

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
May 9, 2024

PRESENT: David Hair, Daniel Grange, Clay Wilker, Pamela June, Ryan Zollinger, Jeremy Ward, Tara Hobbs, Chad Kendrick, Corey Twedt, Kara Everton, Chris Coombs, Michael Brent George, Trevor Hardy, Kent Strobelt, Angela Hardy, Lyndon Strobelt, Rosalie Fullmer, Colt Pini, Joe Fuhriman, Patricia Ries, Coby Price, Jill Gebert, Emilee Pini

Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for May 9, 2024, at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Jeremy Ward, Ryan Zollinger, Clay Wilker, and Daniel Grange were in attendance.

Opening remarks/Pledge of Allegiance

Councilmember Zollinger welcomed everyone to the Council Meeting and led all present in the pledge of allegiance. He then offered a word of prayer.

Approval of agenda

The agenda for the City Council Meeting of May 9, 2024, was reviewed. **Councilmember Wilker motioned to approve the agenda for May 9, 2024.** Councilmember Zollinger seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the agenda is included as Attachment “A”.)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting from April 11, 2024.

Councilmember June moved to approve the minutes for April 11, 2024.

Councilmember Grange seconded. Councilmember June added a word to the minutes to add clarity. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes.

Public comment period

Mayor Hair opened the floor for any public comments.

Colt Pini said he lives on the small stretch of 550 North, west of Main Street. He said that there is a lot of reckless driving on that road. Colt said that this stretch of road is seen as a shortcut and cars turn quickly onto the road and speed to either Main Street going east or the 450 N/550 N road going west. Colt said that people even race on that short road. Mayor Hair asked if there were more problems during school traffic hours. Colt said he feels it is a mix between high school traffic and other traffic. Colt said that he feels like the road has

become dangerous. He would like to see some action taken before there is a wreck or other issue.

Mayor Hair said that his wife was on the City Council when the roundabout was installed. There had been discussions of the road being closed at that time. The decision had been made to keep it open in case there was an accident on the roundabout so that there would still be another outlet towards the highway.

Colt said that he thinks having the 550 North Road segment open actually slows traffic on both the east and west sides and that it doesn't help alleviate traffic issues.

Trevor Hardy said that he lives on the far east side of the 550 East Road near the intersection with Main Street. He said that he has the same concerns as Colt. Trevor said that his doorbell camera has lots of footage of screeching tires and speeding traffic. He said that he had already lost a windshield due to cars peeling out in the gravel from the sewer construction. Trevor said he would like the road closed on one end creating a cul-de-sac. Councilmember Ward asked which end would be best to be closed. Trevor said that either would work, but that his preference would be to close the east side at Main Street.

Michael Brent George said that he lives across the street from Trevor, also on the east end of that road segment. He said that he had called and had police officers there and that it didn't fix anything. Brent said that he agreed that one of the sides should be closed. He said that it is not just high school kids. People don't stop at the stop sign. It is a basic lack of respect in the community.

Coby Price, who also lives on that street, said that he feels the traffic is predominantly not Millville residents. He said that he doesn't think that closing that road would have very much of a negative effect on Millville residents. Coby said that he thinks it is a 50/50 split between young drivers and adults. He said that he is worried about the safety of the kids that live on that street. It continues to become more and more of an issue. He would like to see something preventative before there is a wreck.

Michael Brent George said that until the construction is complete, they would like the temporary barriers put back up, closing that road, until something is figured out.

Mayor Hair said that he would like the Council to think about it for a bit and then revisit the issue.

Request for a business license for CK Mowing & Landscaping

Chris Coombs has submitted a request for a business license for CK Mowing & Landscaping at 11 North Main. Chris said that he wants to run his own landscaping business. Mayor Hair said that the only concern he has is the parking situation in front of Chris' home.

Chris Coombs said he built a big shop and will be storing his landscape trailer in the shop or further up on the lawn. It was discussed that the trailer could not be kept in the City right-of-way. It was also discussed that the number of cars at the home has been a problem for a long time. Councilmember Grange said that he was concerned that moving the trailer up onto the Coombs property would just move an additional car or truck out to be parked on the road. Chris said that he was working on reducing the number of vehicles parked at his home. Mayor Hair said that the parking code explicitly states that only single-file parallel parking is allowed on the City right-of-way and that this would be something that the City enforces at some point in the near future.

Councilmember Zollinger moved to approve the business license for CK Mowing & Landscaping based on the discussion here regarding parking of the landscaping trailer and with a planned review of the license and parking issues in December. Councilmember Ward seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the license application is included with the minutes as Attachment "B".)

Road access for Alder Development

Mayor Hair turned the time over to Joe Fuhrman to discuss his concerns regarding parcel 19-020-0025 and potential road access to the proposed Alder Development west of that parcel.

Joe said that he filed a quit claim deed with the County to take ownership of that parcel. He was told that it was an old, deeded road and that to get ownership of the parcel, it would need to come from Millville City.

Joe said that he is currently working on a conservation easement for more of his property. He would like to add this parcel to that pending conservation easement. Councilmember June asked if Mr. Fuhrman intended to preserve that area as farmland and not allow development to come through. Joe confirmed that this was his intent.

Councilmember Zollinger asked if it was an old, platted road. Joe said that it was, but nothing had ever been done with it and a lot of that parcel has been washed out along the curve of the river. Councilmember Zollinger said that he wasn't sure how Millville City controlled it since it was a gap parcel and there was no indication of City ownership.

Councilmember Grange pointed out that there is a lengthy legal process including public hearings if the City were to vacate property.

Councilmember Wilker said that he thought it would take some time for the Council to do a more in-depth review of the request and the implications. He said that he would like this to be discussed at a future meeting.

Councilmember Grange said that he agreed and that he would like to get some information from the City attorney about the required legal process if the City were to transfer whatever ownership they have to Mr. Fuhriman.

Recorder Twedt said he would reach out with questions to the City attorney. Mayor Hair asked that the Fuhriman request be added to the agenda for the next City Council meeting.

Consideration of an ordinance updating Code Section 16.12 regarding illegal subdivisions

Recorder Twedt discussed the proposed code updates. He said that the basic purpose of this is to allow the City to record something on title for a parcel that is subdivided illegally so that future owners will have some notice of potentially purchasing property that the City will not allow to be developed.

Councilmember Zollinger asked if this was another way for the City to sink its teeth into a property owner trying to control what they do on their property. It was discussed that every subdivision requires City approval and must follow the code established by the City Council. These code updates would just make sure that if a subdivision is recorded illegally at the County, future owners would have some way of being aware that it wasn't done properly and that they potentially won't be able to develop that property.

Councilmember Ward motioned to approve Ordinance 2024-3. Councilmember June seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (The adopted ordinance is included with the minutes as Attachment "C".)

