



Millcreek Historic Preservation Commission Meeting Agenda

Public Notice is hereby given that the Historic Preservation Commission of Millcreek will assemble in a regular public meeting on Thursday, **13 June 2024**, at City Hall, 1330 E Chambers Ave, Millcreek, Utah 84106, commencing at **6:00 p.m.**

6:00 p.m. – Regular Meeting

1. Report from Kirk Huffaker on Intensive Level Surveys
2. Open and Public Meetings Act Training
3. Updates from Sub-Committees
4. Staff Updates
5. Approval of May 9, 2024, Regular Meeting Minutes
6. Adjourn

In accordance with the Americans with Disabilities Act, Millcreek will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting the ADA Coordinator, 801-214-2751 or adainfo@millcreek.ut.gov at least 48 hours in advance of the meeting.

The meeting will be live streamed via the City's website at: <https://millcreekut.gov/373/Meeting-Live-Stream>. Public comment can be submitted before or during the meeting via the City's website at: <https://millcreekut.gov/FormCenter/Contact-Us-5/Public-Comments-61>.

The Commission may convene in an electronic meeting. Commissioners may participate from remote locations and may be connected to the electronic meeting by GoToMeeting, Zoom, or telephonic communications. The anchor location will be City Hall.

THE UNDERSIGNED DULY APPOINTED CITY RECORDER FOR THE MUNICIPALITY OF MILLCREEK HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

City Offices

City Website

Utah Public Notice Website

Those Listed on the Agenda

<http://millcreekut.gov/>

<http://pmn.utah.gov>

DATE: June 7, 2024

DEPUTY CITY RECORDER: Alex Wendt

Agenda items may be moved in order, sequence, and time to meet the needs of the Commission.



**Minutes of the
Millcreek Historic Preservation Commission
May 9, 2024
6:00 p.m.
Regular Meeting**

The Historic Preservation Commission of Millcreek, Utah, met in a regular meeting on May 9, 2024, at City Hall, located at 1330 E. Chambers Ave., Millcreek, UT 84106. The meeting was conducted electronically and live streamed via the City's website with an option for online public comment.

PRESENT:

Commissioners

Peter Brinton
Kaye Donahoe
Molly Enos, Chair (excused)
Tiffany Hunter Greene
Emily Johnson
Ryan Lufkin, Vice Chair
Arie Leeftang (excused)

City Staff

Sean Murray, Planner
Alex Wendt, Deputy City Recorder

Attendees:

MEETING – 6:00 p.m.

TIME COMMENCED – 6:03 p.m.

1. Updates from Sub-Committees

Vice Chair Lufkin said he created a repository for potential articles for the Millcreek Newsletter. Commissioner Greene asked about clarifications regarding the city code and historic buildings. In the code there are five properties and one district that are currently on the National Register of Historic Places but the farmhouse at 1106 E 4500 S is not on the national register. The Commission should add and cross-list properties onto the Millcreek Register of Historic Places. Mr. Murray said that he will have more time to work on special projects for the Historic Preservation Commission soon, after the Planning Department conducts training for a new employee. He will work with the Commission on creating some forms for cross-referencing properties onto the Millcreek list of historic places. Commissioner Greene related that when she read through the code updates and said there are five properties designated as historic properties, then it mentions a historic landmarks list, and in section 43.4 it mentions a historic register. She asked and clarified that the list is just a Millcreek list, and the register is the national register. Mr. Murray explained it is correct that the list and the register are different, and they have different criteria to be on the list or register. Commissioner Greene said it is time to start adding properties to the Millcreek list. Mr.

Murray said that people will need to be educated regarding the benefits of being on the National Register. Commissioner Lufkin said he would like to accomplish more in between meetings. Commissioner Johnson said that the Salt Lake City website has an application for historic properties, and it looks like a place to start for the Millcreek application.

Commissioner Greene said there are two existing sites in the city that have not been on the Commission's radar, and are not on the national register, one is the Baldwin Radio Factory, but the Baldwin family home is. The Baldwin Radio factory should go on the Millcreek list and the National Registry. The Villa Theater is also not on the national registry, there has been a lot of work done to the building and it could be added to the Millcreek list. It is an important building to the history of Millcreek. Mr. Murray said that the Millcreek code does contemplate protections for the sign on the Villa Theater. The next property is the Chambers home, this home should be on the Millcreek list. Mr. Murray said that Mr. Huffaker explained how the Chambers home has had too much work done to the home to be on the national registry but is a good candidate for the Millcreek list.

2. Staff Updates

Mr. Murray explained how Mr. Huffaker is working on surveys for the commission and the Mountair Acres application for the National registry. He has been focusing on ten properties for intensive level surveys. Mr. Lilly and Mr. Murray met with the developer working on the Old Farm Way house. There was going to be a meeting regarding this home that was cancelled. The developer did have questions about engineering standards for the property. The Fire Department and Millcreek Engineering have road requirements for the width of roads to maintain fire access. The developer would like to put townhomes on that property. They have not made an application yet. Vice Chair Lufkin and Commissioner Donahoe spoke about the white farmhouse and not the summer home. Vice Chair Lufkin said the summer home was on the original Millcreek list. Mr. Murray said that Mr. Huffaker will be doing an intensive level survey on the summer house. Commissioner Greene asked about the Historic Preservation code and enforcement. The Salt Lake City enforcement requirements are more stringent, and she is not opposed to that. Should the Millcreek enforcement requirements be more stringent, she asked. Mr. Murray said making the code stricter is potentially a good thing. However, the Salt Lake City code is the way it is because Salt Lake City is dealing with more properties. He is not sure the Millcreek code should be as strict as Salt Lake City or where the line is. Commissioner Brinton asked about the timeline for changing the historic preservation code. Mr. Murray said that he will meet with Mr. Lilly about the enforcement of the rules and discuss changes to make. The Millcreek historic preservation code is new and does not need many changes. It was written well just a few years ago. The Commission can work with Francis and decide on a good balance for enforcement. Commissioner Brinton asked about the timeline for the code changes. Mr. Murray said that changes to the Historic Preservation code will go to the Planning Commission and Community Councils who both give some kind of recommendation. Then the City Council has two readings and final approval.

3. Approval of April 11, 2024, Regular Meeting Minutes

Commissioner Donahoe moved to approve the April 11, 2024, Regular Meeting Minutes.

Commissioner Greene seconded the motion. Vice Chair Lufkin called for the vote.

Commissioner Brinton voted yes, Commissioner Johnson voted yes, Commissioner Greene

voted yes, Commissioner Donahoe voted yes, and Vice Chair Lufkin voted yes. The motion passed unanimously.

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4. Adjourn

ADJOURNED: Vice Chair Lufkin moved to adjourn the meeting at 6:50 p.m. Commissioner Brinton seconded the motion. Vice Chair Lufkin called for the vote. Commissioner Brinton voted yes, Commissioner Leeftang voted yes, Commissioner Greene voted yes, Commissioner Donahoe voted yes, and Vice Chair Lufkin voted yes. The motion passed unanimously.

APPROVED: _____ Date
Ryan Lufkin, Vice Chair

Attest: Elyse Sullivan, City Recorder