

**SAN JUAN TRANSPORTATION SPECIAL SERVICE DISTRICT
MEETING MINUTES**

**Monday ▪ March 4, 2024 ▪ 7:00 p.m.
117 S Main, Monticello, UT**

1. Call to Order - The special meeting of the San Juan Transportation Special Service District was called to order by Administrator Kelly Pehrson at 7:06 p.m., on Monday, March 4, 2024. The following persons were present for all, or portions of the meeting.

Transportation District Board Members

Chairman: Kirk Crowley

Vice Chairman: Michael Haviken (not present)

Secretary/Treasurer:

Shane Shumway

Eric Grover

Kirk Crowley

Clerk: Cindi Holyoak

Special Service District Administrator: Kelly Pehrson

Visitors

Todd Adair

Nathan Langston

2. Minutes Approval: Motion was made by Shane Shumway to approve the minutes of the November 6, 2023 meeting. The motion was seconded by Eric Grover. The motion passed unanimously.

3. Board Updates: There were no updates.

4. Consider Nomination of Board President and Treasurer:

MOTION was made by Shane Shumway to nominate Kirk Crowley as Chairman. The motion was seconded by Erik Grover and opened for discussion.

Kirk Crowley: Aye

Erik Grover: Aye

Shane Shumway: Aye

Michael Haviken: not present

The motion passed unanimously.

Administrator Pehrson will review the by-laws to determine the necessity of having a Treasurer nominated.

5. Financial Review: Administrator Pehrson included a balance sheet for the board to review with the following summary:

\$52,940.32 in the checking account
\$820,935.12 in the SRS fund
\$2,476,959.07 in the mineral lease funds
Total assets: 3.4 million.

Liabilities:

Loan of \$500,000 is down to \$203,000
CIB Bond of \$2.1 million is down to \$894,000
Total liabilities: \$1,097,000

Profit/Loss: Total mineral lease income

Jan - August:

State Mineral Lease Payment: \$84,317.72
Federal Payments: \$334,097.80
Interest Income: \$11,305.62
Capital 63B Interest Income: \$3804.29
Total Income: \$99,427.63

Expenses:

Legal & Accounting:

Professional Services: \$3,200

Board Stipend: \$200

Operating Costs: \$89.19

Pay to other Governmental Units:

Total Expenses: \$3,489.19

Net Income: \$95,938.44

6. Consider Accounts Payable: All payments for approval were included in the packet for review. **Motion was made by Erik Grover to approve the payables, as presented. The motion was seconded by Shane Shumway and passed unanimously.**

Michael Haviken: (not present)

Erik Grover: Aye

Shane Shumway: Aye

Kirk Crowley: Aye

The motion passed unanimously.

7. Project Updates/Discussion:

Todd Adair said all projects funded by SRS are complete. 2024 will see projects beginning in April. One project has storm water issues - perhaps needing a redesigned road and/or storm drains and culverts. Administrator Pehrson said some flood prevention work at Perkin's crossing had been completed. Todd said the culverts are filling with mud and the prevention efforts are not working.

Eric Grover said the Blanding City projects will not be completed until summer.

Todd Adair said he was informed by Monticello City Public Works Director that Monticello has identified and will be bringing projects to the board.

Administrator Pehrson explained the large bond that was secured a few years ago to accomplish multiple projects in Monticello and Blanding was a good way to secure funding as it allowed for the match money to be combined. He suggested submitting a combined application again. There was discussion that CIB available funding may be depleted. Administrator Pehrson will bring more information about this to the next meeting.

8. Upcoming Meeting Schedule: Jun 3, 2024 7:00 PM

12. Other Business: None

13. Adjournment: Motion was made by Kirk Crowley to adjourn the meeting at 7:27 p.m. The motion was seconded by (motion was not seconded) and passed unanimously.

Attest: /s/Cindi Holyoak

Approved: /s/ Kirk Crowley, Chairman 06/10/2024