



CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
June 18, 2024 - WORK SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

55 South State Street
Third Floor
Clearfield, Utah

6:00 P.M. WORK SESSION

Discussion on Proposed Locations for a Code Blue Warming Shelter

Discussion on the Cost Share Agreement with Davis School District for 1st Street/500 West Extension

Discussion on Fiscal Year 2024 Proposed Budget Amendments

FY25 Budget Discussion

****ADJOURN THE CITY COUNCIL WORK SESSION****

Posted June 13, 2024.

/s/Chersty Titensor, Deputy City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 801-525-2714, giving her 48-hour notice.

The complete public notice is posted on the Utah Public Notice Website - www.utah.gov/pmn/, the Clearfield City Website - clearfield.city, and at Clearfield City Hall, 55 South State Street, Clearfield, UT 84015. To request a copy of the public notice or for additional inquiries please contact Nancy R. Dean at Clearfield City, nancy.dean@clearfieldcity.org & 801-525-2714



STAFF REPORT

TO: Mayor Shepherd and City Council Members

FROM: JJ Allen, City Manager

MEETING DATE: June 18, 2024

SUBJECT: 1st Street Cost Share Agreement with Davis School District

RECOMMENDED ACTION

June 18 Work Session - Discussion / Review only June 25 Policy Session - Approve by Resolution

DESCRIPTION / BACKGROUND

Clearfield City and Davis School District (DSD) have been collaborating for several months on plans to construct a new street (1st Street) that will connect DSD facilities in the Freeport West area to the recently completed 500 West extension and the new signalized intersection at Antelope Drive. The design has been completed, the project has been bid (coming in under budget!), and we are now ready to formalize the cost-sharing agreement.

Some aspects of the project (water and sewer) are not DSD's responsibility, but the cost of the surface and storm drain improvements will be shared equally between the City and DSD, after accounting for funding provided by Davis County. The estimated cost to the City and DSD will be about \$240k each (for the street, curb, gutter, sidewalk, and storm drain). The City will invoice DSD after the project is complete, based on actual costs.

CORRESPONDING POLICY PRIORITIES

- Providing Quality Municipal Services
- Improving Clearfield's Image, Livability, and Economy

Extending 500 West along the 1st Street alignment to connect to DSD property allows for more effective, efficient, and safe access to and from Antelope Drive. This will have a significant impact on DSD's operations, which affect thousands households throughout Clearfield and the region as a whole. Moreover, to the extent that 1st Street could be utilized to access other areas of Freeport West (e.g. via D Street), the businesses in the vicinity may also benefit.



HEDGEHOG SCORE

22 (High Value)

FISCAL IMPACT

The total project cost (as noted on Exhibit B to the Agreement) will be about \$1.5M (including contingency). However, about \$567k of that will be born by the water and sewer utilities. Also, we have \$488k remaining from Davis County 3rd Quarter Sales Tax funding that was allocated to Clearfield projects, and which Davis County has agreed to apply to this 1st Street extension (a logical continuation of the 500 West project). That leaves \$481k to be shared 50/50 between the City and DSD, for an estimate of \$240k each. This project (and the various funding sources) are included in the FY25 budget.

ALTERNATIVES

- Approve the cost sharing agreement in its current form, as it has been negotiated in good faith and consistent with the Council's previous direction.
- Direct staff to negotiate different terms with DSD.

SCHEDULE / TIME CONSTRAINTS

Construction of the project will be commencing imminently, though completion before the beginning of the school year is unlikely. The DSD Board of Education will be reviewing and approving the Agreement in the coming weeks.

LIST OF ATTACHMENTS

- Clearfield City & Davis School District Cost Share Agreement ("First Street Road Improvements")

**CLEARFIELD CITY & DAVIS SCHOOL DISTRICT
COST SHARE AGREEMENT
("First Street Road Improvements")**

This Cost Share Agreement ("Agreement") is entered into by and between CLEARFIELD CITY, a Utah municipality ("City") and DAVIS SCHOOL DISTRICT, a school district located within Davis County, State of Utah ("District"). The City and District may also be referred to individually as a Party or collectively as the Parties.

