

MAYOR
ROGER BOURKE

TOWN COUNCIL
CAROLYN ANCTIL
JOHN BYRNE
DAN SCHILLING
ELISE MORGAN



TOWN OF ALTA
P.O. BOX 8016
ALTA, UTAH 84092

TEL (801) 363-5105
(801) 742-3522
FAX (801) 742-1006
TTY 711

Consent Agenda

June 20, 2024 Alta Town Council Meeting

Staff Reports

- 2 - 3 [Town Manager & Assistant Town Manager Staff](#)
- 4 - 5 [Report Clerk's Office Staff Report](#)
- 6 - 7 [Town Marshal's Report](#)
- 8 [Marshal's Activity Report](#)
- 9 [Unified Fire Authority Report](#)

Financial Materials

- 10 [Bank Account Balance Summary](#)
- 11 - 15 [Balance Sheet \(May 31, 2024\)](#)
- 16 - 28 [Budget: FY24 \(YTD June 5, 2024\)](#)
- 29 - 33 [Capital Projects Plan \(YTD May 31, 2024\)](#)
- 34 [Combined Budget Summary](#)
- 35 - 39 [Fund Balance Projections: Summary, FY 2024, FY 2025](#)

Minutes

- 40 – 46 [May 8, 2024 Public Hearing and Town Council Draft Meeting Minutes](#)

Document Tips:

The sections above are each hyperlinked to help you navigate straight to a section of interest.

Page numbers refer to the header numbers on the top left of the page in blue.

Alta Town Council

Staff Report



To: Town Council

From: Chris Cawley, Town Manager, Chris Otto, Assistant Town Manager

Re: Consent Agenda Staff Report

Date: June 5, 2024

Attachments:

Alta Planning Commission

The Alta Planning Commission met on May 22nd. The agenda included discussion regarding a draft amended subdivision ordinance prepared by attorney Todd Godfrey, who is consulting to the town under an arrangement funded by the State of Utah. The draft ordinance amendment is primarily a reorganization of existing ordinance language, but it does clarify chronological process for submitting and reviewing subdivision applications, and most importantly it does clarify that the planning commission is the land use authority to review preliminary plat applications, whereas staff reviews and approves final plats. The commission discussed requiring a preliminary title report be submitted with a preliminary application and requiring a planning commission public hearing for preliminary plat approval.

The commission also discussed the Town of Alta General Plan in light of the Shallow Shaft's proposal to amend the Base Facilities Zone Ordinance to reduce minimum lot size in BFZ Zone C, which applies to the Shallow Shaft and Photohaus parcels, and the Shallow Shaft's desire to redevelop the property with a building containing four short-term rental units. Short-term rentals are a residential use and are prohibited in the base facilities zone. The commission discussed the need for further analysis of several topics including: whether adopting the proposed zoning ordinance amendment would set a precedent or an expectation that the Town would adopt "upzoning" amendments in the future; whether the proposed amendment would lead to an undesirable amount of building massing on BFZ Zone C parcels; an economic analysis of what commercial land uses are viable on small properties in Alta; and whether short-term rentals are desirable in the base facilities zone or not.

The next Alta Planning Commission meeting is scheduled for Wednesday June 26th at 3 PM. The agenda tentatively includes a public hearing on an amended subdivision ordinance and a motion to adopt an amended ordinance. If the commission approves an amended ordinance the Town Council will be asked to make a final decision to adopt the amended ordinance.

Water and Sewer Projects

Staff received statements of qualifications from 6 engineering firms to complete a Town of Alta Water and Sewer Master Plan. A selection committee including Chris Cawley, Chris Otto, Kasey Carpenter, and Steve Macintosh met to review and score the responses, which led to the

selection of a preferred proposal. Staff is negotiating a scope of work and fee with the preferred vendor and we anticipate being under contract and beginning the project in early July.

Staff has met with Alta Ski Area several times to discuss incorporating a Town of Alta waterline into a ski area project in summer 2026 to bury snowmaking pipes along the base area transfer tow access road. The town waterline would implement a component of the looped system originally envisioned in 2014 as part of a capital improvements plan intended to support system redundancy and improved fire flows. We are evaluating costs for engineering and environmental review.

Facilities Plan and Shuttle Service Solicitation

A Request of Statements of Qualifications to conduct a Town of Alta Facilities Plan is posted on the Utah Procurement website and the Town website [here](#). The RFSQ will close on June 14, 2024, and we hope to be under contract and beginning work on the project by September 1. The Town also recently closed a request for proposals to hire a contractor to provide the 24-25 resort shuttle service. We are asking the council to approve a slightly larger 24-25 shuttle program expense in the final proposed FY 25 budget. Staff is hopeful that UTA will provide the same \$50,000 contribution to support next season's shuttle program, which could help offset some of this cost increase. We will also be evaluating the long-standing partner contribution model for the upcoming season and may consider requesting contributions to the program from commercial entities or residences in Alta that have not contributed in the past.

Municipal Wastewater Planning Program Annual Report

The Town of Alta is required to submit an annual "MWPP" report that has been approved by the council to the State of Utah Department of Environmental Quality. Town of Alta Sewer Operator Steve McIntosh and Chris Cawley filled out the 2024 MWPP and the questions and answers are included in the council packet for the council's review and approval. Steve will attend the June meeting to answer questions from the council.

COPS Grant

Chris Otto managed the development and submittal of an application to the Federal Department of Justice COPS Hiring Program grant. An award under this program would cover up to 75 percent of entry level wages and benefits for a full-time Town of Alta deputy marshal. We may be notified of our award status as early as August.

Alta Town Council



Staff Report:

June 20, 2024

To: Town Council

From: Jen Clancy, Town Clerk & Molly Austin, Deputy Town Clerk

Date Written: June 5, 2024

Town Clerk – Jen

- Prepared year-end FY 2024 budget and started year-end procedures.
- FY 2025 Budgets – Proposed Budget Change Summary: This document only calls out the changes made to the tentative budget adopted in May. It is intended to be supplemental information, best reviewed alongside the full proposed FY25 budget.
- URS Public Safety System - researching and analyzing the program and its effects on our current and future workforces. Currently, we have AMO staff in various situations and so participating in the system is not a benefit to all our staff. Morey, Cawley, and I will continue to evaluate the pros and cons.
- URS Update - Our part-time staff now have the opportunity to contribute to URS savings plans (401(K), 457, Traditional IRA, and Roth IRA). This comes at no financial cost to the Town except the administrative time to manage contributions. At this time, part-time staff are not eligible for retirement benefits with the Town.
- Working with UFA and ACE to plan CPR training class for the public in September. Exact date and time TBD.
- Cawley and the Mayor authorized the issuance of spring bonuses to the Town staff in appreciation of their hard work and commitment since January. The total bonus payout will not exceed the combined total in all departments. You will notice that funds are being moved between departments in the proposed FY24 year-end budget to reflect existing employees and their departments.

Deputy Town Clerk - Molly

- Council Meeting Dog License Reporting: Temporary dog licenses issued with a start date between 5/3/2024 – 6/5/2024
 - None
- E-Recycling occurred from May 28 - May 31. Great participation from community members and businesses. Recycling Solutions is a wonderful vendor to partner with in this annual endeavor.
- LCC Clean Up Day: Tuesday, June 11.
 - 70 Alta Registrants as of today and ~90 from Snowbird
 - Positive support from Alta and greater SLC community for opportunity drawing prizes
 - The event will occur between the writing of this report and the council meeting. I can provide a recap if requested.
- New website: Received quotes and demos from 4 potential vendors for a new website. In the final stages of making a vendor selection.
- Upcoming:
 - Conference of Mayor's Meeting: July 18

Alta Justice Court - Molly

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
 - Next court date – Thursday, July 11 at 5:30 PM
- Continued training for Court Clerk Certification
- Submitted CJIS IT Security Audit on 4/29
 - Received confirmation of compliance on 6/3/2024

TOWN MARSHAL

Mike Morey



ALTA MARSHAL'S OFFICE

PO Box 8016

Alta, UT 84092

801-363-5105

801-742-3522

Marshal's Office Staff Report, May 2024

It is typical for calls for service to be reduced dramatically after the end of ski season and this year was no different. (see attached activity report)

The Marshal's Office uses this time of reduced demand for service to conduct our annual training including (but not limited to) firearms & taser, radar, arrest control tactics, and state mandated de-escalation and responding to mental health emergencies courses. Our deputies have been busy with courses to fulfil the minimum 40 hours of required annual training.





Department Incident Activity Report

Date Reported: 05/01/2024 - 05/31/2024 | Show Subclasses: True



ALTA MARSHAL'S OFFICE
PO BOX 8016
ALTA, UT 84092
801.742.3522
AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
ALARM	1	0	1	0	0	0	0	0.0
Burglary Alarm	1	0	1	0	0	0	0	0.0
ALCOHOL	1	0	1	0	0	0	0	0.0
ENFORCEMENT	1	0	1	0	0	0	0	0.0
FOREST SERVICE	6	0	6	0	0	0	0	0.0
PATROL	6	0	6	0	0	0	0	0.0
MOTORIST	2	0	2	0	0	0	0	0.0
ASSIST	2	0	2	0	0	0	0	0.0
PARKING	1	0	1	0	0	0	0	0.0
PROBLEM	1	0	1	0	0	0	0	0.0
PROPERTY	2	0	2	0	0	0	0	0.0
CHECK	1	0	1	0	0	0	0	0.0
DAMAGE	1	0	1	0	0	0	0	0.0
ROAD CLOSURE	1	0	1	0	0	0	0	0.0
HELLGATE-SUPERIOR	1	0	1	0	0	0	0	0.0
SEARCH/RESCUE	1	0	1	0	0	0	0	0.0
Search/Rescue, Assist Other Agency	1	0	1	0	0	0	0	0.0
TRAFFIC	4	0	4	0	0	0	0	0.0
VIOLATION	4	0	4	0	0	0	0	0.0
WATERSHED OFFENSE	3	0	3	0	0	0	0	0.0
ANIMALS	3	0	3	0	0	0	0	0.0
WELFARE	1	0	1	0	0	0	0	0.0
CHECK	1	0	1	0	0	0	0	0.0
Event Totals	23	0	23	0	0	0	0	0.0



UNIFIED FIRE AUTHORITY

UFA Report June 2024

Budget update: The UFA Board tentatively approved the proposed UFA budget at its board meeting on May 21. Final approval will be voted on at the June 18 meeting.

