

# Mayfield Town Council Regular Meeting

May 8, 2024

7:00 PM

<b>Councilmembers attending:</b>	Mayor Steve Anderson, Keston Christiansen, Mike Bennett, Cat Medler
<b>Councilmembers excused:</b>	Catherine Bartholomew
<b>Administration attending:</b>	Amanda Bennett, Jake Nielson, Krista Dutton
<b>Others attending:</b>	Faylynn Warnick, Stephanie Hardy, Shauna Watts, John Glauser
<b>Conducting:</b>	Steve Anderson, Mayor

<b>1. Public Comments</b>	No one present with public comments.	
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<p><b>Discussion and Action Items</b></p> <ul style="list-style-type: none"> <li>a. FayInn Warnick &amp; Stephanie Hardy- Introduction to Sanpete Chamber of Commerce and request for support</li> <li>b. Karen Olsen, Lions Club request for \$250 scholarship donation for Mayfield high school seniors</li> <li>c. Ratification of \$200 donation to GVHS Senior Class</li> <li>d. Oaths of office for Mayfield Town Youth Council</li> <li>e. Discussion and possible approval of green waste sight for residents</li> <li>f. Approval of purchasing policy update</li> <li>g. Review of renters for irrigation usage</li> <li>h. Approval to purchase Grasshopper Lawn Mower from Redmond Town</li> </ul>	<p>FayInn Warnick and Stephanie Hardy presented an introduction to the Sanpete Chamber of Commerce and solicited support from the Town. Ms. Warnick outlined the objectives and benefits of the newly established Chamber, emphasizing the various membership levels available. She proposed that the Town consider joining as a member to take advantage of resources such as a county-wide events calendar. A motion was subsequently made to join the Chamber at the Silver membership level, with an annual fee of \$200.</p> <p>Karen Olsen, representing the Lions Club, submitted a request for a \$250 scholarship donation for Mayfield High School seniors. Although Ms. Olsen was not present, the Council reviewed her request. A motion was made and ratified to approve the \$250 donation.</p> <p>Representatives from the GVHS Senior Class attended the previous meeting to request a \$200 donation for their all-night graduation party. A ratification motion was made and approved to grant the \$200 donation to the GVHS Senior Class.</p> <p>Oaths of office for youth council are tabled this meeting.</p> <p>Jake provided an overview of Manti City's green waste site utilized by their residents. He noted that some residents are already disposing of green waste at the Town's designated pile. After considering the proximity to the landfill, the Council decided not to establish a separate green waste site at this time but will keep the idea under consideration for future planning.</p> <p>The Council discussed a proposal to update the purchasing policy. The proposed change involves increasing the spending limit requiring the Mayor's approval from \$2,500 to \$5,000. This adjustment aims to streamline the procurement process and improve operational efficiency. A motion was made to approve the increase in the spending limit to \$5,000, contingent on the Mayor's approval. The motion was seconded and passed unanimously.</p> <p>The Council reviewed the irrigation rentals. A total of 1.75 shares have been rented, with an additional 0.25 share pending approval from the irrigation company. Mike informed the Council about the irrigation company meeting that he attended. The Town's shares are for the Bench line not the north side of Town (on the Order) but they did indicate that there are several shares available for people to rent on the Order.</p> <p>Jake located a used 725D lawnmower with a diesel engine, which was five years old. However, it was later revealed during the meeting that the mower was no longer available for sale. Consequently, the Council requested that Jake obtain quotes for a new mower.</p> <p>Garrick provided a quick update on the Town's springs productions. The Lower 12 Mile spring is fully functional and automated. Amanda referred to questions she had received from residents that want to know why the Town isn't utilizing all their water rights. Garrick</p>	<p>Motion: Mike Second: Keston Vote: Unanimous 'Aye'</p> <p>Motion: Mike Second: Keston Vote: Unanimous 'Aye'</p> <p>Motion: Keston Second: Cat Vote: Unanimous 'Aye'</p> <p>Motion: Mike Second: Cat Vote: Unanimous 'Aye'</p>
