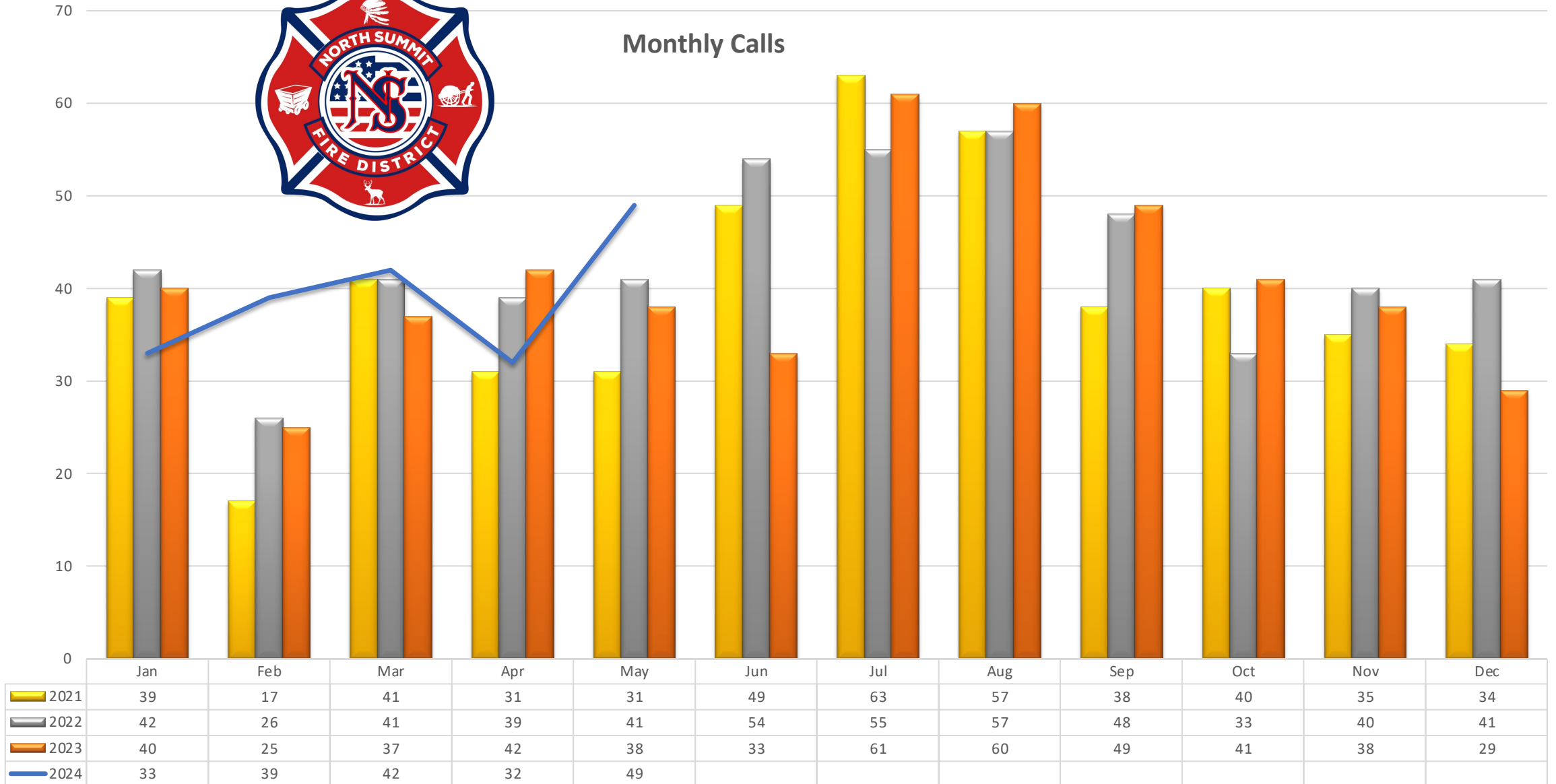




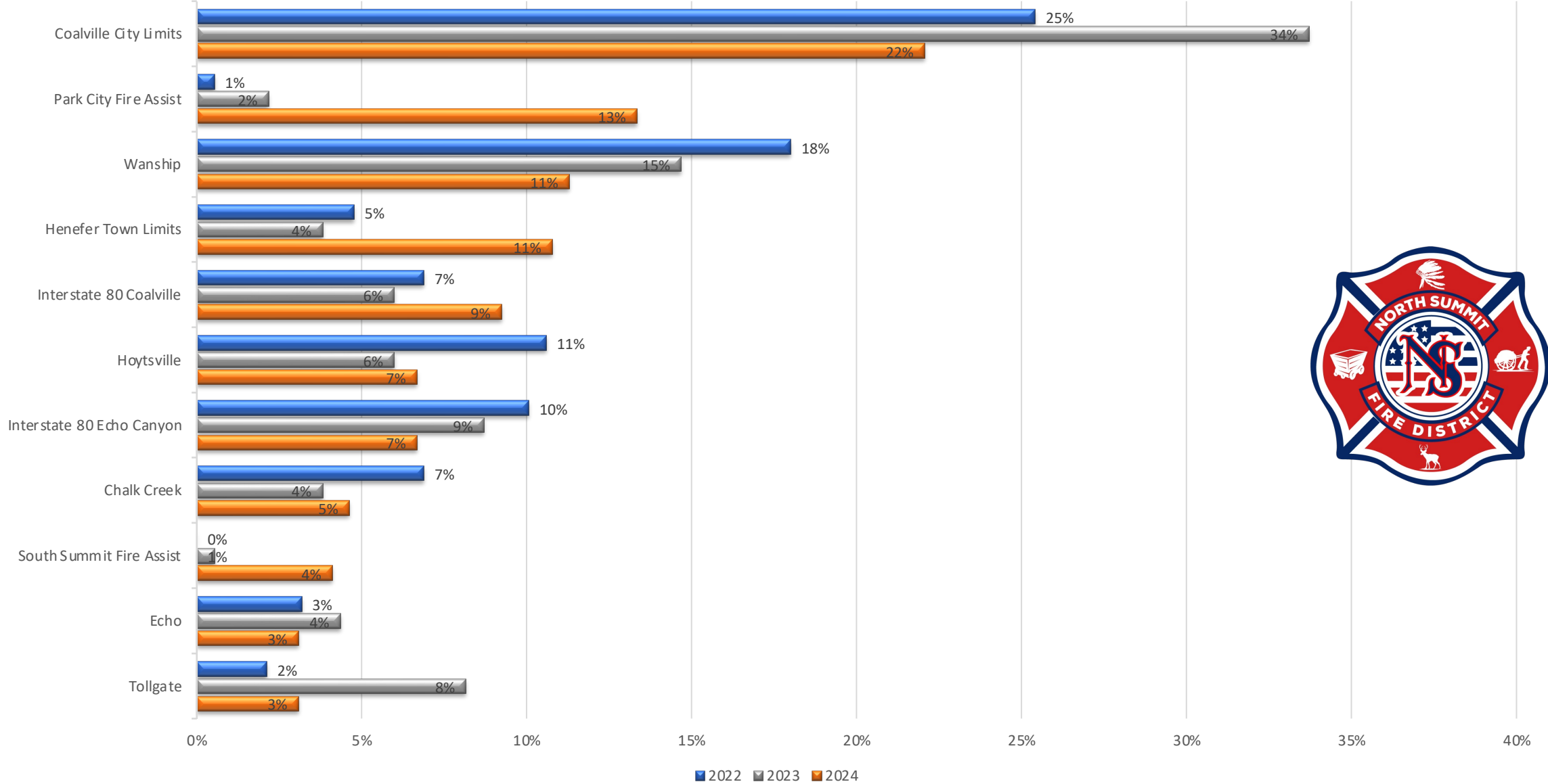
# Monthly Statistics January-May 2024



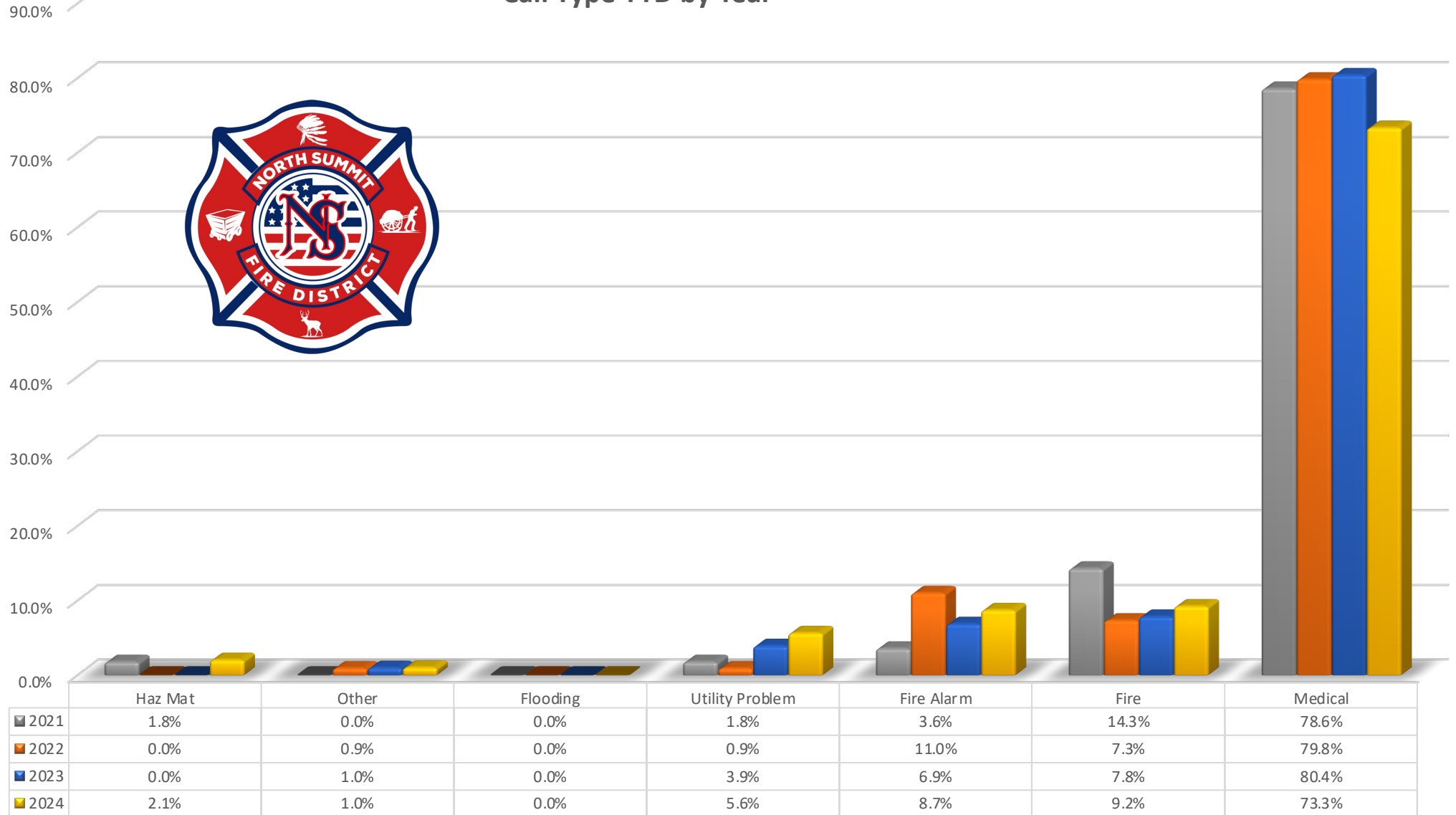
## Monthly Calls

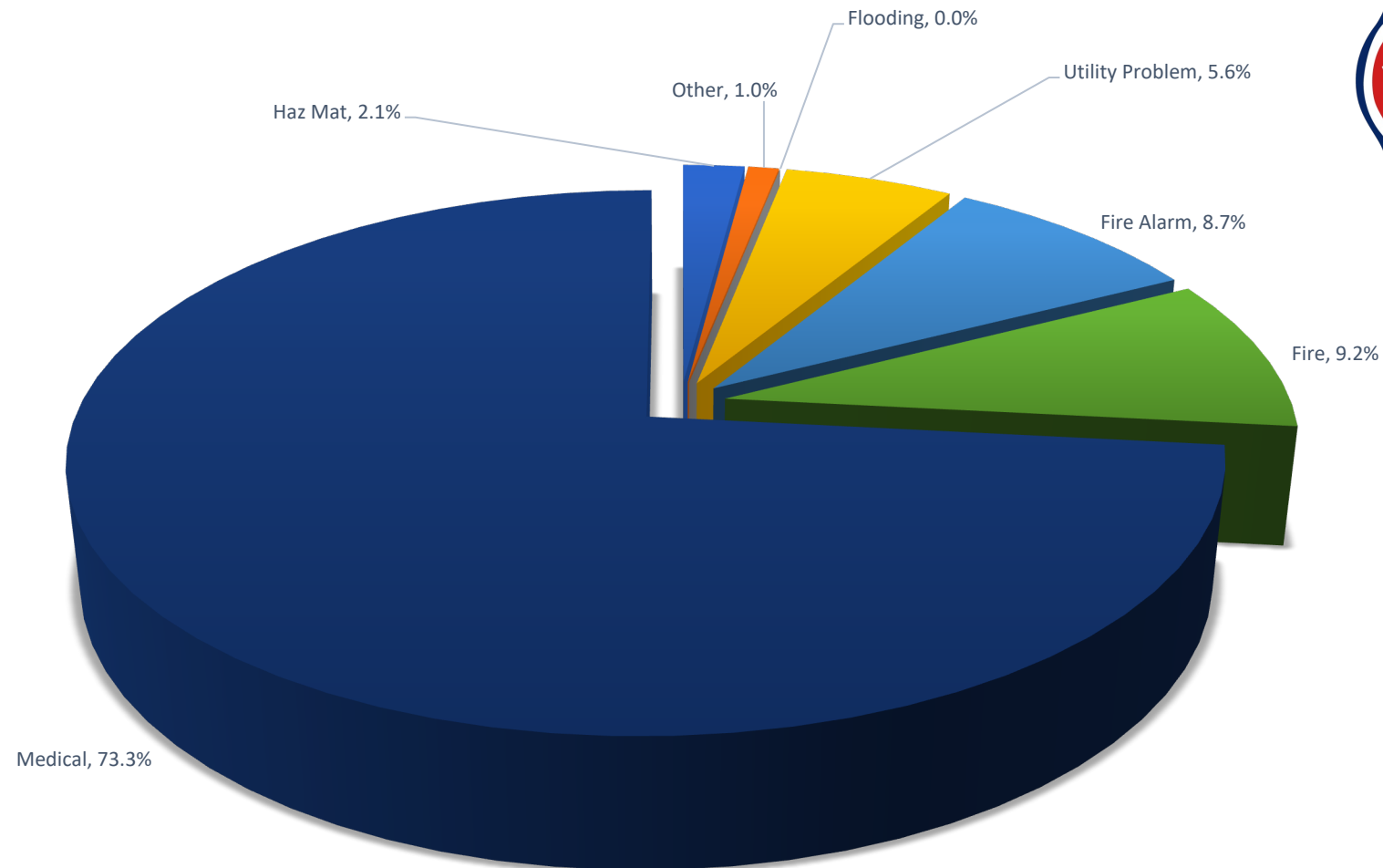


## Calls by Area



# Call Type YTD by Year





■ Haz Mat ■ Other ■ Flooding ■ Utility Problem ■ Fire Alarm ■ Fire ■ Medical

## **Public Comment Instructions**

If you would like to make public comment, please email [publiccomments@northsummitfire.org](mailto:publiccomments@northsummitfire.org) by 12:00p.m. on the day of the meeting. Your comments will be made part of the meeting record.

