

Orangeville City Council
Regular Meeting
Meeting Minutes
May 9, 2024
7:00 P.M.

Present at said meeting were: Mayor Shaun Bell, Council Members- Tracy Addley, Doug Stilson, Greg Jewkes, and Kevin Butler, City Recorder- Amanda Lake, Zoning Admin.- Seth Manning, and Maintenance- Travis Richards.

Visitors: Kris Bell, Michael Jewkes, Jake Tuttle

1. **Introduction:** made by Mayor Shaun Bell
2. **Prayer:** Tracy Addley
3. **Pledge of Allegiance:** led by Mayor Shaun Bell

4. **Approval of Bills and Warrants:**

Motion: made by Tracy Addley **Seconded by:** Doug Stilson
Voting Roll Call: Tracy Addley- Aye, Doug Stilson- Aye, Kevin Butler- Aye
Motion passed with 3 affirmative votes.

5. **Approval of April 11, 2024 Regular Session Minutes:**

Motion: made by Tracy Addley **Seconded by:** Kevin Butler
Motion Passed with 3 affirmative votes.

6. **Public Comments:** No Public Comments

7. **Jake Tuttle- Sewer Line-** Jake states that they are looking into building a house on Mill Dam Rd. around 775 North Mill Dam, on the west side of the road. Jake states that they would need sewer up there and would like to ask if the city would put a trunk line in. The sewer is on the east side. They would have to go through Hinkins property. Jake has talked with them and they are supportive of allowing an easement for this to happen. They are now looking for assistance in putting in a trunk line. If the trunk line is there then it would also be accessible for future building on Mill Dam Rd. Tracy Addley states that would be up to the Special Service District. Mayor Bell says that he has talked with Jacob Sharp and said that it needed to be discussed as a city and that we may have to look into doing a CIB.

Motion: made by Greg Jewkes to approve for the Service District to do a CIB for the sewer to be more accessible on Mill Dam Rd.

Seconded by: Tracy Addley

Voting Roll Call: Tracy Addley- Aye, Doug Stilson- Aye, Greg Jewkes Aye, Kevin Butler- Aye

Motion passed with 4 affirmative votes.

8. **Doug Stilson- Painting no parking stripes in front of the Cottontree Apartments:**

Doug advises the public that there has been complaint about vehicles parking in front of the apartments and bridge blocking the view and almost causing accidents. The road going into the apartments going into the apartments is actually a city street. The ordinance is that you can't park within 45 feet of the corner of the street. Planning and Zoning would like to paint no parking lines in that section of the road to open that line of site to prevent future accidents. Seth Manning states that they can park on 200 North, which is on the backside of the apartments. Tracy asks if there is a stop sign and there is not. It was decided to put a stop sign coming out of the apartments, Mayor Bell asked if a No Parking sign would help, Doug Stilson states that he would be open to the signs, especially in the winter or move the snow so the lines are visible. Kevin doesn't like the idea of the sign and would like to keep main street looking clean.

Motion: made by Kevin Butler to approve the painting in front of the apartments.

Seconded by: Greg Jewkes

Voting Roll Call: Tracy Addley- Aye, Doug Stilson- Aye, Greg Jewkes Aye, Kevin Butler- Aye
Motion passed with 4 affirmative votes.

9. **Discuss / Approve / Deny- Hiring Accountant Gary Keddington:**

Mayor Bell explains that Gary is an Auditor/Accountant. East Carbon hired Gary to help get them out of debt and in 5 years he helped them back into the positive. Mayor Bell explains that he came down on Wednesday and went over our books and has some good ideas regarding our accounts. The treasurer and Recorder thought that it would be a good idea to get us back on track. Tracy Addley states that the books haven't been right for years. Amanda Lake states that its wouldn't only be the books, but he would also make sure that we are in compliance with the state and federal. They would take over bank reconciliations so that it would assist in the separation of duties between the treasurer and recorder. Kevin agrees that this would be a good idea, but advises the public that the city is not in financial stress, and that it would prevent us from ever getting to that state and possibly helping us find some extra funds. Mayor Bell states that the city will not be in a contract and if at anytime we do not like what he is doing we can terminate him.