Budget Review for FY24 and FY25

Recorder Twedt reviewed the proposed updates to the FY24 Budget and the new FY25 Budget. He said that today is a review and he will take any feedback or required changes from the City Council. Also, at this meeting, the Council should decide if they plan to increase the property tax rate or keep the County-provided rate which will mean the City will receive the same property-tax revenue as they did last year. Recorder Twedt said that also today, the Council should adopt a place-holding tentative FY25 budget.

At the next meeting, there will be another review of the budget as well as a public hearing followed by the adoption of the final FY24 revised budget and the new FY25 budget. If the Council were to decide to increase the property tax rate, they would go through the Truth in Taxation process and delay the final adoption of the FY25 budget until August.

Recorder Twedt said that for property taxes, Millville has always done a good job at maintaining very low rates and getting by. He said that even though costs are up, the City

continues to do this. In both budget years being reviewed tonight, the City would have a small surplus that we will be transferring from the General Fund to the Capital Projects Fund. That means, that without big changes, we are probably okay maintaining the certified property tax rate. The issue would be that major changes will cause issues in the future and perhaps a bigger than desired tax rate increase will be needed. The changes that may cause this type of issue are major increases in our contract services for fire or law enforcement. New employees would require more revenue. Also, if sales tax revenue doesn't continue to be as strong as it has been the last couple of years, the City would likely have a problem. Recorder Twedt said that he thinks Millville lives a little close to that edge, but that we always have. As long as we are okay with not having a lot of money for fancy things like our neighboring cities have and we are clear that at some point, we may need to do an increase that might be bigger than desired, we can probably keep going for a little bit with extremely low property tax rates. Recorder Twedt also pointed out that revenue from high interest rates is also extremely helpful right now and that this isn't going to last forever.

Recorder Twedt reviewed the budget and answered a few questions from the City Council. The consensus from the council was to maintain the certified property tax rate this year. (A copy of the staff report is included with the minutes as Attachment "D".)

Adoption of tentative FY25 Budget

The proposed budget was reviewed.

Councilmember Zollinger motioned to approve the tentative FY25 Budget.

Councilmember Wilker seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes.

Scheduling of budget public hearing

Mayor Hair pointed out that the next step with the budget would be to have a public hearing to get feedback on the budgets for both years. The Council agreed that they would hold the budget public hearing on the time that had been reserved with the County. The budget public hearing will be held on June 13, 2024, at 8 p.m.

County Trails

Recorder Twedt said that the County trail employees have made a lot of progress and are working on at least a couple of trails that go through several cities and have portions in Millville City. Recorder Twedt and Development Coordinator Everton have been to several review meetings to see what is being worked on and proposed for the trails that will affect Millville. In all of these meetings, Millville staff have been saying that the City has not signed up for or yet agreed to cover ongoing maintenance costs that the County is planning to pass along to cities after the initial infrastructure is complete. The message from City staff has been very consistent that an ongoing maintenance plan has to be approved by the City before anything is finalized.

Recorder Twedt discussed the two trails that are currently being discussed that will impact Millville City.

The first trail is a bike trail that partially passes through Millville City. Since there is no plan currently to install a dedicated bike path, the plan from the County is to paint bike lanes on top of the driving lanes on the portion of the trail that passes through Millville City. The City Council said that they do not like this idea and don't want painted bike lanes on top of vehicle traffic lanes in Millville.

Recorder Twedt then discussed the trail that is being considered that would go from Ridgeline High School to Blackhawk Park. The portion of this trail that is in Millville would run along the highway under the current plan. Recorder Twedt said that the City would need to purchase equipment to maintain this trail in the winter and that the City is being asked to cover long-term maintenance costs on the trail. The consensus of the Council was that the City was not willing to sign up for maintenance costs of a trail that they consider suboptimal and not very beneficial to Millville residents.

Report on P&Z Meeting held May 2, 2024

Development Coordinator Everton reviewed with the Council the Planning Commission's draft minutes for the meeting held May 2, 2024.

City Celebration planning progress update

Councilmember Jeremy Ward and Jill Gebert reviewed the many activities planned for the upcoming City Celebration.

Review of City emergency notification platform

Recorder Twedt reviewed the TextMyGov notification system and the potential of switching over to this platform. There was a discussion on the number of homes that would potentially miss out on notifications if we the City were to move to a text-only solution. It was determined that the number would be fairly small and that most people who use email frequently enough to benefit from email notifications would also have a phone on which they could receive text messages.

Councilmember Zollinger asked that Recorder Twedt ensure that the City could be on a year-to-year contract with the TextMyGov platform.

Councilmember Wilker motioned that the City look into changing the City notification system to TextMyGov. Councilmember Ward seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. (A copy of the license application is included with the minutes as Attachment "E".)

City Reports

Director of Public Works Chad Kendrick gave a brief update on the progress of the sewer system installation. He also said that the generator for the new well is being installed now.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment "F".)

Councilmember Wilker briefly discussed the ongoing code violations that have been addressed. He asked that the Joe Fuhrman road request and the 550 North Road concerns be added to the next City Council agenda.

Councilmember Grange discussed the issues with lights being on late at the baseball field at the high school. He said that he had talked with the principal who had said he had found some solutions and was working through the issue. He said that he was open to working with the City. Councilmember Wilker also discussed the issue of very loud music being played there when there wasn't even a baseball game being played.

Councilmember Ward said that he has been receiving complaints that Millville residents haven't been able to get a hold of Rosie regarding issues with the sewer construction and that her voicemail is full. Recorder Twedt said that he would reach out and ask her to make sure she was available.

Mayor Hair said that he would like to figure out a plan for the 550 North Road issues. Councilmember Grange said that if they were to close the road, they would need to have a turnaround. Coby Price suggested a swing gate at the end of the road. Councilmember Zollinger said that he would like to see the minutes from when this was discussed when the roundabout was built. He said that he knew that they had discussed the possibility of closing that road and he would like to have a better understanding of what was discussed and why it was determined to leave it open as a pass-through street. Recorder Twedt said that he would try and find those minutes for the Council to review with this agenda item at the next City Council meeting.

Adjournment

Councilmember Zollinger motioned to adjourn the meeting. Councilmember Wilker seconded. Councilmembers Ward, June, Grange, Wilker, and Zollinger voted yes. The meeting adjourned at 9:41 p.m.

NOTICE AND AGENDA - Updated

Notice is hereby given that the Millville City Council will hold its regularly scheduled Council Meeting on Thursday, May 9, 2024, at the Millville City Office, 510 East 300 South in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Councilmember Zollinger
3. Approval of agenda
4. Approval of minutes of the City Council Meeting – April 11, 2024
5. Agenda Items—
 - A. Public comment period (2 min/person)
 - B. Business license application for CK Mowing & Landscaping – Chris Coombs
 - C. Potential road access for Alder Development – Joe Fuhrman
 - D. Consideration of Ordinance updating Code Section 16.12 regarding illegal subdivisions – Recorder Twedt
 - E. Budget review for FY24 and FY25 – Recorder Twedt
 - F. Adoption of tentative FY25 Budget – Mayor Hair
 - G. Set budget public hearing for June 13, 2024, at 8 p.m. – Mayor Hair
 - H. County trail maintenance discussion – Recorder Twedt
 - I. Report on P&Z meeting held May 2, 2024 – Development Coordinator Everton
 - J. City Celebration planning progress update – Councilmember Ward
 - K. Review of City emergency notification platform – Recorder Twedt
 - L. City Reports: Roads, Parks, Water – Public Works Director Kendrick
 - M. Councilmember reports and other items for future agendas
6. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

This agenda was posted on May 6, 2024, to the City posting locations, the City Website, and the Utah Public Meeting Notices Website.