If you are participating via Zoom, and wishing to interact with the Board during the public comment, please:

1. Go to <https://us02web.zoom.us/j/82555909958>
2. Enter meeting ID: 825 5590 9958
3. Type in your full name, so you are identified correctly.
4. Set up your audio preferences.
5. You will be muted upon entering the meeting.
6. If you would like to comment, press the “Raise Hand” button at the bottom of the chat window.
7. When it is your turn to comment, the moderator will unmute your microphone. You will then be muted again after you are done speaking.

**North Summit Fire District**  
**Accounts Payable**  
**May 2024**

Date	Nu	Memo	Account	Amount
<b>A1- Uniforms Workwear</b>				
05/13/2024	4...	SEW ON PATCHES	6513 · PPE / Equipment / Uniforms	12.00
Total A1- Uniforms Workwear				12.00
<b>All West Communications</b>				
05/01/2024	3...	FAX LINE	6509.1 · Telephone	44.39
05/01/2024	3...	INTERNET	6509.2 · Internet	422.55
Total All West Communications				466.94
<b>Allied Mechanical</b>				
05/07/2024	1...	FIX LIGHT SWITCH THAT SHORTED OUT	6510 · Building and Grounds	340.00
Total Allied Mechanical				340.00
<b>Amazon Business</b>				
05/02/2024	1...	SWIFFER WET JET	6510.3 · Sanitation Supplies	28.24
05/03/2024	1...	KIDS PLASTIC HELMETS	6522 · Community Relations/Outr...	90.12
05/06/2024	1...	LEDGER PAPER CARD STOCK	6518 · Office Supplies	43.97
05/14/2024	1...	THERMOSTATS (RETURNED)	6510 · Building and Grounds	265.48
05/18/2024	1...	4 THERMOSTATS	6510 · Building and Grounds	181.92
05/29/2024	1...	FIRE INSPECTOR CODE ENFORCEMENT BOOK	6516 · Training Expenses	103.99
Total Amazon Business				713.72
<b>Ameritas Life Insurance Corp</b>				
05/01/2024	0...	VISION INSURANCE	2400.9 · Benifits Accrual	228.88
Total Ameritas Life Insurance Corp				228.88
<b>B Floral</b>				
05/29/2024		FLOWERS FOR FAMILY MEMBER OF FIREFIGHTER F...	6522 · Community Relations/Outr...	150.01
Total B Floral				150.01
<b>Bound Tree</b>				
05/24/2024	8...	MEDICAL SUPPLIES	6524 · EMS Supplies	300.23
Total Bound Tree				300.23
<b>BRD Pest Solutions</b>				
05/15/2024		PEST CONTROL STA 23	6510.2 · Pest Control	149.99
05/16/2024		PEST CONTROL STA 21	6510.2 · Pest Control	149.99
Total BRD Pest Solutions				299.98

**North Summit Fire District**  
**Accounts Payable**  
**May 2024**

Date	Nu	Memo	Account	Amount
<b>Burt Brothers</b>				
05/10/2024	1...	FIX TIRE ON AMUBANCE 23	6512 · Fleet Maintenance	95.31
05/29/2024	1...	OIL CHANGE TIRE ROTATION AND AIR FILTER (JARV...	6512 · Fleet Maintenance	113.30
Total Burt Brothers				208.61
<b>ChatGPT</b>				
05/26/2024		CHAT GPT MEMBERSHIP	6519 · Subscriptions/Membership...	21.43
Total ChatGPT				21.43
<b>CLINTON VELOCITY CAR WASH</b>				
05/13/2024		CAR WASH	6512 · Fleet Maintenance	10.00
05/23/2024		CAR WASH	6512 · Fleet Maintenance	10.00
Total CLINTON VELOCITY CAR WASH				20.00
<b>Colonial Flag</b>				
05/01/2024	0...	NEW DISTRICT FLAGS	6510 · Building and Grounds	2,053.92
05/14/2024	0...	BULD ORDER OF US FLAGS FOR OUTDDOR FLAG P...	6510 · Building and Grounds	888.00
Total Colonial Flag				2,941.92
<b>CXC Solutions</b>				
05/01/2024	1...	UPGRADED NONDISCRIMINATION AUIDT SERVICES	6505 · Contract Services	260.00
Total CXC Solutions				260.00
<b>Diamond Rental</b>				
05/22/2024		MACHINE TO PULL UP CARPET IN CONFERANCE RO...	6510 · Building and Grounds	96.00
05/22/2024		REFUND ON RENTAL	6510 · Building and Grounds	-30.00
Total Diamond Rental				66.00
<b>Dominion Energy</b>				
05/02/2024	7...	GAS SERVICE STA 21	6509.4 · Gas	433.25
05/02/2024	7...	GAS SERVICE STA 23	6509.4 · Gas	148.03
05/02/2024	5...	GAS SERVICE STA 22	6509.4 · Gas	160.37
Total Dominion Energy				741.65
<b>First Responders First</b>				
05/06/2024	F...	INDIVIDUAL THERAPY	6505.1 · Cisd Therapy	150.00
05/06/2024	F...	LEADERSHIP AND PEAR SUPPORT TRANING	6505.1 · Cisd Therapy	1,875.00
Total First Responders First				2,025.00
<b>Fuel Network</b>				
05/01/2024	F...	FUEL	6511 · Fuel	2,654.44
Total Fuel Network				2,654.44



11:00 AM

06/12/24

Accrual Basis

**North Summit Fire District**  
**Accounts Payable**  
**May 2024**

Date	Nu	Memo	Account	Amount
<b>Google</b>				
05/01/2024		EMAILS	6509.3 · Email	30.86
Total Google				30.86
<b>Health Equity</b>				
05/10/2024	AC	HEALTH SAVINGS PAYROLL ENDING 04.26.24	2400.9 · Benefits Accrual	1,184.00
05/24/2024	AC	HEALTH SAVINGS PAYROLL ENDING 05.10.24	2400.9 · Benefits Accrual	1,184.00
Total Health Equity				2,368.00
<b>Home Depot</b>				
05/08/2024		PAINT SUPLES FOR STA 21	6510 · Building and Grounds	39.98
Total Home Depot				39.98
<b>J Comm. Corp</b>				
05/14/2024	2...	RADIO PROGRAMING & FIRMWARE UPDATE	6512 · Fleet Maintenance	50.00
Total J Comm. Corp				50.00
<b>KHSA</b>				
05/07/2024	1...	MONTHLY QUICKBOOKS SUBSCRIPTION	6519 · Subscriptions/Membership...	50.00
Total KHSA				50.00
<b>Leagle Shield</b>				
05/01/2024	0...	EMPLOYEE PAID BENIFIT	2400.9 · Benefits Accrual	31.90
05/25/2024	0...	EMPLOYEE PAID BENIFIT	2400.9 · Benefits Accrual	31.90
Total Leagle Shield				63.80
<b>Les Olson Company</b>				
05/14/2024	M	IT HLEP DESK SERVICE	6505.4 · IT Support	630.00
Total Les Olson Company				630.00
<b>Moore's Chevron and Towing LLC</b>				
05/20/2024	1...	TOW FIRE ENGINE OUT IN TOLLGATE	6512 · Fleet Maintenance	400.00
Total Moore's Chevron and Towing LLC				400.00
<b>Oxygen Utah, LLC</b>				
05/01/2024	1...	OXYGEN CYLINDER RENT	6524 · EMS Supplies	162.74
Total Oxygen Utah, LLC				162.74

**North Summit Fire District**  
**Accounts Payable**  
**May 2024**

Date	Nu	Memo	Account	Amount
<b>Paylogics</b>				
05/09/2024	AC	PAYROLL ENDING 04.26.24	2500 · Accrued salaries	68,673.69
05/23/2024	AC	PAYROLL ENDING 05.10.24	2500 · Accrued salaries	65,838.23
Total Paylogics				134,511.92
<b>Post Master</b>				
05/10/2024		POSTAGE	6518 · Office Supplies	19.84
05/31/2024		ROLL OF STAMPS	6518 · Office Supplies	68.00
Total Post Master				87.84
<b>Republic Service</b>				
05/26/2024	0...	TRASH SERVICE STA 23	6510.1 · Trash	124.44
05/26/2024	0...	TRASH SERVICE STA 21	6510.1 · Trash	128.72
Total Republic Service				253.16
<b>Rocky Mountain Power</b>				
05/01/2024	3...	POWER SERVICE STA 21	6509.5 · Power	400.20
05/02/2024	3...	POWER SERVICE STA 22	6509.5 · Power	98.44
05/30/2024	3...	POWER SERVICE STA 23	6509.5 · Power	203.82
05/31/2024	3...	POWER SERVICE STA 21	6509.5 · Power	440.40
Total Rocky Mountain Power				1,142.86
<b>Safelite Auto Glass</b>				
05/15/2024		REPLACE WINDSHIELD IN COLORADO	6512 · Fleet Maintenance	944.74
Total Safelite Auto Glass				944.74
<b>Skaggs Public Safety Uniforms</b>				
05/15/2024	2...	2 PARES OF UNIFORM PANGS S. COOK	6513 · PPE / Equipment / Uniforms	139.20
Total Skaggs Public Safety Uniforms				139.20
<b>Streamline</b>				
05/01/2024	3...	WEBSITE HOSTING	6505.3 · Web Site Hosting	249.00
Total Streamline				249.00
<b>Stryker</b>				
05/07/2024	9...	SMRT POWER KIT-120V AC, DOM	6515 · Minor Equipment	1,612.47
Total Stryker				1,612.47
<b>Stryker Sales Corp.</b>				
05/31/2024	9...	ANNUAL PROCARE SERVICE CONTRACT	6519 · Subscriptions/Membership...	4,077.00
Total Stryker Sales Corp.				4,077.00

**North Summit Fire District**  
**Accounts Payable**  
**May 2024**

Date	Nu	Memo	Account	Amount
<b>Summit County Health Insurance</b>				
05/16/2024	5...	DENTAL	2400.9 · Benefits Accrual	1,076.00
05/16/2024	5...	HEALTH INSURNACE	2400.9 · Benefits Accrual	18,870.00
05/28/2024	5...	AFLAC	2400.9 · Benefits Accrual	45.60
Total Summit County Health Insurance				19,991.60
<b>Summit Merc.</b>				
05/07/2024	0...	PAINT ROLLER COVER	6510 · Building and Grounds	2.99
05/08/2024	0...	PAINTING SUPPLIES	6510 · Building and Grounds	28.58
05/21/2024	0...	PAINT SUPPLYS	6510 · Building and Grounds	28.75
05/22/2024	0...	SMALL GARBAGE CAN	6510 · Building and Grounds	3.39
05/29/2024	0...	SNACKS FOR EMS TRAINING W/DR. SMITH	6517 · Employee Food and other	60.99
Total Summit Merc.				124.70
<b>Sun Life</b>				
05/14/2024	2...	LIFE INSURANCE	2400.9 · Benefits Accrual	694.88
Total Sun Life				694.88
<b>URS</b>				
05/10/2024	AC	RETIRMENT PAYROLL ENDING 04.26.24	2400.9 · Benefits Accrual	11,444.33
05/24/2024	AC	RETIRMENT PAYROLL ENDING 05.10.24	2400.9 · Benefits Accrual	10,516.49
Total URS				21,960.82
<b>Utah State Fire Chief</b>				
05/07/2024		ANNUAL MEMBERSHIP	6519 · Subscriptions/Membership...	100.00
Total Utah State Fire Chief				100.00
<b>Utah Valley University</b>				
05/24/2024	A2	RECERTIFICATION FOR MONTGOMERY, NIELSON, P...	6516 · Training Expenses	15.00
Total Utah Valley University				15.00
<b>Verizon Wireless</b>				
05/01/2024	9...	MACHINE TO MACHINE DATA	6509.2 · Internet	20.04
05/02/2024	9...	TELEPHONE	6509.1 · Telephone	207.29
05/02/2024	9...	INTERNET	6509.2 · Internet	431.63
Total Verizon Wireless				658.96
<b>Waxie Sanitary Supply</b>				
05/31/2024	8...	TRASH BAGS AND AIR FRESHNER	6510.3 · Sanitation Supplies	319.14
Total Waxie Sanitary Supply				319.14

11:00 AM

06/12/24

Accrual Basis

North Summit Fire District  
Accounts Payable  
May 2024

Date	Nu	Memo	Account	Amount
<b>Weidner Fire</b>				
05/02/2024	6...	FIREFIGHTING FOAM	6513 · PPE / Equipment / Uniforms	940.26
05/07/2024	6...	5" STORZ VALVE FOR R21	6512 · Fleet Maintenance	2,506.39
05/20/2024	6...	STORZ CAP FOR R21	6512 · Fleet Maintenance	217.71
Total Weidner Fire				3,664.36
<b>Whites Auto Parts</b>				
05/23/2024	3...	WINDSHIELD WASHER FLUID	6512 · Fleet Maintenance	10.10
Total Whites Auto Parts				10.10
<b>Zions Bank Bankcard Center</b>				
05/02/2024		LATE PAYMENT FEE	6519 · Subscriptions/Membership...	39.00
Total Zions Bank Bankcard Center				39.00
<b>TOTAL</b>				<b>205,842.94</b>

# Minutes

North Summit Fire Service District  
Administrative Control Board  
Regular Meeting

Executive Conference Room

60 N Main St

Coalville, UT 84017

**March 13, 2024**

1 Vice Chair Donaldson called the meeting to order at 6:10 PM

## 2 **Board Members Present**

3 Chair Roger Armstrong – Remote 6:16 PM

4 Vice Chair Don Donaldson - Remote

5 Treasurer Ari Ioannides

6 Louise Willoughby

7 Chris Robinson - Remote

8 John Adams - Excused

9 Steven Dallin - Excused

## **Staff Present**

Ben Nielson, Fire Chief

Nick Jarvis, Deputy Fire Chief

Tyler Rowser, District Clerk

Ryan Stack, Deputy County Attorney

**Public Present** – Electronic

## 12 **Item 2 Roll Call**

13 A quorum was present.

## 14 **Item 3 Closed session in compliance with Utah Code §52-4-205(1) as** 15 **needed, to discuss:**

16 a. Purchase, exchange, or lease of real property

17 b. Pending or reasonably imminent litigation

18 c. Personnel – to discuss the character, competence, or physical or mental  
19 health of an individual

20 No members called for a closed session.

## 21 **Item 4 Reconvene in Open Meeting**

## 23 **Item 5 Pledge of Allegiance**

24 Vice Chair Donaldson lead the board and public in the pledge of allegiance.

## 25 **Item 6 Work Session**

27 a. **Welcome Steven Dallin to the board as the Henefer Town**  
28 **Council representative.**

29 Table

30 b. **Chief's Report, Discussion of current operational status.**

### 31 a. **Buildings**

32 Chief Neilson updated the board on the mold issue at  
33 Station 21. Alpine conducted a post-mitigation sampling,  
34 and the mold was removed. Alpine will send us the  
35 documentation for cleaning the building for use.

