

Board of Trustees Meeting MINUTES

April 17, 2024		Taylorsville/Redwood Campus AAB 428	8:00 a.m.
Trustee Attendance:	Chair Brady Southwick, Vice Chair Lori Chillingworth, Trustees Kim Wilson, Coralie Alder, Nate Boyer, Sunny Washington, Joyce Wambuyi, Tashelle Wright and President Deneece Huftalin		
Excused:	Trustees Yvette Donosso, Starr Fowler		
Guests:	USHE Commissioner, Geoff Landward; SLCCSA President Elect Nahomi Rei; Faculty Senate President Elect, Gabe Byars; Faculty Association President Elect Rachel Marcial		
Internal:	<p>Executive Cabinet Members: Interim Provost Jason Pickavance, VP Chris Martin, Finance and Administration/CFO, VP Brett Perozzi, Student Affairs and Enrollment Management, VP Abby McNulty, Institutional Advancement, VP Leonel Nieto, Institutional Effectiveness, VP Juone Kadiri, Institutional Equity, Inclusion and Transformation</p> <p>SLCC Representatives: Faculty Senate President, Adam Dastrup, Faculty Association President, Kristen Taylor, Staff Association President, Brandi Mair, Legal Counsel, Chris Lacombe, Executive Assistant to the President and Secretary to the Board of Trustees, Sandra Lehman, OIT Support, Laif Erickson</p>		

	AGENDA ITEM	DISCUSSION SUMMARY AND ACTION
I.	BOARD BUSINESS: Brady Southwick, Chair	Chair Southwick welcomed everyone and congratulated Commissioner Landward on being appointed Commissioner for the Utah System of Higher Education.
	A. Farewell to President Huftalin	Chair Southwick announced that this is a historic meeting. It is President Huftalin's last meeting, and the last meeting for Trustee Joyce Wambuyi, Faculty Senate President Adam Dastrup and Faculty Association President Kristen Taylor. He expressed his appreciation to President Huftalin for always putting SLCC first and not making the role as president about her or what served her but instead always about what benefitted SLCC, it's students, and the Mission, Vision and Values for so many years. She had an immense impact. He thanked her and presented her with a gift from the board – a painting that she loves that has been in her office and was painted by a student and a framed Wallace Stegner quote. President Huftalin thanked everyone and said that it is also Chair Southwick birthday today; everyone sang " <i>Happy Birthday</i> " to him.

	<p>B. Farewell to SLCCSA President & Trustee Joyce Wambuyi, Faculty Senate President Adam Dastrup and Faculty Association President Kristen Taylor</p> <p>C. Welcome New SLCCSA President Nahomi Rei, Faculty Senate President Gabe Byars and Faculty Association President Rachel Marcial</p>	<p>Chair Southwick thanked Trustee Joyce Wambuyi for her service as the SLCCSA President and Adam Dastrup and Kristen Taylor as Presidents of Faculty Senate and Faculty Association. He presented each of them with a gift of a Rob Adamson print. He welcomed incoming Faculty Association President Rachel Marcial and Faculty Senate President Gabe Byars.</p>
	<p>D. Presidential Search Update: Chair Southwick</p>	<p>Chair Southwick said that a press release is anticipated to go out this morning announcing the three finalist candidates interviewing to be the next SLCC president. He reviewed the recruiting and search process that included a search committee and national search firm. He said that the finalists will be interviewing April 24-26 with SLCC constituent groups, other USHE Presidents, and the Utah Board of Higher Education. He is pleased with the search process and said it was engaging and robust. He invited Staff Association President Brandi Mair and Interim Provost Jason Pickavance who also served on the search committee to comment. Ms. Mair indicated it was a good experience and she learned a lot through the process; Interim Provost Pickavance added that he was impressed with the care that the Board of Trustees and Board of Higher Education took to deliver the best candidate pool. Vice Chair Chillingworth provided more information about the on-campus interview process and encouraged everyone to be actively engaged and provide feedback.</p>
	<p>E. Audit Committee Report: Trustee Kim R. Wilson, Chair; Trustees Chillingworth, Alder and Washington</p>	<p>Trustee Wilson commended the outstanding internal audit staff. He and Chair Southwick met with Internal Audit Director Travis Lansing and made the official annual report to USHE. He said that it was a positive report that is comprehensive and was well received. He and the BOT members appreciate the competence and level of work involved in producing the report. UBHE member Marriott indicated to him that she is comfortable and confident about the way SLCC is operating.</p>
II.	<p>CONSENT CALENDAR: It is the recommendation of the Chair that the Board approve the following items on the Consent Calendar:</p>	
	<p>A. Executive Session: Approval to hold an Executive Session or Sessions in connection with the meeting of the SLCC Board of Trustees to be held June 12, 2024 to consider matters permitted by the Utah Open and Public Meetings Act.</p>	<p>Chair Southwick reviewed items in the Consent Calendar for consideration. Trustee Wilson moved to approve; Trustee Chillingworth seconded the motion that carried unanimously.</p>