Recruit Camp: 26 new recruits graduated from their 4-month training camp on May 15 at the JATC in Riverton. These recruits now begin their service and are immediately assigned to stations throughout UFA's service area.

Lateral Hire: UFA has hired 6 new lateral firefighters. They started a 4-week training camp on June 3.

Firework Restriction Update: UFA has been working with each of its municipalities on final firework restrictions and will have an updated map on the UFA website by June 1. Citizens will be able to see if they are in a restricted area by typing in their address on the designated area on the map/website. The map will pinpoint the location so they can determine if they are in a restricted area or not. If fire conditions worsen as the fireworks season approaches, causing concern for areas not currently defined or create a "hazardous environmental condition", please contact your Liaison, the UFA Fire Prevention Office, or your Area Fire Marshal.

Spring runoff update from Emergency Management (EM): The spring temperatures have helped melt the low-elevation snow, supporting the gradual release of water into the Salt Lake Valley. Outside of a significant storm cell or a drastic increase in temperatures, the flooding risk is low this season. EM continues to actively monitor and work with our partners within the National Weather Service and Salt Lake County Flood Control.

SLCo Flood Control continues to actively monitor the Jordan River. With Utah Lake hitting compromise levels in March, the Jordan River is running at 1,470 cfs at the surplus canal. As Jordanelle and Deer Creek begin to release water, we could see the Jordan River running higher. Some low-lying areas in the floodplain within SLCo have seen flooded trails and a handful of residents reported groundwater flooding.

- High water creeks, streams and rivers with cold, fast flows. Reservoirs are very full and will likely have to release water ahead of snowmelt, which could lead to a higher risk of flooding in already full rivers/ basins.
- Canyon rivers and streams can quickly become dangerous and have a high risk for physical damage and life safety concerns. Big and Little Cottonwood Canyon rivers pose an increased risk to public safety. These areas are starting to have increasing flows of very cold water.

SLCo Flood Control is offering sandbags to the community, 25 bags per household. Residents will need to fill their own bags, M-F 7:00 am -5:00 pm – 604 W 6960 S, Midvale.

Town of Alta
Bank Account Balance Summary

Account Info	3/31/2024	4/30/2024	5/31/2024
--------------	-----------	-----------	-----------

GENERAL FUND

01-11610	PTIF - General Fund	\$ 2,837,381	\$ 2,896,163	\$ 3,314,232
10-12640	PTIF - B&C Road Funds (restricted)	\$ 69,800	\$ 72,416	\$ 75,643
10-12690	PTIF - Impact Fee (restricted)	\$ 22,574	\$ 22,574	\$ 22,780
10-12700	PTIF - Beer Fund (restricted)	\$ 29,109	\$ 29,109	\$ 29,374
10-12710	PTIF - Post-Employment (restricted)	\$ 108,883	\$ 108,883	\$ 109,875
01-11110	KeyBank	\$ 193,796	\$ 246,498	\$ 194,611
01-11215	Keybank PO	\$ 1,577	\$ 1,002	\$ 864
Total Fund Balance		\$ 3,263,121	\$ 3,376,645	\$ 3,747,379

CAPITAL PROJECTS FUND

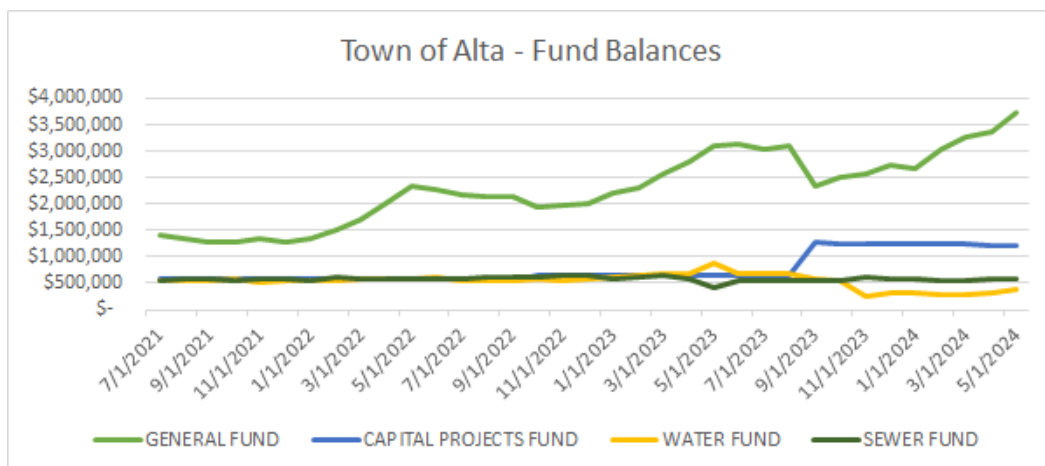
45-12100	PTIF (restricted)	\$ 1,240,525	\$ 1,210,525	\$ 1,221,594
Total Fund Balance		\$ 1,240,525	\$ 1,210,525	\$ 1,221,594

WATER FUND

51-11140	PTIF (restricted)	\$ 289,417	\$ 329,417	\$ 392,409
Total Fund Balance		\$ 289,417	\$ 329,417	\$ 392,409

SEWER FUND

52-11130	PTIF (restricted)	\$ 553,833	\$ 578,833	\$ 584,072
Total Fund Balance		\$ 553,833	\$ 578,833	\$ 584,072



TOWN OF ALTA
COMBINED CASH INVESTMENT
MAY 31, 2024

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	171,051.44
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	863.51
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	3,314,231.97
01-11710	CASH CLEARING -AR	(228,384.72)

	TOTAL COMBINED CASH	3,258,078.01
01-10100	TOTAL ALLOCA TO OTHER FUNDS	(3,258,078.01)

TOTAL UNALLOCATED CASH	.00
------------------------	-----

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,255,100.97
45	ALLOCATION TO CAPITAL PROJECT FUND	947.67
51	ALLOCATION TO WATER FUND	6,701.91
52	ALLOCATION TO SEWER FUND	(4,672.54)

TOTAL ALLOCATIONS TO OTHER FUNDS	3,258,078.01
ALLOCATION FROM COMBINED CASH FUND - 01-10100	(3,258,078.01)

ZERO PROOF IF ALLOCATIONS BALANCE	.00
-----------------------------------	-----

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2024

GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	3,255,100.97	
10-12640	CASH IN PTIF - C ROAD FUND	75,643.14	
10-12690	IMPACT FEE FUND PTIF	22,780.04	
10-12700	BEER TAX FUNDS PTIF	29,374.47	
10-12710	POST EMPLOYMENT BENEFIT PTIF	109,874.56	
10-13110	ACCOUNTS RECEIVABLE	128,418.14	
10-13200	DUE FROM OTHER GOVERNMENTS	73,918.02	
10-13510	TAXES RECEIVABLE - CURRENT	4,811.79	
10-13700	PROP TAX RECEIVABLE - CURRENT	400,165.00	
10-14210	DUE FROM OTHER FUNDS	358,370.00	
TOTAL ASSETS			4,458,456.13

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(13,114.21)	
10-21500	WAGES PAYABLE	10,860.88	
10-22200	RETIREMENT PAYABLE	2,037.93	
10-22210	FICA PAYABLE	1,264.54	
10-22220	FEDERAL WITHHOLDING PAYABLE	1,621.05	
10-22230	STATE WITHHOLDING PAYABLE	669.97	
10-22500	HEALTH & DENTAL INS PAYABLE	(223.64)	
10-22555	FLEX/CAFETERIA WITHHOLDING	74.72	
10-22600	REVEGETATION DEPOSITS	19,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX	400,165.00	
10-22725	EMPLOYEE 401K WITHHOLDING	1,096.72	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING	156.43	
TOTAL LIABILITIES			424,369.39

FUND EQUITY

10-27515	NONSPENDABLE	14,371.00	
10-27550	C-ROAD FUND RESERVE	10,154.12	
10-27570	RESERVE-POST EMPLOYMENT	30,000.00	
10-27640	ASSIGNED FUND BALANCE	38,574.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	BALANCE - BEGINNING OF YEAR	2,737,417.40	
	REVENUE OVER EXPENDITURES - YTD	1,203,570.22	
BALANCE - CURRENT DATE		3,940,987.62	
TOTAL FUND EQUITY			4,034,086.74
TOTAL LIABILITIES AND EQUITY			4,458,456.13

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2024

CAPITAL PROJECT FUND

ASSETS

45-10100	CASH - COMBINED FUND	947.67	
45-12100	RESTRICT CASH-CAPITAL IMPROVE	1,221,594.26	
	TOTAL ASSETS		1,222,541.93

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
45-29800	BEGINNING OF YEAR	1,326,841.48	
	REVENUE OVER EXPENDITURES - YTD	(104,299.55)	
	BALANCE - CURRENT DATE	1,222,541.93	
	TOTAL FUND EQUITY		1,222,541.93
	TOTAL LIABILITIES AND EQUITY		1,222,541.93

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2024

WATER FUND

ASSETS

51-10100	CASH - COMBINED FUND	6,701.91	
51-11140	PTIF CAPITAL ACQUISTION-WATER	392,409.23	
51-13110	ACCOUNTS RECEIVABLE	128,636.05	
51-16310	WATER DISTRIBUTION SYSTEM	2,050,911.46	
51-16320	CONSTRUCTION IN PROCESS	18,040.50	
51-16510	MACHINERY AND EQUIPMENT	17,922.82	
51-17500	ACCUMULATED DEPRECIATION	(1,255,466.52)	
TOTAL ASSETS			1,359,155.45

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	1,003.43	
51-22620	DUE TO OTHER FUNDS - LONGTERM	358,370.00	
TOTAL LIABILITIES			359,373.43

FUND EQUITY

51-26520	NET INVESTMENT/CAPITOL ASSETS	1,068,497.00	
UNAPPROPRIATED FUND BALANCE:			
51-29800	UNRESTRICTED NET POSITION	150,913.70	
	REVENUE OVER EXPENDITURES - YTD	(219,628.68)	
BALANCE - CURRENT DATE		(68,714.98)	
TOTAL FUND EQUITY			999,782.02
TOTAL LIABILITIES AND EQUITY			1,359,155.45