RECITALS

WHEREAS, the District owns properties in the area commonly referred to as Freeport West, which it utilizes for various purposes, including operating and maintaining its fleet of school buses; and

WHEREAS, the District's properties within Freeport West are located within the jurisdictional boundary of City; and

WHEREAS, the Parties acknowledge and agree that prior to October 27, 2022, the primary transportation artery between the District's facilities and Antelope Drive was 300 West (also known as 3rd Street) ; and

WHEREAS, on October 27, 2022, the City, in collaboration with the Utah Department of Transportation (UDOT), completed certain road improvements within the jurisdictional boundary of the City at 500 West, including the creation of a new signalized intersection at 500 West and Antelope Drive ("500 West Improvements"); and

WHEREAS, because of the 500 West Improvements, UDOT required the removal of the traffic signal at 300 West and Antelope Drive, making it difficult for District Vehicles to exit from 300 West and turn east onto Antelope Drive, as well as exit Antelope Drive onto 300 West by turning north when traveling east; and

WHEREAS, the Parties believe it to be of mutual benefit for District Vehicles (and others) to access District facilities within Freeport West from the newly signalized intersection of 500 West and Antelope Drive; and

WHEREAS, the Parties agree that in order for District Vehicles to access District facilities within Freeport West from the newly signalized intersection of 500 West and Antelope Drive, certain road improvements are necessary along the alignment of 1st Street within Freeport West ("1st Street Road Improvements"), see Exhibit A; and

WHEREAS, City and District have agreed to share in the costs of completing the 1st Street Road Improvements, as set forth in Exhibit B.

AGREEMENT

NOW THEREFORE, based upon these recitals, the obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

1. **Cost Share.** The Parties acknowledge that Davis County will be providing \$488,793.00 dollars ("Davis County Contribution") to assist in completing the 1st Street Road Improvements. Further, the Parties agree to equally share at a rate of 50% per Party the cost for the design, construction, construction management, and the cost of the street, curb, gutter, sidewalk, and storm drain after subtracting the Davis County Contribution. As more fully set forth in Exhibit B, the Parties agree to the estimated shared costs of \$240,642.98 each, based on the following formula:

\$ 970,079.00	Estimated design/construction/management cost of street, curb, gutter, sidewalk, and storm drain
\$ (488,793.04)	Davis County funding
\$ 481,285.96	Estimated total net cost to share (50/50)
\$ 240,642.98	Estimated City Cost for 1 st Street Road Improvements
\$ 240,642.98	Estimated District Cost for 1 st Street Road Improvements

Upon completion of the 1st Street Road Improvements, the City will determine the actual costs incurred by the City for completing the 1st Street Road Improvements and provide to District an invoice showing the actual cost incurred by the City, including the amounts owed by District, as reflected in Exhibit B. The City agrees to provide notice and seek District's prior written approval to incur a total cost for the 1st Street Road Improvements greater than 10% of what is shown in Exhibit B. An invoice submitted by the City to the District in the amount reflecting the actual project cost or, as previously agreed upon in writing will be due and payable upon receipt and District shall make payment, in full, to the City no later than thirty (30) days after the date the City delivers the invoice to District.

2. **Ownership of 1st Street Improvements.** The Parties agree and acknowledge that this Agreement does not change, alter, or otherwise affect the ownership and control of 1st Street or the 1st Street Improvements, which has been and shall remain that of the City (up to the District property line).

3. **Mutual Indemnification.** All parties to this Agreement are governmental entities under the Utah Governmental Immunity Act as set forth in Title 63G, Chapter 7, Utah Code Ann., 1953 as amended. Consistent with the terms of that Act, it is mutually agreed that each party hereto shall be responsible and liable for its own wrongdoing or negligent acts which it commits, or which are committed by its agents, officials, or employees. Nothing in this paragraph or the Agreement is intended to create additional rights to third parties and none of the parties hereto waive any

defenses otherwise available under the Utah Governmental Immunity Act. The indemnification in this paragraph shall survive the expiration or termination of this Agreement.

4. **Notices.** Any notice, demand, request, consent, approval, or other communication which either Party is required or desires to give under this Agreement shall be made in writing and mailed to the other Party at the address set forth below or at such other address as the Parties may provide from time to time. Such notices shall be mailed by first-class mail, postage prepaid to the Parties as follows:

To City at:

Clearfield City Recorder
Attn: Adam Favero, Public Works Director
55 South State Street
Clearfield, Utah 84015

To District at:

5. **Obligations to Third Parties.** This Agreement shall not be deemed to confer any rights upon, nor obligate either of the Parties to any person or entity other than one another.

6. **Governing Law and Venue.** This Agreement shall be governed by, construed under, and enforced in accordance with the laws of the State of Utah both as to interpretation and performance. Any action brought under this Agreement shall be brought in the Second Judicial District Court for the State of Utah, Farmington Department.

7. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties on the subject matter addressed herein and supersedes any prior understanding, representation, or agreement of the Parties. Any modification to this Agreement must be confirmed in writing and signed by both Parties.

8. **Further Assurances.** The Parties hereto agree to do any act or thing and to execute any additional documents reasonably necessary and proper with the performance of their obligations hereunder and to carry out the intent of the Parties and to give effect to the provisions of this Agreement.

9. **Attorney's Fees.** In the event that any action or negotiation is required to enforce any of the terms or provision of this Agreement, the prevailing Party in such action or negotiation shall be entitled to payment of its reasonable attorney fees, cost and expenses incurred.

10. **Waiver.** No covenant or condition of the Agreement may be waived by any Party unless done so in writing. Forbearance or indulgence by any Party in any regard whatsoever shall not constitute waiver of the covenants or conditions to be performed by the other.

11. **Severability.** If any provision of this Agreement shall be held to be or shall, in fact, be illegal, inoperative, or unenforceable, the same shall not affect any other provision or provisions contained herein or render the same invalid, inoperative, or unenforceable to any extent.

12. **Assignment.** This Agreement shall be binding upon and inure to the benefit of the Parties and to their respective heirs, successors, and assigns.

13. **Captions.** The captions appearing at the commencement of the paragraphs hereto are descriptive only and for convenience of reference. Should there be any conflict between any such caption and the paragraph at the head of which it appears, the paragraph and not the caption shall control and govern the construction of this Agreement.

14. **Execution in Counterparts.** This Agreement may be executed in counterparts each of which shall be deemed an original but all of which together shall constitute one and the same agreement.

DATED this _____ day of June, 2024.

CLEARFIELD CITY

Mark Shepherd, Mayor

ATTEST

Nancy, R. Dean, City Recorder

Legal Review:

Stuart E. Williams, City Attorney

DATED this _____ day of June, 2024.