Corey Twedt, Recorder



Millville City

PO Box 308
510 East 300 South
Millville, Utah 84326
(435) 750-0924 corey@millvillecity.org
www.millvillecity.org

CHECK APPLICABLE BOX

- ☐ Commercial ☒ New Application
☐ Home Business ☐ Application Amendment

CHANGE OF:

- ☐ Ownership ☐ Business Name
☐ Address ☐ Business Description

Business License Application

For businesses with a permanent physical location within the Millville City limits.
This is not the application for special events, temporary businesses or solicitors.

License No. _____

Date Received _____

SECTION I: Business Information

Application Contact: Chris Coombs Contact Ph: 435-754-4173
A. Business Name "DBA": CK Mowing + Landscaping
B. Business Location: 11 N Main St. Millville, UT 84326
Street Address (include unit #)
C. Mailing Address: P.O. Box 299 Millville UT 84326 ☒ Same as "B. Business Location"
ATTN: _____ Street (include unit#)/PO Box address City, State, Zip
D. Local Business Ph: 435-754-4173 Fax: _____ www: _____

SECTION II: Business Description — General (complete the commercial or the Home Business AND the far right column)

COMMERCIAL

Building/plaza: _____

Is this a secondary use within an existing business location?

☐ Yes, in _____ ☐ No

Hours of Operation: _____

Type of Operation: (mark all that apply)

- ☐ Sales/Service: Customers typically come on site
☐ Sales/Service: Customers rarely come on-site
☒ Service no sales
☐ Fresh food service and/or preparation
☐ Manufacturing
☐ Medical/dental
☐ Daycare
☐ Instruction
☐ Preschool
☐ Other: _____

Previous use of location:

HOME BUSINESS

Please Note:

A home business does not change the aesthetic character of the area and zone.

On-site employees? ☐ Yes ☒ No

If yes,

Up to how many? _____ Working hours? _____

Where will they park? _____

On-site customers? ☐ Yes ☒ No

If yes,

Up to how many per day? _____

Up to how many per week? _____

Where will they park? _____

On-site business will be performed from a:

(mark all that apply)

- ☒ Home office ☐ Garage/storage room
☐ Desk and chair ☐ Carport/driveway
☐ Shed/out building ☐ Vehicle
☐ Other: _____

Do you intend to set-up off-site?

(i.e. in parking lot, at festivals, within stores)

☐ Yes ☒ No

Proposed start date: 4-15-2024

This Business Includes:

- | Yes | No |
|-------------------------------------|---|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Signage |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Alcohol sales and/or services |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Live entertainment on-site |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Door-to-door solicitation |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Fireworks sales on-site |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Vending machines on-site |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> On-site secondary business |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> On-site events (ie. community party parking lot/sidewalk sales) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Investment advice and/or service |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Pesticides use and storage |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Hazardous materials use and storage |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Vehicle sales |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Firearms or explosives sales |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Care of children or preschool |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Any construction jobs over \$1,000 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Piercing, tattooing, perm, make-up |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Used merchandise transactions |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Changes to existing garbage service |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> Vehicles, trailers, mowers, etc. (stores on site) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Electrical, plumbing, structural, or mechanical changes to site |

SECTION III: Business Description — Specific

☐ (attach additional pages if necessary)

Offsite Lawn care, Landscaping, snow removal

SECTION IV: Additional Information

- E. Utah State Tax Commission — Sales Tax Number: _____ ☒ Not applicable
- F. State & federal regulatory agency licensing info: EIN # 99-2331458 ☐ Not applicable
(Not referring to an EIN or entity number)
- G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies?
☒ Completely ☐ Partially ☐ Not at all ☐ I do not know — someone else did it
- H. Previous Business Name: _____ ☒ Not applicable
- I. Previous Business Location: _____ ☒ Not applicable

SECTION V: Ownership (Parent business entity and business officer information)**Parent Entity**Parent Business Name: _____ ☐ same as "A. Business Name DBA"State Entity Type: ☐ Sole Proprietorship ☐ Partnership ☒ LLC ☐ Corporation ☐ Non-Profit Corporation (w/501 c3 letter)**Officers (1)**

Officer Name: Chris Coombs Contact Ph. 435-754-4173
Home Address: 11 N Main St. PO Box 299 Millville UT 84326
Street (include unit #) / PO Box Address City, State, ZIP

☒ This person can be contacted in the event of an after-hours police or fire emergency.

Sole Prop./Partnership☒ Owner
☐ Local Manager**LLC**☒ Member
☐ Manager
☐ Local Manager**Corporation**☐ President
☐ Director
☐ Officer
☐ Local Manager**Officers (2)**

Officer Name: _____ Contact Ph. _____
Home Address: _____
Street (include unit #) / PO Box Address City, State, ZIP

☐ This person can be contacted in the event of an after-hours police or fire emergency.

Sole Prop./Partnership☐ Owner
☐ Local Manager**LLC**☐ Member
☐ Manager
☐ Local Manager**Corporation**☐ President
☐ Director
☐ Officer
☐ Local Manager**SECTION VI: Notification and Verification of Authority**

- 1) **Mandatory review process** — this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on:
(i) the information provided on the application, and
(ii) review of the Mayor and City Council
- 2) **Additional Requirements** — Under the Municipal Code, additional Business License application requirements are necessitated for some business types.
- 3) **Denial of License** — Application denial or subsequent license suspension or revocation are most often the result of:
(i) an inaccurate or incomplete application, or failure to update information with the City and/or
(ii) non-compliance with the Municipal Code, Land Use Code, and/or applicable building, fire, and environmental codes.
- 4) **Other regulatory bodies** — It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.
- 5) **Signage** — Permanent signage requires a separate Sign Permit Application, which is located on the city web site, Millvillecity.org.
- 6) **Building alterations** — All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building application.

I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.

Signature of Owner/Authorized Agent

Printed Name

Date

SECTION VII: For administration use onlyClassification: ☐ Conforming ☐ Non-Conforming ☐ Child Care ☐ Home Business ☐ Low Impact ☐ Medium Impact

Conditional Use: (If box is checked see conditions)

☐ Agree ☐ Do not agree Signature: _____ Date: _____☐ Yes ☐ No City Council grants permission Signature: _____ Date: _____FEES ☐ \$25.00☐ EXEMPT

PAYMENT TYPE

☐ RECEIPT

HOME-BASED BUSINESS FEE EXEMPTION CERTIFICATION

Business Name CK Mowing & Landscaping

Owner Name Chris Coombs

Business Address 11 N Main St.

