

TOWN OF CIRCLEVILLE



TOWN OF CIRCLEVILLE MINUTES

June 12, 2024

The regular meeting of the Circleville Town Council was called to order at PM by . Council Members attending were: Kristi Westwood, Stacie Gass, Shirl Fox, and Shane Robinson. Mekeisia Westwood, Town Clerk was also in attendance.

Public attendees were:

led the pledge, and offered the prayer to open the proceedings. Stacie made a motion to approve the minutes from the April 11, 2024 meeting. Shane seconded, and the motion passed unanimously.

First on the agenda, Lane Morgan was asking for a water meter for his lot. Kristi made a motion to approve the water meter and Stacie seconded. The motion passed unanimously.

Tracy Newby was next on the agenda. She was asking for a business license for TNT Driving School. Stacie made a motion to approve the business license and Shane seconded. The motion passed unanimously.

Next, Shane Morrison was in attendance asking for a business license for Piute Pit Stop, LLC and a soda shop on the inside. Stacie made a motion to approve the application, Kristi seconded, and the motion passed unanimously.

The mayor called on those not on the agenda. Cache Sudweeks was in attendance. Cache has been selected to attend Governor's Honor Academy at Southern Utah University. He was asking for a sponsorship to attend. Circleville Town donated \$200.00 for Cache.

Kelly Chappell sent an update on the water project. The tank lid will be poured on May 10. The project is still projected to be finished by June 2024. There will be about \$125,000.00 left over from the grant. It was discussed what to do with the extra money. The State of Utah requires the towns to be able to provide peak day demand for water. Discussion about whether to install meters on the springs and tanks that send daily data or to install electronic meter readers on every meter. There was interest accrued on the grant for the last year. Kelly is going to find out how much interest, and then the Town Board will make a decision.

The Town Board discussed the date and times of the Town Board meetings. It would be more convenient for Six County to be able to attend the meetings on the 2nd Wednesday of every month. The times will stay the same. Stacie made a motion to approve the change to hold monthly Town Board meetings on the 2nd Wednesday of every month, and Kristi seconded. The motion passed unanimously.

The FY2025 budget was looked over. There were some adjustments that had been made. The FY2025 budget will be approved in June.

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The Mayor opened the floor to the Departments.

Planning and Zoning/Cemetery: A summer maintenance position was discussed. Circleville Town will be hiring for summer maintenance for \$15/hr.

The bills and budget variance reports were presented and reviewed by the council. Shane made a motion to approve the bills and budget variance reports and adjourn; Stacie seconded, and the motion passed unanimously. The meeting was adjourned at 7:52 pm.