	B. Minutes from the previous meeting on March 13, 2024	
	C. Personnel Report	
	D. Government Funding Report-Major Grants Requested/Received	
	E. Investment Report	
	F. Interim Financial Report	
	G. Cash Flow Report	
III.	PRESIDENT'S REPORT: Dr. Deneece Huftalin, President	
	<p>A. Presidents Report – President Deneece Huftalin</p> <ol style="list-style-type: none"> 1. INFORMATION: Evening of Honor, Commencement 2. INFORMATION: USHE tuition and fees update 	<p>President Huftalin reminded everyone that it is the time of year for celebrations. Board members are invited to the Evening of Honor to celebrate everyone being recognized. Friday, May 3rd is Commencement at the Maverik Center. Chair Southwick said if any trustee has not been to Commencement before, they should, it is such a good experience. He is always touched by the diverse student body who work so hard to obtain their degree and better their lives. President Huftalin also shared that she and Chair Southwick presented the good work of budget office and student fee board to USHE and the Board of Higher Education. She explained that the process was different this year, and it was not fully understood what was expected. The fees that were recommended by the student fee board and budget office and that were approved by trustees needed to be adjusted down and will now be \$9.50. She wanted trustees to be aware of the change.</p>
	<p>B. Student Life & Leadership Report – Trustee Joyce Wambuyi</p> <ol style="list-style-type: none"> 1. INFORMATION: Introduce new SLCC President, Nahomi Rei 	<p>Trustee Wambuyi introduced the new SLCCSA President, Nahomi Rei and asked her to introduce herself. Ms. Rei provided some background information and what she is studying. She is excited to be taking over the work Trustee Wambuyi has started. Trustee Wambuyi said that they are currently wrapping up the initiatives they have been working on and the transition to a new student leadership team. She thanked the board for their support and for listening to her and allowing her the space to share her experiences. She thanked President Huftalin for her support and leadership. Trustee Chillingworth added that Trustee Wambuyi was an integral part of the search for a new president as a search committee member representing students and thanked her.</p>
	C. Finance & Administration Report – VP Chris Martin	<p>VP Martin reviewed the Staff Development Policy trustees have for a 2nd reading. Trustee Chillingworth moved to approve the policy as</p>

	<ol style="list-style-type: none"> 1. ACTION: Staff Development Leave Policy (2nd Read) 2. INFORMATION: Emergency Management Policy (1st Read) 3. INFORMATION: Tuition Benefits Policy (1st Read) 4. INFORMATION: Drug and Alcohol-Free Workplace Policy (1st Read) 5. INFORMATION: Employee ADA Access and Reasonable Accommodation Policy (1st Read) 	<p>presented. Trustee Alder seconded the motion that carried unanimously. He also provided information on four more policies that trustees have for a 1st reading – the Emergency Management Policy, Tuition Benefits Policy, Drug and Alcohol-Free Workplace Policy and the Employee ADA Access and Reasonable Accommodation Policy. He asked that all be moved to the June agenda for a 2nd reading and possible approval except the Employee ADA Access and Reasonable Accommodation Policy. He reminded trustees that they approved the Student ADA Access and Reasonable Accommodations Policy at the March meeting. It and the employee related policy were separated and have gone through significant review and changes. President Huftalin explained that since they were separated and the student related policy has already been approved, it would be helpful if the Employee ADA Access and Reasonable Accommodation Policy could be considered for approval sooner than bringing it back for a 2nd read in June. The request is to review it over the next week and Sandra Lehman will call for an electronic vote on whether the trustees approve the policy via email on April 24. Trustees approved exception to the process for handling the policy and will watch for the email from Sandra to vote whether they approve the policy. The other three policies will move to the June 12 agenda for 2nd read and consideration for approval.</p>
	<p>D. Institutional Effectiveness Report – Interim VP Leonel Nieto</p> <ol style="list-style-type: none"> 1. INFORMATION: Performance funding metrics status update 	<p>Interim VP Nieto provided a Performance Funding Summary. President Huftalin said that the USHE fiscal analyst has asked for feedback on performance metrics and if anything should change. She said the information Interim VP Nieto is reporting on today may change. She explained that it was a difficult budget process this year and there is hardly any new money which makes it difficult to balance needs with funding that is received. Discussion about what was received and was not followed. Interim VP Nieto reviewed key initiatives and the plan moving forward. Trustees would like to know the total applicants for high-yield programs and if all are being admitted with a breakdown of areas and trades. Interim Provost Pickavance shared more information about what is happening in the health sciences and nursing programs and said that he and Interim VP Nieto</p>

