



MINUTES – Library Board

Tuesday, May 14, 2024

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Call to Order: 6:30 PM by Chairman Todd Carpenter.

Roll Call: A quorum was present.

Present:

Board Members: Todd Carpenter, Heather MacKay, Meredith Sager McNett.

Staff: Melissa Grygla, Library Director and Wendy Wells, Deputy City Recorder.

Absent: Christy Jepson and Ashley Lee.

Guest: Stacy Taylor.

Public Input: No comments were made.

REPORTS

1. Friends of the Library. The Friends are working on sponsor requests for teen and young adult summer reading prizes. They've decided to meet quarterly going forward.

BUSINESS ITEMS

The Board will discuss (without public comment) and may approve the following items:

1. **Oath of Office: Meredith Sager McNett and Stacy Taylor.**

Meredith Sager McNett took her oath of office with Wendy Wells.

Stacy Taylor took her oath of office with Wendy Wells.

2. **Approval of Minutes for April 9, 2024**

Motion made by Heather MacKay to approve the minutes of April 9, 2024. Seconded by Meredith Sager McNett.

Yes: Todd Carpenter, Heather MacKay, Meredith Sager McNett.

No: None.

Absent: Christy Jepson and Ashley Lee.

Motion passed 3-0.

DIRECTOR'S UPDATE

1. **Budget**

A budget update was provided and discussion was held regarding the budget for 2023-2024. The Library has earned its anticipated revenues for the year. Most of the revenues from fines are from lost and damaged item fees, and the associated processing fee. The Library has been using salary and benefit savings for purchasing additional materials in print and digital format.

2. **Monthly Report Update.**

A monthly report was provided and the Library Board reviewed it with the Director. Questions were asked regarding the floor plan for the new facility, and if it includes a maker space due to resident questions. The Library Director responded that a maker space has not been included in the plans.

3. **Announcements**

- a. Next Meeting: Tuesday, June 11, 2024.

ADJOURNMENT

Motion made by Meredith Sager McNett to adjourn the meeting. Seconded by Heather MacKay.
Yes: Todd Carpenter, Heather MacKay, Meredith Sager McNett.
No: None.
Absent: Christy Jepson and Ashley Lee.
Motion passed 3-0.

Meeting adjourned at 6:50 p.m.

06/11/2024

Date of Approval



Library Director
Melissa Grygla


Library Board Secretary
Ashley Lee