**b. Apparatus**

After having the ladder truck from Ogden inspected, it was determined that it would be too expensive to fix it so that it would be operational.

The Mini Pumper is getting the equipment put on it to be ready to put into service.

**c. Training**

Firefighters have completed 300 hours of training in February.

Firefighters and a few other agencies participated in Ice rescue training at Echo State Park.

3 personnel attended fire investigation training in Windover to keep up their certification.

**d. Operations (Medical/Fire)**

Review the attached monthly statistics.

**e. Misc.**

Assistance to Firefighters Grant (AFG) is a 95/5 grant; we applied for money to buy firefighters a second set of turnouts. We will have to put up a 5% match.

**f. Insurance Services Office (ISO) rating change.**

We lacked training records and other records to prove pump testing, we are now 5/5X down from 6/6X.

**Item 7 Public Input**

none

**Item 8 Consent Agenda**

d. Accounts Payable January & February 2024

e. Minutes of January 11 & February 8, 2024

Board Member Willoughby motioned to approve the consent agenda;

Vice Chair Donaldson seconded the motion, a vote was called all ayes, and the motion passed.

**Item 9 Consideration of Approval**

Chief Neilson explained to the board that due to an accident of not recording the February 8, 2024 meeting, we are bringing the voted-on items back to the board to be ratified to keep things transparent with the public.

**a. Discussion and possible appointment of Auditor for the 2023 financial year.**

The board discussed the matter. Board Member Willoughby motioned to ratify the motion from the February 8th meeting. Board Member Robinson seconded the motion. A vote was called; all ayes and the motion passed.

**DRAFT**

Page 2 of 3

79                   **b. Discuss and possible approval to enter into a purchase**  
80                   **agreement for a mini pumper and set a maximum amount for**  
81                   **purchasing the mini pumper and necessary equipment.**

82                   The board discussed the purchase of the mini pumper. Treasure  
83                   Ioannides motioned to ratify the motion from the February 8<sup>th</sup> meeting;  
84                   Board Member Robinson seconded the motion; a vote was called, all  
85                   ayes and the motion passed.

86                   **c. Discussion and possible approval of surplus property**

87                   The board discussed the truck to be surplus. Board Member  
88                   Willoughby motioned to ratify the motion from the February 8<sup>th</sup>  
89                   meeting; Board Member Robinson seconded the motion, a vote was  
90                   called, all ayes, and the motion passed.

91                   **Item 10 Board Comments.**

92                   Board Member Willoughby asked that we look into doing a mailer to the citizens  
93                   and what that would cost to keep them up to date on the district's events.  
94                   Treasurer Ioannides is concerned about not having the last meeting recorded and  
95                   what we can do to ensure it does happen.

96                   **Item 11 Adjourn.**

97                   Board Member Willoughby motioned to adjourn; Board Member Robinson seconded  
98                   the motion, a vote was called, and all ayes adjourned at 7:15 PM.

**DRAFT**

Page 3 of 3

# Minutes

North Summit Fire Service District  
Administrative Control Board  
Regular Meeting  
Executive Conference Room  
60 N Main St  
Coalville, UT 84017  
May 9, 2024

1 Chair Armstrong called the meeting to order at 6:04 PM

## 2 **Board Members Present**

3 Chair Roger Armstrong  
4 Vice Chair Don Donaldson - Remote  
5 Treasurer Ari Ioannides - Remote  
6 Louise Willoughby  
7 Chris Robinson - Excused  
8 John Adams  
9 Steven Dallin

## **Staff Present**

Ben Nielson, Fire Chief  
Nick Jarvis, Deputy Fire Chief  
Tyler Rowser, District Clerk  
Ryan Stack, Deputy County Attorney

10 **Public Present** – Electronic

## 11 **Item 2 Roll Call**

12 A quorum was present.

## 13 **Item 3 Closed session in compliance with Utah Code §52-4-205(1) as needed, to discuss:**

- 14 a. Purchase, exchange, or lease of real property  
15 b. Pending or reasonably imminent litigation  
16 c. Personnel – to discuss the character, competence, or physical or mental  
17 health of an individual

18 Board Member Adams motioned to go into closed session for litigation.  
19 Board Member Dallin seconded the motion. A vote was called; all ayes  
20 and the motion passed. The closed session began at 6:06 PM.

21 Present in the closed session in the county attorney's conference room,  
22 Roger Armstrong, Steven Dallin, Don Donaldson, Ari Ioannides, Ryan  
23 Stack, Ben Nielson, Nick Jarvis, Tyler Rowser. Board Member John  
24 Adams Recused himself.

## 25 **Item 4 Reconvene in Open Meeting**

26 Reconvene at 6:30 PM

## 27 **Item 5 Pledge of Allegiance**

28 Chair Armstrong lead the board and public in the pledge of allegiance.

## 29 **Item 6 Work Session**

- 30 a. Discussion of the offer from Tollgate HOA to purchase the shed  
31 and the result of the independent appraisal. Possible formation  
32 of a subcommittee to meet with HOA representatives.  
33  
34



Ryan Stack provided background on the shed. Chief Nielson explained how the building was used and that a shed in Tollgate wasn't currently needed.

Subcommittee members to negotiate this building sale: Vice Chair Donaldson, Chief Nielson, and Deputy Chief Jarvis.

**b. Chief's Report. Discussion of current operational status.**

**a. Buildings**

Alpine is working on getting station 21 put back together and it should be completed shortly.

**b. Apparatus**

All equipment has been serviced, and a program is in place; the final one is being worked on now.

**c. Training**

195 hours of training logged for Fire and EMS. Currently preplanning and know the limitations on swift water.

**d. Operations (Medical/Fire)**

The open full-time paramedic spot has been made an offer, and we waiting for him to accept.

**e. Misc.**

The County is working to get an SHSP grant. The final award will be announced in September of this year.

We are working on policies and procedures with Lexapole; we have 10 done, and Ryan is reviewing them for the next meeting.

**Item 7 Public Input**

*None*

**Item 8 Consent Agenda**

**a. Accounts Payable April 2024**

**b. Minutes of March 14, & April 11, 2024**

Table March minutes.

Board Member Adams Motioned to approve the April minutes and accounts payable, Board Member Dallin. A vote was called; all ayes and the motion passed.

**Item 9 Consideration of Approval**

**a. Discussion and possible recommendation to the Summit County Council for the adoption of the International Fire Code Appendices B, C & D**

Chief Nielson presented the 3 appendices and how they would work. Ryan went over how the state code works when adopting this. The board tabled this time for further information.

**DRAFT**

Page 2 of 3

79 **Item 10 Board Comments.**

80 none

81 **Item 11 Adjourn.**

82 Board Member Adams motioned to adjourn; Treasurer Ioannides seconded the  
83 motion, a vote was called, and all ayes adjourned at 8:03 PM.

**Subject:** Fw: Offer to Purchase NSFD Owned Metal Building  
**Date:** Friday, June 7, 2024 at 12:40:45 PM Mountain Daylight Time  
**From:** Ben Nielson  
**To:** Tyler Rowser (NS Fire)  
**Attachments:** George Signature.jpg, Outlook-5fl2uizr.png, Outlook-u1biiiws.png



PO Box 187  
86 E. Center St.  
Coalville, UT 84017  
435.336.2221 | Emergency 9-1-1  
[www.NorthSummitFireUT.gov](http://www.NorthSummitFireUT.gov)

Benjamin L. Nielson  
Fire Chief  
435-350-3472 voice/text  
[BNielson@NorthSummitFireUT.gov](mailto:BNielson@NorthSummitFireUT.gov)

---

**From:** Ben Nielson <[bnielson@northsummitfire.org](mailto:bnielson@northsummitfire.org)>  
**Sent:** Friday, June 7, 2024 12:40 PM  
**To:** George Sears <[glsears3@msn.com](mailto:glsears3@msn.com)>  
**Subject:** Re: Offer to Purchase NSFD Owned Metal Building

George, Received. Thanks and I will make sur e it is on the agenda for this coming Thursday's meeting.



PO Box 187  
86 E. Center St.  
Coalville, UT 84017  
435.336.2221 | Emergency 9-1-1  
[www.NorthSummitFireUT.gov](http://www.NorthSummitFireUT.gov)

Benjamin L. Nielson  
Fire Chief  
435-350-3472 voice/text  
[BNielson@NorthSummitFireUT.gov](mailto:BNielson@NorthSummitFireUT.gov)

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**From:** George Sears <[glsears3@msn.com](mailto:glsears3@msn.com)>  
**Sent:** Friday, June 7, 2024 11:30 AM  
**To:** [DDonaldson@northsummit-fireut.gov](mailto:DDonaldson@northsummit-fireut.gov) <[DDonaldson@northsummit-fireut.gov](mailto:DDonaldson@northsummit-fireut.gov)>; Ben Nielson <[bnielson@northsummitfire.org](mailto:bnielson@northsummitfire.org)>  
**Cc:** [execs@pmrhoa.org](mailto:execs@pmrhoa.org) <[execs@pmrhoa.org](mailto:execs@pmrhoa.org)>  
**Subject:** Offer to Purchase NSFD Owned Metal Building

June 7, 2023

***Re: Revised Offer to Purchase NSFD Owned Metal Building Located on Summit County Parcel SS-143-3-A1***

Dear North Summit Fire District (NSFD) Administrative Control Board:

The Pine Meadow Ranch HOA (PMRHOA) Board has voted on and approved a \$25,000 purchase offer for the metal building owned by NSFD and located on Summit County Parcel SS-143-3-A1, which is owned by the PMRHOA.

Based on our discussions with representatives of the NSFD on May 30, 2024 and review of the provided Appraisal of the metal building from the NSFD we feel this offer is reasonable and consistent with the value of the metal building.

As noted in our previous communications, the HOA feels owning the metal building will provide key enhancements to our ability to maintain our equipment and improve our ability to manage the roads in the HOA and provide an improved ability to maintain primary access roads leading to the HOA community, Tollgate Canyon Road and Forest Meadow Road specifically.

Also noted in the previous communications the HOA invites NSFD to continue to use the metal building to stage and store firefighting equipment within the Tollgate community. Of course, mutual discussions and agreement between the NSFD and the HOA would be needed in this regard.

We look forward to your review of and response to this offer. Should you have any questions or concerns, please contact us.

Sincerely,



George Sears  
President  
PMRHOA

---

George Sears  
[glsears3@msn.com](mailto:glsears3@msn.com)  
801-232-1543

**NORTH SUMMIT FIRE SERVICE DISTRICT**  
**LICENSE AND SITE USE AGREEMENT**

**THIS AGREEMENT** is made and entered into this sixth day of June 2024 by and between North Summit Fire Service District (herein called the "District"), located at 310 S. Henefer Road, Henefer, Utah 84033, and Heber Valley Self Reliance Group (a Utah Non-Profit Corporation) ("Tenant"), located at 3979 E Center Creek Rd, Heber City, UT 84032, in connection Tenant's desire to occupy a portion of the District's unimproved land for the purpose of offering a space for the development, improvement, and maintenance of a community garden to members of the public ("Services"). District and Tenant are sometimes referred to herein as the "parties" or, individually, as a "party."

**The Property:**

**Real Property** - District as owner of the below-described real property hereby grants to Tenant the non-exclusive use of the real property located at 2000 Hoytsville Road, Coalville, Utah 84017, to wit: the southern corner of the District's land, approximately 0.33 acres in size, together with access to and egress from said property (hereinafter referred to as "the Property"), for the purpose of installing, improving, and maintaining a community garden.

District hereby represents and warrants that it owns and/or controls the Property and has the full right, power, and authority to enter into this agreement and grant the rights herein granted, and that the consent of no other party is necessary for Tenant to use the Property or to exercise or enjoy the full rights and privileges granted herein.

**Term:** The District hereby grants to Tenant, its employees, agents, contractors and suppliers, and affiliated members of the public the right to enter and remain upon the Property with personnel, necessary vehicle(s), and equipment for the term commencing 12:01 a.m. on June 13th, 2024 and ending November 21, 2024 at 6:00 p.m.

**Amendments:** Any amendments to this Agreement must be in writing and submitted to the other party no fewer than seven (7) days in advance of when the proposed change is desired to take effect. No amendment shall be effective without the signature of both parties.

**Schedule:** Tenant shall provide the District with its operating schedule no fewer than seven (7) days in advance of when the next schedule begins.

