

STATE OF UTAH  
COUNTY OF SEVIER  
TOWN OF ANNABELLA

TOWN COUNCIL MEETING  
May 9, 2024

Minutes for the Annabella Town Council Meeting held Thursday, May 9, 2024, beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

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|-----------------------------------------------------|----------------------------------------------------------|
| 1. ROLL CALL                                        | 8. APPROVAL OF WARRANT REGISTER                          |
| 2. OPENING REMARKS                                  | 9. SET BUDGET PUBLIC HEARING DATE                        |
| 3. PLEDGE OF ALLEGIANCE                             | 10. APPROVED-PURCHASE OF ADDITIONAL PLAYGROUND EQUIPMENT |
| 4. DEBRA SMITH, NUISANCE CONCERNS                   | 11. TOWN SHOP DUMPSTER                                   |
| 5. KENT POULSON, 270 SOUTH CUL-DE-SAC DISCUSSION    | 12. DEPARTMENT BUSINESS                                  |
| 6. MICKLANE FARMER, CONSTRUCTION STANDARDS PROPOSAL | 13. ADJOURN                                              |
| 7. APPROVAL OF MINUTES                              |                                                          |

**TOWN COUNCIL 6:00 p.m.**

Public in attendance:

*Eric Nielson  
Debra Smith  
Kent Poulson*

*Parker Vercimak  
Micklane Farmer*

1. ROLL CALL. Roll call was taken by Mayor Christensen. In attendance were Councilmembers Jill Anderson, Stephanie Morgan and Chris Nielson. Councilmember Kelvin Johns excused. Town Clerk, Tina Mitchell, was also excused. Scott Thomsen, Maintenance Supervisor, was in attendance.

2. OPENING REMARKS. A prayer was offered by a councilmember in attendance.

3. PLEDGE OF ALLEGIANCE. A councilmember in attendance led the group in the Pledge of Allegiance.

4. DEBRA SMITH NUISANCE CONCERNS. Debra Smith addressed the Council with concerns about various nuisances, such as blight and unkept properties, that could potentially pose risks and detract from the Town's aesthetics. She also noted concerns regarding vehicles not obeying the speed

limit. Mayor Christensen noted that an officer could be asked to patrol the town more frequently and that the property complaints will be given to our Code Enforcement Officer, Trevor Peterson. Mrs. Smith asked if she could paint the Welcome to Annabella signs. Scott Thomsen, Maintenance Supervisor, explained that the Town has already purchased new metal signs that will replace the old ones.

5. KENT POULSON, 270 SOUTH CUL-DE-SAC DISCUSSION. Kent Poulson, Chairman of the Planning Commission, presented concerns and updates surrounding the circumstances of a cul-de-sac on 270 South. He provided a survey estimate from Jones & DeMille for \$3,750. The second survey was \$3,500 for additional surveying services. Councilmember Nielson inquired whether the Fords would be responsible for the cost of subsequent surveys if they do not accept the design proposed by the Town. Chairman Poulson emphasized that the Town will adhere to a single design, and the survey is essential for progress. Micklane Farmer added that the area had draining issues during the road project. Chairman Poulson noted that the Planning Commission agreed to put in one or two sumps to fix the drainage issues. It was noted that the Town wouldn't have to pave the cul-de-sac turnaround immediately but could wait until it is budgeted for. Councilmember Nielson asked if additional bids are needed to ensure the Town gets the best deal on surveying. The Town Council agreed to get additional bids. Chairman Poulson noted that the Ford's may have the misconception that they would have to give the Town the property, but the Town is willing to purchase it.

The Council also discussed safety concerns related to the street's lack of turnaround options. **Councilmember Nielson made a motion to table the decision on accepting the survey estimates and to request additional bids. Councilmember Anderson seconded the motion and the motion carried. (Summary: Yes=3) Councilmembers Jill Anderson, Stephanie Morgan and Chris Nielson voted in favor.**

6. MICKLANE FARMER, CONSTRUCTION STANDARDS PROPOSAL. Micklane Farmer from Jones & DeMille discussed the need for construction standards. Mr. Farmer presented cost estimates for potential services. The Council deliberated on the necessity and timing of adopting these new requirements.

**Councilmember Nielson made a motion to table adopting APWA and construction standards until the Council had reviewed them more thoroughly. The motion was seconded by Councilmember Morgan the motion carried. (Summary: Yes=3) Councilmembers Jill Anderson, Stephanie Morgan and Chris Nielson voted in favor of tabling a decision.**

7. APPROVAL OF MINUTES. Minutes from the April Town Council meeting were presented for approval. **Councilmember Nielson made a motion to approve the minutes as presented. Councilmember Morgan seconded the**

**motion and the motion carried. (Summary: Yes=3) Councilmembers Jill Anderson, Stephanie Morgan and Chris Nielson voted in favor.**

8. APPROVAL OF WARRANT REGISTER. The Town Council reviewed the warrant register. **Councilmember Nielson made a motion to accept the warrant register as presented. The motion was seconded by Councilmember Anderson and carried. (Summary: Yes=3) Councilmembers Jill Anderson, Stephanie Morgan and Chris Nielson voted in favor.**

9. SET BUDGET PUBLIC HEARING DATE. The Council discussed and set the date for the budget public hearing. It was resolved to conduct the public hearing during the next Town Council meeting.

**Councilmember Anderson made a motion to set a public hearing date to open the 2023/2024 budget for adjustments and to adopt the proposed 2024/2025 budget and certified tax rate for Thursday, June 13, 2024 at 6:00 p.m. The motion was seconded by Councilmember Nielson. Motion carried unanimously. (Summary: Yes=3) Yes: Jill Anderson, Stephanie Morgan and Chris Nielson voted in favor.**

10. APPROVED-PURCHASE OF ADDITIONAL PLAYGROUND EQUIPMENT. The Council discussed the purchase of additional playground equipment to enhance the Town's recreational facilities. The discussion noted the potential budget for such expenditures and the benefit to the community. **Councilmember Nielson made a motion to purchase additional playground equipment, including an all-ability swing, benches, and a small slide. The motion was seconded by Councilmember Morgan. The motion carried unanimously. (Summary: Yes=3) Yes: Jill Anderson, Stephanie Morgan and Chris Nielson voted in favor.**

11. TOWN SHOP DUMPSTER. Scott Thomsen, Maintenance Supervisor, voiced his concerns regarding illegal dumping in the Town Shop dumpster. Various ideas, including locking mechanisms and surveillance cameras, were discussed to prevent further unauthorized usage.

12. DEPARTMENT BUSINESS.


**Beautification, Parks & Activities:** The Town Council noted the need to spray for dandelions in the parks and discussed activities for the upcoming 4th of July celebration.


**Cemetery:** The Council discussed seasonal maintenance. The display of flags in preparation for Memorial Day was also discussed.

**Water:** Scott Thomsen reported a problem with the sprinklers at the ballpark, near the edge of the cemetery. Additionally, Councilmember Morgan reported on an issue Rex Dunn is having with reduced water pressure. It was noted that his screen may be plugged.

Scott Thomsen announced his retirement for December 31, 2024. He noted that starting next month, he will need to take two days off per week in order to use his vacation and sick leave. He noted that he will arrange the days off as needed according to the needs of the town.

**13. ADJOURN. At 8:02 p.m. Councilmember Nielson made a motion to adjourn the meeting. Councilmember Morgan seconded the motion and the motion carried unanimously. (Summary: Yes=3). Councilmembers Jill Anderson, Stephanie Morgan and Chris Nielson voted to adjourn the meeting.**

  
Brent Christensen, Mayor

  
Tina Mitchell, Town Clerk