I hereby attest that the business operations I run from my home do not create any additional offsite impacts in my neighborhood. I see no clients or customers and require no off or on street parking, no large equipment is stored at my home and my business operations will not impact the neighbors through loud noise, odors, traffic or other unusual activity. Other reasons as to why I believe that my business qualifies for a fee exemption from the Millville City business license requirements (Millville Code 5.04.140) are as follows:

For all of the foregoing reasons, I hereby request that my home-based business be granted exempt status from the business license fee.


Signature

4/9/2024
Date

**MILLVILLE CITY
ORDINANCE 2024-3**

**UPDATES TO CITY CODE SECTION 16.12.040 PROVIDING FOR THE
RECORDING OF NOTICE ON TITLE OF ANY PARCEL OF PROPERTY
THAT HAS BEEN ILLEGALLY SUBDIVIDED**

WHEREAS, the Millville City Council (the “Council”) has determined that it is in the best interest of its residents and the public in general to protect potential buyers against the unknowing purchase of an illegally subdivided parcel; and

WHEREAS, the Council has determined that recording a public notice on title to any illegally subdivided parcel will provide such notice to innocent buyers, advances one or more of the purposes of the City’s Subdivision Ordinance and is consistent with the City’s General Plan; and

WHEREAS, the Millville City Planning Commission has reviewed the proposed updates in public meetings and a public hearing was held on May 2, 2024 and recommended its adoption by the City Council; and

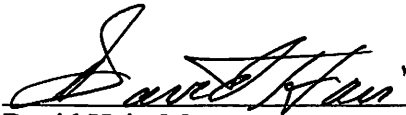
NOW, THEREFORE, BE IT ORDAINED, by the Millville City Council, Cache County, State of Utah, as follows:

1. The modified City Code Chapter 16.12 – Administration and Enforcement as shown on the included attachment is hereby adopted with an effective date of May 9, 2024.
2. To the extent of any conflict between this ordinance and any other ordinance(s) or regulation(s) of Millville City, the provisions of this ordinance shall be controlling.
3. The sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable. If any section, paragraph, sentence, clause, or phrase shall be declared invalid or unconstitutional by the valid judgement or decree of a Court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any of the remaining sections, paragraphs, sentences, clauses, or phrases of this ordinance.

ADOPTED AND PASSED, by the MILLVILLE CITY COUNCIL this 9th of May 2024.



MILLVILLE CITY


David Hair, Mayor

ATTEST:


Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward	X			
Daniel Grange	X			
Clay G. Wilker	X			
Pamela June	X			
Ryan Zollinger	X			

POSTED: 5/10/24

MILLVILLE CITY CODE
TITLE 16 - SUBDIVISIONS
CHAPTER 16.12 - ADMINISTRATION AND ENFORCEMENT

[16.12.010: SUBDIVISION ORDINANCE FEES](#)

[16.12.020: FEES FOR APPEAL](#)

[16.12.030: ADMINISTRATION](#)

[16.12.040: NOTICE OF NONCOMPLIANCE RESERVED](#)

[16.12.050: VACATIONS](#)

[16.12.060: PENALTIES](#)

[16.12.070: ADMINISTRATIVE LIABILITY](#)

16.12.010: SUBDIVISION ORDINANCE FEES

All fees required by the subdivision ordinance of the city shall be set by resolution of the city council and shall be published by the city in the fee schedule. (Ord. 2008-4, 2008: Ord. 94-3 § 1)

16.12.020: FEES FOR APPEAL

There shall be no fee for an appeal to the city council from a decision of the commission with respect to this title.

The fee for an appeal to the appeal authority from a decision made by the city council with respect to this title shall be set by resolution of the council. (Ord. 2008-4, 2008: Ord. 2007-8, 2007: Ord. 94-3 § 1)

16.12.030: ADMINISTRATION

- A. These regulations shall be administered and enforced by the city planner or other entity as designated by the city council.
- B. All subdivision plats, plans, and other required associated information (subdivision plans) submitted to the city shall first have been examined by the city engineer, the city planner, land use authority, culinary water authority and sanitary use authority in accordance with the procedures established by these regulations. As part of their examination, the city planner and the planning commission may consult with other public or private agencies to determine whether or not the subdivision plans, as proposed, will contribute to the orderly growth and development of the city. The actions of the city planner, the planning commission and the council shall be governed by the procedures and schedules hereinafter set forth.
- C. Pursuant to the provisions for urban development (as defined in the Utah code as amended), when any part of a subdivision lies outside of, but within one-half (½) mile of the city, that subdivision shall be approved by the city council of the city before it is finally approved by the Cache County board of commissioners.
- D. The city shall not extend utilities and services and shall not approve any proposed subdivision of land which, by itself or as a part of a larger tract, is contiguous to the boundaries of the city unless the preliminary subdivision plans submitted to the city planner is accompanied by a properly acknowledged petition for annexation to the city and a separate application for proper zoning.
- E. The city planner shall review both the annexation petition and the preliminary subdivision plans for accuracy and completeness and shall process the subdivision plans as if the land were already part of the city. The required subdivision plans and the annexation petition may be considered simultaneously by the city, however, final action by the city council on the annexation petition and zoning shall be preceded or be taken concurrently with final action on the final subdivision plans. (Ord. 2022-2, 2022: Ord. 2008-4, 2008: Ord. 2000-13 § 2: Ord. 94-3 § 1)

16.12.040: NOTICE OF NONCOMPLIANCE ~~RESERVED~~

- A. Upon inspection and discovery that any provision of the City's Subdivision Code has been or is being violated, the City may provide written Notice of Violation to the owner of

the property that is the subject of the violation and to any other party who may be responsible for the violation.

B. The written Notice of Violation shall:

1. Indicate the nature of the violation;
2. Identify the action necessary to correct the violation;
3. Give the property owner fourteen (14) days from the date of the receipt of the Notice to correct the violation;
4. State the action the City intends to make if the violation is not corrected within the fourteen (14) day period; and
5. State that the property owner may request a hearing with the Planning Commission if the property owner disagrees with the determinations set forth in the Notice of Violation.

C. The Notice of Violation shall be served upon the property owner and/or the violator by personal delivery, by certified mail, return receipt required, to the address listed on the County Assessor's records for the property.

D. Within fourteen (14) days of the day on which the Notice of Violation is served on the property owner, the property owner may request a hearing with the Planning Commission to present facts and arguments as to why the property owner is entitled to relief from the Notice of Violation. The property owner shall file the request for a hearing in writing with the City clerk. The written request for a hearing shall set forth the property owner's position as to why the property owner is entitled to relief. The City clerk shall notify the Planning Commission of the request for a hearing and the request shall be placed on the agenda for the next regularly scheduled meeting of the Planning Commission, but in no event later than thirty (30) days from the date the City clerk receives the request for a hearing. The Planning Commission shall review the Notice of Violation, the written request for a hearing, and any other information that the property owner or any other interested party may present, and make a determination as to whether the violation set forth in the Notice of Violation has taken place or exists. The City shall have the burden of proving by a preponderance of the evidence the violation took place or exists.

