



**TOQUERVILLE CITY
CITY COUNCIL MEETING MINUTES**

**May 15, 2024 at 6:00 pm
212 N. Toquer Blvd, Toquerville Utah**

Present: Mayor Justin Sip; Councilman: Gary Chaves, Wayne Olsen, Chuck Williams, Joey Campbell; Staff: City Manager Afton Moore, Assistant City Manager Darrin LeFevre, Planning & Zoning Administrator Ryker Steglich, Recorder Daisy Fuentes, City Attorney Matt Ekins, Public Safety Director Jason Leavitt. Absent: Councilman Todd Sands.

A. CALL TO ORDER:

Mayor Sip called the meeting to order at 6:04 p.m. Councilman Olsen led the Pledge of Allegiance. Invocation was led by Councilman Chaves.

B. APPROVAL OF AGENDA:

<https://www.youtube.com/live/qVmXZuU5Ysg?si=J0CdoZhzx8jWxRqe&t=105>

The Council reviewed the agenda.

Councilman Campbell made a motion to approve the agenda order. Councilman Chaves seconded the motion. Motion carried, 4-0. Gary Chaves – aye, Chuck Williams – aye, Wayne Olsen – aye, Joey Campbell – aye.

There were no declarations of conflicts.

C. CONSENT AGENDA:

<https://www.youtube.com/live/qVmXZuU5Ysg?si=74eX0-MffXmuWAwQ&t=146>

1. Review and possible approval of meeting minutes from April 3rd, 2024, City Council Meeting, and April 17th, 2024, City Council Meeting.

Councilman Campbell motioned to approve the meeting minutes from April 3rd and April 17th City Council meetings. Councilman Chaves seconded the motion. Motion carried, 4-0. Gary Chaves – aye, Chuck Williams – aye, Wayne Olsen – aye, Joey Campbell – aye.

2. Review and possible approval of City Expenditures from February 2024 and March 2024.

Councilman Campbell motioned to table the city expenditures. Councilman Williams seconded the motion. Motion carried, 4-0. Gary Chaves – aye, Chuck Williams – aye, Wayne Olsen – aye, Joey Campbell – aye.

D. CITY DEPARTMENT REPORTS:

https://www.youtube.com/live/qVmXZuU5Ysg?si=K7YFJE_YyUAYEZOW&t=210

1. Hurricane Valley Fire District Representative – Merlin Spendlove
Merlin reported on call volume for this year and answered questions from council.
2. City Manager – Afton Moore
Afton reported on the following items: financial, a variety of community projects to include the Toquerville Parkway project and economic growth.



3. Planning & Zoning Administrator – Ryker Steglich
Ryker reviewed a variety of current ordinances under revision.
4. Public Safety Director – Jason Leavitt
Jason reported on training and duties assigned to him.
5. City Attorney – Matt Ekins
Nothing to report.
6. Planning Commission Chair – Stacey Eaton
Absent. Val Preslar did not have anything to report.

E. PRESENTATION:

1. Toquerville Royalty Update – Bailey Pittl
https://www.youtube.com/live/qVmXZuU5Ysg?si=loPWOU92Cmbm-l4_&t=1253
Bailey introduced herself and gave a presentation on the royalty's participation at the Washington County Fair. She answered questions from the council.

F. PUBLIC FORUM:

- <https://www.youtube.com/live/qVmXZuU5Ysg?si=QF9HocCdDLA1570Q&t=1502>
Mayor Sip opened the Public Forum.
No comments from the public.
Mayor Sip closed the Public Forum.

G. PUBLIC HEARING:

1. Public input is sought on the Fiscal Year 2025 budget.
<https://www.youtube.com/live/qVmXZuU5Ysg?si=PpRCKYxEtLMYp-oM&t=1520>

Councilman Chaves motioned to open the public hearing. Councilman Campbell seconded the motion. Motion carried, 4-0. Gary Chaves – aye, Chuck Williams – aye, Wayne Olsen – aye, Joey Campbell – aye.

The Mayor closed the public hearing.

