



## Council Work Meeting Minutes

May 21, 2024

Tooele County Emergency Operations Center

06:00 PM

### 1. Call to Order

Chairman Jared Hamner called the Council Work Meeting to order at 06:00 PM. The time, place, and agenda of the meeting had been provided to the Tooele Transcript Bulletin and to each member of the governing body by posting the notice and agenda at least two days before on the Tooele County website and emailing them a link.

### 2. Roll Call

Council Member Roll call as follows:

Jared Hamner: Present

Kendall Thomas: Absent

Scott Wardle: Present

Tye Hoffmann: Present

Erik Stromberg: Present- online

Also, present were Scott Broadhead- Attorney, Brittany Lopez- Assistant County Manager, and Nicole Rash- Chief Deputy Clerk.

Staff in attendance were Nathan Harris- Deputy Attorney, Alison McCoy- Auditor, Paul Wimmer- Sheriff, Bucky Whitehouse- EOC Director, Rachelle Custer- Community Development Director, Jed Bell- Roads Director and Jerry Houghton- Recorder/Surveyor

Guests in attendance were Kalani Maschereno- Tooele City Resident

### 3. Line-Item Transfers

#### A. Line-Item Transfer - Criminal Justice Board

The CJCC director position was converted from a County employee to a contract position on March 1, 2024. The remaining funds in Salary & Benefits, \$83,506.78, need to be transferred to Professional & Technical where the monthly contract payments will come from.

Agenda Attachments

#### 1. 2024-0521 Line item transfer CJAC.pdf

Alison McCoy, Auditor, presented this item. She stated that Dallin Littlefield has taken on a full-time position elsewhere so he will be fulfilling his duties as CJCC Director as a contracted third party rather than a county employee. This line item transfer is moving the funds to pay for the contract to the appropriate line. Council Member Tye Hoffmann confirmed that the pay is different and no benefits are included.

This item moved to the Business Meeting.

### 4. Resolutions/Ordinances

#### A. Resolution 2024-07 - Amending (Increasing) the 2024 Budget, Alison McCoy

The Public Health Fund is increasing by \$24,000 to use available COVID PPPHEA Flex grant funding to outfit two Mass Casualty Incident (MCI) trailers for use by Emergency Services and other agencies.

#### Agenda Attachments

##### 1. Res 2024-07.pdf

Alison McCoy, Auditor, presented this item. She advised that this is a grant that the Health Department and Emergency Operations Center (EOC) will be working on. The Health Department will be using leftover covid funds to purchase two mass casualty incident trailers for the EOC to use. The trailers will be staged in Wendvoer and Tooele.  
This item moved to the Business Meeting.

#### **B. Resolution 2024-08 - Granting County Manager Authority to Sign Easement, Nathan Harris**

Resolution from the Council to grant authority to the County Manager to sign the easement in favor of Grantsville City for SLC Airport for the water and sewer lines going to the airport located in Erda.

#### Agenda Attachments

##### 1. Res 2024-08.pdf

Nathan Harris, Deputy Attorney, presented this item. He explained this a temporary easement to allow the Salt Lake Airport to connect water and sewer lines at the Erda Airport to the Grantsville water system. He asked that County Manager Andy Welch be given the authority to sign the easement when it is finalized. Council Member Scott Wardle thanked Council Member Tye Hoffmann, Deputy Attorney Nathan Harris and the Manager's Office for their work on this item. The Salt Lake Airport will be making a great investment in Tooele County. Council Member Tye Hoffmann asked if the Salt Lake Airport will be paying for this easement. Attorney Harris stated that it will be surveyed and the decision of who will be responsible for maintaining the easement is being finalized.  
This item moved to the Business Meeting.

#### **5. Contracts**

##### **A. Contract between Holbrook Asphalt, LLC and Tooele County, High Density Mineral Bond, Jed Bell, Jed Bell**

Signature is needed on a High Density Mineral Bond (HDMB) Contract. A request for bid was posted on the state procurement site for two weeks. One bid/response came in from Holbrook Asphalt, LLC. Project location will be in Stansbury and Erda (see map). This scope of work was included in this year's budget. The total bid schedule came in at \$183,159.94.

#### Agenda Attachments

##### 1. HDMB - Roads.pdf

Jed Bell, Roads Director, presented this item, stating this is a contract for high density mineral bond. The project went out to bid on the State website and 1 response was received. The response was from Holbrook Asphalt and the bid amount was \$183,159.94. Director Bell stated this project was budgeted for in 2024 and is part of the 5-year master maintenance plan. Work will begin July 8th and go through July 20th. The work will be done in Stansbury and Erda neighborhoods.  
This item is moved to the Business Meeting.

#### **6. Adjournment- Closed Session if needed**

Council Member Scott Wardle motioned to adjourn. Second by Council Member Tye Hoffmann. All in favor. The motion passed. The meeting adjourned at 6:09 pm.

THE FOREGOING MINUTES ARE APPROVED:

  
Jared Hamner, County Council Chairman

  
Tracy Shaw, County Clerk



Tracy Shaw, County Clerk