Adjourn: Motion to adjourn at 8:42 by Doug, 2nd by Barb, vote was unanimous.