TOWN OF ALTA
BALANCE SHEET
MAY 31, 2024

SEWER FUND

ASSETS

52-10100	CASH - COMBINED FUND	(4,672.54)	
52-11130	PTIF CASH RESTRICTED		584,072.34	
52-13110	ACCOUNTS RECEIVABLE		70,109.75	
52-16310	SEWER SYSTEM		848,217.93	
52-17500	ACCUMULATED DEPRECIATION	(688,145.81)	
TOTAL ASSETS				809,581.67

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	(24.05)	
TOTAL LIABILITIES			(24.05)

FUND EQUITY

52-26520	NET INVESTMENT/CAPITAL ASSESTS		290,453.00	
UNAPPROPRIATED FUND BALANCE:				
52-29800	UNRESTRICTED NET POSITION		464,206.82	
	REVENUE OVER EXPENDITURES - YTD		54,945.90	
BALANCE - CURRENT DATE			519,152.72	
TOTAL FUND EQUITY				809,605.72
TOTAL LIABILITIES AND EQUITY				809,581.67

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
GENERAL FUND REVENUE						
TAXES						
10-31-100	CURRENT YEAR PROPERTY TAXES	238,968	431,276	400,165	431,276	
10-31-101	TAX INCREMENT - CRA	0	0	0	-	
10-31-200	PRIOR YEAR PROPERTY TAXES	14,147	447	5,000	447	
10-31-300	SALES AND USE TAXES	1,984,166	2,066,084	1,868,000	2,066,084	est. sales (1.8M), 0.1% RR (68k)
10-31-310	4th .25 TAX	52,010	51,884	39,200	51,884	
10-31-400	ENERGY SALES AND USE TAX	107,367	98,380	85,000	100,000	
10-31-410	TELEPHONE USE TAX	5,975	5,229	6,150	5,400	
TAXES:		2,402,633	2,653,300	2,403,515	2,655,091	
LICENSES AND PERMITS						
10-32-100	BUSINESS LICENSES AND PERMITS	20,476	19,409	20,500	19,409	
10-32-150	LIQUOR LICENSES	5,900	5,550	5,800	5,550	
10-32-210	BUILDING PERMITS	19,961	57,158	49,000	60,000	
10-32-220	PARKING PERMITS	19,010	14,375	14,000	14,375	
10-32-250	ANIMAL LICENSES	14,765	12,635	14,000	12,635	
Total LICENSES AND PERMITS:		80,112	109,127	103,300	111,969	
INTERGOVERNMENTAL REVENUE						
10-33-100	WFRC MATCHING GRANT	0	0	0	-	
10-33-200	SALT LAKE CITY	0	0	0	-	
10-33-275	SLC TRAILS	17,311	0	0	-	
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	-	
10-33-350	COUNTY - TRANSPORTATION	0	0	0	-	
10-33-375	COUNTY - ZAP	0	0	0	-	
10-33-400	STATE GRANTS	8,874	5,700	0	5,700	
10-33-450	FEDERAL GRANTS	0	0	0	-	
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	14,080	15,354	15,000	15,354	
10-33-580	STATE LIQUOR FUND ALLOTMENT	5,073	5,554	5,100	5,554	
10-33-600	SISK	3,000	3,000	3,000	3,000	FS help with summer rd patrol
10-33-650	POST OFFICE	21,850	21,850	21,850	21,850	
10-33-700	UDOT	8,000	8,000	8,000	8,000	facility use
Total INTERGOVERNMENTAL REVENUE:		78,188	59,457	52,950	59,458	-
CHARGES FOR SERVICES						
10-34-240	REVEGETATION BONDS	0	2,000	2,000	2,000	
10-34-430	PLAN CHECK FEES	10,979	36,358	15,000	36,358	
10-34-550	PLANNING COMM REVIEW FEES	0	300	300	300	
10-34-760	FACILITY CENTER USE FEES	0	450	0	450	
10-34-810	IMPACT FEES	2,000	0	2,000	-	
Total CHARGES FOR SERVICES:		12,979	39,108	19,300	39,108	-

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
FINES AND FORFEITURES						
10-35-100	COURT FINES	20,478	13,896	21,000	13,896	
10-35-101	CIVIL CODE ENFORCEMENT		0	0	-	
Total FINES AND FORFEITURES:		20,478	13,896	21,000	13,896	-
MISCELLANEOUS REVENUE						
10-36-100	INTEREST EARNINGS	83,673	135,881	125,000	145,000	recalculated
10-36-300	OTHER FINANCING SOURCES	0	0	0	-	
10-36-400	SALE OF FIXED ASSETS	21,700	34,418	16,000	34,418	sold 2017 tacoma, ATV
10-36-620	MISCELLANEOUS	51,868	3,384	2,500	3,384	
10-36-700	CONTRIB FROM PRIVATE SOURCES	8,000	8,000	8,000	8,000	ranger program contributions (FOA, ASL)
10-36-800	DONATIONS	0	0	0	-	
10-36-810	METERING	12,100	0	12,100	-	not used. ski areas split, town issues payments
10-36-820	4x4 ENFORCEMENT	0	0	0	-	
10-36-830	TOWN SHUTTLE	0	198,259	205,695	198,259	Resort (\$65k ACVB, \$50k UTA, \$44k ASL/lodging partners)
10-36-900	SUNDRY REVENUES	1,720	1,570	4,000	1,570	
10-36-910	SALES TAX	0	658	0	658	
Total MISCELLANEOUS REVENUE:		179,061	382,171	373,295	391,289	-
TRANSFERS INTO GENERAL FUND						
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0	-	
10-39-250	USE OF RESERVED FUNDS	0	0	8,250	8,250	Post Emp Fund: JHG (trans 10/5/23)
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0	-	
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	-	
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	-	
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	-	
Total TRANSFERS INTO GENERAL FUND:		0	0	8,250	8,250	-
GENERAL FUND Revenue Total:		2,773,451	3,257,059	2,973,360	3,270,811	-
GENERAL FUND Transfer IN Total:		0	0	8,250	8,250	-
CASH AVAILABLE FOR GENERAL FUND		2,773,451	3,257,059	2,981,610	3,279,061	-

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
GENERAL FUND EXPENSES						
LEGISLATIVE						
10-41-110	SALARIES - MAYOR AND COUNCIL	18,000	16,500	18,000	18,000	
10-41-120	REMUNERATION	0	0	0	-	
10-41-130	EMPLOYEE BENEFITS	0	0	100	100	
10-41-131	EMPLOYER TAXES	1,431	1,312	1,500	1,435	
10-41-230	TRAVEL	0	658	1,000	750	
10-41-280	TELECOM	0	0	0	-	
10-41-330	EDUCATION AND TRAINING	1,531	1,010	4,000	2,000	
10-41-620	MISCELLANEOUS	27	38	250	250	
Total LEGISLATIVE:		20,989	19,517	24,850	22,535	-
COURT						
10-42-110	SALARIES AND WAGES	16,331	16,203	20,722	17,000	Judge and 15% DTC
10-42-130	EMPLOYEE BENEFITS	109	0	125	125	
10-42-131	EMPLOYER TAXES	1,247	1,265	1,825	1,400	
10-42-133	URS CONTRIBUTIONS					
10-42-230	TRAVEL	100	222	750	500	
10-42-240	OFFICE SUPPLIES AND EXPENSE	20	21	500	500	
10-42-280	TELEPHONE	0	0	0	-	
10-42-310	PROFESSIONAL & TECHNICAL	0	0	100	100	
10-42-330	EDUCATION & TRAINING	125	250	1,500	250	
10-42-480	INDIGENT DEFENSE SVCS	0	0	2,400	2,400	
10-42-481	VICTIM REPARATION SURCHARGE	6,816	4,678	11,000	11,000	
10-42-620	MISCELLANEOUS SERVICES	542	289	500	1,000	
Total COURT:		25,290	22,928	39,422	34,275	-
ADMINISTRATIVE						
10-43-110	SALARIES AND WAGES	249,976	218,600	277,469	260,000	
10-43-111	PERFORMANCE BONUS	6,100	2,100	4,600	4,556	reallocated
10-43-130	EMPLOYEE BENEFITS	834	1,612	2,000	2,000	
10-43-131	EMPLOYER TAXES	22,924	17,783	22,198	22,198	
10-43-132	INSUR BENEFITS	52,387	25,379	78,187	32,000	
10-43-133	URS CONTRIBUTIONS	46,582	37,172	69,000	41,500	
10-43-140	TERMINATION BENEFITS	38,065	8,250	8,250	8,250	JHG, special fund
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	3,625	5,290	3,500	5,500	
10-43-220	PUBLIC NOTICES	0	1,033	2,000	1,033	for FY24 TNT
10-43-230	TRAVEL	1,445	825	3,000	1,800	
10-43-240	OFFICE SUPPLIES AND EXPENSE	1,938	3,081	4,000	4,000	
10-43-245	IT SUPPLIES & MAINT	15,995	15,353	20,000	20,000	caselle 4% in 2024, 2 new laptops
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	132	169	4,800	4,800	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	-	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	16	0	0	-	moved to building maintenance dept
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	-	
10-43-270	UTILITIES	0	0	0	-	
10-43-280	TELEPHONE	5,318	4,143	4,600	4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	8,518	3,598	10,000	10,000	
10-43-315	PROF CONSULTANT SERVICES	6,400	55,350	65,500	65,500	60k (JHG for 40 hr/mo thru June), \$5500 retreat
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	3,848	5,058	10,000	10,000	
10-43-325	PROF SERVICES - LEGAL	65,408	38,838	60,000	50,000	
10-43-330	EDUCATION & TRAINING	1,693	2,381	3,000	3,000	
10-43-350	ELECTIONS	0	2,500	2,500	2,500	
10-43-440	BANK CHARGES	2,539	3,646	3,500	4,000	
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	-	
10-43-510	INSURANCE AND SURETY BONDS	4,450	4,299	5,100	4,500	