E. If the property owner has not requested a hearing with the Planning Commission within the fourteen (14) day period, or if after a hearing on the matter the Planning Commission determines that the violation set forth in the Notice of Violation has taken place, the Planning Commission or any other person designated by the City may record a Notice of

Noncompliance on title to the property that is the subject of the Notice of Violation. The Notice of Noncompliance shall generally explain the nature of the violation, indicate that no permits or licenses, including but not limited to, a building permit, may be issued for any structure located on the subject property, and meet all other requirements for the recording of documents in the Cache County Recorder's Office.

- F. If the City subsequently determines that the violation of the City's Subdivision Code for which a Notice of Noncompliance has been recorded has been cured or that the property which is the subject of the Notice of Noncompliance is otherwise no longer in violation, the Planning Commission, City Council, or other person designated by the City shall record a release of the Notice of Noncompliance on title to the subject property.
- G. Notwithstanding anything to the contrary in any ordinance or code of the City, until such time as the violation for which a Notice of Noncompliance issued under this Section has been cured or otherwise resolved, the City may withhold or deny the issuance of any permits, licenses, or connections of any kind including but not limited to, a building permit, water connection, or other similar permit or connection, for the property in violation or any structure thereon. (Ord. 2024-3, 2024: Ord. 2008-4, 2008: Ord. 2003-4 § 3, 2003: Ord. 94-3 § 1)

16.12.050: VACATIONS

- A. Pursuant to the provisions of sections 10-9-808 through 10-9-810 of the Utah code any plat may be vacated by the owners before any substantial improvements have been made in the subdivision, by submitting a copy of the plat to the commission along with a written request for a vacation. The written request shall be by all of the owners. The commission shall make a recommendation on the vacation to the city council, and the council shall approve or disapprove the vacation. The recording of an instrument vacating the plat shall operate to destroy the force and effect of the recording of the original plat and to divest all public rights in the streets, alleys, commons and public grounds laid out or described in such a plat.
- B. Streets and alleys platted and laid out under the provisions of these regulations or laid out under any prior law of the state of Utah may be altered or vacated in the manner provided by law for the alteration or discontinuance of highways.
- C. Any part of a plat may be vacated under the provisions and subject to the conditions of subsection A of this section, provided such vacating does not abridge or destroy any of the rights and privileges of other proprietors in such plat and provided, further, that nothing contained in this section shall authorize the closing or obstruction of any public

highways laid out according to law. The request for vacation shall be made by all of the owners.

- D. When any part of a plat shall be vacated as aforesaid, streets, alleys, and other public grounds shall be assigned to all lots or parcels adjacent to the public area being vacated in equal proportions.
- E. The county recorder shall write in plain, legible letters across that part of the plat so vacated the word "vacated" and also make a reference on the same to the volume and page in which the instrument of vacation is recorded.
- F. Land covered by a vacated plat may be replatted as described by these regulations. Any later replatting of an area already platted and not vacated shall be construed to be a request for the vacation of the original plat or portion thereof. Any such plat, once approved and recorded, shall act to vacate the original plat which it replaces. (Ord. 2008-4, 2008: Ord. 2000-17 § 2: Ord. 94-3 § 1)

16.12.060: PENALTIES

- A. Violation Of Provisions: Any person who violates any provision of these regulations and any person who, as an agent for a subdivider, developer or owner of subdivided lands, offers for sale any subdivided lands or subdivisions without first complying with the provisions of these regulations shall be guilty of a class C misdemeanor and shall be subject to fine, imprisonment or both. The city may bring a suit to enjoin any violation of the provisions of this title by action for injunction and may recover the penalty by civil action. If such penalty has not been paid when the subdivision plan is admitted for final approval, the city council shall not approve the plan until the penalty is paid. Each day of violation constitutes a new offense.
- B. Removal, Destruction Or Defacement Of Monuments Or Corners:
 - 1. No person shall wrongfully, wilfully or negligently remove, destroy or deface any survey monument, corner, or witness corner.
 - 2. Any person who violates this subsection is guilty of a class C misdemeanor and is additionally responsible for:
 - a. The costs of any necessary legal action; and

- b. The costs of reestablishing the survey monument, corner, or witness corner. (Ord. 2008-4, 2008: Ord. 2000-13 § 2)

16.12.070: ADMINISTRATIVE LIABILITY

The city shall hold harmless the public works department, other city agencies and officials, and their official agents and representatives, when acting in good faith and without malice, from all personal liability for any damage that may accrue to any person or property as a result of any act required by these regulations, or for the omission of any act on the part of the department, agency or official or their authorized agents in the discharge of their duties hereunder. Any suit brought against the city or the city administration because of any such act or omission in the carrying out of the provisions of these regulations shall be defended by the city's legal department through final determination of such proceedings. (Ord. 2008-4, 2008: Ord. 94-3 § 1)



AGENDA REPORT: BUDGET REVIEW

May 9, 2024

Background

At the end of each fiscal year, the Council reviews the yearly budget and adopts a new final budget – with adjustments – for the current year. Additionally, the Council must adopt the new fiscal year budget in June of each year. If a tax rate increase is planned, a preliminary budget is adopted in June and the final budget is adopted in August.

