

Paunsaugunt Cliffs Special Service District Quarterly Meeting
Town of Hatch Community Center
March 11, 2024

BOARD CHAIRMAN: Todd Eggleston

BOARD MEMBERS PRESENT: Dennis Davenport
Patty Christensen

BOARD MEMBERS ABSENT: None

STAFF: Kerri Justus, Clerk & Dan Thornton, Water Operator.

STAFF ABSENT: None.

PUBLIC PRESENT: Tyler Mendenhall.

A. Meeting Called to Order

The meeting was called to order at 6:37 p.m.

B. Approval of Previous Minutes

1. December 11, 2023

The minutes were previously reviewed by all board members. Dennis Davenport MOVED to accept the December 11, 2023, minutes; Patty Christensen SECONDED the motion. The motion passed unanimously.

C. Review Checkbook Register & Budget

The board members previously reviewed the checkbook register & budget. Patty Christensen MOVED to approve the checkbook register and budget; Dennis Davenport SECONDED the motion. The motion passed unanimously.

D. Public Hearing

None.

E. Report of Officers.

1. Water Operator - Dan Thornton

a. Meter Reading Report

All meters were read. The gallons of water billed is listed below.

December 2023 - 77,000 gallons

January 2024 - 96,000 gallons

February 2024 - 268,000 gallons

b. Well Production

December 2023 - 146,300 gallons

January 2024 - 278,000 gallons

February 2024 - 395,000 gallons

c. Water Sample Tests

Bacteria water sample tests have all come back negative.

Lot #2 had a meter installed and is now connected to the water system.

Dan Thornton completed some maintenance at the booster station. The booster pump kept tripping the breaker and needed to have 2 relays in the VFD unit replaced, as well as some O rings that also needed to be replaced.

There is a slow leak at an air vac valve that Dan Thornton is working at getting fixed. Hopefully this will be done in the next week or so.

F. Petitions, Remonstrations, and Communications.

1. Water Bills - Delinquents

There are no delinquent accounts as of this meeting.

2. Approval of Treasurer

Dennis Davenport MOTIONED to appoint Patty Christensen as the treasurer for Paunsaugunt Cliffs Special Service District, Todd Eggleston SECONDED the motion. The motion passed unanimously.

3. Annual Board Member Training

Kerri Justus reminded the board of annual training that needs to be done. The Open and Public Meetings Act Training 2024 has to be done yearly and the State Auditor Board Member Training needs to be completed every 4 years. Board members can log into their accounts on the Utah State Auditor's website (training portal) to see when the last time they have completed the required training. The board decided to have the board members complete the training by the June meeting. Certificates are generated once the course is complete. Please send certificates to Kerri Justus to keep on file.

4. Utah Water Use Data Report 2023 - adoption

Dan Thornton completed this report for 2023. The board reviewed the report. Patty Christensen MOVED to adopt the Utah Water Use Data Report 2023, Dennis Davenport SECONDED the motion. The motion passed unanimously.

G. Introduction and Adoption of Resolutions and Ordinances.

1. Ordinance 2024-1 (Meeting Schedule) - adoption

The board reviewed the ordinance pertaining to our meeting schedule. Dennis Davenport MOVED to adopt Ordinance 2024-1; Patty Christensen SECONDED the motion. The motion passed unanimously.

H. Unfinished Business.

None.

I. New Business.

Matt Walter contacted Todd Eggleston about using the last of the pre-paid meter connections that the Walter's had purchased. Matt Walter is asking for 3 - ¾ inch meters and 1 - 2 inch meter to be installed. The 2 inch meter would be installed on the current line going to the Lucky 7 Ranch property. It was not clear where they were wanting the other 3 meters to be installed. The board agreed that any meter installed needs to be a radio read meter since those are the type of meters Paunsaugunt Cliffs Special Service District uses. The board is giving preliminary approval for the 2 inch water meter to be installed if it has radio read capabilities but wants more information as to where the other 3 meters will be installed. This will be discussed more at the June meeting.

J. Adjournment.

Todd Eggleston MOTIONED to adjourn; Patty Christensen SECONDED the motion. The motion passed unanimously. The meeting was adjourned at 7:17 p.m.