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
10-43-515	WORKERS COMPENSATION INS	1,783	1,654	2,400	2,400	
10-43-610	MISCELLANEOUS SUPPLIES	216	1,261	1,500	1,500	
10-43-620	MISCELLANEOUS SERVICES	1,862	3,001	3,500	3,500	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total ADMINISTRATIVE:		542,054	462,375	670,604	569,137	-
MUNICIPAL BUILDINGS						
10-45-110	SALARIES AND WAGES	9,673	13,486	48,706	20,000	
10-45-111	PERFORMANCE BONUS	450	0	250	130	
10-45-130	EMPLOYEE BENEFITS	169	110	200	200	
10-45-131	EMPLOYER TAXES	800	1,071	3,896	2,000	
10-45-132	INSUR BENEFITS	0	0	0	-	
10-45-133	URS CONTRIBUTIONS	218	0	0	-	
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	58	884	1,000	1,000	
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,643	5,432	5,000	6,000	
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	-	moved to cap ex for now
10-45-270	UTILITIES	4,805	5,341	4,600	6,500	
10-45-510	INSURANCE AND SURETY BONDS	1,084	1,141	2,500	2,500	
10-45-610	MISCELLANEOUS SUPPLIES	0	42	500	500	
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0	-	
Total MUNICIPAL BUILDINGS:		21,899	27,507	66,652	38,830	-
NON-DEPARTMENTAL						
10-50-330	TOWN EVENTS	2,039	98	3,500	3,500	Canyon clean up
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROG	0	0	400	-	moved to FY25
10-50-610	MISCELLANEOUS SUPPLIES	0	-473	1,200	1,200	did some old check cleanup, resulted in neg balance
10-50-620	AUDIT	10,000	10,000	10,000	10,000	
10-50-640	MISC SERVICES	51	0	1,000	1,000	
10-50-650	INSURANCE CLAIMS	0	0	0	-	
10-50-910	SALES TAX RECEIVED	0	657	0	657	
Total NON-DEPARTMENTAL:		27,090	25,281	31,100	31,357	-
TRANSPORTATION						
10-51-325	PROF & TECH SERVICES - LEGAL	3,790	265	5,000	2,500	
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	-	
10-51-631	TRAILHEAD PROJECTS	4,461	0	0	-	
10-51-635	MEDIAN	0	0	1,000	1,000	
10-51-636	EXPANDED UTA BUS SERVICE	55,000	0	0	-	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0	-	
10-51-638	TRAFFIC MANAGEMENT	22	62	5,000	5,000	new road signs
10-51-640	MISCELLANEOUS	0	1,575	0	1,575	michigan city road
10-51-645	ALTA RESORT SHUTTLE	9,000	225,089	232,920	225,089	\$82k Resort, \$41k Night, \$107k Town
10-51-700	PARKING PERMITS	10,696	6,573	10,000	10,000	
10-51-810	METERING	0	0	12,100	-	didn't use. cost covered by ASL/SB in 10-36-810
Total TRANSPORTATION:		82,968	233,563	266,020	245,164	-
CIVIL CODE ENFORCEMENT - new						
10-52-310	PROFESSIONAL & TECHNICAL - new		0	0	-	
10-52-240	OFFICE SUPPLIES AND EXPENSE - new		0	0	-	
10-52-640	MISCELLANEOUS - new		0	0	-	
Total CIVIL CODE ENFORCEMENT:			0	0	0 0	

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
PLANNING AND ZONING						
10-53-120	COMMISSION REMUNERATION	0	1,050	2,000	2,000	if meet every other month
10-53-220	PUBLIC NOTICES	0	0	250	250	
10-53-230	TRAVEL	0	0	1,000	250	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	150	150	
10-53-310	PROFESSIONAL & TECHNICAL	1,500	0	5,000	5,000	
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	-	
10-53-325	PROF & TECH SERVICES - LEGAL	8,611	27,885	10,000	34,000	
10-53-330	EDUCATION AND TRAINING	0	0	500	500	need to invest in members
10-53-510	INSURANCE & SURETY BONDS	3,565	3,534	3,800	3,800	
10-53-610	MISCELLANEOUS SUPPLIES	0	18	300	200	
10-53-620	MISCELLANEOUS SERVICES	63	48	300	200	
Total PLANNING AND ZONING:		13,738	32,534	23,300	46,350	-
POLICE DEPARTMENT						
10-54-110	SALARIES AND WAGES	584,292	603,794	768,147	743,000	
10-54-111	PERFORMANCE BONUS	16,070	6,375	11,970	12,054	
10-54-112	WAGE CORRECTION		135,686	135,686	135,686	
10-54-130	EMPLOYEE BENEFITS	11,465	2,708	15,000	5,000	
10-54-131	EMPLOYER TAXES	48,329	56,725	69,290	69,290	
10-54-132	INSUR BENEFITS	118,284	122,593	158,000	158,000	
10-54-133	URS CONTRIBUTIONS	87,378	98,913	144,140	130,000	
10-54-140	TERMINATION BENEFITS	0	0	0	-	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	5,246	9,671	12,500	18,200	taser membership, Lexipol, Axon
10-54-230	TRAVEL	623	90	1,000	1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	406	302	1,500	1,500	
10-54-245	IT SUPPLIES AND MAINT	14,311	12,444	13,500	13,500	new desktop
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,250	-224	2,500	2,500	old check clean up resulted in neg balance
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	15,149	24,442	25,000	25,500	
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	31,605	25,451	59,500	59,500	
10-54-265	VEHICLE LEASE PAYMENTS	60	0	0	-	
10-54-270	UTILITIES	9,061	7,943	8,000	10,000	
10-54-280	TELEPHONE	9,427	9,530	8,000	10,000	telephone and recorder
10-54-310	PROFESS/TECHNICAL SERVICES	0	0	2,000	2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	4,884	3,939	10,000	10,000	
10-54-330	EDUCATION AND TRAINING	4,809	4,855	11,500	17,200	police 1, armour school, eforce, sexual assault investigations
10-54-470	UNIFORMS	2,160	2,843	4,500	4,500	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	9,308	1,530	12,000	8,000	holsters
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	500	500	
10-54-510	INSURANCE AND SURETY BONDS	12,136	12,147	12,500	12,500	
10-54-515	WORKERS COMPENSATION INS	3,571	3,308	5,000	5,000	
10-54-610	MISCELLANEOUS SUPPLIES	477	802	47,500	2,500	
10-54-620	MISCELLANEOUS SERVICES	5,295	6,690	9,500	9,500	includes weather forecasting
10-54-740	CAPITAL OUTLAY - EQUIPMENT	7,127	0	0	-	
10-54-810	METERING	12,100	0	12,000	-	no metering
10-54-820	4x4 ENFORCEMENT	0	0	0	-	
Total POLICE DEPARTMENT:		1,015,826	1,152,557	1,560,733	1,466,430	-

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
ECONOMIC DEVELOPMENT						
10-55-230	TRAVEL	0	0	0	-	
10-55-310	ACVB CONTRIBUTION	0	0	0	-	consider placemaking budget?
10-55-480	ACVB Matching Grant Funds	0	0	0	-	
Total ECONOMIC DEVELOPMENT:		0	0	0	-	-
POST OFFICE						
10-56-110	SALARIES AND WAGES	26,907	24,854	29,249	29,000	
10-56-111	PERFORMANCE BONUS	1,100	500	700	930	reallocated
10-56-130	EMPLOYEE BENEFITS	240	180	300	270	
10-56-131	EMPLOYER TAXES	1,532	2,016	2,340	2,340	
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	-	
10-56-230	TRAVEL	0	0	100	100	
10-56-240	OFFICE SUPPLIES & EXPENSE	351	388	400	400	
10-56-245	IT SUPPLIES AND MAINT	36	18	500	400	
10-56-250	EQUIP/SUPPLIES AND MNTNCE	943	888	1,000	1,000	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	4,244	2,167	2,500	2,500	
10-56-270	UTILITIES	2,521	2,148	3,000	3,000	
10-56-280	TELEPHONE	1,691	1,227	1,900	1,600	
10-56-440	BANK CHARGES - Alta CPO Acct	0	0	0	-	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	5	0	100	100	
10-56-510	INSURANCE & SURETY BONDS	694	712	612	712	
10-56-515	WORKERS COMPENSATION INS	329	306	425	425	
10-56-620	MISCELLANEOUS SERVICES	42	0	200	150	
10-56-630	OVERAGE & SHORT	0	0	0	-	
10-56-635	POST OFFICE INVENTORY	-888	1,278	1,000	1,400	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total POST OFFICE:		39,747	36,681	44,326	44,327	-
FIRE PROTECTION						
10-57-310	PROFESS/TECHNICAL SERVICES	0	0	0	-	
Total FIRE PROTECTION:		0	0	0	-	-
BUILDING INSPECTION						
10-58-110	SALARIES AND WAGES	0	0	0	-	
10-58-120	PLAN CHECKS	2,211	716	3,500	3,500	
10-58-130	EMPLOYEE BENEFITS	0	0	0	-	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0	-	
10-58-230	TRAVEL	0	0	0	-	
10-58-280	TELEPHONE	0	0	0	-	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	8,587	20,130	10,000	28,000	handful of projects came in at YE
10-58-325	PROF SERVICES - LEGAL	460	0	600	600	
10-58-330	EDUCATION AND TRAINING	0	0	0	-	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-58-481	BUILDING PERMIT - SURCHARGES	739	115	500	500	
10-58-510	INSURANCE & SURETY BONDS	631	757	950	950	
Total BUILDING INSPECTION:		12,628	21,719	15,550	33,550	-

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
STREETS - C ROADS						
10-60-110	SALARIES AND WAGES	0	0	0	-	
10-60-130	EMPLOYEE BENEFITS	0	0	0	-	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	-	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	8,000	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	-	
10-60-310	PROFESS/TECHNICAL SERVICES	0	12,526	24,000	26,000	2 years worth, dust control couldn't happen in FY23
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
Total STREETS - C ROADS:		0	12,526	32,000	34,000	-
RECYCLING						
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	-	
10-62-230	TRAVEL	0	0	0	-	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	-	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,629	1,453	1,500	1,500	
10-62-310	CONTRACT SERVICES cardboard	20,042	16,869	28,500	27,000	12% unforecasted rate increase + 3.6K for 2 more ASL bases
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-62-610	MISCELLANEOUS SUPPLIES	0	0	300	300	
Total RECYCLING:		21,671	18,322	30,300	28,800	-
GIS						
10-66-110	SALARIES AND WAGES	0	0	0	-	
10-66-111	PERFORMANCE BONUS	0	0	0	-	
10-66-130	EMPLOYEE BENEFITS	0	0	0	-	
10-66-131	EMPLOYER TAXES	0	0	0	-	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	500	-	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	-	
10-66-310	PROFESS/TECHNICAL SERVICES	0	0	2,000	2,000	hire consultants for work
10-66-330	EDUCATION AND TRAINING	0	0	0	-	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total GIS:		0	0	2,500	2,000	-
SUMMER PROGRAM						
10-70-110	SALARIES AND WAGES	973	1,842	4,965	4,965	
10-70-111	PERFORMANCE BONUS	150	0	150	-	reallocated
10-70-130	EMPLOYEE BENEFITS	40	0	70	70	
10-70-131	EMPLOYER TAXES	85	216	400	400	
10-70-250	EQUIP-SUPPLIES/MNTNCE	2,486	3,399	6,000	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	498	715	1,000	1,000	
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	2,909	4,009	5,000	5,000	30% increase for storage unit
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	-	
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	-	
10-70-320	USFS RANGER	12,000	0	12,000	12,000	TOA contributes \$4k net, other \$8k from FOA/ASL
10-70-470	TRAILS	26,654	0	0	-	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	11	0	100	100	
10-70-510	INSURANCE AND SURETY BONDS	395	398	400	400	
10-70-515	WORKERS COMPENSATION INS	0	0	400	400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total SUMMER PROGRAM:		46,202	10,579	30,485	30,335	-