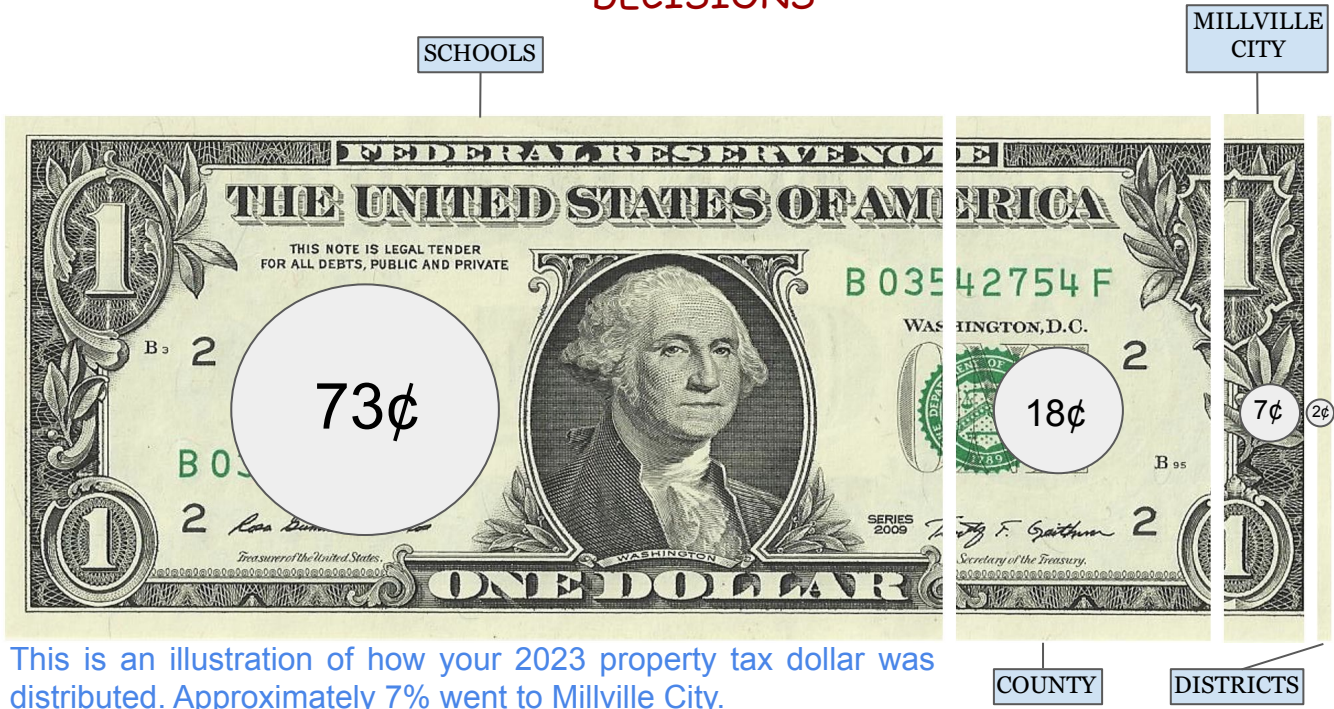
At this meeting, the Council will review the budgets and discuss if they want to adjust the Millville property tax rate for 2024 or stick with the certified rate which is intended to result in the same revenue as the previous year. The FY25 budget shown in this packet does not include a property tax rate increase although it is something you should consider and discuss.

Budget adoption recommended schedule

- 5/9/24: Budgets reviewed in City Council Meeting. Property tax rates discussed. Set public hearing for 6/13/24 at 8 p.m. Adopt preliminary FY25 Budget.
- 6/13/24: Hold budget public hearing. Make budget adjustments as desired. Adopt final revised FY24 Budget. Adopt FY25 Budget OR decide to increase tax rate and adopt updated preliminary FY24 Budget.
- 8/8/24: (If Tax Rate increase is planned) Public Hearing (7:30 p.m.). Adopt final FY25 Budget.

PROPERTY TAX

EXAMPLE ONLY - THESE SLIDES DO NOT REPRESENT TAX RATE DECISIONS



2023 ENTITY PROPERTY TAX RATE COMPARISON

ENTITY NAME	TAX RATE	MULTIPLE OF MILLVILLE RATE	ENTITY RECEIVED \$600K HOME	ENTITY RECEIVED \$800K HOME
TRENTON TOWN	0.000463	0.83	\$278	\$370
RIVER HEIGHTS CITY	0.000503	0.90	\$302	\$402
AMALGA TOWN	0.000522	0.94	\$313	\$418
MILLVILLE CITY	0.000558	1.00	\$335	\$446
PARADISE TOWN	0.000648	1.16	\$389	\$518
HYRUM CITY	0.000732	1.31	\$439	\$586
NEWTON TOWN	0.000739	1.32	\$443	\$591
CLARKSTON TOWN	0.000803	1.44	\$482	\$642
WELLSVILLE CITY	0.000810	1.45	\$486	\$648
LOGAN CITY	0.000990	1.77	\$594	\$792
PROVIDENCE CITY	0.001069	1.92	\$641	\$855
HYDE PARK CITY	0.001100	1.97	\$660	\$880
RICHMOND CITY	0.001110	1.99	\$666	\$888
NORTH LOGAN CITY	0.001136	2.04	\$682	\$909
SMITHFIELD CITY	0.001352	2.42	\$811	\$1,082
MENDON CITY	0.001419	2.54	\$851	\$1,135
NIBLEY CITY	0.001464	2.62	\$878	\$1,171
CORNISH TOWN	0.001564	2.80	\$938	\$1,251
LEWISTON CITY	0.001847	3.31	\$1,108	\$1,478

MILLVILLE CITY BUDGET - REVENUE		ACTUAL	ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description		FY22 Actual	FY23 Actual	FY24 Budget	FY24 Budget	FY25 Budget
GENERAL	Property Tax	\$154,133	\$159,204	\$157,000	\$160,000	\$160,000
	Sales Tax	\$399,638	\$429,631	\$380,000	\$420,000	\$390,000
	Motor Tax	\$898	\$881	\$900	\$1,000	\$900
	In Lieu Fees - UTV Recreation Fees	\$8,622	\$9,750	\$8,000	\$10,000	\$9,400
	Comcast Franchise	\$10,156	\$10,256	\$10,000	\$9,400	\$9,200
	Energy Sales and Use Tax	\$168,676	\$195,996	\$170,000	\$192,000	\$185,000
	Animal Licenses	\$4,470	\$4,851	\$4,400	\$4,200	\$4,200
	Ambulance / EMS	\$45,231	\$45,952	\$45,000	\$45,000	\$45,000
	Fines / Court	\$3,384	\$1,986	\$2,000	\$400	\$400
	Business Licenses	\$2,668	\$2,638	\$2,600	\$3,000	\$2,700
	Sanitation	\$222,202	\$228,435	\$227,000	\$215,000	\$215,000
	9-1-1 Service	\$26,434	\$26,121	\$27,000	\$27,000	\$27,000
	Class "C" Roads	\$124,332	\$138,420	\$135,000	\$138,000	\$138,000
	Appro. Fund Bal. Class "C" Rd	\$0	\$0	\$0	\$0	\$0
	Appropriated Fund Balance	\$0	\$0	\$0	\$0	\$0
	Park Impact Fee	\$42,640	\$45,900	\$32,000	\$21,300	\$21,300
	Park Impact Appropriated FB	\$59,199	\$0	\$0	\$0	\$0
	Road Impact Fee	\$15,840	\$17,600	\$10,500	\$7,000	\$7,000
	Road Impact Appropriated FB	\$3,998	\$0	\$0	\$0	\$0
	Restaurant/RAPZ Tax Awarded	\$116,642	\$96,887	\$30,200	\$30,200	\$0
	Youth Council	\$1,671	\$560	\$800	\$1,600	\$800
	Park Rentals	\$6,190	\$13,406	\$8,000	\$11,000	\$9,000
	Building Permits	\$7,668	\$11,789	\$6,500	\$6,500	\$6,500
	Development Review Fees	\$3,160	\$5,560	\$3,000	\$2,300	\$2,300
	Reimbursed Fees; Eng. & Dev.	\$1,725	\$9,702	\$5,000	\$7,000	\$6,000
	Interest	\$5,777	\$47,411	\$25,000	\$92,200	\$35,000
	COG Grant (reimbursment)	\$53,847	\$92,000	\$234,900	\$120,000	\$167,900
	Donations	\$5,100	\$7,305	\$200	\$300	\$300
	Misc. Revenue	\$16,461	\$6,346	\$100	\$5,600	\$200
	Mass Transit Sales Tax/CVTD	\$30,377	\$34,961	\$36,000	\$38,000	\$41,000
	TOTAL GENERAL			\$1,561,100	\$1,568,000	\$1,484,100

