

WALLSBURG TOWN COUNCIL MEETING AGENDA

May 2, 2024 - 7 pm

MINUTES

1. Call to Order 7:03PM

- a. Pledge of Allegiance – Completed
- b. Prayer – Scott Larsen
- c. Roll Call – Scott Larsen, Troy Thompson, Celeni Richins, Terri Eisel, Alisha O’Driscoll, Troy Ostler,

Doyle Graham, Tammy Graham, Lucille O’Driscoll, Brenda Richins, Yvonne Thompson, Lillian Thompson, Doyle Gardner, Darla Gardner, Seras Gardner, Zack Hicken, Sam Hicken. Excused: Mary Piscitelli

2. Consent Calendar: Be it hereby moved that the following consent calendar items stand approved:

- a. Agenda of the May 2, 2024 Town Council Meeting
- b. Minutes of the April 4, 2024 Town Council Meeting

Scott Larsen – There’s a problem with the minutes. Where it says that Mark Allen paid \$120 for the Town Hall rental and \$20 was a tip to me, I gave that to the Town. Alisha O’Driscoll will update the minutes to reflect that.

Celeni Richins comments that with that change to the minutes, the agenda and minutes stand approved.

3. Approve Budget

- a. April Budget and check register
- b. April Budget and check register questions

Scott Larsen commented that there are two months left in the fiscal year and the budget is looking pretty good.

Terri Eisel commented that the power bill at the park went down finally.

Celeni Richins asked about the weed killer, pvc pipe, and glue. Terri Eisel explained that Gordy has been working on the sprinklers and will be working on the weeds, so split the cost of the supplies between the Town Hall, Cemetery, Park.

Motion: Scott Larsen moves to approve the April budget and check register

Second: Troy Thompson **Vote:** Unanimous

4. Public Comment (5 minutes): This is the public’s opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly. If you have specific questions or comments regarding items that ARE on the agenda, please contact the Wallsburg Town Council or Clerk after the meeting has adjourned.

None heard.

5. Agenda Items:

a. Main Canyon Road Project, Park Trail Grant Projects Updates – Information and Discussion Only

- i. Troy Ostler will discuss status of Main Canyon Road Phase II and Park Trail Grant projects.

Troy Ostler explained gave some updated on the current projects.

For the Park trail, the PS&E (plan specification and estimate) meeting, which is the last review before the project- it is scheduled for May 23rd at 10:00am. Just wanted to make sure we can use the Town Hall. Celeni Richins confirmed they could. Troy Ostler: plans and status of everything will put the project advertising to the first of June. It will be in the paper, bid opening through UDOT right around the first of July. Did not receive any comments, it was advertised in the deseret news and the Wasatch wave for two weeks for environmental comments. Should have contractor by first of July and project completed this fall.

For the main canyon road project, we are in the environmental finalizing- haven’t ran into any issues on that so far. Waiting for the comment period through UDOT. Anticipate that will be approved in the next few weeks. Then we will have the first of three review meetings that have to be gone through. Looking to have plan in hand review the second week of June. The pavement design has been approved by UDOT. PS&E will be first part of August, comment resolution will be mid September and the project will be ready to advertise mid October and have a contractor on board and ready to go first thing in the spring.

Terri Eisel asked how long the road project will take. Troy Ostler commented it will take about 60 days.

Troy Ostler explained that in order to expedite that project they plan to go in and grind the existing asphalt, mix it with gravel and cement treated base and lay new asphalt on top of that cement treated base. So it’ll go really quickly- take about a month to put drainage pipes in and a month to treat the base and lay the asphalt.

Scott Larsen asked if that’s what they did for the first phase of the road project. Troy Ostler explained that they didn’t cement treat the base, they roto milled into the base. With what they’ve seen on the upper end, they’ve determined the need to cement treat this because of the soft spots that have shown up on the first phase. Scott Larsen asked if cement treating creates a more rigid base.