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
IMPACT FEE						
10-72-110	SALARIES AND WAGES	0	0	0	-	
10-72-130	EMPLOYEE BENEFITS	0	0	0	-	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	-	
10-72-280	TELEPHONE	0	0	0	-	
10-72-310	PROFESS/TECHNICAL SERVICES	4,500	0	0	-	
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	-	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-72-620	MISCELLANEOUS SERVICES	0	0	0	-	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total IMPACT:		4,500	0	0	0	-
LIBRARY - COMMUNITY CENTER						
10-75-110	SALARIES AND WAGES	0	0	0	-	covered in BM
10-75-130	EMPLOYEE BENEFITS	0	0	0	-	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	500	500	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,902	4,031	10,000	10,000	
10-75-270	UTILITIES	3,278	2,799	3,600	3,600	
10-75-280	TELEPHONE	0	0	0	-	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
10-75-510	INSURANCE & SURETY BONDS	1,427	1,369	1,500	1,500	
10-75-620	MISCELLANEOUS SERVICES	0	0	100	100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total LIBRARY - COMMUNITY CENTER:		7,608	8,199	15,700	15,700	-
COMMUNITY DEVELOPMENT						
10-78-110	SALARIES AND WAGES	0	0	0	-	
10-78-130	EMPLOYEE BENEFITS	0	0	0	-	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	-	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	-	
10-78-310	PROGRESS/TECHNICAL SERVICES	0	0	0	-	
10-78-620	MISCELLANEOUS SERVICES	0	0	0	-	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	-	
Total COMMUNITY DEVELOPMENT:		0	0	0	-	-
TRANSFERS OUT OF GENERAL FUND						
10-90-510	TRANSFER TO WATER FUND	0	0	0	-	
10-90-520	TRANSFER TO SEWER FUND	0	0	0	-	
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	-	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	-	
10-90-550	TRANS TO CAPITAL PROJECT FUND	680,000	0	113,068	621,271	updated
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	15,000	15,000	done 9/25/23
Total TRANSFERS OUT OF GENERAL FUND:		680,000	0	128,068	636,271	-
	GENERAL FUND Expenditure Total:	1,882,209	2,084,288	2,853,542	2,642,790	-
	GENERAL FUND TRANSFER OUT Total:	680,000	0	128,068	636,271	-
	GENERAL FUND BUDGET	2,562,209	2,084,288	2,981,610	3,279,061	-
GENERAL FUND SUMMARY						
GENERAL FUND Revenue & Transfer IN Total:		2,773,451	3,257,059	2,981,610	3,279,061	-
GENERAL FUND Expenditure & Transfer OUT Total:		2,562,209	2,084,288	2,981,610	3,279,061	-
Net Total GENERAL FUND:		211,242	1,172,771	0	0	-

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
CAPITAL PROJECT FUND REVENUE						
INTERGOVERNMENTAL REVENUE						
45-33-400	STATE GRANT	0	0	0	-	
Total INTERGOVERNMENTAL REVENUE:		0	0	0	0	-
MISCELLANEOUS REVENUE						
45-36-100	INTEREST	23,801	54,143	40,000	56,500	recalculated
Total MISCELLANEOUS REVENUE:		23,801	54,143	40,000	56,500	-
TRANSFERS INTO CAPITAL PROJECT FUND						
45-39-100	TRANSFER FROM GENERAL FUND	680,000	0	113,068	621,271	
45-39-250	USE OF RESERVED FUNDS	0	0	312,969	-	
Total TRANSFERS INTO CAPITAL PROJECT FUND		680,000	0	426,037	621,271	-
CAPITAL PROJECT FUND EXPENSE						
MUNICIPAL BUILDINGS						
45-45-740	TOWN OFFICE	6,332	0	0	-	
45-45-750	LIBRARY - COMMUNITY CENTER	15,511	0	10,000	-	tom moore toilet feasibility study
Total EXPENDITURE:		21,843	0	10,000	0	-
POLICE DEPT						
45-54-741	BUILDINGS	0	14,209	33,000	33,000	security cameras 20, inventory closet 13
45-54-742	VEHICLES	0	50,827	61,000	61,000	truck 50, ATV 11
45-54-743	EQUIPMENT	3,808	93,406	126,248	111,248	gen, radio, livscn
Total EXPENDITURE:		3,808	158,442	220,248	205,248	-
OTHER EXPENDITURES						
45-70-740	SUMMER PROGRAM	0	0	0	-	playground improv
45-70-741	UTILITY IMPROVEMENTS	0	0	0	-	
Total EXPENDITURE:		0	0	0	0	
TRANSFERS OUT OF CAPITAL PROJECTS FUND						
45-90-200	CONTRIB TO FUND BALANCE	0	0	235,789	472,523	
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	-	
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND		0	0	235,789	472,523	-
CAPITAL PROJECT FUND Revenue & Transfer T		703,801	54,143	466,037	677,771	-
CAPITAL PROJECT FUND Expenditure Total:		25,651	158,442	466,037	677,771	-
Net Total CAPITAL PROJECT FUND:		678,151	-104,300	0	0	-

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
WATER FUND REVENUE						
CHARGES FOR SERVICES						
51-34-100	WATER SALES	252,802	276,214	286,066	286,066	
51-34-101	WATER SALES - OVERAGE	34,668	53,205	12,076	55,000	
51-34-102	WATER SALES - OTHER	14,990	0	10,000	-	
51-34-200	CONNECTION FEES	0	0	0	-	
Total CHARGES FOR SERVICES:		302,461	329,419	308,142	341,066	-
MISCELLANEOUS REVENUE						
51-36-100	INTEREST EARNINGS	13,217	22,116	20,000	23,000	recalculated
51-36-200	BOND PROCEEDS	0	0	0	-	
51-36-300	OTHER FINANCING SOURCES	0	0	0	-	
51-36-800	DONATIONS	0	0	0	-	
51-36-810	IMPACT FEES	0	0	0	-	
51-36-820	AMERICAN RECOVERY ACT	0	0	0	-	
51-36-900	MISCELLANEOUS	342	0	0	-	
Total MISCELLANEOUS REVENUE:		13,559	22,116	20,000	23,000	-
TRANSFERS INTO WATER FUND						
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	-	
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	0	545,997	545,997	
Total TRANSFERS INTO WATER FUND:		0	0	545,997	545,997	-

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
WATER FUND EXPENDITURES						
51-40-110	SALARIES AND WAGES	5,551	9,755	10,000	9,755	4% TC, 3% DTC, 5% TM
51-40-111	PERFORMANCE BONUS	100	0	0	-	
51-40-130	EMPLOYEE BENEFITS	0	0	60	60	
51-40-131	EMPLOYER TAXES	439	746	385	746	
51-40-132	INSUR BENEFITS	685	1,206	1,210	1,210	
51-40-133	URS CONTRIBUTIONS	755	1,802	890	1,802	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	775	442	700	700	
51-40-230	TRAVEL	0	0	0	-	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	-	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,733	2,700	4,000	4,000	
51-40-250	EQUIP-SUPPLIES/MNTNCE	57	345	6,000	20,000	
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0	-	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	4,646	956	3,000	3,000	generator maint plan \$932,
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	-	
51-40-270	UTILITIES	15,465	14,369	17,000	17,000	
51-40-280	TELEPHONE	2,539	2,278	2,400	2,500	
51-40-305	WATER COSTS	8,462	7,931	7,500	9,000	
51-40-310	PROFESS/TECHNICAL SERVICES	38,795	34,175	65,450	65,450	\$45,450 SA3(\$3k/mo base), \$20K JHG
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0	-	
51-40-320	ENGINEERING/WATER PROJECTS	10,344	4,784	31,000	6,000	source water protection plan, system study
51-40-325	PROF & TECH SERVICES - LEGAL	2,278	588	3,000	3,000	
51-40-330	EDUCATION AND TRAINING	0	0	650	650	
51-40-475	SUPPLIES/WATER PROJECTS	786	0	0	-	
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	503	503	
51-40-490	WATER TESTS	8,919	5,701	12,000	12,000	
51-40-495	WATER TREATMENT SUPPLIES	349	41,585	41,000	42,000	\$38k media, plus disposal
51-40-510	INSURANCE AND SURETY BONDS	4,970	4,961	5,250	5,000	
51-40-515	WORKERS COMPENSATION INS	602	551	0	650	
51-40-610	MISCELLANEOUS SUPPLIES	226	0	500	500	
51-40-620	MISCELLANEOUS SERVICES	1,629	1,252	4,200	4,200	
51-40-630	BAD DEBT EXPENSE	0	0	0	-	
51-40-650	DEPRECIATION	64,978	0	58,000	58,000	
51-40-740	CAPITAL OUTLAY	42,829	438,672	545,997	545,997	
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	-	
51-40-820	DEBT SERVICE - INTEREST	0	0	0	-	
51-40-830	INFRASTRUCTURE REPLACEMENT	409	0	53,444	96,340	
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	-	
Total EXPENDITURES:		218,320	574,798	874,139	910,063	-
WATER FUND Revenue & Transfer Total:		316,020	351,535	874,139	910,063	-
WATER FUND Expenditure Total:		218,320	574,798	874,139	910,063	-
Net Total WATER FUND:		97,700	-223,263	0	0	-

