

Minutes of the joint work session of the Ogden City Council, also acting as the Redevelopment Agency, held on Tuesday, May 7, 2024, at 4:00 p.m., in the Council Work Room, and via electronic meeting, on the third floor of the Municipal Building, 2549 Washington Boulevard, Ogden City, Weber County, Utah.

Present:

Chair	Ken Richey
Vice Chair	Marcia L. White ( <i>arrived 4:03 p.m.</i> )
Council members	Bart E. Blair
	Angela Choberka
	Dave Graf
	Richard A. Hyer
	Shaun Myers

Council Executive Director Janene Eller-Smith  
Council Deputy Director Glenn Symes  
Council Policy Analyst Steve Burton  
Communications and Public Engagement Coordinator Brandon Garside

Also present:

Chief Administrative Officer Mara A. Brown  
Community and Economic Development Director Jared Johnson  
Deputy Business Development Manager David Sawyer  
Community Development Manager Jeremy Smith  
Arts, Culture, and Events Manager Christy McBride  
Project Coordinator Cathy Fuentes  
Fire Chief Mike Mathieu  
Fire Marshal Kevin Brown  
Management Services Director Lisa Stout  
Comptroller Justin Sorensen  
Public Services Deputy Director/City Engineer Taylor Nielsen  
Public Utilities Manager Brady Herd  
City Recorder Tracy Hansen

The purpose of the joint work session was to review the agendas for the City Council and Special Redevelopment Agency (RDA) meetings scheduled to begin at 6:00 p.m.; discuss the 2024 Fire Restriction Plan; discuss the proposed Fiscal Year (FY) 2025-2029 Capital Improvement Plan (CIP); discuss the Lead and Copper Rule Revision Service Line Material Inventory Campaign; receive an Administrative update; discuss Council/RDA business; and hear Council/RDA comments.

#### Agenda Review

Chair Richey and members of Council staff reviewed the items listed on the agenda for the City Council meeting scheduled to begin at 6:00 p.m. There was a brief focus on City Council agenda item 6a pertaining to the proposed ordinance amendments regarding short term rental properties.

#### 2024 Fire Restriction Plan

The Ogden City Fire Marshal has identified areas in the City that demonstrate historical hazardous environmental conditions for fire danger. Fire Marshal Brown used the aid of a PowerPoint presentation to discuss the importance of wildfire prevention and mitigation, discussed the process for determining fireworks and open flame restrictions, and presented the map to highlight the areas in which fire restrictions will be imposed. For a copy of the presentation in its entirety, see the information packet for the meeting.

Brief discussion among the Council and Mr. Brown centered on historical fire events throughout the community; public posting of the Fire Restriction Plan and map; and any wildfire mitigation efforts/events managed by the City.

#### Lead and Copper Rule Revision Service Line Material Inventory Campaign

Public Utility Manager Herd explained Ogden City is required to inventory the service lines of homes built prior to 1970. This inventory is to identify the type of pipe on the residential side of the water meter. The requirements to do so stem from changes to the Environmental Protection Agency's (EPA) Lead and Copper Rule Revisions (LCRR) standards in 2021. The Utah Division of Drinking Water (DDW) is mandating that culinary water system operators identify the service line materials through a randomly selected survey no later than October 16, 2024. The campaign consists of mailing the survey to randomly selected properties that were built in or before 1970 and requesting that the owners self-identify the service line coming into the home. Each property owner will be provided with a form that will help them identify the pipe material and resources for reporting the findings and options for submitting the survey. Ogden City has contracted with Sunrise Engineering to help with the survey.

Sunrise Engineering will be leading the outreach and customer service element of the survey. Notices will be provided in both English and Spanish. While the Public Utility does not expect many homes to have lead piping, the survey is needed to identify homes that might have lead piping. If lead pipe is found, the city will be working to provide resources to residents to upgrade the necessary plumbing. This includes the use of the HELP loan program with possible funding from the Water Utility. There is no action required by the Council. Ogden City Water is expected to begin the campaign in late April or early May.