**Access:** Tenant's right of access shall be limited as follows: District agrees to reserve and make available the triangular southern portion of its property, approximately .33 acres in size, for Tenant's use in connection with its community garden. District agrees to designate a location for Tenant to park at the site. The District grants to Tenant the right of access to and egress from Property, for the purpose of installing, improving, and maintaining a community garden. District's offices are at this location, and Tenant and its employees, agents, contractors, and suppliers, and affiliated members of the public are granted limited access. Tenant acknowledges and agrees that it will not have access to any of the District's indoor facilities, and it will not interfere with District's operations. Tenant's right of access shall be limited to between the

hours of 8:00 a.m. to 6:00 p.m., Monday through Sunday, unless otherwise approved by District. Tenant's operation is authorized to be open and available to members of the public for gardening between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday (weekends excluded), unless otherwise approved in writing by the District. All times referenced herein shall refer to Mountain Standard Time.

Services: Tenant acknowledges, understands, and agrees that this agreement is only for use of the Property, and that the District will not provide or otherwise make available any services or utilities, except as expressly provided herein. District agrees to make available access to one (1) irrigation water spigot for uses consistent with this Agreement. Tenant agrees to pay a flat monthly fee to District of \$0 for its use of District's water.

Payment: Except for water fees, District is not requesting any payment associated with the license and use contemplated by this Agreement, as District takes as consideration the service Tenant offers to the community as a community garden.

Notice: Any and all notices shall be by personal service, electronic communications, or registered or certified mail, return receipt requested.

District  
310 S. Henefer Road  
Henefer, UT 84033  
Contact: Chief Ben Nielson  
Phone: (435) 336-2221

Tenant  
Heber Valley Self Reliance  
3979 Center Creek Road  
Heber, UT 84032  
Contact : Susan Nielsen  
Ph 385-321-1683

Equipment: Tenant may bring personnel, equipment, and other necessary items onto the Property, provided Tenant shall remove the same upon completion of work and equipment shall remain Tenant's property and shall not become fixtures by reason of their use on the Property and provided that Tenant in no way unreasonably disrupts the District's ordinary course of business. The rights granted herein are in addition to and shall not limit any rights which Tenant may have or enjoy as a member of the public.

General Provisions of this Agreement: Tenant hereby agrees to and accepts the attached general provisions related to this Agreement, which are attached hereto and incorporated herein.

Insurance: Tenant, at its own expense, shall maintain sufficient liability insurance against claims or lawsuits which result from the actions of Tenant or its employees or agents. Tenant shall provide to District an Endorsement to the Insurance Policy designating the District as an additional insured. Such Endorsement shall provide that such insurance coverage is primary and not contributory to any insurance policy maintained by the District.

Governmental Immunity: District is a District of Summit County, a body corporate and politic of the State of Utah, subject to the Governmental Immunity Act of Utah (the "Act"), Utah Code §§ 63G-7-101 to -904. The Parties agree that District shall only be liable within the parameters of the Governmental Immunity Act. Nothing contained in this Agreement shall be construed in

any way, to modify the limits of liability set forth in that Act or the basis for liability as established in the Act.

Indemnification: Tenant agrees to use reasonable care to prevent damage to the Property and agrees to indemnify and hold the District harmless from any claim or damages for injuries resulting from actions of its employees or agents, including costs and reasonable attorney fees. Tenant agrees to assume all risk in using the Property and is solely responsible and answerable in damages for any and all accidents or injuries to persons or property caused by Tenant and its agents and/or employees. District agrees to indemnify and hold Tenant harmless from any claim or damages for injuries resulting from actions of District's employees or agents.

Assignability: The rights and obligations of Tenant under this Agreement are not transferable or assignable in whole or in part without the advance written consent of the District.

Waiver: No failure of the District to exercise any power given to it under this Agreement, or to insist upon strict compliance by Tenant with any obligation, responsibility, or condition under it, and no custom or practice of the parties at variance with its terms shall constitute a waiver of the District's right to demand exact compliance with those terms upon any subsequent default.

License Agreement: In making and performing this Agreement, Tenant acts and shall act at all times as a licensee, and nothing contained in this Agreement shall be so construed or applied as to create or imply the relationship of partners, of agency, joint adventurers, or of employer and employee between the parties hereto. Tenant understands and agrees that this is a non-exclusive license, and further agrees to comply with all federal, state, and local laws and regulations while using the Property.

Severability: If any term or provision of this Agreement shall, to any extent, be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

Counterparts: This Agreement may be executed simultaneously in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same instrument.

Governing Law: This Agreement shall be interpreted according to the laws of the State of Utah. Any action of law, suit or equity, or judicial proceeding for the enforcement of this Agreement, or any provisions thereof, shall be instituted and maintained only in any of the courts of competent jurisdiction in Summit County, Utah.

Entire Agreement: This Agreement contains the entire agreement between the parties concerning its subject matter, and no representations, inducements, promises, or agreements, oral or otherwise, between the parties with reference to it and not embodied in this Agreement shall be of any force or effect.

Renewal: Tenant may request renewal or extension of this Agreement by written request, submitted no fewer than fourteen (14) days before Agreement's expiration date. Any renewal shall be memorialized in a new license and site agreement.

Termination: District may terminate this Agreement, in whole or in part, at any time where District finds, in its sole and absolute discretion, that conditions exist whereby the Property is required to provide emergency services. District shall provide either oral or written notice to Tenant of District's exercise of this termination provision. Either party may terminate this agreement for any reason with fourteen (14) days advance written notice. Tenant agrees to vacate the property within fourteen (14) days of receiving or giving such notice, or immediately upon District's notification of emergency response use, or at the end of this Agreement's term. Tenant shall leave the site clean and in the same condition as presented at the commencement of this Agreement.

**IN WITNESS WHEREOF**, the parties have executed this Agreement the day and year first above written.

Heber Valley Self Reliance Group

North Summit Fire  
Special Service District

By: *Susan J Nielsen*

\_\_\_\_\_  
Susan Nielsen  
Secretary

By: \_\_\_\_\_

Roger Armstrong  
Chair, Administrative Control Board

Approved as to form:

\_\_\_\_\_  
Ryan P.C. Stack  
Deputy County Attorney



**GENERAL PROVISIONS TO LICENSE AND SITE USE AGREEMENT**

- Tenant recognizes that District is a governmental entity whose primary purpose is to provide services to its residents. As such, Tenant's activities shall in no way hinder the safe and/or continuous functioning of the District.
- Tenant shall act at all times with professionalism.
- Activities and areas of use will not be modified without express written approval of the District.
- Tenant shall remain within the boundaries of the property as authorized. All areas of the property not specifically included in this agreement are off-limits.
- Areas of the Tenant's use are to be kept continually free of trash, litter, etc., and are to be maintained in a safe manner. Potential hazards are to be shielded. District's landscaped areas are to be undisturbed unless otherwise agreed.
- Tenant shall observe designated District parking areas.
- Moving or towing of any vehicles is prohibited without the express permission of the owner.
- All signs erected will be removed upon completion of the use of the site.
- All noise levels shall be as low as possible.
- Tenant shall comply with the provisions of associated issued permits, if any.
- No animals or guests are to be brought on the property, unless they are service animals or expressly authorized in advance by the District.
- No smoking is permitted on District property.

**Other:** \_\_\_\_\_



Benjamin L. Nielson  
*Fire Chief*

Nicholas G. Jarvis  
*Deputy Fire Chief*

Tyler J Rowser  
*Administrative Battalion Chief*

## **Staff Report**

To: North Summit Administrative Control Board

From: Benjamin L. Nielson, Fire Chief

Subject: Surplus of the 2022 Ford F150

Meeting Date: June 13, 2024

I'm requesting the board declare the 2022 Ford F150 (vin 4Z3AAACG92RJ81585) as surplus property.

Staff will put it out to public action for the public to bid on.

## North Summit Fire District Administrative Control Board Staff Report

**Date:** June 12, 2024

**To:** North Summit Fire District Administrative Control Board

**From:** Nick Jarvis Deputy Fire Chief

**Subject:** Recommendation for Donation of Out of Service Truck-21 to Davis Technical College Fire Academy

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### Purpose

The purpose of this report is to seek the Administrative Control Board's recommendation for donating the out of service Truck-21 to the Davis Technical College Fire Academy. This donation is intended to enhance the educational experience of fire academy students and serve as a valuable recruitment tool for our district.

### Background

Truck-21 has been a reliable asset for the North Summit Fire District but has recently been deemed out of service due to age and mechanical issues. Rather than selling the truck or scrapping it, we propose to donate it to the Davis Technical College Fire Academy. This institution provides comprehensive training to future firefighters, many of whom could potentially join our district upon completion of their training.

### Proposal

We recommend donating Truck-21 to the Davis Technical College Fire Academy for the following reasons:

1. **Educational Enhancement:** Truck-21 will be utilized as a static display, providing students with a tangible example of fire apparatus. This hands-on experience is invaluable for their training and understanding of fire service operations.
2. **Recruitment Tool:** By showcasing our equipment, we foster a connection with the fire academy students, potentially influencing their decision to join our district upon graduation. This strategic move can help us attract well-trained, enthusiastic recruits.
3. **Community Support:** Donating Truck-21 demonstrates our commitment to supporting educational institutions and contributing to the development of future firefighters. This act reinforces our district's role as a community-focused organization.

### Financial Implications

The financial impact of this donation is minimal. Truck-21 is currently out of service and holds little resale value. The cost associated with transporting the vehicle to the Davis Technical College Fire Academy will be absorbed within our existing budget allocations.

## **Conclusion**

Donating Truck-21 to the Davis Technical College Fire Academy aligns with our district's goals of supporting education, enhancing recruitment efforts, and demonstrating community involvement. We believe this donation will have a positive, lasting impact on both the fire academy and our recruitment initiatives.

## **Recommendation**

We request that the North Summit Fire District Administrative Control Board approve the donation of out of service Truck-21 to the Davis Technical College Fire Academy. This approval will allow us to proceed with the necessary arrangements to facilitate the donation and transportation of the vehicle.

## **Action Requested**

The Administrative Control Board is asked to:

1. Review the proposal for the donation of Truck-21.
2. Approve the recommendation to donate Truck-21 to the Davis Technical College Fire Academy.
3. Authorize the necessary arrangements for the transportation of the vehicle.

Thank you for your consideration.

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**Nick Jarvis**  
Deputy Fire Chief  
North Summit Fire District





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# North Summit Fire District

## Policy Manual

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### PHILOSOPHY AND GOALS

**Vision:** Act Elite, Be Elite! Build the team they want to be a part of!

**Expectation:** A high expectation, with a common sense approach.

**Core Values:** Emotional intelligence, Loyalty, Community, Humility, Gratitude, & Perseverance.

**Vision** : ~~Act Elite, Be Elite! Build the team they want to be a part of!~~

**Administration & Supervisor Motto:** Train employee's so they can leave, but treat them so they don't want to!

**~~Core Values~~** : ~~Emotional intelligence, Loyalty, Community, Humility, Gratitude, & Perseverance.~~

# Chief Executive Officer (Fire Chief)

## 101.1 PURPOSE AND SCOPE

This policy identifies the education, experience or certifications desired for the Fire Chief.

## 101.2 POLICY

It is the policy of the North Summit Fire District to have a highly qualified Chief Executive Officer (Fire Chief).

## 101.3 CHIEF EXECUTIVE OFFICER (FIRE CHIEF)

See the following ACB and County Council approved Job description:

### North Summit Fire District

Job Description/Position: Fire Chief/Fire Marshal

### SUMMARY

The Fire Chief is appointed by the Summit County Council and reports to and serves under the direction of the North Summit Fire Service District Administrative Control Board (ACB). The Fire Chief manages all facets of the Fire District. The primary function of this position is to provide for the sole command over all officers, members and employees of the Fire District as well as provide measures seen necessary to the prevention and extinguishing of fires, the protection of life and property, the rendering of emergency medical services, the preservation of order and observance of Federal and State laws, ordinances of the County and rules and regulations of the Fire District. The Fire Chief is also responsible for emergency preparedness, hazard mitigation, response, and recovery, planning and budgeting. The Fire Chief will perform professional and technical work in the field of fire prevention.

### TOOLS AND EQUIPMENT USED

Emergency medical care equipment, fire apparatus, fire pumps, hoses, and other standard firefighting equipment, power equipment, small hand tools, ladders, radio, personal computer, phone.

### PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by a Firefighter and/or Engineer to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; run; jump; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands

# North Summit Fire District

## Policy Manual

### *Chief Executive Officer (Fire Chief)*

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and arms. The employee is occasionally required to sit; climb; balance; stoop, kneel, crouch, or crawl; talk and hear; and taste or smell.

The Fire Chief must frequently lift and/or move up to 50 pounds and occasionally lift and/or move 185 or more pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

#### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee regularly works in general office and all weather conditions.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes, or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration, heat and sub-zero temperatures.

The noise level in the work environment is usually moderate, except during certain firefighting or EMS activities when noise levels may be loud.

#### **ESSENTIAL DUTIES, FUNCTIONS AND RESPONSIBILITIES**

- Assumes full management responsibility for operating a Fire Based EMS Department, which includes all Fire District services and activities, enforcement of the provisions of the Fire Prevention code and the laws and regulations of the assigned jurisdiction, suppression, investigation, inspection, public education, the provision of Emergency Medical Services and general emergency management.
- Works closely with Summit County general emergency management teams, Emergency Medical Services, and other Fire Districts within Summit County.
- Manages the development and implementation of Fire District goals, objectives, policies, and priorities for each assigned service area; establishes appropriate service and staffing levels; allocates resources accordingly.
- Continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors workload, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement; directs the implementation of changes.
- Represents the Fire District to elected and appointed officials and outside agencies; explains and interprets Fire District programs, policies, and activities; negotiates and resolve sensitive, significant, and controversial issues.
- Selects, trains, motivates, and evaluates Fire District personnel; provides or coordinates staff training; works with employees to correct deficiencies, and issues discipline where necessary.
- Plans, directs, and coordinates, through the Deputy Chief and Fire Captains, the Fire District's strategic goals; meets with management staff to identify and resolve



# North Summit Fire District

## Policy Manual

### *Chief Executive Officer (Fire Chief)*

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problems; assigns projects and programmatic areas of responsibility; reviews and evaluates work methods and procedures.