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Number	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
SEWER FUND REVENUE						
CHARGES FOR SERVICES						
52-34-100	SEWER SERVICES	142,815	171,731	185,000	185,000	
52-34-200	CONNECTION FEES	0	0	0	-	
Total CHARGES FOR SERVICES:		142,815	171,731	185,000	185,000	-
MISCELLANEOUS REVENUE						
52-36-100	INTEREST EARNINGS	15,833	25,964	20,000	28,000	recalculated
52-36-300	OTHER FINANCING SOURCES	0	0	0	-	
52-36-900	MISCELLANEOUS	0	0	0	-	
Total MISCELLANEOUS REVENUE:		15,833	25,964	20,000	28,000	-
TRANSFERS INTO SEWER FUND						
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	-	
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	8,492	8,492	note use of reserves
Total TRANSFERS INTO SEWER FUND:		0	0	8,492	8,492	-

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed	2023-24 NOTES
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget	Year-End Amendment
		6/30/2023	6/30/2024	6/30/2024		
SEWER FUND EXPENDITURES						
52-40-110	SALARIES AND WAGES	4,150	8,132	11,572	8,132	
52-40-111	PERFORMANCE BONUS	100	0	100	-	
52-40-130	EMPLOYEE BENEFITS	60	0	120	-	
52-40-131	EMPLOYER TAXES	124	622	530	622	
52-40-132	INSUR BENEFITS	0	1,005	1,010	1,005	
52-40-133	URS CONTRIBUTIONS	0	1,502	590	1,502	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	100	-	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,733	2,700	4,300	4,300	caselle
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	215	215	
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	-	
52-40-305	DISPOSAL COSTS	132,471	123,665	135,000	173,411	
52-40-310	PROFESS/TECHNICAL SERVICES	0	959	30,000	2,500	\$4500 sewer operator
52-40-325	PROF & TECH SERVICES - LEGAL	0	0	1,000	1,000	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	-	
52-40-510	INSURANCE AND SURETY BONDS	3,282	3,282	4,000	4,000	
52-40-515	WORKERS COMPENSATION INS	329	306	400	400	
52-40-610	MISCELLANEOUS SUPPLIES	0	0	300	300	
52-40-620	MISCELLANEOUS SERVICES	2,137	688	2,150	2,000	
52-40-630	BAD DEBT EXPENSE	0	0	0	-	
52-40-650	DEPRECIATION	19,283	0	22,105	22,105	
52-40-740	CAPITAL OUTLAY	0	0	0	-	
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	-	
52-40-820	DEBT SERVICE - INTEREST	0	0	0	-	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0	-	
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	-	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	-	
Total EXPENDITURES:		163,670	142,861	213,492	221,492	-
SEWER FUND Revenue & Transfers Total:		158,648	197,694	213,492	221,492	-
SEWER FUND Expenditure Total:		163,670	142,861	213,492	221,492	-
Net Total SEWER FUND:		-5,022	54,833	0	0	-
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST		982,071	900,041	0	0	-

Combined Capital Project Budget / Account Balances - Summary by Fund

<u>PROJECT BUDGET EXPENSE TOTALS</u>	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
Capital Projects Fund Plan	\$ 230,248	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,202,000
Water	\$ 543,997	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer	\$ 25,500		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Spend	\$ 799,745	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,202,000

<u>ACCOUNT BALANCES</u>	July 1, 2023	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
Capital Projects Fund	\$ 644,556									
Water	\$ 694,693									
Sewer	\$ 580,789									

FY 2024 Combined Capital Project Plan Summary

Capital Projects Fund - Projects	Budget	YTD: 5/31/2024	Status
Alta Central Generator	\$ 64,238	\$ 64,238	Complete
New AMO Truck	\$ 50,000	\$ 38,978	Complete
Marshals Office Phase 2 Radio upgrade	\$ 30,000	\$ 29,168	almost complete
Marshals Office Inventory Management	\$ 20,000	\$ 14,188	Complete, awaiting final invoice
Alta Central Dispatch Console Upgrade	\$ 15,000	\$ -	On hold pending VECC transition to comp. aided dispatch
Marshals Office Security Cameras	\$ 13,000	\$ 21	Installing
New AMO ATV	\$ 11,000	\$ 11,849	Complete
Tom Moore Historic Structure Feasibilit	\$ 10,000	\$ -	Scoping "historic structure report;" roll into facilities plan?
Livescan	\$ 17,010	\$ -	have preferred quote, waiting on budget amendment
Town Park Playground Improvements	\$ -	\$ -	moving to FY25
Total	\$ 230,248	\$ 158,442	

Water Fund - Projects	Budget	YTD: 5/31/2024	Status
Peruvian West Water Line	\$ 337,997	\$ 280,207	Complete
Remote Water Meter Reading	\$ 83,000	\$ 6,152	Phase II installs in Grizzly complete, planning for phase III
Shrontz Estate - water line payment	\$ 50,000	\$ 50,000	Complete
Grizzly Gulch Water Line Completion	\$ 32,000	\$ 92,388	Complete
Water System Study Update	\$ 25,000	\$ -	Developing RFP
Grizzly Gulch Communication System	\$ 10,000	\$ 6,975	Complete, invoice received in March
Source Water Protection Plan	\$ 6,000	\$ -	Complete
Total	\$ 543,997	\$ 435,722	

Sewer Fund - Projects	Budget	YTD: 5/31/2024	Status
Sewer Study	\$ 25,500	\$ -	Developing RFP
Total	\$ 25,500	\$ -	

Capital Projects Fund Plan												
Fund Balance: May 31, 2024												
\$		1,221,594										

Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date		
As of July 1 (start) of the fiscal year	644,556	-	-	-	-	-	-	-	-	-	-	3,202,000

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-54-743	Alta Central Generator	64,238	64,238									
45-54-742	New AMO Truck	38,978	50,000									
45-54-743	Marshals Office Phase 2 Radio upgrade	29,168	30,000									
45-54-741	Marshals Office Inventory Management Closet @ Firehouse	14,188	20,000									
45-54-743	Alta Central Dispatch Console Upgrade	-	15,000									
45-54-741	Marshals Office Security Cameras	21	13,000									
45-54-742	New AMO ATV	11,849	11,000									
45-45-750	Tom Moore Historic Structrure Feasibility	-	10,000									
45-54-743	Livescan	-	17,010									
45-70-740	Town Park Playground Improvements	-										
45-45-740	Town Office Window Replacement	-										
45-54-743	Automated External Defibrilators (AEDs)											
45-45-750	Future Community Center Phase 2											3,000,000
45-45-740	Town Office Concrete Steps to Lower Door											2,000
45-45-750	Community Center A/V System											
45-45-750	Firehouse Garage Heater Ventilation											
45-45-750	Community Center Roof Access (Ladder)											
45-45-750	Community Center Feasibility Study											75,000
45-45-750	Re-roof the post office											20,000
45-45-750	Tom Moore Historic Structure Stabilization*											25,000
45-54-743	Alta Central Dispatch Radio System Upgrade											30,000
45-70-740	Trailhead-Style Public Restroom 24/7*											50,000
Total Projects		158,442	230,248	-	-	-	-	-	-	-	-	3,202,000

* Items in red are new/ proposed amendments

Budgeted Total 2024 - Future3,432,248

* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

Water Fund Projects												
Fund Balance: May 31, 2024												
\$		392,409										

Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	694,693	-	-	-	-	-	-	-	-	-

GL Code	Project Name	FY 2024 YTD	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
51-40-740	Peruvian West Water Line Replacements	280,207	337,997									
51-40-740	Remote Water Meter Reading	6,152	83,000	60,000								
51-40-740	Shrontz Estate - water line payment	50,000	50,000									
51-40-740	Grizzly Gulch Water Line Completion	92,388	32,000									
51-40-320	Water System Study Update	-	25,000									
51-40-740	Grizzly Gulch Communication System	6,975	10,000									
51-40-320	Source Water Protection Plan	-	6,000									
51-40-740	Waterline/Hydrant Lowering GMD/Buckhorn	-										
51-40-740	BOR Grant - Natural Gas Conversion	-										
Total Projects		435,722	543,997	60,000	-	-	-	-	-	-	-	-

** Items in red are new.*

\$	584,072
----	---------

[illegible]

6/6/2024

		2022-23 Prior year	2023-24 Current year	2023-24 Approved	2023-24 Proposed
Account Nur	Account Title	YTD Actual	YTD Actual	Budget	Year-End Budget
		6/30/2023	6/30/2024	6/30/2024	
COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer					
REVENUE					
Property Tax		253,115	431,723	405,165	431,723
Sales Tax		1,984,166	2,066,084	1,868,000	2,066,084
Other Taxes: Municipal Energy, Tele		113,342	103,608	91,150	105,400
Town Services:					
Permits, Licensing, Fines, Impact Fees, Shuttle		113,570	360,391	349,295	363,232
Sewer		158,648	197,694	205,000	213,000
Water		316,020	351,535	328,142	364,066
Restricted Gov Grants (County, USFS, SLC, 4th .25, PC		142,298	111,341	104,250	111,342
Misc Revenue		190,762	238,054	195,500	249,530
	Total Revenue	3,271,920	3,860,431	3,546,502	3,904,377
EXPENSES					
Alta Justice Court, Code Enforcement		25,290	22,928	39,422	34,275
Economic Development		0	0	400	0
Government Administration					
Financial Preparation		97,205	8,703	130,341	130,841
General Operations		227,047	0	292,102	292,102
Town Services & Programs		158,019	18,876	181,131	180,981
Land Use Planning, Building Inspections, Zoning		142,361	69,253	180,494	221,044
Post Office		39,747	36,681	44,326	44,327
Public Safety					
Employees: Salaries and Benefits		865,819	1,026,794	1,302,233	1,253,030
Equipment: Resources to Complete Work		142,880	125,763	258,500	213,400
Recycling		21,671	18,322	30,300	28,800
Sewer		163,670	142,861	213,492	221,492
Town Council: Salaries, Training, Admin		72,075	23,050	95,073	91,791
Transportation		82,968	246,089	298,020	279,164
Water		164,738	131,343	243,698	261,726
Misc. Expenses		0	-473	1,200	1,200
	Total Expenses (w/o CapEx Projects)	2,203,490	1,870,190	3,310,732	3,254,173
Capital Improvement Projects		86,360	601,898	860,689	853,585
	Total Expenses	2,289,850	2,472,088	4,171,421	4,107,758
COMBINED BUDGET SUMMARY					
Net Difference		1,068,431	1,990,241	235,770	650,204
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST					
		982,071	900,041	0	0