DAVIS SCHOOL DISTRICT

By: _____
Its: _____

Exhibit A

1st Street Road Improvements Map

Exhibit A



Exhibit B

1st Street Road Improvements Detailed Cost Sharing

Exhibit B

1st Street Extension Cost Estimate						
Item	Description	Qty	Unit	Unit Price	Total	Streets Cost
1	Mobilization	1	ls	\$ 75,000.00	\$ 75,000.00	Streets \$ 75,000.00
2	UPDES Storm Water Compliance	1	ls	\$ 10,500.00	\$ 10,500.00	Streets \$ 10,500.00
3	Traffic Control	1	ls	\$ 12,000.00	\$ 12,000.00	Streets \$ 12,000.00
4	Clear and Grub Site	1.25	ac	\$ 19,200.00	\$ 24,000.00	Streets \$ 24,000.00
5	Saw Cut Asphalt	120	lf	\$ 4.00	\$ 480.00	Streets \$ 480.00
6	Remove Asphalt	12400	sf	\$ 0.65	\$ 8,060.00	Streets \$ 8,060.00
7	Excavation	1	ls	\$ 65,000.00	\$ 65,000.00	Streets \$ 65,000.00
8	Granular Borrow	1500	ton	\$ 30.00	\$ 45,000.00	Streets \$ 45,000.00
9	Untreated Base Course (UTBC)	3100	ton	\$ 40.00	\$ 124,000.00	Streets \$ 124,000.00
10	Hot Mix Asphalt (HMA)	1050	ton	\$ 105.00	\$ 110,250.00	Streets \$ 110,250.00
11	New Concrete Curb and Gutter	1512	lf	\$ 34.00	\$ 51,408.00	Streets \$ 51,408.00
12	New 4" Concrete Flatwork	4232	sf	\$ 9.00	\$ 38,088.00	Streets \$ 38,088.00
13	New 6" Concrete Flatwork	400	sf	\$ 13.50	\$ 5,400.00	Streets \$ 5,400.00
14	Import Trench Backfill	3500	ton	\$ 28.00	\$ 98,000.00	Streets \$ 98,000.00
15	Abandon Sewer Manhole	1	ea	\$ 3,500.00	\$ 3,500.00	Utilities \$ -
16	Plug Existing 8" PVC Sewer Pipe	6	ea	\$ 1,050.00	\$ 6,300.00	Utilities \$ -
17	New 10" Sewer Pipe	910	lf	\$ 120.00	\$ 109,200.00	Utilities \$ -
18	New Sewer Manholes	4	ea	\$ 8,200.00	\$ 32,800.00	Utilities \$ -
19	Connect New MH to Existing Pipe	2	ea	\$ 6,200.00	\$ 12,400.00	Utilities \$ -
20	Extend and Connect Existing Service Laterals	2	ea	\$ 11,500.00	\$ 23,000.00	Utilities \$ -
21	Sewer Bypass Pumping	2	days	\$ 13,000.00	\$ 26,000.00	Utilities \$ -
22	Raise Manhole to Grade w/Collar	4	ea	\$ 900.00	\$ 3,600.00	Streets \$ 3,600.00
23	New 15" Storm Drain Pipe	569	lf	\$ 96.00	\$ 54,624.00	Streets \$ 54,624.00
24	New Storm Drain Junction Box	1	ea	\$ 14,450.00	\$ 14,450.00	Streets \$ 14,450.00
25	New Storm Drain Inlet Box	7	ea	\$ 5,500.00	\$ 38,500.00	Streets \$ 38,500.00
26	Connect New Box to Existing Pipe	2	ea	\$ 4,500.00	\$ 9,000.00	Streets \$ 9,000.00
27	Adjust Existing Box to Final Grade	1	ea	\$ 1,450.00	\$ 1,450.00	Streets \$ 1,450.00
28	Remove Water Valve	5	ea	\$ 1,300.00	\$ 6,500.00	Utilities \$ -
29	Remove Fire Hydrant	3	ea	\$ 2,000.00	\$ 6,000.00	Utilities \$ -
30	Remove Water Meter/Assembly	1	ea	\$ 2,600.00	\$ 2,600.00	Utilities \$ -
31	Plug Abandoned Water Line	11	ea	\$ 1,050.00	\$ 11,550.00	Utilities \$ -
32	New 8" Water Line	1245	lf	\$ 105.00	\$ 130,725.00	Utilities \$ -
33	Connect New Water to Existing CIP w/ Reducer (D Street)	1	ea	\$ 7,500.00	\$ 7,500.00	Utilities \$ -
34	Connect New Water to Existing CIP w/ Reducer (C Street)	1	ea	\$ 7,500.00	\$ 7,500.00	Utilities \$ -
35	Connect New Water to Existing CIP(Fire Lines)	4	ea	\$ 7,500.00	\$ 30,000.00	Utilities \$ -
36	Connect New Water to New Water (Fire Lines)	4	ea	\$ 7,500.00	\$ 30,000.00	Utilities \$ -
37	New Water Line Loop	1	ea	\$ 7,100.00	\$ 7,100.00	Utilities \$ -
38	New Water Service Line	1	ea	\$ 3,500.00	\$ 3,500.00	Utilities \$ -
39	New Water Valve	5	ea	\$ 3,500.00	\$ 17,500.00	Utilities \$ -
40	New Fire Hydrant w/Aux Valve	3	ea	\$ 12,000.00	\$ 36,000.00	Utilities \$ -
41	New Water Meter Box/Assembly	1	ea	\$ 2,500.00	\$ 2,500.00	Utilities \$ -
42	Raise Valve to Grade w/Collar	4	ea	\$ 850.00	\$ 3,400.00	Utilities \$ -
43	Relocate Existing Sign	1	ea	\$ 1,700.00	\$ 1,700.00	Streets \$ 1,700.00
44	Remove Existing Fence	900	lf	\$ 13.00	\$ 11,700.00	Streets \$ 11,700.00
45	New Fence	760	lf	\$ 45.00	\$ 34,200.00	Streets \$ 34,200.00
46	New Streetlight (SL-1)	2	ea	\$ 8,995.00	\$ 17,990.00	Streets \$ 17,990.00
47	New Streetlight (light only)	1	ea	\$ 4,575.00	\$ 4,575.00	Streets \$ 4,575.00
48	Demolish Building	1	ls	\$ 5,500.00	\$ 5,500.00	Streets \$ 5,500.00
49	New 4" Double Yellow Striping	900	lf	\$ 2.00	\$ 1,800.00	Streets \$ 1,800.00
50	New 4" White Striping	1840	ls	\$ 1.00	\$ 1,840.00	Streets \$ 1,840.00
51	Electrical Pull Boxes	4	ea	\$ 2,275.00	\$ 9,100.00	Streets \$ 9,100.00
52	New 2" PVC Electrical Conduit	275	ea	\$ 17.00	\$ 4,675.00	Streets \$ 4,675.00
Subtotal					\$ 1,397,465.00	\$ 881,890.00
Total (W/ Contingency)					\$ 1,537,211.50	\$ 970,079.00
Davis County 3rd Quarter Sales Tax						\$488,793.04
Cost to be shared by Clearfield and DSD						\$ 481,285.96
Responsibility for Each						\$ 240,642.98



