

**Office of Child Care Advisory Committee**  
Meeting Minutes

Location: Department of Workforce Services  
720 South 200 East  
SLC, UT 84111  
Conference Room 100

*The following link will take you to the power point which was shared throughout the meeting which may be helpful while reading through the minutes: <https://www.utah.gov/pmn/files/1118749.pdf>*

Link to the agenda: <https://www.utah.gov/pmn/files/1118795.pdf>

Link to the audio recording: <https://www.utah.gov/pmn/files/1120751.m4a>

**Committee:** Ben Trentleman, Heather Thomas, Jared Lisonbee, Alex Wade, Holly Kingston, Jody Zabriskie, Johnny Anderson, Joyce Hasting, Julie Backlund, Katie Ricord, Kelly Noorda, Kristen Schulz, Liliann Llanos, Lori Cox, Rhonda Dossett, Simon Bolivar

**Excused/Absent:** Jennifer Floyd, Page Checketts

**Interested Parties and Guests:** Camie Galt, Ashley Trujillo, Joe Edman, Broc Huntsman, Monica Gailey, Jamie Bitton, Megan Vlaming, Kathy Randle, JoEllen Robbins, Heather Valentine, Ann Stockham Mejia, KS Adams, Kathleen Brown, Rebecca Banner, Karrie Phillips, Brigitte Weier, Voices for Utah Children, Lauren Fredman, Charlotte Tanner, Crystal Knippers, Jenna Williams, Kristy DeGraff, Amber Mabey, Samantha Mafua, Hillary Christensen, Colin Crebs, Betsy Mulwee, Wendy Byron, Alison May, C Ellsworth, Cristina Barrera, Nichole Gaffney, Jeff Sorensen, Anna Lawrence, Caryolyn Christensen, Lisa Roman, Katrina Herd, Paul Mueller, Michele Rice

Agenda Item	Discussion	Recommendations/Actions
<b>Welcome</b>	A. Ben Trentleman welcomed the Committee and called for attendance. B. Approval of 3/13/2024 meeting minutes.	Ben Trentleman called for a motion to approve the minutes. Kristen Schulz motioned to approve minutes with attendance correction. Joyce Hasting seconded. The motion was carried unanimously. Minutes approved.

**OCC Director's  
Update**

**OCC Staff Update - Heather Thomas**

- A. Aajai Johnson has accepted a new position with Refugee Services. The Stabilization Grant team will continue to get smaller as those in time-limited positions find other roles. Workload will be divided among other staff on the team.

**Discussion**

- A. No Discussion

**Child Care and Development Fund (CCDF) State Plan Update**

- A. The Draft has been posted as of May 8th on our website: <https://jobs.utah.gov/occ/plans.html>.
- B. Public Hearing Notice
  - a. May 30, 2024 from 6:30-7:30pm
  - b. Join Virtually or by phone
- C. Public Comment Period
  - a. Through May 30, 2024
  - b. Email comments to [occ@utah.gov](mailto:occ@utah.gov)

**Discussion**

- A. Kristen Schulz asked if OCC can consider doing a Public Comment Summary.
  - a. Heather Thomas stated she would look into doing a Public Comment Summary.

**Proposed Budget - Joe Edman**

- A. To view the proposed budget please go to <https://www.utah.gov/pmn/files/1118751.pdf>

**Discussion**

- A. No Discussion

**HB 461 - Child Care Grant Amendments Update**

- A. To view this update please go to page 4 of the PowerPoint Presentation found at <https://www.utah.gov/pmn/files/1118749.pdf>.
- B. We have asked for written guidance from our Federal Partners. Once we have guidance we will share this with the Committee.

**Discussion**

- A. After reviewing the federal regulations in question around this bill, Joyce Hasting asked if these regulations would be where foster care families could be categorized as well.
  - a. Heather Thomas answered that yes, foster care families are considered one of the populations of vulnerable children that a State could define and provider waivers through this part of the regulation.

	<p>B. Kristen Schulz said based on feedback from providers she has met with, they would like to see HB 461 included in the State Plan to be in effect October 1 and then amend it, if needed.</p> <p>a. Heather Thomas answered that when she put in the fiscal note during the legislative session the timeframe on when we would be able to make this open and operational, based on the systems and changes that will need to be made, it would not be able to be rolled out until at the earliest January of 2025.</p> <p>C. Joyce Hasting asked if we could send email blasts with updates?</p> <p>a. Heather Thomas answered that yes, we could consider sending emails out to providers to give an update on this.</p> <p><b><u>Partner Highlights in OCC Advisory Meeting</u></b></p> <p>A. For a list of partners Office of Child Care contracts with for over \$250,000 annually, please go to page 5 of the PowerPoint Presentation found at <a href="https://www.utah.gov/pmn/files/1118749.pdf">https://www.utah.gov/pmn/files/1118749.pdf</a>.</p> <p><b><u>Discussion</u></b></p> <p>A. Heather Thomas asked if the Committee is interested in hearing from some of the partners we work with? The update would be similar to the Care About Child Care Updates that are given during this meeting.</p> <p>a. Jared Lisonbee stated he would like to see updates from partners The Office of Child Care works with.</p>	
<b>CAC Regional Highlight</b>	<p><b><u>-Joyce Hasting</u></b></p> <p>A. To view this update please go to page 6 of the PowerPoint Presentation found at <a href="https://www.utah.gov/pmn/files/1118749.pdf">https://www.utah.gov/pmn/files/1118749.pdf</a>.</p> <p><b><u>Discussion</u></b></p> <p>A. No Discussion</p>	
<b>Subsidy Update</b>	<p><b><u>-Ann Stockham Mejia</u></b></p> <p>A. To view this update please go to page 17 of the PowerPoint Presentation found at <a href="https://www.utah.gov/pmn/files/1118749.pdf">https://www.utah.gov/pmn/files/1118749.pdf</a>.</p> <p><b><u>Discussion</u></b></p> <p>A. Joyce Hasting asked if the Advisory Committee can receive notifications when the rate updates are published?</p>	