- Manages and participates in the development and administration of the annual Fire District budget to be recommended by the ACB to the Governing Body for adoption; reports the forecast of additional funds needed for staffing, equipment, materials, and supplies; directs the monitoring of and approves expenditures.
- Directs the preparation of and implements budgetary adjustments, as necessary and as approved by the ACB.
- Coordinates Fire District activities with those of other Districts and outside agencies and organizations; prepares and presents staff reports and other necessary correspondence.
- Ensures proper maintenance and availability of equipment, apparatus, buildings, and other facilities.
- Responds to major fire alarms and personally directs fire suppression activities, as necessary.
- Supervises fire incident investigations.
- Directs and participates in the research of alternative approaches to fire suppression, hazardous material handling, fire and life safety code, and emergency programs.
- Participates on a variety of boards and commissions; attends and participates in professional group meetings and conferences; stays abreast of new trends and innovations in the field of fire science.
- Resolves compliance problems within scope of knowledge and authority.
- Inspects existing structures, new construction, and remodel sites for compliance with fire codes, and issues citations or other orders where violations are found.
- Reviews building and fire sprinkler plans to assure fire code requirements are met.
- Participates in the inspection of hydrants, sprinkling systems, and elements of a fire prevention or protection system.
- Investigates complaints received by the Fire Prevention Division; establishes and maintains comprehensive records of all business transacted such as complaints, inspections, investigations, notices served and permits written.
- Investigates origin and circumstances of fires which involve loss of life, injury to any person or persons or damage or destruction of property. Takes charge of evidence of the origin of the fire.
- Provides public education in fire prevention, including giving talks, demonstrations, and presentations to community groups, schools and other organizations or institutions.

### **MINIMUM QUALIFICATIONS**

- Bachelor's degree from an accredited university in Fire Science Management, Business or Public Administration. Experience in lieu of education is acceptable.

# North Summit Fire District

## Policy Manual

### *Chief Executive Officer (Fire Chief)*

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- Must have at least ten (10) years' experience as a full time firefighter
- Must have at least three (3) years' supervision experience in a full time firefighter setting. (preference given for experience as Fire Captain/Fire Battalion Chief)
- Must have American Heart Association Basic Life Support (BLS) for Healthcare Providers.
- Must have Utah Firefighter II certification from Utah Fire Rescue Academy.\*
- Must have Utah Hazmat Operations certification from Utah Fire Rescue Academy.\*
- Must have Fire Officer I from Utah Fire Rescue Academy.\*
- Must have NWCG Firefighter II or higher certification.\*
- Must have NREMT Emergency Medical Responder or higher certification.\*
- Must have Utah Apparatus Driver Operator – Pumper certification.\*
- Must have Utah Apparatus Driver Operator – Aerial certification.\*
- \*
- Must live within 45 minute driving distance of Coalville Station 21
- Must be a citizen of the United States of America at the time of application or provide proof of appropriate work permit.
- Must have the ability to learn the operation of fire suppression and other emergency equipment. Must have the ability to learn to apply standard firefighting, basic and advanced life support, and fire prevention techniques.
- Must be able to perform strenuously or to peak physical effort during emergency, training, or station maintenance activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke.
- Must be able to read, write and speak the English language. Must have the ability to follow verbal and written instructions, and the ability to communicate effectively orally and in writing.
- Must have a stable driving history without a record of suspension or revocation in any State.
- Must possess or be able to obtain, within 90 days of employment, a valid Utah Driver's License.
- No felony convictions or disqualifying criminal history within the past seven (7) years. Must be of good moral character and of temperate and industrious habits.
- This is a safety sensitive position and must pass a criminal background check and drug screen.
- This position does not qualify for telecommuting.

# North Summit Fire District

## Policy Manual

### *Chief Executive Officer (Fire Chief)*

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**This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.**

# Fire Service Authority

## 100.1 PURPOSE AND SCOPE

The purpose of this policy is to affirm the legal authority of the North Summit Fire District and the individual members.

## 100.2 POLICY

It is the policy of the North Summit Fire District to limit its members to only exercise the authority granted to them by law.

While the North Summit Fire District recognizes the authority of members granted to them, members are encouraged to use sound discretion in the exercise of their authority, and this District does not tolerate abuse of authority.

## 100.3 ORGANIZATIONAL POWERS

This District is authorized by Utah law to perform fire suppression and related services including, but not limited to (Utah Code 10-8-55; Utah Code 10-3-909):

- (a) Fire prevention and fire code enforcement.
- (b) Fire suppression services.
- (c) Fire cause and origin investigation.
- (d) Emergency Medical Services (EMS).

The District is governed by Title 2, Chapter 25 of the Summit County Code.

## 100.4 FIREFIGHTER POWERS

Firefighters are sworn, appointed or elected members of this District and are authorized to exercise the following authority pursuant to applicable Utah law:

- (a) Participate in a wide range of emergency and rescue activities, including EMS, extrication and heavy rescue
- (b) Perform fire suppression duties, including the suppression of structural, aircraft, marine, wildland and other types of fires
- (c) Investigate the cause and origin of fires
- (d) Collect and preserve evidence when a fire is of a suspicious origin
- (e) Perform specialty services, including hazardous materials response, technical rescue, water rescue and additional services as authorized by the Fire Chief
- (f) Provide fire code enforcement inspection and plan review services
- (g) Provide public education and fire prevention activities and services

# North Summit Fire District

## Policy Manual

### *Fire Service Authority*

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#### **100.5 CONSTITUTIONAL REQUIREMENTS**

When exercising their authority, members shall observe and comply with every person's clearly established rights under the United States and Utah Constitutions.

#### **100.6 SUPERVISORY AUTHORITY**

Any Fire officer (Captain and above) may relieve a member under his/her command from duty when, in his/her judgment, an offense committed is sufficiently serious to warrant immediate action. A report of such action shall be made immediately through the appropriate channels to the appropriate chief officer, followed by written documentation of the charges, in accordance with District procedures. All such processes shall comply with established rules, regulations and applicable NSFD personnel policies..

# Oath of Office

## 102.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure that oaths, when appropriate, are administered to District members.

## 102.2 POLICY

It is the policy of the North Summit Fire District that, when appropriate or required, District members affirm the oath of their office as an expression of commitment to the constitutional rights of those served by the District and the dedication of its members to their duties (Utah Code 10-3-827).

## 102.3 OATH OF OFFICE

All District members, when appropriate, shall take and subscribe to the oaths or affirmations applicable to their positions (Utah Constitution Article IV § 10).

If a member is opposed to taking an oath, he/she shall be permitted to substitute the word "affirm" for the word "swear."

### Firefighter Oath of Office

You have been chosen by virtue of your background, training, and personal qualities for the rank of [OFFICER] within the North Summit Fire District. Your behavior, decisions, and actions both on and off duty directly reflect the image of North Summit Fire District, the personnel, and the quality of service we provide to the citizens and visitors of Summit County. Please raise your right hand and repeat after me:

I (state your full name)

Do solemnly pledge

To faithfully execute the duties as a firefighter,

for the North Summit Fire District.

To professionally serve the citizens of Summit County,

with respect, compassion, integrity, and excellence;

To uphold the Mission and Vision of the North Summit Fire Service District,

the Constitution of the United States of America,

the State of Utah,

and the laws of Summit County to the best of my knowledge and ability.

### Fire Officer Oath of Office

# North Summit Fire District

## Policy Manual

### *Oath of Office*

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You have been chosen by virtue of your background, training, and personal qualities for the rank of [OFFICER] within the North Summit Fire District. Your behavior, decisions, and actions both on and off duty directly reflect the image of North Summit Fire District, the personnel, and the quality of service we provide to the citizens and visitors of Summit County. Please raise your right hand and repeat after me:

I {State your name}  
Do solemnly affirm,  
That I will uphold the Vision  
Mission,  
Values and Policies,  
Adopted by the North Summit Fire District.  
I will act for the good of the communities for which I serve.  
I will strive for excellence,  
While I Faithfully,  
Honestly,  
And ethically perform,  
The duties of an Officer  
Within the North Summit Fire District.

### **Paramedic &/or Engineer Oath of Office**

You have been chosen by virtue of your background, training and personal qualities for the rank of [Firefighter/Paramedic] within the North Summit Fire District. Your behavior, decisions and actions both on and off duty directly reflect the image of the North Summit Fire District, the personnel and the quality of service we provide to the citizens and visitors of Summit County. Please raise your right hand and repeat after me:

I {State your name}  
Do solemnly affirm  
That I will uphold the Vision  
Mission,  
Values and Policies,  
Adopted by the North Summit Fire District.  
I will act for the good of the communities for which I serve.  
I will strive for excellence  
While I Faithfully,  
Honestly,  
And Ethically perform

# North Summit Fire District

## Policy Manual

### *Oath of Office*

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The duties of a Firefighter/Paramedic

Within the North Summit Fire District.

#### **102.4 MAINTENANCE OF RECORDS**

The oath of office shall be filed as prescribed by Utah law (Utah Code 10-3-828).



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# Policy Manual

## 103.1 PURPOSE AND SCOPE

The Operations Policy Manual of the North Summit Fire District(The District)is hereby established and shall be referred to as the Policy Manual (The Manual). The manual is a statement of the current policies, rules, and guidelines of this District. All members are expected to conform to the provisions of this manual.

All prior and existing operations policies, manuals, orders, and regulations that are in conflict with this manual are revoked, except to the extent that portions of the existing operations manuals, procedures, orders, and other regulations that have not been included herein shall remain in effect where they do not conflict with the provisions of this manual.

## 103.2 POLICY

Except where otherwise expressly stated, the provisions of this manual shall be considered as guidelines. It is recognized that fire and rescue work is not always predictable and circumstances may arise that warrant departure from these guidelines. It is the intent of this manual to be viewed using an objective standard, taking into consideration the sound discretion entrusted to the members of this District under the circumstances reasonably available at the time of any incident.

### 103.2.1 DISCLAIMER

The provisions contained in the Policy Manual are not intended to create an employment contract nor any employment rights or entitlements. The policies contained within this manual are for the internal use of the North Summit Fire District and shall not be construed to create a higher standard or duty of care for civil or criminal liability against the District, its officials, or members. Violations of any provision of any policy contained within this manual shall only form the basis for District administrative action, training, or discipline. The North Summit Fire District reserves the right to revise any policy content, in whole or in part.

### 103.2.2 SEVERABILITY

In the event that any term or provision of this Policy Manual is declared illegal, invalid, or unenforceable by any court or any federal or state government agency, the remaining terms and provisions that are not affected shall remain in full force and effect. If any provision of the Policy Manual is found to be in conflict with a local, state, or federal law, District policy, or collective bargaining agreement, such law, District policy, or collective bargaining agreement shall take precedence over that provision of the Policy Manual.

In the event that any of the terms or provisions of the Policy Manual are determined to conflict with any portion of a collective bargaining agreement, the District will seek to resolve the conflict.

## 103.3 AUTHORITY

The Summit County Council shall be considered the ultimate authority for the content and adoption of the provisions of this manual and shall ensure compliance with all applicable federal, state, and

## *Policy Manual*

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local laws. The Fire Chief or the authorized designee is authorized to issue Interim Directives, which shall modify those provisions of the manual to which they pertain. Interim Directives shall remain in effect until such time as they may be permanently incorporated into the manual.

### **103.4 DEFINITIONS**

The following words and terms shall have these assigned meanings throughout the Policy Manual, unless it is apparent from the content that they have a different meaning:

**Adult** - Any person 18 years of age or older.

**Authority Having Jurisdiction (AHJ)** – The State Fire Marshal, an authorized deputy of the State Fire Marshal, or the local fire enforcement authority (Utah Code 15A-5-102).

**Civilian** - Employees and volunteers who are not engaged in fire suppression as part of their primary duties.

**District or NSFD** - The North Summit Fire District.

**Employee** - Any person employed by the District.

**Fire Code** - The International Fire Code, 2021 edition, including appendices B, C, & D, as issued by the International Code Council, Inc., except as amended as part of the Utah State Fire Code (Utah Code 15A-5-103).

**Firefighter/Sworn, appointed, or elected** - Those members, regardless of rank, who perform fire suppression duties as part of their primary duties as sworn, appointed, or elected members of the North Summit Fire District.

**Health and Safety Officer** - Members designated by the Fire Chief as responsible for the administration of health and safety-related programs and policies for the North Summit Fire District. The Fire Chief shall assume responsibility for health and safety-related policy and program administration if there is no designee.

**The Manual** - The North Summit Fire District Policy Manual.

**May** - Indicates a permissive, discretionary, or conditional action.

**Member** - Any person who is employed or appointed by the North Summit Fire District, including:

- Full- and part-time employees
- Sworn, appointed, or elected firefighters
- Reserve firefighters
- Civilian employees
- Volunteers

**On-duty** - Member status during the period when actually engaged in the performance of their assigned duties.

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**Order** - A written or verbal instruction issued by a superior.

**Rank** - The title of the classification held by a firefighter.

**Shall or will** - Indicates a mandatory action.

**Should** - Indicates a generally required or expected action, absent a rational basis for failing to conform.

**Supervisor** - A person in a position of authority regarding hiring, transfer, suspension, promotion, discharge, assignment, reward, or discipline of other District members, directing the work of other members, or having the authority to adjust grievances. The supervisory exercise of authority may not be merely routine or clerical in nature but requires the use of independent judgment.

The term "supervisor" may also include any person (e.g., firefighter-in-charge, lead or senior worker) given responsibility for the direction of the work of others without regard to a formal job title, rank, or compensation.

### **103.5 DISTRIBUTION OF THE POLICY MANUAL**

An electronic version of the Policy Manual will be made available to all members on the District network for viewing and printing. No changes shall be made to the manual without authorization from the Fire Chief or the authorized designee.

Each member shall acknowledge that they have been provided access to, and have had the opportunity to review, the Policy Manual and Interim Directives. Members shall seek clarification as needed from an appropriate supervisor for any provisions that they do not fully understand.

### **103.6 PERIODIC REVIEW OF THE POLICY MANUAL**

The Fire Chief will ensure that the Policy Manual is periodically reviewed and updated as necessary.

### **103.7 REVISIONS TO POLICIES**

All revisions to the Policy Manual will be provided to each member on or before the date the policy becomes effective. Each member will be required to acknowledge that they have reviewed the revisions and shall seek clarification from an appropriate supervisor as needed.

Members are responsible for keeping informed of all Policy Manual revisions.

