



WINTER SPORTS SCHOOL IN PARK CITY BOARD OF TRUSTEES **MEETING MINUTES - DRAFT**

COMMITTEE: Board of Trustees

MEETING DATE: June 12, 2024 5:04 PM, @ Winter Sports School Campus with virtual access via Zoom:

Join Zoom Meeting

<https://wintersportsschool-org.zoom.us/j/86550555893?pwd=Nmhjc2VXb2YxNUgrRmU5TmhSL2dLUT09>

Meeting ID: 865 5055 5893

Passcode: 448500

ATTENDANCE

| Board Member | In Person | Zoom |
|---------------------|-----------|------|
| Abi Wright- Grissom | | x |
| Bud Canaday | | x |
| Christie Hind | absent | |
| Dylan Rothwell | absent | |
| Geoff Crocket | absent | |
| Jennifer Eaton | x | |
| Missy Kelly | x | |
| Nick Penze | x | |
| Thomas Cooke | x | |
| Tim Galyord | x | |
| Whalen Louis | x | |

Tess in person

Casey holmes on zoom

I. Welcome and Introductions

Board Congratulated Tess on winning Administrator of the Year for Utah Charter Schools.

II. **Potential Motion:** Approval of minutes from [April 10, 2024 BOT meeting](#).

| | |
|--------------------------|--------------|
| First Motion to approve | Nick Penze |
| Second Motion to approve | Thomas Cooke |

ALL IN FAVOR
VOTE



WINTER SPORTS SCHOOL

4251 SHADOW MOUNTAIN DRIVE PARK CITY, UTAH 84098 | 435-649-8760 | WWW.WINTERSPORTSSCHOOL.ORG

| Board Member | YES | NO |
|---------------------|-----|----|
| Abi Wright- Grissom | x | |
| Bud Canaday | x | |
| Christie Hind | | |
| Dylan Rothwell | | |
| Geoff Crocket | | |
| Jennifer Eaton | x | |
| Missy Kelly | x | |
| Nick Penze | x | |
| Thomas Cooke | x | |
| Tim Galyord | x | |
| Whalen Louis | x | |

III. Financial update (Casey Holmes, Bud Canaday, Tess Miner-Farra)

Bud summarized the FY24 budget reports to share a strong end-of fiscal year position for WSS. The PTIF interest helped our financial stability, with \$176,802 of interest accrued. Casey explained line item 241 – health care – while Prior Year amount is a glitch pulling in the premium payments made by employees as “revenues” rather than our expenses,, but current year totals are accurate and within budget projections. Casey and Tess explained line item 311205 – a repayment of carryover funds for SPED we received last week from the state; we are asking the state whether we still need to repay the carryover funds as we spent the remaining funds in this fiscal year. Tess explained an increase in marketing budget in line item 540 for the redesign of the WSS website over the past two years for which we were invoices just this month. Tess explained line item 650 – the unused tech expense budget, 12K is budgeted but unused as intentional savings for Chromebook replacement in another few years.

a) Review the [WSS FY24 Fraud Risk Assessment](#)

Casey Holmes as our business administrator is the member of the fraud prevention team that has an accounting degree and takes continuing education classes per this risk assessment questionnaire.

b) **Potential Motion:** Approval of Final FY24 Budget

| | |
|--------------------------|----------------------|
| First Motion to approve | Abi Wright - Grissom |
| Second Motion to approve | Missy Kelly |



WINTER SPORTS SCHOOL

4251 SHADOW MOUNTAIN DRIVE PARK CITY, UTAH 84098 | 435-649-8760 | WWW.WINTERSPORTSSCHOOL.ORG

| Board Member | ALL IN FAVOR VOTE | |
|---------------------|-------------------|----|
| | YES | NO |
| Abi Wright- Grissom | x | |
| Bud Canaday | x | |
| Christie Hind | n/a | |
| Dylan Rothwell | n/a | |
| Geoff Crocket | n/a | |
| Jennifer Eaton | x | |
| Missy Kelly | x | |
| Nick Penze | x | |
| Thomas Cooke | x | |
| Tim Galyord | x | |
| Whalen Louis | x | |

IV. Head of School Report (Tess Miner-Farra)

YOU WRITE QUICK SYNOPSIS -

extending 2 more invites for the 9th grade.

4 students graduating early

There are some budget implications with the kids that leave early.

V. **Potential Motion:** TSSA (Teacher & Student Success Act) Plan for 24-25 SY

| | |
|--------------------------|--------------|
| First Motion to approve | Thomas Cooke |
| Second Motion to approve | Nick Penze |

| Board Member | ALL IN FAVOR VOTE | |
|---------------------|-------------------|----|
| | YES | NO |
| Abi Wright- Grissom | X | |
| Bud Canaday | X | |
| Christie Hind | n/a | |
| Dylan Rothwell | n/a | |
| Geoff Crocket | n/a | |
| Jennifer Eaton | X | |
| Missy Kelly | X | |



WINTER SPORTS SCHOOL

4251 SHADOW MOUNTAIN DRIVE PARK CITY, UTAH 84098 | 435-649-8760 | WWW.WINTERSPORTSSCHOOL.ORG

| | | |
|--------------|---|--|
| Nick Penze | X | |
| Thomas Cooke | X | |
| Tim Galyord | X | |
| Whalen Louis | X | |

VI. Board Training: [UNA Standard of Ethics](#) review & re-affirmation.
 Everyone Reviewed the Standard of Ethics.
 Thomas asked if we publish our 990 on our website.
 We will work on posting 990 to the website. Board agreed to reaffirm our commitment to the standard of ethics,

VII. Reaching New Peaks Committee updates (Whalen and Nick)

Development Committee meets weekly. Working on engagement with Lindsay Vonn foundation / Strong Girls Camp – will have a lunch and learn in August.
 Looking to get a ½ table at the LV Foundation Gala in PC.
 We have brought in Amy Maentz – has lots of fundraising experience

VIII. Board Chair update (Tim Gaylord)
 No comment besides he is happy with how everything is proceeding.

IX. Public comment: N/A - no members of the public present

X. **Potential Motion:** Close session to discuss the character, professional competence, or physical or mental health of an individual.

XI. Adjourn

| | |
|--------------------------|--------------|
| First Motion to approve | Whalen Louis |
| Second Motion to approve | Nick Penze |

ALL IN FAVOR
 VOTE

| Board Member | YES | NO |
|---------------------|-----|----|
| Abi Wright- Grissom | x | |
| Bud Canaday | x | |
| Christie Hind | | |
| Dylan Rothwell | | |
| Geoff Crocket | | |



WINTER SPORTS SCHOOL

4251 SHADOW MOUNTAIN DRIVE PARK CITY, UTAH 84098 | 435-649-8760 | WWW.WINTERSPORTSSCHOOL.ORG

| | | |
|----------------|---|--|
| Jennifer Eaton | x | |
| Missy Kelly | x | |
| Nick Penze | x | |
| Thomas Cooke | x | |
| Tim Galyord | x | |
| Whalen Louis | x | |