### Proposed Fiscal Year 2025-2029 Capital Improvement Plan

Council Deputy Director Symes explained the Capital Improvement Plan (CIP) is reviewed and adopted each year as a planning tool for major capital investments in the City's physical plant over a rolling five-year period. Each year's plan is updated based on the changing needs of the City, funding opportunities, projects completed, and other similar factors. During this year's budget process, proposed capital projects will be reviewed alongside each department's proposed budget and in context with the overall needs and resources available to the City through the budget process. He then used the aid of a PowerPoint presentation to summarize funding sources for capital projects, Planning Commission's review of the CIP, and the total number of proposed projects per Department and the estimated costs of the projects across the CIP fund and other funds. He concluded the next steps in the process include continued review of the CIP along with Department budgets in anticipation of final adoption of the CIP on June 18, 2024. For a copy of the presentation in its entirety, see the information packet for the meeting.

### Administrative Update

Arts, Culture, and Events Manager McBride provided an update regarding planning efforts surrounding the Union Station Centennial Celebration; she cited an online calendar providing a list of events that are part of the celebration, culminating with a two-day festival on November 22 and 23, 2024, celebrating the 100<sup>th</sup> anniversary of the dedication of the Union Station.

Chief Administrative Officer Brown then noted that May 6-10 is Municipal Clerk's Week and she acknowledged asked the Council to join her in acknowledging City Recorder Hansen and the staff of the Recorder's Office for their efforts to support the City Council, properly manage the City's records, and ensure transparency through efficient public noticing. She invited Ms. Hansen to discuss an upcoming project this fall during which the Ogden City Recorder's Office will be highlighted by the State Archives. Ms. Hansen stated that recently 15 boxes of water and engineering records were found in the inactive records storage area of the records center; some of these records were used in recent discussions and presentations regarding large waterline replacement projects in the community. She spoke with the State Archives about this instance and the Archives wished to highlight the manner in which historical records can have an impact on current business operations. Ms. Brown added that Ms. Hansen has conducted extensive research into old contractual documents as part of the planning of the waterline replacement projects and she serves a vital role in Ogden City government.

Ms. Brown then reviewed a project calendar for the General Plan update; Make A Difference Day in Ogden; and My Hometown Ogden community cleanup volunteer projects. She engaged in discussion with the Council regarding the benefits of volunteer efforts in the community, specifically those projects that assist property owners in avoiding interaction with the City's Code Services Division through the civil citation process.

Ms. Brown announced the commencement of Breeze Airline operations at the Ogden Airport; they have a program called Ticket Tuesday's that give customers the ability to visit the Airport in person to purchase an airline ticket. She asked for assistance from the Council in spreading the word about the program as well as the flights that Breeze Airlines offers. There was brief discussion regarding ridership for the flights offered by the airline, with Ms. Brown noting that Breeze anticipates an increase in patronage over the summer months and in the fall. Council member Graf asked for information regarding the Capital Improvement Plan (CIP) project relating to the buildout of a transportation security administration (TSA) holding room at the Airport. Ms. Brown stated she will get more information about the scope of that project and report back to the Council.

Council member Hyer referenced a recent uptick in park vandalism and he asked what City Administration is doing to address the problem. Ms. Brown stated that Administration has been very disturbed by the vandalism, especially given that it has occurred at two recently completed park facilities. Staff is looking into preventative tools and security improvements at the City's public facilities, as well as a reward program for those that provide information that leads to a conviction related to a vandalism occurrence. Council member Hyer stated that he has been concerned about the reports of assaults on City employees working to improve or maintain parks. Ms. Brown stated she was very disappointed to learn of that matter as well.

Council member Hyer then stated he heard from a constituent about a section of road involved in the Monroe Waterline Project that has been incorrectly striped or has not been restriped following completion of the road. It has caused strange travel patterns and has resulted in increased vehicle speeds, and he asked Administration to look into the issue.

The meeting adjourned at 5:45 p.m.

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TRACY HANSEN, MMC/CRA  
CITY RECORDER

KEN RICHEY, CHAIR

APPROVED: June 11, 2024