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<p>i. Opening and possible approval of 2024 Road Project</p>	<p>indicated that he will talk with them, and that the Town has developed all its water rights. He reiterated the need for an aquaphor recharge.</p> <p>The Mayor updated the Council on the Mayfield Safe Path Connect project. The Town was awarded the Utah Outdoor Recreation Grant and the UDOT Transportation Assistance Program Grant. Leaving a projected out of pocket for the Town of \$60,000, which can be cash or in-kind. The Council felt that was doable.</p> <p>The bids for Chip Seal and Seal Coat were reviewed. Hales Sand &amp; Gravel submitted a bid of \$103,215.10 for Chip Seal, while Rasmussen Excavation bid \$46,950.00 for Seal Coat. Discussion ensued regarding the measurements involved in the bidding process. As further clarification was required, the matter was tabled for future consideration.</p>	
<p><b>2. Council Business</b></p> <p>a. Review and approval of Claims- Invoice Register dated 04/11/24 thru 05/08/2024</p> <p>b. Review and approval of Minutes- Meeting April 10, 2024</p> <p>c. Department Reports</p> <p>i. Mayor zoning issues</p> <p>ii. Krista update on mailing utility bills and newsletters</p> <p>iii. Amanda FY25 Preliminary Budget</p>	<p>The Council reviewed the claims listed on the invoice register dated April 11, 2024, through May 8, 2024. After thorough consideration, a motion was made to approve payments for the listed claims.</p> <p>Minutes tabled until next meeting.</p> <p>The Mayor informed the Council of the necessity to replace two members of the Planning Commission. He proposed Tyler Jensen and Ross Deubler as new members, and Travis Good to serve on the Administrative Review Authority. A motion was made to appoint them to the Planning Commission.</p> <p>Krista provided an update to the Council regarding cost-saving initiatives for mailing out bills and newsletters. She proposed utilizing postcards for billing purposes and distributing newsletters on a quarterly basis. Additionally, Krista presented two proposed routes for the 24th of July parade: Plan A: Line up on 200 S, proceed down Main Street, follow the highway to the Y by Whitlocks. Plan B: Line up on 200 S, proceed down Main Street, and continue down to the park. The discussion on the parade route proposals was tabled to allow for further consultation with traffic control. Krista continued by explaining an idea for a dinner for the community to provide donations to help us pay for something in the Town. Discussion ensued about the logistics of a dinner. The Mayor indicated the idea could be pursued.</p> <p>Amanda presented the preliminary budget, which was discussed during the budget work meeting. The Council then reviewed Resolution 2024-C, titled "Adoption of Mayfield Town</p>	<p>Motion: Mike Second: Keston Roll Call Vote: Unanimous 'Aye'</p> <p>Motion: Mike Second: Keston Vote: Unanimous "Aye"</p>

	Tentative Budget for Fiscal Year 2024-2025," which was read into the record. Following the reading, a motion was made to approve the adoption of the tentative budget.	Motion: Mike Second: Cat Vote: Unanimous 'Aye'
<b>3. Unfinished Business</b> a. Approval of purchase from EC Precast-septic tank  b. Update on Insulation at Town Shop	The Council engaged in discussion regarding the quotes received for a septic tank to be installed at the park restrooms on the east side. Following deliberation, a motion was made to approve the quote from EC Precast for a septic tank costing less than \$2,000, with a capacity of 1500 gallons.  Insulation on Town Shop has been previously approved.	Motion: Cat Second: Mike Vote: Unanimous "Aye"
<b>4. Adjourn</b>	Motion to adjourn was made at 9:02 pm	Motion: Catherine M. Second: Mike Vote: Unanimous "Aye"

Minutes Approval

By: *Steve N. Anderson*  
Steve N. Anderson, Mayor

Date: *June 12 2024*

Attest: *Amanda Bennett*  
Amanda Bennett, Clerk/Recorder

Date: *06-12-2024*