Each Administrator & Supervisors (Admin. & Captains) will ensure that members under their command are aware of any Policy Manual revision.

All District members suggesting revision of the contents of the Policy Manual shall forward their written suggestions to their supervisors, who will consider the recommendations and forward them to the command staff as appropriate.

# Aircraft Operations

## 307.1 PURPOSE AND SCOPE

This policy describes standards for the safe operation of firefighting and medical evacuation aircraft that may be working with ground personnel at any incident involving the tactical use of aircraft.

## 307.2 POLICY

The North Summit Fire District will follow Incident Command System (ICS) standards when firefighting or medical evacuation aircraft are in tactical use at any emergency incident.

## 307.3 ICS STANDARDS

Members shall follow the District's ICS standards for managing firefighting aircraft operations, including the identification, establishment and management of aircraft landing zones any time that firefighting or medical evacuation aircraft are in tactical use at any emergency incident.

## 307.4 MEDICAL EVACUATION LANDING ZONE CONSIDERATIONS

The North Summit Fire District shall develop guidelines for its own medical evacuation (medivac) landings or enter into local operating agreements for the use of medivac aircraft as applicable. In creating those guidelines, the District should identify:

- Responsibility and authority for selecting and designating a landing zone and determining the size of landing zone needed.
- Responsibility for securing the area and maintaining security once the landing zone is identified.
- Consideration of the helicopter provider's minimum standards for proximity to vertical obstructions and surface composition (e.g., dirt, gravel, pavement, concrete, grass).
- Consideration of the helicopter provider's minimum standards for horizontal clearance from structures, fences, power poles, antennas or roadways.
- Responsibility for notifying the appropriate law enforcement or transportation agencies (e.g., public works department, county roads department) if a roadway is selected as a landing site.
- Procedures for ground personnel to communicate with flight personnel during the operation.
- Procedures for determining whether an engine or other specific apparatus should be on standby at the landing zone.
- Procedures for ensuring qualified personnel are assigned to manage aircraft operations for the duration of the incident.
- Procedures for maintaining positive radio communications between the aircraft and landing zone coordinator.

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### Aircraft Operations

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#### 307.5 PATIENT HOT LOADING PROTOCOL

##### Airmed Hotload Predesignated Landing Zones

<u>1</u>	<u>Ontario Mine Parking Lot</u>	<u>40.621870, -111.494327</u>	<u>Upper Deer Valley off Marsac Ave.</u>
<u>2</u>	<u>City Park</u>	<u>40.655348, -111.504452</u>	<u>Off of Park Ave &amp; Deer Valley Drive. Parking area or field can be used</u>
<u>3</u>	<u>Silver Creek UDOT Lot</u>	<u>40.733194, -111.498146</u>	<u>Exit 146 off of I80. Used as a rest stop/ Chain up area. Be aware of slope</u>
<u>4</u>	<u>Unnamed Road Adjacent &amp; North of Bear Cub</u>	<u>40.716050, -111.545459</u>	<u>Access road North and adjacent to Bear Cub drive off Hwy 224</u>
<u>5</u>	<u>Jeremy Ranch LDS Church</u>	<u>40.756214, -111.569156</u>	<u>Exit 141 Jeremy Ranch from I80- Corner of Homestead Road and Lower Saddleback Road</u>
<u>6</u>	<u>Wanship Church</u>	<u>40.816427, -111.393795</u>	<u>On the East side of I-80 off Exit 155</u>
<u>7</u>	<u>Tollgate</u>	<u>40.803360, -111.503890</u>	<u>Access of of Arapaho Drive; or Hillside adjacent Tollgate HOA buildings.</u>
<u>8</u>	<u>Coalville Fire Station</u>	<u>40.916855, -111.396673</u>	<u>86 East Center Street, Coalville</u>
<u>9</u>	<u>Echo Canyon Port of Entry</u>	<u>40.081580, -111.245600</u>	<u>Westbound I-80, MM 180; Between Evanston and Echo Junction</u>
<u>10</u>	<u>Echo Canyon UDOT Shed</u>	<u>40.985400, -111.418050</u>	<u>Off of Echo Canyon Road</u>
<u>11</u>	<u>Henefer Church</u>	<u>41.024808, -111.502638</u>	<u>708 North Main Street, Henefer</u>
<u>12</u>	<u>Kamas UDOT Shed</u>	<u>40.638671, -111.318781</u>	<u>Off of 248 just coming into Kamas</u>
<u>13</u>	<u>Oakley Rodeo Grounds &amp; Park</u>	<u>40.707262, -111.284172</u>	<u>Off of SR 32</u>

# Atmospheric Monitoring for Carbon Monoxide

## 308.1 PURPOSE AND SCOPE

This policy establishes procedures for measuring atmospheric concentrations of carbon monoxide (CO) at an incident for the safety of members working in potentially hazardous conditions.

### 308.1.1 DEFINITIONS

Definitions related to this policy include:

**Calibration** - The process of resetting the values for each sensor in the instrument.

**Spanning** - The process of using the calibration gasses to check the calibration of the instrument, also known as bump testing.

## 308.2 POLICY

Exposure to CO can be hazardous to the health of those exposed. It is the policy of the North Summit Fire District to mitigate the health risks associated with exposure to CO by its members and the public.

## 308.3 RESPONSIBILITIES

Captains should ensure that atmospheric monitoring instruments are spanned or calibrated to manufacturer's specifications on a [monthly](#) [weekly](#) basis, if they have not been used, and prior to use.

The instruments should be stored in operating condition.

The Incident Commander or the authorized designee is responsible for measuring atmospheric concentrations of CO at any location containing or suspected of containing elevated levels of CO.

## 308.4 PROCEDURES

Carbon monoxide may be present as a by-product of combustion, an emission from internal combustion engines, a chemical reaction or a leak from an industrial process. Carbon monoxide has approximately the same vapor density as air. When measuring for atmospheric concentrations of CO at an incident, instruments do not have to be placed near the floor or ceiling to obtain accurate readings.

Positive pressure ventilation with proper exhaust extensions may be used to reduce the CO concentration, as well as the presence of other toxic gases in the atmosphere.

All members shall use self-contained breathing apparatus (SCBA) in any atmosphere containing 35 parts per million or greater of CO. An atmospheric concentration of CO that is below 35 parts per million does not necessarily indicate an adequate level of oxygen or eliminate the possibility of other toxic gases or products of combustion being present.

# North Summit Fire District

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### *Atmospheric Monitoring for Carbon Monoxide*

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Members shall also use an SCBA in any atmospheric concentration of CO that is below 35 parts per million where there is also the presence of visible smoke, and in any atmosphere containing less than 19.5 percent oxygen (29 CFR 1910.134; UAC R614-1-4).

#### **308.5 EMERGENCY MEDICAL TREATMENT**

A person with acute CO exposure may exhibit the signs and symptoms of headache, flushing, nausea, vertigo, weakness, irritability, unconsciousness, and in persons with pre-existing heart disease and atherosclerosis, chest pain and leg pain.

An affected or incapacitated person should be removed from further exposure and have appropriate emergency medical procedures implemented, including any listed on the Safety Data Sheet (SDS) for CO.

All personnel with the potential for becoming exposed to CO or being present during an exposure should be familiar with emergency procedures, the location and proper use of emergency equipment, and the methods of protecting themselves during rescue operations.

#### **308.6 DOCUMENTATION**

Each time an atmospheric monitoring instrument is spanned or calibrated, the testing will be entered on a log. The log should be submitted to a Battalion Chief once a month and retained in accordance with the established records retention schedule. The log documents will serve as a history of an instrument's performance.

# Elevator Entrapments

## 311.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure the safe and effective rescue of people who may become trapped in an elevator.

## 311.2 POLICY

People trapped in an elevator are typically not in danger unless there is a medical emergency or fire. It is the policy of the North Summit Fire District to ensure the safe extrication of people trapped in an elevator while also providing for the safety of firefighters during the operation.

## 311.3 RESPONSIBILITIES

The Fire Chief or the authorized designee shall establish guidelines for personnel entering elevator shafts and for the use of commercial elevator technicians for emergency and non-emergency extrications.

The Fire Chief or the authorized designee shall identify District-approved rescue procedures and appropriate applications. Procedures that have the potential to cause damage to private property should be avoided if reasonably practicable.

Fire prevention personnel are responsible for tracking elevator entrapment responses, identifying problematic installations and working with building owners and vendors to resolve further responses.

## 311.4 PROCEDURE

On-scene personnel should consider the following:

- Is the elevator inoperative?
- If so, are people inside?
- What is the condition of the people inside?
- Has an elevator repair person been notified and what is the estimated time of arrival?
- What is the location of the inoperative elevator? Is it between floors or at a landing?
- What is the type of elevator? Is it hydraulic or cable?
- Where is the elevator equipment room? (Generally, above for a cable elevator and below for a hydraulic elevator.)
- Can necessary lockout/tagout actions be accomplished prior to rescue activities?

Various methods may be utilized to extricate people from an inoperative elevator. Use of a specific method should be based on the unique circumstances of each incident and the expertise of the fire personnel on-scene. Elevator entrapment rescue procedures typically include, but are not limited to:



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- Lockout/tagout procedures to ensure continued stability of the elevator.
- Moving the elevator car.
- Use of an adjacent elevator car.
- Forcing the elevator doors open.
- Breaching the elevator shafts.
- Use of roof or side emergency exits.

#### **311.5 TRAINING**

The Training Officer should ensure that written procedures with diagrams are available for each elevator entrapment rescue procedure, including hydraulic or cable elevators and elevators with multiple-door configurations. The Training Officer is responsible for ensuring that all personnel are properly trained in District-approved elevator entrapment rescue procedures.

# Elevator Restrictions During Emergencies

## 312.1 PURPOSE AND SCOPE

This policy provides guidelines for elevator use during emergency incidents.

## 312.2 POLICY

Extreme caution shall be used when determining whether to use an elevator during a response to a fire emergency. Only elevators that have been determined to be uninvolved and equipped with fire service operation controls shall be used.

## 312.3 USE OF STAIRWELLS

The operation of elevators under fire conditions can be erratic and dangerous. Elevators are subject to serious malfunction from the effects of heat, smoke and water on drive machinery and/or control equipment.

At every emergency incident in a high-rise building, when there is a potential for elevators and/or firefighters to be exposed to the effects of heat, smoke, flame, chemicals, explosion or water (e.g., reported fires, fire alarms, smoke investigations), stairwells will be used to gain access to above-ground locations.

The initial fire attack/investigation teams shall use stairwells to reach the reported emergency location and make a visual assessment of actual conditions that might affect elevator use.

These teams shall advise the Incident Commander (IC) which stairwell is being used and shall describe the stairwell by identification number and the geographical location in the building. Information regarding the safety of elevators and the floor conditions of the reported fire floor and all preceding floors shall be relayed immediately to the IC, who shall make the final determination of whether the elevators are safe to use.

## 312.4 USE OF ELEVATORS

Most high-rise building incidents will only require an investigation. Elevators may be used by the initial investigation team only when building personnel, such as engineering or security employees, are on the reported fire floors and the following conditions are met:

- They have checked the floor where the report or alarm originated, as well as the floors immediately above and below that floor.
- They are in contact with lobby personnel via radio or phone.
- They are able to provide information that conditions are safe.

# Emergency Response

## 301.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure a safe and appropriate response to emergencies while maintaining the safety of District members and the public by requiring operators of District vehicles to conform to applicable Utah laws and regulations during an emergency response (Utah Code 41-6a-212).

### 301.1.1 DEFINITIONS

Definitions related to this policy include:

**Authorized emergency vehicle** – Fire department vehicles and ambulances equipped as required by Utah law (Utah Code 41-6a-102; Utah Code 41-6a-212(1)).

**Emergency response** - Response to but not returning from any call for service or assistance involving fire, explosion or violent rupture; human rescue; human entrapment; illness or injury; hazardous materials release or threat of contamination; flooding; threatened or actual acts of violence; any explosive, bomb or threatened bombing; any act of terrorism; any natural disaster; or any other circumstance that presents a threat to life-safety or to property (Utah Code 41-6a-212(2)).

## 301.2 POLICY

It is the policy of the North Summit Fire District to appropriately respond to all emergency calls.

## 301.3 EMERGENCY CALLS

Fire personnel dispatched to an emergency shall proceed immediately, shall continuously operate emergency lighting equipment and shall sound the siren as reasonably necessary (Utah Code 41-6a-1625(4)(d)).

Responding with emergency lights and siren does not relieve personnel of the duty to act as a reasonably prudent emergency vehicle operator under the circumstances and to continue to drive with due regard for the safety of all persons (Utah Code 41-6a-212(7)(a)).

The use of any other warning equipment without a red light and siren does not provide any exemption from the Utah law.

Personnel should only respond with emergency lights and siren when dispatched to an emergency or when circumstances reasonably indicate an emergency response is required.

Personnel not authorized to respond with emergency lights and siren shall observe all traffic laws and proceed without the use of emergency lights and siren.

## 301.4 MULTIPLE EMERGENCY VEHICLE RESPONSES

When more than one apparatus responds to an emergency, emergency vehicle operators should remain alert to the presence of other emergency vehicles and exercise due caution. Personnel

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must further exercise due caution in recognizing that traffic yielding to one emergency vehicle may not expect other emergency vehicles to follow.

#### **301.5 INITIATING AN EMERGENCY RESPONSE**

If a Captain believes an emergency response to any call is appropriate, the Captain shall ensure the Dispatch Center is immediately notified.

#### **301.6 RESPONSIBILITIES OF RESPONDING PERSONNEL**

Emergency vehicle operators shall exercise sound judgment and care, with due regard for life and property, while operating a vehicle en route to an emergency response.

In addition, emergency vehicle operators should reduce speed at all intersections and should come to a complete stop at all blind street intersections or intersections where there is either a red light, a flashing red light or a stop sign. Emergency vehicle operators should also come to a complete stop at intersections whenever they reasonably believe they cannot account for traffic in approaching lanes or when vehicles have not yielded the right-of-way. After coming to a complete stop, emergency vehicle operators should only proceed when it is safe to do so.

The decision to continue an emergency response is at the discretion of the emergency vehicle operator or Captain. If, in the judgment of either individual, the roadway conditions or traffic congestion do not permit such a response without unreasonable risk, the response may be continued without the use of red lights and siren at the legal speed limit. In such an event, the Captain should ensure the Dispatch Center is promptly notified. Personnel shall also discontinue the emergency response when directed by any supervisor.