Troy Ostler explained that this process takes the gravel and asphalt and grinds it up into 1.5 inch particles and mix those with one

bag of cement for every foot of roadway. That generates 500 PSI essentially to stabilize everything to help avoid potholes and soft spots.

b. Veteran Headstones – Information and Discussion Only

i. Doyle Gardner will discuss restoration and repair of Veterans headstones in the Wallsburg Cemetery.

Doyle Gardner explained that a few years ago “By Memorial Day” was started. The US government supplies veterans with markers, marble granite or bronze, upright or flat. He wanted to have all the markers cleaned and flags properly displayed next to all veterans. Met with Mary this weekend, we have 99 veterans buried in the cemetery. Not all of them have veterans markers supplied by the government, a lot of them are private monuments. Still need flags displayed and make sure the monuments are upheld and cleaned. The government maintains ownership of the veteran markers they supply, but do not maintain or upkeep them. They only upkeep and clean monuments in military cemeteries. Its up to the families to keep them clean and displayed properly. We will be at the cemetery this coming Saturday from 8-12, as well as the 18th and 25th, for anyone that has family members buried up there we will be offering training. Anything that can help families keep their monuments clean up to date and looking nice. There are protocols we will be going over, the national military association- each headstone material needs to be treated differently. Will also be doing private monuments, showing how to clean them and keep them clean. We would be interested in helping the families clean them the first time, after that its fairly simple to keep them looking pristine. Low cost, works well. Biggest thing we need is pea gravel to raise the monuments. There are a lot of monuments tipped over and broken, not just military monuments, also pioneer monuments. Some are leaning really bad, don’t want them to tip over on a child. There are several in jeopardy and a lot need to be re epoxy’d to make them strong again. We want to help families and help educate. Please let neighbors and families know, I will hand out some cards too. As far as the pea gravel goes, we need about 5 ton up and put it up by the dirt, we can grab it and use it for all of the needed monuments. Willing to help anyone that is interested in restoring or repairing any monuments.

Scott Larsen asked how the bases are raised. Doyle Gardner explained that you dig around the base and lift it up with a crow bar, spread the pea gravel, tamped level and set it back down. Some require tripods if they are larger monuments, not quite set up with that yet. Will work on as a project in the future.

Terri Eisel asked about the family permission. Doyle Gardner explained that the US Government owns the veterans markers and allows anyone with training to restore and clean them. Any family member can grant permission for others. They’d like family members to be there so they can be shown how to keep them clean after the first time. It’s easy to keep them clean after the first clean with some vinegar, soap, and water.

Tammy Graham asked if the notice can be put on the facebook page. Celeni Richins commented that Alisha O’Driscoll will put that on the facebook page, collected cards from Doyle Gardner for more information. Doyle Graham commented that they should invite the families to come and help work on them. Everyone agreed that would be great.

Doyle Gardner commented that they spend many mornings up there and have been working on several monuments, have cleaned 25 or so in the last couple of weeks.

Terri Eisel asked if they have all of the supplies they need and Doyle Gardner confirmed they do have the epoxy, acid cleaners, etc that are needed for the initial cleanings. It works to kill the biological growths (moss, algae, etc) and the rain helps keep them bright and white.

Unknown commenter asked about headstones with unknown relatives, if someone can adopt that grave. Doyle Gardner replied that yes, especially the military graves are being taken care of. The flag being placed in the right position. Seras Gardner commented that the JROTC could come and do a service project to place the flags at the cemetery, she will double check with the colonel to coordinate. Darla Gardner commented that the Young Men and Young Women come and help with clean up and preparation for Memorial Day on the Wednesday prior to then also. Celeni Richins confirmed. Doyle Gardner said Mary Piscitelli will work to get all of the names back up on the display board at the cemetery. They will all work together to coordinate in the coming weeks.

c. Cemetery Ordinance Update – Action Item

i. Review edits and updates to Wallsburg Cemetery Ordinance.