FY 2024	Starting Balance 7/1/2023	Projected YE Balance 6/30/2024	Difference
General Fund	\$ 3,129,326	\$ 2,456,076	\$ (673,250)
Capital Projects Fund	\$ 640,992	\$ 1,793,515	\$ 1,152,523
Water Fund	\$ 690,410	\$ 202,413	\$ (487,997)
Sewer Fund	\$ 543,566	\$ 557,179	\$ 13,613

FY 2025	Starting Balance 7/1/2024	Projected YE Balance 6/30/2025	Difference
General Fund	\$ 2,456,076	\$ 2,456,076	\$ -
Capital Projects Fund	\$ 1,793,515	\$ 1,793,515	\$ -
Water Fund	\$ 202,413	\$ 148,247	\$ (54,166)
Sewer Fund	\$ 557,179	\$ 580,942	\$ 23,763

GENERAL FUND	Starting Balance	Projected YE Balance
	7/1/2023	6/30/2024
	\$ 3,129,326	\$ 2,456,076

Starting Account Balances

01-11610 PTIF - General Fund	\$ 2,684,571
10-12640 PTIF - C Road Funds (restricted)	\$ 69,389
10-12690 PTIF - Impact Fee (restricted)	\$ 19,737
10-12700 PTIF - Beer Fund (restricted)	\$ 25,536
10-12710 PTIF - Post-Employment (restricted)	\$ 97,864
01-11110 KeyBank	\$ 230,221
01-11215 Keybank PO	\$ 2,009

FY24 Starting General Fund Balance \$ 3,129,326

Year-End Balance Projection	In	Out
FY24 Budgetted Revenue	\$ 3,270,811	
FY24 Budgetted Expenses		\$ 2,642,790
FY23 Transfer to Capital Projects Fund		\$ 680,000
FY24 Transfer to Capital Projects Fund		\$ 621,271
Totals	\$ 3,270,811	\$ 3,944,061

Projected June 2024 Fund Balance \$ 2,456,076

FY 2024 General Fund Budget \$ 3,270,811
 Projected YE Balance as a % of Annual Budget 75%

CAPITAL PROJECTS FUND	Starting Balance	Projected YE Balance
	7/1/2023	6/30/2024
	\$ 640,992	\$ 1,793,515

Starting Account Balance

45-12100 Capital Projects Fund (restricted)	\$ 640,992
---	------------

Year-End Balance Projection	In	Out
FY23 Transfer to Capital Projects Fund	\$ 680,000	
FY24 Interest	\$ 56,500	
FY24 Transfers In	\$ 621,271	
FY24 Projects - Expenses		\$ 205,248
Totals	\$ 1,357,771	\$ 205,248

Projected June 2024 Fund Balance \$ 1,793,515

FY 2024 Capital Projects Fund Budget \$ 205,248
 Projected YE Balance as a % of Annual Budget 874%

WATER FUND	Starting Balance 7/1/2023	Projected YE Balance 6/30/2024
	\$ 690,410	\$ 202,413

Starting Account Balance

51-11140 PTIF Water \$ 690,410

Year-End Balance Projection

In

Out

FY24 Budgetted Revenue \$ 364,066

FY24 Operating Expenses* \$ 306,066

FY24 Capital Outlay \$ 545,997

Totals \$ 364,066 \$ 852,063

Projected June 2024 Fund Balance	\$ 202,413
---	-------------------

FY 2024 Water Fund Budget \$ 910,063

Projected YE Balance as a % of Annual Budget 22%

** doesn't include depreciation and infrastructure replacement*

SEWER FUND	Starting Balance 7/1/2023	Projected YE Balance 6/30/2024
	\$ 543,566	\$ 557,179

Starting Account Balance

52-11130 PTIF Sewer \$ 543,566

Year-End Balance Projection

In

Out

FY24 Budgetted Revenue \$ 213,000

FY24 Operating Expenses* \$ 199,387

FY24 Capital Outlay \$ -

Totals \$ 213,000 \$ 199,387

Projected June 2024 Fund Balance	\$ 557,179
---	-------------------

FY 2024 Sewer Fund Budget \$ 221,492

Projected YE Balance as a % of Annual Budget 252%

** doesnt include depreciation and infrastructure replacement*

GENERAL FUND	Starting Balance 7/1/2024	Projected YE Balance 6/30/2025
	\$ 2,456,076	\$ 2,456,076

Starting Account Balances

01-11610 PTIF - General Fund

10-12640 PTIF - C Road Funds (restricted)

10-12690 PTIF - Impact Fee (restricted)

10-12700 PTIF - Beer Fund (restricted)

10-12710 PTIF - Post-Employment (restricted)

01-11110 KeyBank

01-11215 Keybank PO

FY24 Starting General Fund Balance \$ 2,456,076

Year-End Balance Projection	In	Out
FY25 Budgetted Revenue	\$ 2,965,434	
FY25 Budgetted Expenses		\$ 2,794,825
FY25 Transfer to Capital Projects Fund		\$ 170,609
Totals	\$ 2,965,434	\$ 2,965,434

Projected June 2025 Fund Balance	\$ 2,456,076
---	---------------------

FY 2025 General Fund Budget	\$ 2,965,434
Projected YE Balance as a % of Annual Budget	83%

CAPITAL PROJECTS FUND	Starting Balance 7/1/2024	Projected YE Balance 6/30/2025
	\$ 1,793,515	\$ 1,848,124

Starting Account Balance

45-12100 Capital Projects Fund (restricted) \$ 1,793,515

Year-End Balance Projection	In	Out
FY25 Interest	\$ 40,000	
FY25 Transfers In	\$ 170,609	
FY25 Projects - Expenses		\$ 156,000
Totals	\$ 210,609	\$ 156,000

Projected June 2025 Fund Balance	\$ 1,848,124
---	---------------------

FY 2025 Capital Projects Fund Budget	\$ 156,000
Projected YE Balance as a % of Annual Budget	1185%

WATER FUND	Starting Balance 7/1/2024	Projected YE Balance 6/30/2025
	\$ 202,413	\$ 148,247

Starting Account Balance

51-11140 PTIF Water \$ 202,413

Year-End Balance Projection

In

Out

FY25 Budgetted Revenue \$ 358,974

FY25 Operating Expenses* \$ 328,140

FY25 Capital Outlay \$ 85,000

Totals \$ 358,974 \$ 413,140

Projected June 2025 Fund Balance	\$ 148,247
---	-------------------

FY 2025 Water Fund Budget \$ 474,040

Projected YE Balance as a % of Annual Budget 31%

** doesn't include depreciation and infrastructure replacement*

SEWER FUND	Starting Balance 7/1/2024	Projected YE Balance 6/30/2025
	\$ 557,179	\$ 580,942

Starting Account Balance

52-11130 PTIF Sewer \$ 557,179

Year-End Balance Projection

In

Out

FY25 Budgetted Revenue \$ 240,977

FY25 Operating Expenses* \$ 217,214

Totals \$ 240,977 \$ -

Projected June 2025 Fund Balance	\$ 580,942
---	-------------------

FY 2025 Sewer Fund Budget \$ 250,977

Projected YE Balance as a % of Annual Budget 231%

** doesnt include depreciation and infrastructure replacement*

MINUTES
ALTA TOWN COUNCIL MEETING
Wednesday, May 8, 2024, 4:00 PM

Alta Community Center, 10351 E. Highway 210, Alta, Utah

PRESENT: Mayor Roger Bourke (attended remotely)
Councilmember Carolyn Anctil (attended remotely)
Councilmember John Byrne
Councilmember Elise Morgan
Councilmember Dan Schilling

STAFF PRESENT: Chris Cawley, Town Manager
Mike Morey, Town Marshal
Jen Clancy, Town Clerk
Molly Austin, Deputy Town Clerk
Chris Otto, Assistant Town Manager
Craig Heimark, Treasurer (attended remotely)

ALSO PRESENT: Cameron Platt, Legal Counsel (attended remotely)
John Guldner, Cottonwood Lands Advisory (attended remotely)

NOT PRESENT: N/A (please see notes about specific councilmembers departing the meeting prior to it being adjourned)

1. **CALL THE MEETING TO ORDER**

00:00:00

Mayor Bourke called the May 8, 2024 Alta Town Council meeting to order.

2. **CITIZEN INPUT**

00:01:30

Margaret Bourke expressed gratitude to the town staff for their efforts in improving communication with the community and ensuring safety through various means such as the website, in-person communication, and formatting. They also thanked the town council for their collaboration and addressing both major and minor issues. Bourke encouraged the Town to consider CPR training for the community and raised concerns about the lack of updates regarding the UTA ski bus and town shuttle services. Additionally, they requested information from Alta Ski Area, General Manager Mike Maughan regarding lift company construction projects and potential impacts on roads and trails in the Town this coming summer.

3. **ALTA SKI AREA UPDATE, MIKE MAUGHAN**

00:04:30

Mike Maughan provided updates on various projects planned for the upcoming months. They mentioned ongoing snow plowing efforts due to recent snowfall and noted plans to open the ski area for uphill traffic. Maughan discussed delays in meetings with UTA regarding the ski bus and mentioned upcoming discussions with UDOT regarding transportation matters. They also reported on an upcoming meeting with Carlos Braceras as a result of the Red Snake Letter to which the town council was a signatory. They also detailed several construction projects, including an expansion of the Albion Day Lodge and construction of a new patrol building at the top of the Sugarloaf Lift. Maughan outlined timelines and logistics for each project, emphasizing efforts to minimize disruption and coordinate with relevant authorities. They mentioned additional projects such as terrain work (Germ Bowl Three, Ballroom Traverse, High Traverse, Sleepy Hollow, Catherine's Trailhead) and completing snowmaking line work above Alf's that was started last summer but not finished.

Chris Cawley raised concerns about the impact of the Rustler Lodge's expansion project on traffic circulation and mentioned potential roadwork this summer by Rocky Mountain Power.

4. QUESTIONS REGARDING DEPARTMENTAL REPORTS

00:17:52

Molly Austin noted a successful dog license drawing and that a few individuals had attended the dog license drawing in person which proved good luck as all in-person attendees were drawn.

5. APPROVAL OF CONSENT AGENDA: APRIL 10, 2024, MEETING MINUTES, STAFF AND FINANCE REPORTS

00:19:00

MOTION: Elise Morgan motioned to approve the consent agenda including the April 10, 2024 town council meeting minutes, and staff and finance reports. Dan Schilling seconded.