#### **301.7 FAILURE OF EMERGENCY EQUIPMENT**

If the emergency equipment on the vehicle should fail to operate, the vehicle operator must terminate the emergency response and respond accordingly. In all cases, the - [Operator](#) shall notify the Dispatch Center of the equipment failure so that another apparatus may be assigned to the emergency response.

# Fireground Accountability

## 302.1 PURPOSE AND SCOPE

The purpose of this policy is to increase firefighter safety by establishing accountability systems for keeping track of all personnel operating at the scene of an emergency incident.

### 302.1.1 DEFINITIONS

Definitions related to this policy include:

**Personnel Accountability Report (PAR)** - A roll call of all operations members assigned to an incident at specified times; a PAR is designed to account for each member's location and activity and to verify his/her safety.

Conditions, Actions, Air, Needs (C,A,A,N) Report - A quick and concise report that identifies the said items.

Immediately Dangerous to Life & Health (IDLH) - Any atmosphere that poses an immediate threat to life, would cause irreversible adverse health effects or would impair an individual's ability to escape from a dangerous atmosphere. Interior atmospheric conditions at structure fires beyond the incipient stage are considered IDLH, as are a variety of rescue types.

## 302.2 POLICY

It is the policy of this District that supervisors periodically account for members working under their direction at emergency incidents and that all members participate in accountability systems.

## 302.3 RESPONSIBILITIES

A personnel accountability system shall be established and implemented using thorough training procedures. This system should constantly monitor the status of all emergency personnel, both of District members and personnel from assisting agencies, during emergency incidents from their arrival until their official release from the incident.

A personnel accountability system should be used primarily to track personnel, not resources. However, on small incidents one individual may be responsible for tracking both personnel and resources.

A written personnel accountability system, such as the Incident Command System (ICSs) Form ICS-201 for Incident Commanders (IC) or some similar process, should be used and a status board should be maintained. Individual crew names shall be posted in a conspicuous location in the cab of District vehicles.

Supervisors are responsible for participation in the accountability system by tracking all personnel under their direction on emergency incidents. Personnel should be accounted for from the time of dispatch to the time of demobilization.

## *Fireground Accountability*

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Supervisors should implement sufficient tracking methods for personnel at the individual, company, division, group and unit levels to account for personnel during all phases and at all locations of an incident, including travel between locations and assignments.

The IC should designate an accountability officer to monitor who is in charge of each area, what crews are assigned to each area, where each area is located and the area assignment.

Division or group supervisors should be assigned to keep track of all crews under their supervision. Captains should know the location and assignment of each firefighter in their crew.

All members are responsible for participating in the accountability system, including checking in at approved locations. This includes members who arrive on-scene individually or in privately owned vehicles.

### **302.4 REPORTING**

Ongoing, routine strategic and tactical accountability at all emergency incidents, including wildland fires, should be accomplished through periodic reporting or visual observation. This can be accomplished through concise reports that include conditions, actions, [air](#), and needs, also called a C.A.A.N reports. Members should also make the following reports:

- Emergency situations
- Inability to meet objective with revised timeline and/or resource requests
- Notification of completed actions
- Change in strategy
- Change in fire conditions, such as crossing planned control lines

#### **302.4.1 PERSONNEL ACCOUNTABILITY REPORT (PAR)**

For structure fires, a PAR should be conducted within the first 10 minutes of an incident and every 20 minutes thereafter for personnel at the scene. In addition, PARs should be conducted after any change in conditions that may alter or affect firefighter safety, such as an increase in fire conditions, fire crossing planned control lines or trigger points, a change in strategy from offensive to defensive or after ordering an emergency evacuation of an area. [PAR checks should be prioritized to operations that are located within IDLH atmospheres.](#)

A PAR should be conducted for each division, group and organizational element where operations personnel are working. If any person involved in the operation is unaccounted for, emergency procedures, including notification to the IC, should be initiated.

The IC may discontinue regular PARs when incident stabilization is achieved and hazards are sufficiently reduced.

# High-Rise Incident Management

## 310.1 PURPOSE AND SCOPE

The purpose of this policy is to adapt normal operating procedures and systems to incidents occurring in a high-rise environment. Any incident in a high-rise environment is complicated by the difficulties of access, the construction of the building and the number of occupants potentially inside the structure.

### 310.1.1 DEFINITIONS

Definitions related to this policy include:

**High-rise** - For the purposes of this policy a high-rise is any building more than 75 feet tall measured from the lowest point accessible by District vehicles to the floor of the highest story that is designed for occupancy. This shall be the threshold for the activation of the high-rise incident command structure.

## 310.2 POLICY

It is the policy of the North Summit Fire District to utilize the Incident Command System (ICS) for high-rise incident management.

## 310.3 PROCEDURES

All incident-related activities should be performed in accordance with the established ICS methods and procedures as specified in the Incident Management Policy.

Upon the initial arrival of units and apparatus, the assumption of a concealed fire should be made by the Incident Commander unless an initial size-up indicates otherwise. Initial-arriving units should:

- Make all necessary efforts to provide for the safety and evacuation of any building occupants in immediate danger and for the continued safe exit of all other building occupants.
- Identify the fire floor or sector, and provide a size-up of the conditions on both the fire floor and also the floor above.
- Establish a water supply for the initial attack. If the building has multiple standpipes, the member on the fire floor must identify which riser requires water and advise incident command.
- Deploy an attack on the fire floor using at least two companies.
- Make reasonable efforts to provide for the safety of any person in immediate danger.
- Establish lobby, elevator, stairway and alarm system control and stairwell support if necessary for a sustained fire attack.

# Incident Management

## 300.1 PURPOSE AND SCOPE

The purpose of this policy is to establish operational guidelines for members of the District to use in the management and mitigation of all-hazards emergency incidents.

### 300.1.1 DEFINITIONS

Definitions related to this policy include:

**All-hazards** - An incident, natural or manmade, that warrants action to protect life, property, the environment, and public health or safety, and to minimize disruptions of government, social or economic activities.

## 300.2 POLICY

It is the policy of the North Summit Fire District to utilize the Incident Command System (ICS) or other National Incident Management System (NIMS)-compliant incident management system for managing all emergency incidents. All incident-related activities should be managed in accordance with established ICS/NIMS methods and procedures.

## 300.3 INCIDENT MANAGEMENT

The Administration [Deputy Fire Chief] – should ensure the District adopts written ICS/NIMS procedures that are compatible with neighboring jurisdictions. These procedures should be available to members.

Emergency incidents shall be managed utilizing trained and qualified personnel for the specific tactical, supervisory or command level assignments.



## Rapid Intervention/Two-In Two-Out

### 303.1 PURPOSE AND SCOPE

The purpose of this policy is to increase firefighter safety by implementing procedures for safeguarding and rescuing firefighters who are operating in environments that are immediately dangerous to life and health (IDLH).

This policy applies to all members assigned to an incident and is designed to ensure immediate assistance for members who become lost, trapped or injured by adhering to the two-in/two-out standard and designating rapid intervention teams (RITs) (29 CFR 1910.134(g)(4); UAC R614-1-4).

#### 303.1.1 DEFINITIONS

Definitions related to this policy include:

**Immediately dangerous to life and health (IDLH)** - Any atmosphere that poses an immediate threat to life, would cause irreversible adverse health effects or would impair an individual's ability to escape from a dangerous atmosphere. Interior atmospheric conditions at structure fires beyond the incipient stage are considered IDLH, as are a variety of rescue types.

**Initial rapid intervention team (IRIT)** - A group of at least two members located outside the IDLH atmosphere to initially monitor and provide emergency rescue for responders until a larger, more formalized rapid intervention team (RIT) is created. One of the two members may be assigned to an additional role, as long as the individual is able to perform assistance or rescue activities without jeopardizing the safety or health of any firefighter at the incident. An IRIT is also known as two-in/two-out.

**Mayday** - The nationally adopted "call for help" term used to indicate that an emergency responder is in a situation of imminent peril where he/she is in need of immediate help.

**Rapid intervention team (RIT)** - A formalized designated group of individuals or companies whose sole function is to prepare, monitor and provide for effective emergency rescue of responders in IDLH atmospheres.

[Rescue Officer \(RO\)](#) - This position should be activated to coordinate the rescue as well as any fire activities in support of the rescue effort.

[LUNAAR- Location, Unit, Name, Action, Air, Resources.](#)

### 303.2 POLICY

It is the policy of the North Summit Fire District to ensure that adequate personnel are on-scene before interior operations begin in any IDLH environment. However, nothing in this policy is meant to preclude firefighters from performing emergency rescue activities before an entire team has assembled.

## *Rapid Intervention/Two-In Two-Out*

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### **303.3 PRE-DEPLOYMENT**

Prior to initiating any fire attack in any IDLH environment with no confirmed rescue in progress, members should ensure that there are sufficient resources on-scene to establish two-in/two-out procedures (29 CFR 1910.134(g)(4)).

- (a) Members should ensure that at least two firefighters using self-contained breathing apparatus (SCBA) enter the IDLH environment and remain in voice or visual contact with one another at all times.
- (b) At least two additional firefighters should be located outside the IDLH environment.
  - 1. One of the two outside firefighters may be assigned to an additional role so long as the individual is able to perform assistance or rescue activities without jeopardizing the safety or health of any firefighter working at the incident.

### **303.4 INITIAL DEPLOYMENT**

During the initial phase of an incident, confirmed rescues should take priority. When a confirmed rescue is identified during the initial phase of an incident, emergency rescue activities may be performed before a designated IRIT has assembled.

All members operating in IDLH environments should be tracked and accounted for at all times, except when it would preclude firefighters from performing emergency rescue activities during the initial phase of the incident.

### **303.5 RIT DUTIES**

The RIT should be assembled from resources at the scene, whose sole function is to prepare for [\(soften structure\)](#), monitor and provide effective emergency rescue for responders.

- (a) To the extent possible, visual and voice communication should be maintained between those working in the IDLH environment and the RIT outside the IDLH environment.
- (b) RIT members should not be involved in any other duties that divert attention or resources away from their primary mission of responder rescue.
- (c) Additional companies may be assigned to the RIT as conditions warrant. For large incidents with multiple points of entry, multiple RITs should be considered.

### **303.6 EMERGENCY DEPLOYMENT OF A RIT**

When a Mayday firefighter-down or firefighter-missing broadcast is transmitted, all non-emergency radio traffic should be cleared from the radio channels that the missing or trapped firefighter is using. Non-affected personnel should switch to other tactical frequencies. **At least one two individuals should be dedicated as the a Rescue Officer ( RO ) solely to monitoring the operating tactical channel. The RO One-person should be responsible for gathering information on the identity, location and condition of the trapped or missing firefighter, while the second person should along with communicating e with the trapped or missing firefighter and offer support on the operating tactical channel.**

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### *Rapid Intervention/Two-In Two-Out*

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For an emergency deployment of a RIT, a (RO) Rescue ~~Officer~~ ~~Group Supervisor~~ position should be activated to coordinate the rescue as well as any fire activities in support of the rescue effort. Other divisions and groups may support the Rescue ~~Officer~~ ~~Group Supervisor~~'s efforts by diverting fire spread through horizontal or vertical ventilation to draw fire away from the affected rescue areas and by placing hose streams to check fire spread and protect rescue efforts. [The acronym LUNAAR may be beneficial in this setting.](#)

The RIT supervisor should notify the Rescue ~~Officer~~ ~~Group Supervisor~~ before making entry for emergency rescue. The Rescue ~~Officer~~ ~~Group Supervisor~~ should provide any assistance that is appropriate to the situation. Additional resources should be ordered as needed, including additional RITs, medical treatment and transportation groups or other organizational elements.

# Response Time Standards

## 306.1 PURPOSE AND SCOPE

The purpose of this policy is to establish turnout, travel and response time goals and objectives for emergency incidents.

### 306.1.1 DEFINITIONS

Definitions related to this policy include:

**Dispatch processing time** - The time elapsed between receipt of the alarm or telephone call and the dispatch of emergency response units.

**Response time** - The time elapsed between the dispatch center receiving the first notification of the alarm and the arrival of the first emergency response unit. Response time combines dispatch processing, turnout and travel times.

**Travel time** - The time elapsed between the emergency response unit beginning travel to the emergency and when the emergency response unit arrives.

**Turnout time** - The time elapsed between the Dispatch Center notifying firefighters of the emergency and when the emergency response unit begins travel.

## 306.2 POLICY

It is the policy of the North Summit Fire District to document all District response times to emergency incidents and establish response time baselines and performance objectives.

## 306.3 PERFORMANCE OBJECTIVES

Response times should be measured at 90 percent of the time and reported against an established District Standards of Cover document, if available.

Performance objectives may include:

- (a) One minute or less for dispatch processing time.
- (b) One minute or less for turnout time for Emergency Medical Services (EMS) incidents.
- (c) One minute 30 seconds or less for turnout time for non-EMS incidents.
- (d) Fourteen minutes or less for the arrival of the first engine company at a fire suppression incident.
- (e) Fourteen minutes or less for the arrival of a unit with first responder or higher level capability at an emergency medical incident.
- (f) Fourteen minutes or less for the arrival of an advanced life support (ALS) unit at an emergency medical incident when this service is provided by the District.

# North Summit Fire District

## Policy Manual

### *Response Time Standards*

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#### **306.4 EVALUATIONS AND ANNUAL REPORT**

The District shall annually evaluate its level of service, deployment delivery and response time objectives. The evaluation shall be based on data relating to level of service, deployment and the achievement of each response time performance objective in the geographic area of the jurisdiction.

# Staging

## 309.1 PURPOSE AND SCOPE

An incident scene can quickly become congested with emergency equipment if the equipment is not managed effectively. The purpose of this policy is to provide guidelines for staging at emergency incidents.

## 309.2 POLICY

It is the policy of the North Summit Fire District to safely stage resources at emergency incidents.

## 309.3 RESOURCE STAGING

Staging areas are locations designated within the incident area to temporarily position resources that are available for assignment. Resource staging at emergency incidents will be conducted using the procedures, guidelines and positions consistent with the District's Incident Command System (ICS).

As incident resources grow, the Incident Commander (IC) should identify a staging area manager to maintain the staging area resources so they are ready for assignment. At the conclusion of the incident, the staging area manager should demobilize units with the approval of the IC.

