Davis County Budget Committee

Meeting Minutes

May 13, 2024

The Budget Committee of Davis County met on May 13, 2024, at 3:00 p.m. in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Disclaimer: The meeting was an open dialogue. Agenda items appear in bold and are only briefly summarized. The reader may refer to the audio recording and the attachments for further content clarification. Timestamps have been noted in the minutes to aid in locating discussion points in the audio record. The audio recording is available based on the County's current retention schedule.

Note: The Budget Committee is not a governing body but makes recommendations. These recommendations must then go through the Commission for formal action.

The meeting commenced at 3:01 p.m.

Opening Roll Call

Committee members present were Curtis Koch, Auditor; Angie Nelson, Chief Deputy Auditor; Commissioner Randy B. Elliott; Commissioner Lorene Miner; Commissioner Bob J Stevenson; Chris Bone, Human Resources Director; and Mark Langston, Information Systems Director. Other staff present were Jordan Tilley, Contracts and Grants Manager; Ric Higbee, Deputy HR Director; Dawn Tolson, Benefits Administrator; Marina Brito, Comp & Class Analyst; Taylor West, Chief Deputy Sheriff; and Sheriff Kelly Sparks. Shairise Bills, Deputy Auditor, recorded the minutes of the meeting. The public in attendance was Don Brown, Utah Retirement Systems.
The committee voted to approve:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott			X			
Commissioner Kamalu			X			
Commissioner Stevenson		X	X			
Curtis Koch			X			
Angie Nelson			X			
Mark Langston	X		X			
Chris Bone			X			

West Point Sewer Project Update—Presented by Jordan Tilley *(Minute 01:23)*

Jordan said he met with West Point City for their quarterly update meeting this morning. Bids came in last week for lift stations one and two. The engineer estimated just over $11 million, and the lowest contractor estimated $14.5 million. They have $2 million allocated for design engineering and $22 million for construction. He explained the two

options being considered to complete the projects, the pros and cons, and the costs. Curtis is concerned about the auditing of these CARES funds. Curtis asked if the city is allowed to charge impact fees to be used to springboard this project along and generate revenue. Jordan said they are leaning more toward the section option as it is more flexible for the future and fully develops Area 2 with a complete working system. *(See Attachments A1-A12.)*

Chris Bone, HR Director, Presented:

Retirement Pickup Rate *(Minute 16:08)*

Chris showed all seven scenarios HR had constructed, including the changing variables, pros and cons, and costs. The Committee discussed this at length. During the last Budget Committee meeting, Scenario B was being discussed. Scenario B would have the County pay the 2.14% pick up for Tier 2 Public Safety ees and increase Tier 2 general ees' base pay by 0.7%. Chris said Scenario F is the easiest to roll out administratively, and Scenario A is the most complicated but can be done. This decision must be made by mid-June, effective July 1, 2024. This discussion will continue in another budget meeting or a Commission Work Session. *(See Attachment B.)*

Cyber Liability Insurance Update *(Minute 1:01:46)*

Terri DeVries explained that UCIP has changed the cyber liability coverage from $5 million to $2 million. The County had the option to go out and get other insurance or to self-insure. She got several bids, reviewed them, and narrowed it down to a quote from The Resilience Solution. It will give the County an extra $3 million in coverage for $80,000 or $94,000, depending on the package chosen. She went through about six bids offering the same coverage amounts for about the same price, but Resilience Solution was a package deal that would give more support than the others. Terri recommended the Essential Package option at $80,000 unless the County would self-insure. Mark recommended putting it into next year's budget instead of funding it mid-way through the current year. *(See Attachments C1-C5.)*

EOC Budget—Presented by Mitch Matern, B&G West Maintenance Manager *(Minute 1:10:08)*

Mitch updated the committee on the EOC plan. They have eliminated approximately 1300 square feet of the original plans, saving almost $3 million. The new cost to complete the building was estimated at $15,278,567.00. Mitch understood the budget was $15 million until he was told it was $15.6 million for the additional IS equipment. On 4/9/2024, bid opening day, the electrical bids came in at $800,000 over budget, and the mechanical bids came in at $1.1 million over budget. Mitch explained the increases were due to COPS (Critical Operation Power Systems). He also listed all of the modifications and deletions to bring those costs down further to $14.6 million, but it is still insufficient to come in under budget. He said they have now cut all the redundancies out of the building plans. Mitch said they will have an operating building; it just won't have the redundancies. The current price to complete only has a one percent contingency built into it, and bids are only good for 30-60 days, so these plans need to be finalized. *(See Attachments D1-D4.)*

HB 84 Unfunded Mandate-County School Security Chief Position—Presented by Sheriff Kelly Sparks *(Minute 1:44:30)*

The Sheriff explained that the State mandates this position, and the legislature had enormous support for it. This person will be a law enforcement officer at the lieutenant level and will have a breadth of knowledge in other areas relating to school safety. The Sheriff said we are way behind the curve already and will not have enough time to fill this position in the mandated time frame, so the hiring process will need to begin immediately. The cost at mid-range for this year (for seven months) is $104,589.89, and annually, it will be $179,296.96 for wages and benefits. The committee voted to recommend:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott			X			
Commissioner Kamalu		X	X			
Commissioner Stevenson	X		X			
Curtis Koch			X			
Angie Nelson			X			
Mark Langston			X			
Chris Bone			X			

Dispatch Drop in Revenue for 2025—This item will be held until the next budget meeting. **Animal Care Tax Increase Update—**This item was moved from this agenda and will be discussed in tomorrow's Commission Work Session. **WSP Budget—**This item will be held until the next budget meeting. Another budget meeting was called for May 15th from 11:00–1:00 p.m. to discuss the two items that the Committee did not have time to address on the agenda.

All documents associated with this meeting are listed as the following attachments:

A1-A12	West Point Sewer Presentation
B	URS Rate Change Budget Committee Spreadsheet
C1-C5	The Resilience Solution Cyber Insurance Coverage Quote
D1-D4	EOC Slides

Minutes prepared by:

Shairise Bills
Deputy Auditor

Minutes approved on: 6/10/2024

/s/ Curtis Koch
Curtis Koch
Auditor— Budget Officer