STORM WATER	Charges for Stormwater	\$33,241	\$33,877	\$33,500	\$33,500	\$33,500
	Stormwater Construction Fees	\$2,475	\$2,475	\$1,600	\$2,900	\$2,900
	Interest	\$301	\$2,551	\$2,000	\$4,200	\$2,000
	Transfer from General Fund	\$0	\$0	\$0	\$0	\$0
	Appropriated Fund Balance	\$0	\$0	\$0	\$0	\$0
	TOTAL STORMWATER			\$37,100	\$40,600	\$38,400

CPT PROJ.	Interest	\$4,369	\$39,673	\$20,000	\$69,000	\$30,000
	Appropriated Fund Balance	\$0	\$0	\$0	\$0	\$0
	Transfer from General Fund	\$129,500	\$305,000	\$147,200	\$317,900	\$132,400
	TOTAL CAPITAL PROJECT			\$167,200	\$386,900	\$162,400

MILLVILLE CITY BUDGET - REVENUE	ACTUAL	ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 Budget	FY25 Budget

WATER & SEWER	Charges for Water Service ...	\$489,893	\$497,456	\$490,000	\$475,000	\$475,000
	Miscellaneous Income	\$11,846	\$7,153	\$14,000	\$8,700	\$14,500
	Interest	\$6,276	\$43,360	\$38,000	\$75,600	\$30,000
	Interest Income (Sewer Loans)	\$0	\$408,379	\$270,000	\$191,200	\$0
	Water Impact Fee	\$24,400	\$30,500	\$18,300	\$12,200	\$12,200
	Water Connection Fees	\$2,000	\$1,900	\$1,000	\$1,300	\$1,000
	Residential Sewer Fees	\$41,820	\$43,490	\$43,300	\$0	\$0
	Charges for Sewer Service	\$12,301	\$22,734	\$19,000	\$310,000	\$420,000
	Sewer Impact Fee	\$0	\$26,280	\$52,500	\$35,000	\$35,000
	Grant Proceeds (Water)	\$724,059	\$0	\$0	\$0	\$0
	Grant Proceeds (Sewer)	\$46,000	\$0	\$0	\$3,750,000	\$11,495,000
	Debt Proceeds (Water)	\$0	\$0	\$0	\$0	\$0
	Debt Proceeds (Sewer)	\$14,785,000	\$0	\$0	\$19,877,000	\$0
	Transfer from General Fund	\$273,000	\$127,200	\$0	\$0	\$0
	Transfer from Capital Project Fund	\$0	\$0	\$0	\$0	\$0
	Appropriated Fund Balance	\$0	\$0	\$5,764,800	\$10,730,900	\$0
	TOTAL WATER AND SEWER			\$6,710,900	\$35,466,900	\$12,482,700

TOTAL	\$8,476,300	\$37,462,400	\$14,167,600
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MILLVILLE CITY BUDGET - EXPENSES		ACTUAL	ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description		FY22 Actual	FY23 Actual	FY24 Budget	FY24 Budget	FY25 Budget
GENERAL	General Government	\$32,202	\$39,576	\$44,500	\$44,500	\$44,500
	Auditor (General) ...	\$12,062	\$14,736	\$16,000	\$14,000	\$16,000
	Financial Consulting & IT (General) ...	\$9,570	\$8,835	\$14,000	\$12,000	\$14,000
	Insurance (General)	\$3,661	\$19,257	\$20,000	\$20,000	\$21,000
	Elected Officials (General)	\$19,950	\$20,790	\$21,500	\$21,500	\$21,500
	General Non-Category Payroll	\$63,666	\$78,105	\$91,700	\$91,700	\$113,200
	P&Z ...	\$6,110	\$7,497	\$9,500	\$9,500	\$9,500
	Legal (General) ...	\$5,865	\$8,643	\$14,000	\$3,200	\$14,000
	Engineering (General) ...	\$7,955	\$23,906	\$30,000	\$11,000	\$30,000
	Building (General) ...	\$9,918	\$11,894	\$12,500	\$13,200	\$14,300
	Law Enforcement	\$22,929	\$26,175	\$29,000	\$28,800	\$33,100
	Animal Control ...	\$3,776	\$3,776	\$3,800	\$3,800	\$4,100
	Fire	\$25,586	\$26,749	\$29,000	\$29,000	\$32,000
	First Responders and EMS	\$39,159	\$43,137	\$43,200	\$44,200	\$46,000
	Elections ...	\$2,660	\$0	\$7,300	\$0	\$500
	Roads - General ...	\$94,658	\$123,715	\$131,200	\$131,200	\$137,000
	Roads Class "C" Regular ...	\$19,495	\$8,781	\$46,000	\$11,000	\$46,000
	Roads Class "C" Capital Outlay	\$0	\$0	\$0	\$0	\$0
	Class "C" Designated Future Use	\$104,837	\$0	\$89,000	\$127,000	\$92,000
	COG Road Project (Reimbursable)	\$53,800	\$91,507	\$234,900	\$120,000	\$167,900
	Road Impact Fee Capital Outlay	\$19,838	\$66,350	\$0	\$7,000	\$7,000
	Road Impact Fee Designated Future	\$0	\$0	\$10,500	\$0	\$0
	Parks (General) ...	\$111,939	\$124,202	\$136,000	\$149,200	\$155,000
	Parks/Recreation - Other ...	\$10,622	\$3,584	\$17,500	\$14,200	\$11,500
	Park Capital Improv. RAPZ (Reimbursable)	\$115,129	\$107,970	\$31,900	\$31,900	\$7,000
	Park Impact Fees ...	\$101,839	\$68,260	\$10,300	\$10,300	\$0
	Park Impact Fees - Designated Future	\$0	\$0	\$21,700	\$11,000	\$21,300
	Sanitation	\$203,983	\$210,499	\$220,000	\$210,000	\$210,000
	9-1-1 Service	\$25,218	\$25,701	\$27,000	\$27,000	\$27,000
	Disaster Relief	\$0	\$3,881	\$4,000	\$4,000	\$4,000
	Public Safety/Emergency Preparedness ...	\$4,158	\$4,470	\$6,000	\$6,000	\$6,000
	Youth Council ...	\$5,189	\$3,721	\$5,900	\$5,900	\$5,300
	Designated for Future Use	\$99,715	\$0	\$0	\$0	\$0
	Mass Transit Tax Distribution/CVTD	\$30,377	\$34,961	\$36,000	\$38,000	\$41,000
	Transfer to Capital Project Fund	\$129,500	\$305,000	\$147,200	\$317,900	\$132,400
	Transfer to Water-Sewer Fund	\$273,000	\$127,200	\$0	\$0	\$0
	TOTAL GENERAL			\$1,648,100	\$1,568,000	\$1,484,100