STAFF REPORT

TO: Mayor Shepherd and City Council Members

FROM: Rich Knapp, Chief Finance Officer

MEETING DATE: June 18, 2024

SUBJECT: Fiscal Year 2024 Proposed Budget Amendments

RECOMMENDED ACTION

Staff recommends the Mayor and City Council consider the FY2024 proposed budget amendments.

DESCRIPTION / BACKGROUND

The attached table is draft only. New amendment proposals and/or adjustments may be made before final approval on June 25, 2024.

The attached table lists proposed expenditures that do not have budget authority, or which exceed FY2024 budget authority and require budget amendments as allowed by Utah Code Title 10 Chapter 6 Section 124 to 129.

CORRESPONDING POLICY PRIORITIES

- Providing Quality Municipal Services
- Improving Clearfield's Image, Livability, and Economy
- Maintaining a Highly Motivated and Well-Trained Workforce

FISCAL IMPACT

The proposed General Fund amendments net use of unrestricted GF fund balance total \$122,239. This would bring the total budgeted use of General Fund reserves/available cash for FY24 to \$6,914,812.

The FY24 year-end reserve balance will be about 17% or \$4.1M less than 35%. These numbers are based off original budget projections and will likely be different, especially when considering year to date investment earnings budget to actual.

Furthermore, this amendment incorporates the general fund transfer of \$3,924,845 to the capital project fund for FY25. As a result, the FY24 ending fund balance will be further reduced.



ALTERNATIVES

Most of the recommended amendments are due to expenditures that have already been incurred and/or authorized consistent with previous discussions with the City Council and should consequently be approved. Others are recommended for approval but are more discretionary and could be removed from the final list.

SCHEDULE / TIME CONSTRAINTS

The budget is typically amended in January, and again in June.

LIST OF ATTACHMENTS

- FY2024 Budget Amendment Items Worksheet

FY2024 Budget Amendment Items - June

Fund	Expense Account Title	Division-Account#	Expense Adjust	Description	Source Account Title	Source Adjustment
General Fund						
	Court	Personnel	104121-613201	35,050	Judge Brower employer paid 401k contribution	Fund Balance 35,050
*	Streets	Contracted Services	104413-613201	57,189	Greenbelt rollback taxes for 1300 South - Davis County	Fund Balance 57,189
*	CED Admin	Personnel	104611-various	83,000	Reallocation of Budget from Planning to CED Admin	Reallocation 83,000
	Arts	Personnel	104562-various	30,000	PT over budget due to more hours needed with Arts	Fund Balance 30,000
	Transfers	Transfer to Capital	104810-691004	3,924,845	Additional-Transfer FY25 Fund 45 Capital in FY24	Fund Balance 3,924,845
	Total New Use of Unrestricted Fund Balance Items			122,239		
	Total Rollover from Prior Year			0		
	Total Reallocation of Current Budget Items			83,000		
CDRA Fund						
*	CDRA	Developer Incentive	204618-645004	50,000	Argentine Corner Incentive	RDA #8 Fund Balance 50,000
Cap Project						
*	Transfer in	Transfer from CDRA	450000-382001	597,000	Amphitheater move FB monies from fund 20 to 45	Transfer from CDRA 597,000
	Transfer in	Transfer From GF	450000-381004	3,924,845	Additional-Transfer FY25 Fund 45 Capital in FY24	Transfer from GF 3,924,845
* item previously commicated to the Mayor and Council						



STAFF REPORT

TO: Mayor Shepherd and City Council Members

FROM: JJ Allen, City Manager

MEETING DATE: June 18, 2024

SUBJECT: FY25 Budget Discussion

RECOMMENDED ACTION

Review the recently received property valuation and tax rate information, as well as other budget-related updates, and provide direction to staff.

DESCRIPTION / BACKGROUND

Property Tax and Staffing Requests

Davis County recently completed the data entry and calculations for property taxes in Tax Year 2024 (which corresponds to FY25). The next step in the process is for the City to determine the proposed property tax rate. At the June 25 meeting, the City Council will need to set the date for a public hearing for truth in taxation (August 13 at 7:00 p.m.) and indicate the proposed property tax rate.