Motion: made by Kevin Butler to hire Gary Keddington **Seconded by:** Tracy Addley
Voting Roll Call: Tracy Addley- Aye, Doug Stilson- Aye, Greg Jewkes Aye, Kevin Butler- Aye
Motion passed with 4 affirmative votes.

10. **Motion to go into Public Hearing to discuss the Tentative Budget for Fiscal Year 2024-2025.**

Motion: made by Doug Stilson to open a Public Hearing **Seconded by:** Kevin Butler
Motion passed with 4 affirmative votes.

Amanda Lake presents 2024-2025 tentative budget to the council. Amanda explains that the revenue isn't a concern because it will continue to change. She also states that some of the budget lines are over and some are getting close. There are some blank areas in the budget that will need to be decided on within the next month. The accountant has worked on a lot of the budget and some of his projected amounts are what he would like to see in those areas of the budget. Amanda states that the council doesn't need to decide final amounts now, but e do need to adopt the tentative budget presented and can change things within the next month and prepare for the final budget to be adopted in June. There was a new budget line added to roads for when the Service District is paid out to separate the B&C Roads payout and the water and sewer payout.

11. **Approve / Deny- Resolution 2024-5, A Resolution Adopting the Orangeville City 2024-2025 Tentative Budget:**

Motion: by Greg Jewkes to approve Resolution 2024-5.
Seconded by: Doug Stilson
Voting Roll Call: Tracy Addley- Aye, Doug Stilson- Aye, Greg Jewkes Aye, Kevin Butler- Aye
Motion passed with 4 affirmative votes.

Motion to close Public Hearing and go back into the regular session:

Motion: made by Kevin Butler **Seconded by:** Greg Jewkes
Motion Passed with 4 affirmative votes.

12. **Set June 13,2024, for Public Hearing to adopt Orangeville City's Fiscal Year 2024-2025 Budget:**

Motion: made by Greg Jewkes **Seconded by:** Kevin Butler
Motion Passed with 4 affirmative votes.

13. **Approve Ordinance 2024-2, An Ordinance Amending Sections 11-2-2, Repealing and Reenacting 11-11-25, Recreational Vehicle Courts and adding Sections 11-11-25-6 and 11-11-25-7, Failure to Begin Development:**

Amanda Lake explains that this Ordinance had been voted on and approved in April, but unfortunately it was not recorded correctly or signed by the recorder or Mayor so it calls for it to be approved again. There was also another section added to the Ordinance by the Attorney, "Failure to begin Development".

Motion: made by Doug Stilson to approve Ordinance 2024-2

Seconded by: Greg Jewkes

Motion passed with 4 affirmative votes.

14. **Ratify....**

- **David Allred's Utility Bill Adjustment of \$216.50.**

Motion: made by Greg Jewkes to approve the adjustment. **Seconded by:** Kevin Butler

Voting Roll Call: Tracy Addley- Aye, Doug Stilson- Aye, Greg Jewkes Aye, Kevin Butler- Aye

Motion Passed with 4 affirmative votes.

- **Treasurer's Conference Costs of \$500.91.**

Motion: made by Kevin Butler to approve the Treasurer's Conference

Seconded by: Greg Jewkes

Voting Roll Call: Tracy Addley- Aye, Doug Stilson- Aye, Greg Jewkes Aye, Kevin Butler- Aye

Motion Passed with 4 affirmative votes.

15. **Tracy Addley- Cemetery Survey:**

Tracy states that the new portion of the cemetery needs to be surveyed because the city is running out of room. The cost will be around \$2,000 to do this. Tracy states that he has this in his budget. Kevin explains that there is a grant that we can possibly get to cover this cost. Kevin says that he will talk to Christine Watkins and find out more.

Motion to table by: Tracy Addley

Seconded by: Greg Jewkes

Motion passed with 4 affirmative votes.

16. **Seth Manning- Discuss City Fees:**

Seth Manning states that he thinks the City's fees are outdated. He states that we need to be charging the citizens for having to take dogs up to the vet's office. Amanda Lake advises Seth that we are not charged for that service by the vet. He states that he thinks that the city needs to be charging for having to take the time and gas to have to deal with the animal. Greg asks where the fee amounts came from. Seth states that they are the city fees. Seth says that some fees cover the services but some do not. Seth said he would look into it. Kevin Butler states that some of the fees are obsolete.