		plan to spend time this summer reviewing high yield programs.
	<p>E. Academic Affairs Report – Interim Provost Jason Pickavance</p> <ol style="list-style-type: none"> ACTION: Curriculum Changes: <ol style="list-style-type: none"> VAD: Fine Arts (AS) New Commercial Music (CTE)(AAS) New Behavioral Health Technician (CP) New Substance Use Disorder Counselor (CP) ACTION: Copyright Ownership and Intellectual Property Policy (2nd Read) ACTION: Faculty Senate Policy (2nd Read) 	<p>Interim Provost Pickavance explained the proposed curriculum changes and reasons for the changes. He recommends tabling the New Commercial Music (CTE)(AAS) until peer review has happened. Trustee Kim Wilson moved to TABLE the New Commercial Music (CTE)(AAS) and APPROVE the following curriculum changes:</p> <ol style="list-style-type: none"> VAD: Fine Arts (AS) New Behavioral Health Technician (CP) and New Substance Use Disorder Counselor (CP) <p>The motion was seconded by Trustee Tashelle Wright and carried unanimously.</p> <p>Interim Provost Pickavance explained changes to Copyright Ownership and Intellectual Property Policy (2nd read). Trustee Alder moved to approve; Trustee Wambuyi seconded the motion. The motion carried unanimously. He also explained that the Faculty Senate Policy that trustees have for a 2nd reading and approval. Trustee Chillingworth moved to approve the policy as presented; Trustee Wambuyi seconded the motion that carried unanimously.</p>
	<p>F. Campus-based & Constituents Report:</p> <ol style="list-style-type: none"> INFORMATION: Faculty Association Report, President Kristen Taylor 	<p>Kristen Taylor announced that the Faculty Association Bylaws were finalized and ratified as well as Staff Association Bylaws. Elections have closed and they will be announcing board members. Rachel Marcial will be the new president. Faculty Senate elections are this week and there are still some vacancies. Gabe Byars is expected to be the new Faculty Senate President. She provided information for Faculty Appreciation Days designed to help combat faculty burnout. She thanked General Counsel Chris Lacombe for the legal assistance and support he has provided to them. She also thanked President Huftalin for her work and for having Interim Provost Pickavance remain in that position to help provide consistency during the transition and changes that will be coming. She thanked the trustees for the intense work they do for the institution. Faculty Senate President Adam Dastrup thanked Ms. Taylor for all the work that was accomplished over the past year under her leadership. President Huftalin said that COVID changed the way people work and leadership matters. She said SLCC has solid leadership who work for the benefit of</p>

		students and the difference is apparent when it is not available. Shifting back to in-person collaboration and work has made a difference in how leaders and everyone is engaged. She thanked them all for their leadership and the work they do.
IV.	ADJOURNMENT:	Chair Southwick thanked everyone for the productive meeting. Trustee Chillingworth moved to adjourn the meeting at 9:20am. Trustee Wilson seconded the motion that carried unanimously.

June 12, 2024
date

Sandra Lehman
Sandra Lehman, Executive Assistant to
President Deneece G. Huftalin