H. BUSINESS:

1. **Discussion** on appointing a City Prosecutor.
<https://www.youtube.com/live/qVmXZuU5Ysg?si=MMQD8vGQCOBG35Dw&t=1556>
The council and staff discussed this item. No action was taken.
2. **Discussion** on renaming Anderson Junction Road.
<https://www.youtube.com/live/qVmXZuU5Ysg?si=VuOOPkXS-KJiSaPG&t=1672>
The council and staff discussed this item. The council directed staff to send a letter to Dave Timothy explaining the reasoning, safety and directions for the process to move forward.
3. **Discussion** on the Annual Fraud Risk Assessment.
<https://www.youtube.com/live/qVmXZuU5Ysg?si=BtT2bzwFZhleITG3&t=2149>
The council and staff discussed this item. No action was taken.
4. **Discussion and possible action** on approving a building permit for Sapp Brothers.
<https://www.youtube.com/live/qVmXZuU5Ysg?si=E0DcuX4cRQMafAt6&t=2364>
The council and staff discussed this item and addressed their concerns.

Councilman Chaves made a motion to approve business item H4 approving a building

permit for Sapp Brothers. Councilman Williams seconded the motion. Motion carried, 4-0. Gary Chaves – aye, Chuck Williams – aye, Wayne Olsen – aye, Joey Campbell – aye.

5. **Discussion and possible action** on Ordinance 2024.XX – Amending Toquerville City Code Title 7 and the creation of Chapter 8 Parks and Recreation Areas to establish a definition for public parks and identifying rules and regulations.

<https://www.youtube.com/live/qVmXZuU5Ysg?si=RxHjiwds17TXd6UC&t=3254>

The council and staff discussed this item and addressed their concerns.

Councilman Chaves made a motion approve business item H5 related to chapter 8 parks and recreation areas with one modification that we refer back to item A on the park hours of operation rather than posting those park hours. Councilman Campbell seconded the motion. Motion carried, 4-0. Gary Chaves – aye, Chuck Williams – aye, Wayne Olsen – aye, Joey Campbell – aye.

6. **Discussion and possible action** on Resolution 2024.XX – Modifying the Toquerville City Uniform Fee Schedule to revise reserve use fees and floodplain development review fees.

<https://www.youtube.com/live/qVmXZuU5Ysg?si=5O8BakAvFdwfqQT8&t=3660>

The council and staff discussed this item and reviewed the redlined resolution.

Councilman Campbell made a motion to approve business item H6 for the resolution 2024 modifying the Toquerville City uniform fee schedule revise reserve use fees and floodplain development fees. Councilman Chaves seconded the motion. Motion carried, 4-0. Gary Chaves – aye, Chuck Williams – aye, Wayne Olsen – aye, Joey Campbell – aye.

I. CALENDAR OF EVENTS:

<https://www.youtube.com/live/qVmXZuU5Ysg?si=xTZtRMkLxaSoissO&t=3752>

Mayor Sip reviewed the calendar of events.

J. CLOSED SESSION:

Councilman Campbell motioned to go into a closed session for the discussion of the character, professional competence, or physical or mental health of an individual. Councilman Olsen seconded the motion. Motion carried, 4-0. Gary Chaves – aye, Chuck Williams – aye, Wayne Olsen – aye, Joey Campbell – aye.

Mayor Sip called for a five-minute recess.

Minutes of the Closed Session were recorded and are now on file as a Protected Record.

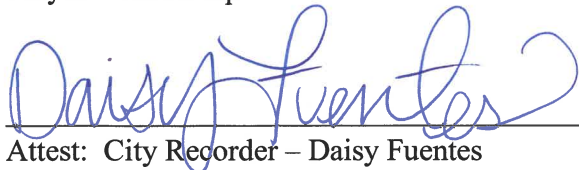
K. ADJOURN:

Mayor Sip adjourned the meeting at 7:29 pm.



Mayor – Justin Sip

6/6/24
Date



Attest: City Recorder – Daisy Fuentes