MILLVILLE CITY BUDGET - EXPENSES	ACTUAL	ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 Budget	FY25 Budget

STORM WATER	Salaries/Benefits	\$16,503	\$19,587	\$20,800	\$20,800	\$22,000
	Special Dept. Supplies (SW) ...	\$2,683	\$5,906	\$9,000	\$9,000	\$9,000
	Capital Outlay	\$6,093	\$14,495	\$7,300	\$0	\$0
	Appropriated for Future Use	\$10,738	\$0	\$0	\$10,800	\$7,400
	TOTAL STORMWATER			\$37,100	\$40,600	\$38,400

CPT PROJECT	Capital Outlay - Gen Government	\$0	\$4,969	\$105,000	\$6,000	\$105,000
	Capital Projects	\$0	\$0	\$0	\$0	\$0
	Transfer to Water-Sewer Fund	\$0	\$0	\$0	\$0	\$0
	Designated Future Use	\$133,869	\$0	\$62,200	\$380,900	\$57,400
	TOTAL CAPITAL PROJECT			\$167,200	\$386,900	\$162,400

WATER & SEWER	General (Water) ...	\$53,887	\$59,739	\$64,900	\$64,900	\$64,900
	Salary/Benefit (Water) ...	\$131,453	\$146,205	\$154,500	\$155,500	\$163,000
	Legal (Water) ...	\$4,959	\$4,933	\$10,000	\$6,000	\$10,000
	Engineering (Water)	\$1,574	\$1,930	\$11,000	\$7,000	\$11,000
	Auditor (Water) ...	\$11,838	\$12,014	\$12,000	\$12,000	\$12,000
	Financial Consulting & IT (Water) ...	\$0	\$6,389	\$8,500	\$4,000	\$8,500
	Insurance (Water)	\$8,583	\$5,983	\$9,000	\$9,000	\$9,000
	Special Department Supplies - Water ...	\$43,685	\$43,934	\$44,000	\$50,000	\$50,000
	Special Department Supplies - Sewer	\$0	\$1,168	\$200	\$500	\$1,800
	City Sewer/Nibley	\$8,895	\$10,058	\$12,000	\$12,000	\$12,000
	ARPA	\$117,584	\$18,583	\$118,800	\$118,300	\$0
	Sewer Capital Projects	\$209,269	\$8,036,115	\$6,094,000	\$11,066,000	\$11,495,000
	Water Bond (2006) - Water Storage Tank	\$90,738	\$91,130	\$92,000	\$91,500	\$92,000
	Bond (2000) - Parker Well	\$37,466	\$44,760	\$45,000	\$44,800	\$44,800
	USDA Sewer Rev Bond Principal	\$0	\$0	NA	\$23,633,100	\$170,400
	USDA Sewer Rev Bond Interest	\$0	\$496,130	NA	\$147,300	\$169,200
	Cap. Facility Rplcmnt Fund Reserve	\$0	\$0	\$35,000	\$45,000	\$45,000
	Designated for Future Use - Sewer	\$14,669,744	\$0	\$0	\$0	\$124,100
	TOTAL WATER AND SEWER			\$6,710,900	\$35,466,900	\$12,482,700

TOTAL			\$8,563,300	\$37,462,400	\$14,167,600
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AGENDA REPORT: PUBLIC EMERGENCY NOTIFICATION

May 9, 2024

Background

Back in 2017, Millville City started paying for and using Regroup as an emergency notification solution for Millville residents.

Recorder Twedt recently met with a representative from TextMyGov for a demo on their public notification platform.

Please review the included slides from TextMyGov to see if you think their notification software would be a good option for Millville City.

Included Documents

- TextMyGov Information Pages



- TextMyGov is iWorq's two-way communication platform
- Citizens can text in key words to receive automatic and instant information
- Citizens can text in to report issues. These texts will be input into iWorq or sent to your choice of staff's emails automatically
- Governments will be able to send text alerts for emergency or nonemergency updates

The screenshot displays the TextMyGov interface with three main sections:

- Find Information**
 - Header: **Find Information** (with a speech bubble icon), *Trash Pick-Up Schedules, City Office Hours, and Parking Info.*
 - Buttons: **Pay Utilities**, **Office Hours**, **Events**
 - Messages:
 - System: "You can pay your utilities here: [example.com/billpay](\"#\")"
 - User: "Office hours are 8 AM to 5 PM, Monday-Friday."
 - System: "You can see our events calendar here: [example.com/events](\"#\")"
 - Footer: **View More Keyword Examples**
- Report Issues**
 - Header: **Report Issues** (with a speech bubble icon), *Road Damage, Code Violations, Animal Control, and Missed Garbage Pickup.*
 - Buttons: **Report**, **Street Sign**
 - Messages:
 - System: "What type of issue are you reporting? ANIMAL CONTROL, FLOOD, TALL GRASS, POWER OUTAGE, POTHOLE, STREET SIGN, GRAFFITI, OR OTHER"
 - User: "230 S. 800 E."
 - System: "What is the nearest address?"
 - User: "Please upload a picture."
 - Image: A photo of a yellow street sign with black arrows pointing left and right.
- Receive Alerts**
 - Header: **Receive Alerts** (with a speech bubble icon), *Upcoming Events, Road Closures, Storm Warnings, Garbage Delays, Power Outages, and Elections.*
 - Section: **CITY ALERTS 91896**
 - Image: A large black button with a white bell icon and the text **Notifications**
 - Footer: **Join Text Alerts** (with a green arrow icon)
 - Bottom: A row of icons for "123", "globe", "phone", "space", and "return".

Benefits

Agency

- Reduce phone calls
- Streamline work process – Ties into **iWorQ**
- Send targeted messages fast
- Increase engagement
- Free training/ implementation

Citizens

- Receive automatic responses to questions and concerns
- Feel more involved and informed
- Simple (No need for app or account creation)

Answers to F.A.Q

- All departments can have access to this and does not require iWorq background or experience
- Citizens will be able to opt in and opt out of notification groups (Weather updates, City events, Road closures, etc.)
- No one on government side will ever receive texts. All notifications will be filtered through e-mail, iWorq, or directly on the TextMyGov website.
- Set up and implementation takes 30 days or less
- We have proven track record of getting large engagement with this and will have a team dedicated to your success of this program
- As a part of this we will help you set up your answers for key word responses as well place a widget on your website with the phone number your citizens will text

Councilmember Assignments 2024

Councilmember Daniel Grange

- Car Show for City Celebration
- Parks

Councilmember Ryan Zollinger

- Sewer
- School District

Councilmember Clay Wilker

- Ordinance Enforcement
- Fire/EMS/Emergency Preparedness
- Law Enforcement/Animal Control

Councilmember Pamela June

- P&Z
- Youth Council
- Wildfire

Councilmember Jeremy Ward

- City Celebration/Parade
- Trails