VOTE: All were in favor. The consent agenda including the April 10, 2024 meeting minutes, and staff and finance reports was approved.

RESULT: APPROVED

6. MAYORS REPORT

00:20:09

Mayor Bourke shared recent publications highlighting positive press for the Town, including an article in The New York Times about the one-room schoolhouse initiative. They also mentioned a Salt Lake Tribune article addressing the red snake letter. Additionally, Bourke summarized their attendance at the Utah League of Cities and Towns Mid-Year Conference with Chris Cawley, emphasizing the value of networking and learning from other municipalities. Mayor Bourke also mentioned that UTA's had issued a request for proposal (RFP) for supplementary bus service to restore the 953 route. Bourke concluded the report with an astronomy segment about Saturn's moon, Titan.

7. DISCUSSION AND POSSIBLE ACTION TO ADOPT THE MEETING SCHEDULE FOR FY 2024/25

00:30:00

Jen Clancy presented the proposed meeting schedule for fiscal year 2025, noting that the 4pm timing seemed to work well for the current council. Clancy also mentioned that this schedule did not anticipate a truth in taxation meeting in August. John Byrne confirmed the plan to revisit truth in taxation the following year. Clancy highlighted the consistency in the start time throughout the year, regardless of season, which was deemed beneficial for both staff and council members. Byrne expressed agreement with the schedule as long as the hybrid meeting format remains in place. Mayor Bourke sought input from Carolyn Anctil and Elise Morgan, both of whom indicated satisfaction with the proposed schedule and the 4pm timing.

MOTION: John Byrne motioned to approve the meeting schedule. Dan Schilling seconded.

VOTE: All were in favor. The meeting schedule for FY 2024/25 was approved.

RESULT: APPROVED

8. PRESENTATION OF THE FY 2025 TENTATIVE BUDGET

00:32:50

Chris Cawley presented the current iteration of the budget slide deck, highlighting the key components of the budget presentation. Cawley mentioned that there was no proposed property tax increase. Byrne clarified that we were really saying no increase in the property tax “rate” and noted that skipping the truth in taxation process this year likely wouldn't negatively impact the Town due to minimal property valuation appreciation and noted that there might be a small increase in property tax revenue due to new construction. Byrne also mentioned that Utah had experienced a significant decrease in property valuation appreciation compared to previous years.

Clancy provided a comparison of the FY24 budget to the proposed FY25 budget, focusing on revenue sources and expenses. Byrne expressed reservations about combining different funds whereas Elise Morgan noted the positive public feedback received since providing a high-level summary. Clancy reviewed the projection for sales tax revenue and explained they had used the same number as was budgeted in FY24 noting the figure was higher than what a three year average would be, yet still felt on the conservative side which was a preferred approach. Mayor Bourke commended Clancy's conservative approach to budgeting, emphasizing financial soundness.

Cawley outlined the changes in general fund expenses, particularly regarding compensation adjustments for Town of Alta employees based on the Worth of Work compensation benchmarking study. Cawley highlighted potential changes in the Marshal's Department, including the potential transition of sworn personnel into the public safety tier of the Utah Retirement System. Cawley also mentioned increases in the Town's contribution to the town shuttle program and the contribution to the capital projects fund. Concerns were raised about the increase in shuttle program expenses and potential future costs, with attention drawn to its proportion of the general fund budget.

Clancy presented projections for year-end balances, highlighting the development of a model to provide more accurate financial forecasts. Byrne commended the effort, emphasizing the importance of such projections for making informed decisions about capital expenditures. Dan Schilling expressed appreciation for the clarity and benchmarking provided by the projections over time. Craig Heimark and Byrne elaborated on the implications of the projected balances, noting a decrease in the general fund buffer due to anticipated capital expenses. Despite this, they affirmed the overall financial health of the Town and the effective use of funds. Schilling sought clarification on the continued soundness of the Town's financial footing, which was affirmed by the discussion participants.

Cawley provided an overview of adjustments made to the capital projects fund, emphasizing the scaling back of non-essential projects on old buildings and the reallocation of funds based on feasibility and strategic planning. Byrne and other participants discussed the implications of decreased contributions to the capital fund, noting that the current balances remain adequate for planned projects and emergencies. They also discussed the importance of strategic planning to prioritize capital expenditures and manage potential future expenses, particularly in regard to the water and sewer systems. Additionally, the ongoing partnership with ski area to address water infrastructure needs as noted. Clancy clarified the process of the year-end transfer from the general fund to the capital projects fund and hinted that they thought the required transfer would be larger than what is currently listed in the budget. Clancy also noted that funds due from the water fund to the general fund that had accumulated over numerous years would start in FY 2025 and did not include interest.

Next, Cawley presented plans for medium-term projects, focusing on hiring civil engineers to conduct a water and sewer master plan. Byrne praised the clarity of the plan and discussed the importance of prioritizing projects to meet state codes regarding fire flows and culinary water delivery. There was emphasis on the need to update the water model from 2014 to understand current conditions and ensure compliance with fire reserve capacity requirements. Jay Torgersen, referencing recent fires, highlighted the challenges faced due to water capacities and underscored the importance of meeting state code requirements for firefighting reserves. Cawley mentioned laying a pipe along the transfer tow to enhance water infrastructure and exploring a loop project in Hellgate to improve fire flows. Cawley also mentioned plans for remote meter installs and a facilities master plan. Cawley elaborated on prioritizing the conditions assessment of existing facilities, which is crucial for safety and decision-making. Byrne emphasized the need for a thorough physical assessment of existing buildings before proceeding with broader master planning, suggesting that this assessment should prioritize safety concerns and programming needs. The discussion highlighted the importance of community input and the expertise of architects and engineers, especially regarding local conditions like mountainous terrain and weather challenges. Schilling underscored the value of staff input throughout the process to ensure that the plan addresses practical needs effectively.

Cawley mentioned projects like updating the town's website and implementing online bill payment options, indicating a focus on improving services for residents. Additionally, there was talk about reassessing IT services to better meet the town's unique needs due to the justice court and police department.

Cawley then shifted to land use planning, calling out the value in guidance from John Guldner (Cottonwood Lands Advisory) and reporting that Guldner has agreed continue working with the Town

in this area. Cawley reported on the proposed project to make changes to land use ordinances to ensure compliance and clarify processes. They stated this project aligns with the broader goal of strategic planning, which also involves holding retreats and joint sessions to inform the budget process and ensure coordination between the town council and planning commission. The meeting continued with discussions on various topics, including the planning commission's workload, land use ordinances, and ongoing projects such as the building department's transition and the pursuit of a Department of Justice grant for a fifth deputy. Clancy explained how overtime is budgeted across different departments, highlighting historical practices and considerations for future expenses.

Clancy then provided an overview of the water and sewer fund budgets and rates. She explained how the annual operating cost is determined and how that in turn determines the rates. Clancy highlighted the proposed 13% increase in the water fund rate compared to an 11% increase the previous year. Clancy noted the \$70,000 budgeted as a contribution to future improvement projects. Similarly, she discussed a 24% increase in the sewer fund, mostly due to the passing forward of rate increases from the Cottonwood Improvement District. Byrne raised a point about the minimal contribution budgeted for future sewer improvements, and Clancy explained that it was the result of not wanting the increase the rates beyond 24%. They agreed that assessing this further when the sewer plan comes back and when capital improvement projects are clearer will be important, but for now, they were both comfortable with the budget as presented.

Cawley reflected on the budget presentation and on the dialogue around medium-term expense projections, particularly regarding wage growth and capital costs. He emphasized the need for transparency in decision-making, especially concerning future objectives. Byrne highlighted the importance of having a model for pay progression in financial planning, given its significant impact on expenses. The discussion then focused on the new town manager model and the evolution of the budgeting process, with Byrne expressing confidence in the budget officer. Byrne suggested a gradual transition to a more oversight-oriented role. Morgan praised the thoroughness of the budget presentation and expressed confidence in its improvement over previous years.

9. DISCUSSION AND POSSIBLE ACTION TO ADOPT A 2024-2025 TENTATIVE BUDGET

02:11:20

MOTION: John Byrne motioned to adopt the 2024-2025 tentative budget. Elise Morgan seconded.

ROLL CALL VOTE: Councilmember Byrne – yes, Councilmember Schilling – yes, Councilmember Morgan – yes, Mayor Bourke – yes, and Councilmember Anctil – yes. The tentative budget for fiscal year 2025 was unanimously approved.

RESULT: APPROVED

Clancy stated they needed to set a date for the public hearing on the budget. She proposed starting the public hearings at 4 pm on June 20th instead of beginning the regular council meeting at that time and then backfilling the public hearings. John Byrne expresses agreement with this approach.

Cameron Platt confirmed that setting the date in this manner was sufficient for the purpose of the meeting.

10. NEW BUSINESS

02:15:00

Clancy said she wanted to give a preview of the next council meetings agenda since it's so large. She reported that there would be four public hearings arranged, followed by the consideration of routine items under the consent agenda. Clancy said the council would then discuss and potentially approve the 2024 Municipal Wastewater Planning Program and an update to the business license ordinance. She went on to say there would be approval of the year-end FY 2024 budget, and the FY 2025 budget, including the capital projects plan. Furthermore, she said there would be a public hearing and ordinance to address the compensation for elective and statutory officers, followed by resolutions to set water rates, sewer rates, and update fee schedule.

(Carolyn Anctil left the meeting)

11. DISCUSSION AND POSSIBLE ACTION TO COMMENCE A CLOSED MEETING TO DISCUSS A MATTER AUTHORIZED BY UTAH CODE SECTION 52-4-205(1)(a)

02:17:30

MOTION: John Byrne motioned to commence a closed meeting. Dan Schilling seconded.

ROLL CALL VOTE: Councilmember Schilling – yes, Councilmember Morgan – yes, Mayor Bourke – yes, and Councilmember Byrne – yes. The motion was approved.

RESULT: APPROVED

(Roger Bourke left the meeting after the closed meeting)

12. MOTION TO ADJOURN

(Elise Morgan, Mayor Pro-tempore chaired the closing of the meeting)

00:00:00 *(Second recording ie part 2)*

MOTION: Dan Schilling motioned to adjourn, and John Byrne seconded.

VOTE: All in favor. The meeting was unanimously adjourned.

RESULT: APPROVED

Passed this 20th day of June, 2024

Jen Clancy, Town Clerk

DRAFT