### 309.3.1 PRIMARY AND SECONDARY STAGING

When establishing a staging location and conducting staging activities North Summit Fire District personnel should consider the following:

- (a) During initial attack operations or on smaller, short-term incidents, identifying and selecting a primary staging location for incoming units should be based primarily on placing incoming resources in a safe location while providing for their rapid deployment when needed. Generally, resources will stage one block from the incident until assigned by the IC.
- (b) During extended attack or multiple-alarm incidents, the IC should establish a secondary staging area location early and assign a staging area manager. Additional location factors should be considered when identifying and establishing staging areas:
  - 1. The secondary staging area should not affect incident operations and should be large enough for the incident resource needs. When possible, staging areas should be pre-planned and identified to cause minimal disruption to traffic flow, business activity and scheduled community activities.
  - 2. Public property should be utilized, if possible, as opposed to private property. Whenever private property, church property or commercial property is utilized, the IC or an authorized designee should, when practicable, contact the owner, administrator or property manager for permission to use the property prior to establishing a staging area. If any of these properties are utilized, the staging

### *Staging*

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area should be configured to create the least possible disruption, including traffic flow in and around the property. The same applies to school property; however, in addition, the Public Information Officer should notify local media. The notification should emphasize that the school property is being used to support an incident occurring away from the school and that the school is not involved in the emergency.

#### **309.4 STAGE-AWAY OPTION**

The stage-away option should be used in any incident where there may be a violent encounter. A violent encounter should be anticipated in, but not limited to, the following categories of calls for service:

- Shootings or shots-fired
- Stabbings
- Civil disturbance
- Criminal gang activity
- Attempted suicide
- Domestic disputes, including family fights
- Unknown assault
- Bomb incidents

It is the policy of the North Summit Fire District to use a nonstandard and defensive response profile when responding to calls for service involving known or suspected violent subjects. When responding to calls involving known or suspected violent subjects, District members should take the following actions:

- (a) Whenever possible, the Dispatch Center should determine if violent subjects are involved in any call for service and, if so, include that information in the initial dispatch. The responding units should be advised to stage away from the scene. Any time the Dispatch Center or any of the responding crews receive additional information indicating that violent subjects are at the scene of a call, the response should be upgraded to a stage-away incident.
- (b) The officer of the first-in responding unit will normally identify a staging point for all responding units. The staging point should be located two or more blocks away from the incident scene, out of direct line of sight of the incident, and should not require that the responding units drive by the incident to reach the staging point. The officer should also confirm with the Dispatch Center that law enforcement is responding to the incident.
- (c) All responding units should acknowledge the call to stage-away and confirm the staging location via radio while en route to the incident. All units should avoid driving

# North Summit Fire District

## Policy Manual

### *Staging*

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by or through the line of sight of the incident until it is determined to be safe to enter the scene.

- (d) Upon arrival at the staging point, all units should report their unit designation and indicate they are on-scene staging.
- (e) All units should remain staged away from the incident scene until notified that law enforcement has determined that the scene is safe to enter or until reliable information is received confirming that no violent subjects remain at the scene.

In the event that the first-in unit arrives at an incident scene and encounters unanticipated violence or violent subjects, the officer or senior member of that crew should immediately notify the Dispatch Center of the circumstances and request law enforcement support. All other responding units should be directed to stage-away unless members of the first-in unit determine it is safe for additional personnel to respond directly to the scene.



# Swiftwater Rescue and Flood Search and Rescue Responses

## 313.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidance for operating at a swiftwater or flood search and rescue incident.

## 313.2 POLICY

It is the policy of the North Summit Fire District to utilize the Incident Command System (ICS) for managing swiftwater or flood search and rescue incidents.

## 313.3 PROCEDURE

Upon notification of a potential water rescue incident, District members and the Dispatch Center personnel are authorized to order and should dispatch or request the appropriate specialized water rescue resources immediately. Ordering of resources should not be delayed pending the verification of a water rescue situation or the confirmation that a victim has been seen or located.

Rescuers conducting search and rescue operations around flood waters, and particularly around swiftly moving water, are confronted with a unique set of challenges and face risks not encountered in other types of rescue operations. Operating in a swiftwater environment requires specialized knowledge, training and equipment to ensure the safety of both rescuers and victims. Tools, equipment and procedures routinely used in other types of rescue situations may not be appropriate when confronting a swiftwater rescue and may even exacerbate the situation and increase risks to the safety of rescue personnel.

Responding personnel and specialized units should follow ICS methods and procedures upon arrival at the incident. This includes a safety briefing for all responders to ensure the development of situational awareness of the area, knowledge of potential hazards for rescuers and specific strategic objectives for the rescue, in addition to tactical objectives and assignments for each responder.

District members should apply the following guidelines when responding to swiftwater or flood search and rescue incidents:

- (a) Members should not wear structural firefighting personal protective equipment (PPE) (e.g., turnouts, bunker gear, bunker boots) or wildland fire PPE when responding to, or participating in, a swiftwater or flood search and rescue incident.
- (b) Only properly trained members currently certified for in-water rescues should approach or enter any body of water, whether still or moving, and only when sufficient equipment and trained personnel are available to safely conduct the operation. All members actively involved in any swiftwater rescue event should don a personal flotation device and head protection before commencing any rescue efforts.

# North Summit Fire District

## Policy Manual

### *Swiftwater Rescue and Flood Search and Rescue Responses*

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- (c) Surface support personnel who are not properly trained, certified and equipped for water entry may utilize ropes, throw-bag ropes, rescue rings, floatation devices or other appropriate equipment to attempt water rescues, as long as the attempt does not require the member to enter the water in any way. [All support personnel must have on a personal flotation device at a minimum anytime they are operating within 15 feet of the water.](#)
- (d) District members should use extreme caution when parking or positioning fire apparatus alongside swiftly moving water and should remain vigilant for any signs of erosion or changing conditions that could threaten apparatus or personnel at the incident. Whenever practicable, vehicles should be backed into position and face away from any expanding incident in case egress becomes necessary.

# Tactical Withdrawal

## 305.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for tactical withdrawals from any scene or location when confronted by violent individuals or threatening situations, circumstances or events. The violence or threat need not be specifically directed at District members to justify the application of this policy.

## 305.2 POLICY

The North Summit Fire District is committed to the safety of its members. It is the policy of the North Summit Fire District to allow members to withdraw from the scene or general location of an emergency call for service when they are confronted by violent individuals, violent or potentially violent situations or any other circumstance presenting a real or perceived imminent threat to member safety.

## 305.3 THREAT ASSESSMENT

All members of the District are expected to continually evaluate their surroundings while responding to incidents or participating in the mitigation of emergency or non-emergency events. The actions and conduct of persons at an event should be a primary element of the ongoing scene-safety evaluation. Certain types of events, certain actions taken by individuals involved in events and a variety of other circumstances should trigger a heightened awareness and consideration of personnel safety. Situations or circumstances that should initiate such consideration include:

- (a) Gang-related activity, particularly any event involving violent encounters, confrontations or conflicts between members of rival gangs.
- (b) Any situation involving shots fired, or on any scene where shooting occurs or is heard in the immediate vicinity.
- (c) Any time a subject challenges or threatens members of the District with violence or harm.
- (d) Any scene where members of the District are attacked in any way. Examples include rocks, bottles or other projectiles thrown or launched at members or District vehicles or apparatus; individuals attempting to gain access to District vehicles or apparatus; or any direct act of violence committed against members of this District.
- (e) Any event involving civil disturbance, large-scale demonstrations or protests. This includes any event involving a large gathering of people where the nature of the activity appears to include violent confrontation or the perceived threat of violent confrontation between opposing groups, or between the protesters and law enforcement personnel or other government representatives.

Any member who believes that there is a threat of violence to personnel at any incident should promptly relay that information to the appropriate supervisor as quickly as possible.

## *Tactical Withdrawal*

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The Incident Commander (IC), scene supervisor or senior ranking member has the authority to initiate a tactical withdrawal and the responsibility for ensuring that all members on-scene or at risk due to the threat are notified of the action. Authority for the decision resides primarily with on-scene personnel and should not be delayed while seeking approval or confirmation from a higher authority, who may not be at the incident scene.

In the event that a credible threat to personnel is discovered at a level of the incident command structure above an on-scene supervisor, a tactical withdrawal may be ordered and relayed down the chain of command to the on-scene supervisor. In that event, the supervisor has the responsibility for ensuring that all members on-scene or at risk due to the threat are notified of the initiation of a tactical withdrawal.

### **305.4 CONDUCTING TACTICAL WITHDRAWALS**

#### **305.4.1 WITHDRAWAL OPTIONS**

The following guidelines should be applied when the decision has been made to initiate a tactical withdrawal:

- (a) During the response to an incident:
  - 1. If a tactical withdrawal occurs during the response phase of an incident, the District member responsible for initiating the withdrawal is responsible for notifying all responding units and the Dispatch Center of the withdrawal action. The relay of the withdrawal decision to individual units may be conducted by the member, or he/she may choose to have the Dispatch Center notify all responding units to cancel their response or to respond to a defined staging area.
- (b) After arrival at an incident:
  - 1. When units are on-scene at an incident and a decision is made to initiate a tactical withdrawal, the IC or ranking supervisor is responsible for notifying all involved units (including those assigned to the incident but that have not yet arrived) of the withdrawal action. The IC should also notify the Dispatch Center of the tactical withdrawal, and if time and circumstances allow, the situation and reason for the withdrawal. Individual unit supervisors are responsible for notifying all of their assigned personnel of the withdrawal.

#### **305.4.2 WITHDRAWAL GUIDELINES**

The following guidelines should be applied when the decision has been made to initiate a tactical withdrawal:

- (a) Whenever a tactical withdrawal is initiated, a defined staging area will be established at a safe location away from the incident scene and all involved units and personnel should withdraw to that staging area. Whenever practicable, all involved units should withdraw from the incident scene as a single group. If that is not practicable, individual

### *Tactical Withdrawal*

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units should attempt to congregate together, forming the fewest and largest groups practicable, and withdraw in those groups.

- (b) After all units have been initially notified of a tactical withdrawal, individual unit supervisors are responsible for personnel accountability, ensuring all members of their crew are accounted for and withdrawing as directed. The on-scene supervisor is responsible for accounting for all units assigned to the call and ensuring that all units are withdrawing as directed.
- (c) Whenever a tactical withdrawal is initiated, the Dispatch Center should immediately notify and request an immediate response by the appropriate law enforcement agency to provide security for the withdrawing units.
- (d) Once the IC or scene supervisor believes that all units and personnel have withdrawn from an incident, he/she should conduct a Personnel Accountability Report (PAR) of all units assigned to the incident to confirm they have safely withdrawn. Individual unit supervisors shall confirm that all members of their crew are accounted for and safe.
- (e) Once all involved units have gathered at the staging area, the IC or scene supervisor should again conduct a PAR to confirm that all personnel are safe. If any person involved in the operation is unaccounted for, emergency procedures should be initiated.

#### **305.5 PATIENT CARE CONSIDERATIONS**

Special consideration should be taken when a tactical withdrawal is initiated after members have begun providing medical assessment or medical care at an incident scene. If a tactical withdrawal is initiated at a time that members are providing medical services to sick or injured patients, those members should, whenever practicable, attempt to maintain their care of medical patients and evacuate those patients as part of the withdrawal process.

In the event that violence or the threat of violence forces members to abandon any patient under their care, the involved member should immediately notify the appropriate law enforcement agency of the location of the patient and request immediate assistance in securing the scene to allow for safe and timely medical treatment and evacuation of the patient. The members should remain on the call and wait for law enforcement clearance or other information indicating that it is safe to enter the incident scene. Once it is safe to do so, the members should attempt to locate the patient and resume medical evaluation, treatment and transport per protocol. In the event that law enforcement personnel and District members are unable to relocate the patient, the patient may be deemed to have self-extracted and the appropriate documentation should be prepared.

#### **305.6 NOTIFICATIONS**

Whenever a tactical withdrawal is initiated, the circumstances of the incident, including the incident location, will be relayed up the chain of command to the on-duty [Officer In Charge](#). The [Officer In Charge](#) should ensure that all [Fire Operations](#) Division personnel are immediately notified of the location and circumstances of the incident.

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## Policy Manual

### *Tactical Withdrawal*

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The [Officer In Charge](#) should coordinate with the Dispatch Center and law enforcement to ensure additional calls for service to the affected area are screened and determined safe for entry.

## Urban Search and Rescue (USAR)

### 304.1 PURPOSE AND SCOPE

The purpose of this policy is to describe the Federal Emergency Management Agency (FEMA) Urban Search and Rescue (USAR) Response System and Utah Task Force 1 (UT-TF1) as resources for disaster response.

### 304.2 POLICY

It is the policy of the North Summit Fire District to utilize FEMA and UT-TF1 USAR resources in the event of an urban disaster, as appropriate.

### 304.3 RESOURCES

USAR is a multi-hazard discipline and may be used for a variety of disasters, including hurricanes, earthquakes, typhoons, storms, tornadoes, floods, dam failures, technological accidents, terrorist activities and hazardous material releases.

USAR task forces have four areas of specialization:

- (a) Searches - Finding victims who are trapped after a disaster
- (b) Rescues - Freeing victims, including safely digging victims out of collapsed concrete or metal
- (c) Technical - Applying specialized structural knowledge to help make rescues safe for the rescuers
- (d) Medical - Caring for victims before and after a rescue

If a disaster warrants national USAR support, FEMA may deploy task forces within six hours of notification and can provide additional teams as necessary to support the North Summit Fire District's efforts to locate victims and manage recovery operations.

The following resources are generally available from the FEMA USAR Response System:

- Air Search Team (fixed-wing)
- Airborne Reconnaissance (fixed-wing)
- Canine - Avalanche/Snow
- Canine - Disaster Response
- Canine - Land/Cadaver
- Canine - Water
- Canine - Wilderness
- Canine - Wilderness Tracking and Trailing
- Cave Search and Rescue Team

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### *Urban Search and Rescue (USAR)*

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- Collapse Search and Rescue Team
- Mine and Tunnel Search and Rescue Team
- Mountain Search and Rescue Team
- Radio Direction Finding Team
- Swiftwater and Flood Search, and Dive Rescue Teams
- USAR Incident Support Team
- USAR Task Force
- Wilderness Search and Rescue Team

More information about the specific capabilities and sustainability of federal and Utah USAR resources may be obtained on the FEMA and UT-TF1 websites.