Property values went up a little more than staff estimated during the budget preparation process. We had projected that a rate of 0.00125 would generate \$3,262,818. Now that we have the tax rate data, it turns out that rate would generate an additional \$111k (\$3,374,061). If the Council is still inclined to move forward with this rate, we should identify the purpose for the additional funds. The following options—tabled during the budget preparation process—could be reconsidered (but not more than one of them):

- Add one new police officer. The additional property tax revenue would cover the ongoing personnel costs. We could delay the purchase of a new vehicle for one year (by not rotating one out of service), and we could reassign certain other equipment to minimize one-time start-up costs.
- Add one FT and one PT or seasonal park maintenance worker. The additional property tax revenue would cover the ongoing personnel costs. The start-up equipment costs could be scrutinized / minimized by postponing and recycling what is feasible.

Of course, the Council also has the option of proposing a rate that corresponds to the dollar amount included in the Tentative Budget. That amount is \$3,262,818 and the corresponding rate would be

0.001209. As a reminder, the Tentative Budget (this rate and revenue) would not include any new Police or Parks staffing.

There are various other possibilities, depending on the interests, appetites, and motivations of the City Council. For the sake of illustration, to cover the ongoing personnel costs (but not the one-time start-up costs) of the identified staffing needs (2 new police officers and a full Parks crew), the rate would need to be 0.0013466. The table below summarizes the information above, and also lays out a couple of other options the Council may want to discuss.

Fiscal Year 2025 / Tax Year 2024			
Proposed Tax Rate Valuation		\$ 2,699,248,777	
	<u>Rate</u>	<u>Revenue</u>	<u>Diff from Tent Budget</u>
Calculated Certified Tax Rate	0.001153	\$ 3,112,234	\$ (150,584)
Maintain Last Year's Rate	0.001202	\$ 3,244,497	\$ (18,321)
Tentative Budget \$ Amount	0.001209	\$ 3,262,818	\$ -
Tentative Budget Est Rate	0.001250	\$ 3,374,061	\$ 111,243
1 Officer + 1 FT Parks	0.001281	\$ 3,458,818	\$ 196,000
1 Officer + 1 FT and 1 PT Parks	0.001292	\$ 3,486,818	\$ 224,000
2 Officers + Full Parks Crew	0.001347	\$ 3,634,818	\$ 372,000

What we don't have at the time of this writing is the value of the average home in Clearfield. We've requested this information in order to be able to calculate the average impact of a proposed tax rate. If we have this information in time for the June 18 work session, we will provide it to the Council.

It should also be noted that if we are able to add Parks staffing in order to maintain the landscaping at Clearfield Station, a portion of those costs would likely be shared with the project's developers (for the spaces that should be maintained by the private property owner). That agreement, however, has not yet been negotiated, so we should not assume any specific percentage or dollar amount at this time.

Other Updates and Information

The renewal for our general liability insurance is due on June 17. We should be able to update the Council at the June 18 work session as to the amount that the renewal varies from our estimate in the Tentative Budget (either positive or negative).



Also, consistent with practice in previous years, staff intends to implement the budgeted wage increases effective with the first full pay period of July. Please advise if the Council has any reservation with this approach.

CORRESPONDING POLICY PRIORITIES

- Providing Quality Municipal Services
- Maintaining a Highly Motivated and Well-Trained Workforce
- Improving Clearfield's Image, Livability, and Economy

The budget provides the resources to address all three of the City's policy priorities. This discussion, though, will mostly focus on Providing Quality Municipal Services. The questions pertaining to Police and Parks staffing are inherently questions of the desired service level, and the feasibility of funding that service level.

HEDGEHOG SCORE

Each option could be "hedgehogged" together in the meeting, if desired.

FISCAL IMPACT

With the Tentative Budget as the baseline, the options range from no change at all to a tax rate that would generate approximately \$372k in additional property tax.

ALTERNATIVES

The alternatives are summarized in the table in the Description / Background section.

SCHEDULE / TIME CONSTRAINTS

June 18 - Discussion / direction regarding tax rate

June 25 - Set public hearing date and identify proposed tax rate

August 13 - Truth in Taxation hearing (adoption of Final Budget that night or later in the month)

LIST OF ATTACHMENTS

- N/A