	<p>a. Ann Stockham Mejia answered yes, we can send updates when they are available.</p> <p>B. Kristen Schulz asked why the rate changes have to wait until 10/1/2024 to be in effect?</p> <p>a. Ann Stockham Mejia answered that it depends on DTS and when they are able to build the changes.</p> <p>b. Heather Thomas answered that we are also wanting feedback on these rates for the State Plan.</p> <p>C. Jenna Williams- Was the cost estimation model used to make the rates?</p> <p>a. Ann Stockham Mejia answered they set the rating based on the percentile of the Market Rate and used the estimation model to see how the market rates compared.</p> <p>D. Kristy DeGraaf- Just to clarify, it looks like they are simplifying the rate structure so the rate is the same for infants to 3 year olds?</p> <p>a. Ann Stockham Mejia answered that it is still the same age groups, 0-23 months have the same rate, but then 2 year olds and 3 year olds each have their own rate.</p>	
<b>CCQS Update</b>	<p><b><u>- JoEllen Robins</u></b></p> <p>A. To view this update please go to page 23 of the PowerPoint Presentation found at <a href="https://www.utah.gov/pmn/files/1118749.pdf">https://www.utah.gov/pmn/files/1118749.pdf</a>.</p> <p><b><u>Discussion</u></b></p> <p>A. No Discussion</p>	
<b>Professional Development and Consumer Education Update</b>	<p><b><u>- Heather Valentine</u></b></p> <p>A. To view this update please go to page 28 of the PowerPoint Presentation found at <a href="https://www.utah.gov/pmn/files/1118749.pdf">https://www.utah.gov/pmn/files/1118749.pdf</a>.</p> <p><b><u>Discussion</u></b></p> <p>A. No Discussion</p>	
<b>Grants Update</b>	<p><b><u>-Megan Vlaming</u></b></p> <p>A. To view this update please go to page 31 of the PowerPoint Presentation found at <a href="https://www.utah.gov/pmn/files/1118749.pdf">https://www.utah.gov/pmn/files/1118749.pdf</a>.</p> <p><b><u>Discussion</u></b></p> <p>A. No Discussion</p>	
<b>Stabilization Grant Update</b>	<p><b><u>-Camie Galt</u></b></p> <p>A. To view this update please go to page 34 of the PowerPoint Presentation found at <a href="https://www.utah.gov/pmn/files/1118749.pdf">https://www.utah.gov/pmn/files/1118749.pdf</a>.</p> <p><b><u>Discussion</u></b></p> <p>A. No Discussion</p>	

<p><b>Agency Updates</b></p>	<p><b><u>Child Care Licensing -Simon Bolivar</u></b></p> <ul style="list-style-type: none"> <li>A. To view this update please go to page 36 of the PowerPoint Presentation found at <a href="https://www.utah.gov/pmn/files/1118749.pdf">https://www.utah.gov/pmn/files/1118749.pdf</a>.</li> <li>B. Child Care Licensing will be sending an email to all childcare providers 2 specific items.               <ul style="list-style-type: none"> <li>a. That we will no longer accept hard copies of the fingerprint cards.</li> <li>b. The second email is that the fees that have been paid by the Office of Licensing with federal covid stimulus money will need to be paid by providers again after June 30, 2024 after this money is no longer available. Those fees will need to be paid again to the office through our website electronically. The fee amounts are posted on the website.</li> </ul> </li> </ul> <p><b><u>Discussion</u></b></p> <ul style="list-style-type: none"> <li>A. No Discussion</li> </ul> <p><b><u>USB- Jared Lisonbee</u></b></p> <ul style="list-style-type: none"> <li>A. To view this update please go to page 38 of the PowerPoint Presentation found at <a href="https://www.utah.gov/pmn/files/1118749.pdf">https://www.utah.gov/pmn/files/1118749.pdf</a>.</li> <li>B. The PEEP assessment will be changing at the start of next year.</li> </ul> <p><b><u>Discussion</u></b></p> <ul style="list-style-type: none"> <li>A. No Discussion</li> </ul>	
<p><b>Other Business and Public Comment</b></p>	<p>Kristen Schulz- Heard there will be copayments of \$25 for families for a parent contribution, is this true?</p> <ul style="list-style-type: none"> <li>A. Heather Thomas answered she does not have any knowledge of the \$25 and we will still cover the copayment if the below federal poverty level and TANF requirements are met.</li> </ul>	
<p><b>Adjournment</b></p>	<p><b><u>Upcoming Meeting:</u></b> Wednesday, July 10, 2024 ~ 1:00 pm – 3:00 pm</p>	<p>Ben Trentleman called for a motion to adjourn. Kristen Schulz motioned to adjourn. Lori Cox seconded. Motion was carried unanimously. Meeting adjourned.</p>