17. **Shaun Bell- Discuss / Approve / Deny a full Re- Codification of Orangeville City's Code Book:**

Mayor states that after speaking with the city's Attorney, a lot of the city's codes need to be updated. The attorney come back with a cost of \$5,000 per section and there are more than 13 sections. Amanda states that she talked with code publishing and they come back with a very rough estimate of \$11,000 to \$13,000. Kevin will look into a possible grant. Amanda Lake explains that T- Mobile has a hometown grant, but she isn't sure if we can combine projects. She will look in to this.

Motion to table: made by Kevin Butler

Seconded by: Tracy Addley

Motion passed with 4 affirmative votes.

18. **Discuss / Approve / Deny to redact Orangeville City Policy 3.5.1 (Ordered Community Service Volunteer Labor is not authorized and shall not be accepted at Orangeville City):**

Mayor Bell explains that by redacting this policy that this will allow those needing community service can work it off and help the city in return.

Motion: made by Greg Jewkes to approve to redact Orangeville City Policy 3.5.1.

Seconded by: Kevin Butler

Motion passed with 4 affirmative votes.

19. Staff and Council Reports:

Mike Tuttle- Fire Chief- Absent

Seth Manning- P & Z- Weston Bradburn was issued a conditional use permit as well as a business permit. Victor and Joyce Staley were also issued a Business License. Seth states that he addressed a citizen complaint about their neighbors getting a bunch of chickens. Seth went and talked to them and they said that they would work with them. Mayor Bell asked Seth if there were going to be any openings on Planning and Zoning because e has been addressed by a few people inquiring about this. Seth states that there will be one opening because Michael Jewkes will be in the county when they move into their new house.

Travis Richards- Animal Control/ Maintenance- Travis states that because the Cemetery sprinkler lines were not drained and winterized properly, it resulted in a lot of line breaks. He has been fixing these lines and valves. Travis also says that we need to get flowers for the cemetery.

Brittney Richards- Treasurer- Absent (Treasurer's Conference)

Amanda Lake- Recorder- Asked council to go over budget so we can get it finalized.

Tracy Addley- states that he has asked Phil Johnson to fertilize the cemetery.

Doug Stilson- Business Licenses on the Air B&B's that have not renewed their business licenses will be a first come first serve. If one of them renews and the other fails to renew, they will be at the bottom of the list. If those that still do not get a business license and are still not in compliance then they will be red tagged to stop business. Mayor Bell states that we should probably get that into code.

Greg Jewkes- EMT's is starting a new class for basic EMT's. Greg advises council that there is no alarm on Joe's Valley Dam right now. They are working with the state and Sheriff's Office to get it on the 911. The dike along the back of the welcome park is in a flood plain and could cause issues with the bridge and needs to be dug back out. The debris basin up by Gary Peacocks needs to be addresses as well and Greg states that he is looking into possibly getting a grant to help with that project. The bridge also needs to be cleaned out underneath it to prevent water from flooding the apartments.

Kevin Butler- Kevin states that he should have the final schedule out on May 13th for Orangeville Days. Kevin inquiries about the lambs for the lamb fry and if they are scheduled for slaughter. Tracy Addley says that he does have them scheduled with Magnuson Meats. Kevin also states that he will buy flowers for the extra pots that weren't adopted and have the YCC help plant them.

Mayor Shaun Bell- Mayor Bell wanted to thank Planning and Zoning for their hard work on the RV Park Project. He also thanked Amanda Lake for her work in the office trying to get things back to rights. Mayor Bell also gives an update from the Rec Board and states that they have started to put in the new court flooring at the rec center.

20. Adjourn:

Motion: made by Tracy Addley
Motion passed with 4 affirmative votes.

Seconded by: Greg Jewkes



Approval Date: 6/13/24
Mayor: [Signature]
Council: [Signatures]

ORANGEVILLE CITY
[Signature]
Amanda Lake
Recorder