Celeni Richins explained that the cemetery ordinance has been updated. Scott Larsen noted there are a few spelling errors where “internment” is mistakenly used in place of “interment”- those will be updated. Celeni Richins highlighted that the changes include making Alisha (the clerk) the assistant sexton for when the sexton isn’t available or needs the clerk to work on something, needing to include a copy of the death certificate when paying fees, updates to the cemetery cleaning and decoration removal. Mary Piscitelli will also be getting a new information banner made for the cemetery. The biggest update is the headstone policy. That is just because the width of the bases is updated to that everything fits on the plot that is purchased because some of the measurements haven’t been lining up. Celeni Richins called for questions or comments. Other than the spelling error(s), none heard. Darla Gardner

asked about the broken sprinkler lines at the cemetery and if that is why the water isn't turned on yet. Terri Eisel said Gordy (maintenance) is working on the lines and it will hopefully be ready in preparation for the Memorial Day cleaning. Doyle Gardner explained they have been bringing 10-12 gallons of water when they come to clean. Scott Larsen commented we could bring bigger quantities of water if needed. No other questions or comments noted.

- ii. Vote to adopt updated Cemetery Ordinance as written, with changes, or to continue for further discussion

Motion: Scott Larsen moves to adopt the updated cemetery ordinance with the recommended changes.

Second: Terri Eisel **Vote:** Unanimous

d. Lawnmower Repair and Replacement – Information and Discussion Only

- i. Discuss status of repairing and replacing the Wallsburg Town lawnmower.

Terri Eisel explained that we now have two functioning lawnmowers. She has added oil changes and maintenance to the calendar reminders. Gordy (maintenance) has mowed and they are both working well. Can remove this item from the revolving agenda moving forward.

e. Water System Improvement Project Update– Information and Discussion Only

- i. Discuss status of Water System improvement project.

Nothing further was discussed other than the alternate bid.

f. Water System Project Alternate– Action Item

- i. Discuss alternate install to upgrade service for 3 water customers.

Troy Thompson explained that the alternate bid is \$325,000 and goes from main canyon across the creek to Dale Carlsons, it picks up three customers. Scott Larsen asked if there is an option to not do it. Troy Thompson explained that it is an alternate, in addition to the \$4.7 million bid it is separate. Scott Larsen commented that section is currently inch and a half galvanized pipe and asked if it can not be improved? Troy Thompson commented that it needs to be improved but it is not part of the master plan. He explained that with the project already being \$4.7 million that another \$325,000 for three customers is why its being brought for discussion. He commented that it does need to be fixed, but so do a lot of other things in Town. Scott Larsen commented that his concern is that 2 years down the road if it rusts out and becomes an emergency situation. Troy Thompson agreed. Celeni Richins asked what the options are if they don't approve the alternate bid. Troy Thompson explained the other option is to repair it as needed. Troy Thompson commented that there are problems from ocean to ocean and we've got to draw a line somewhere. Celeni Richins agreed. Celeni Richins commented that its Dale Carlson, Brian Carlson, and Ralph Yarro. Terri Eisel commented that she says not right now. Troy Thompson agreed. Celeni Richins agreed. Troy Thompson commented that it might cost money to repair it and will be a hassle, its just a thought that it might be going bad. Going across the creek is the priciest part because it will need to be bored and all of the environmental and engineering that goes through that. Scott Larsen asked how much boring would cost. Troy Thompson said he did not know. Terri Eisel commented that none of that was included in the original project. Scott Larsen commented it might be best to wait. Troy Thompson commented that the biggest cost is \$78,000 for the creek crossing. Scott Larsen commented about the rock issues.

- ii. Vote to approve install as proposed, with changes, or to continue for further discussion.

Motion: Troy Thompson moves to not approve the alternate bid for the water project.

Second: Terri Eisel **Vote:** Unanimous

g. Fiber Internet Grant Project Update – Information and Discussion Only

- i. Discuss status of grant project for Fiber Internet project.

Scott Larsen: Last I talked to them they said that everything was approved for Wallsburg. The whole valley is considered underserved or unserved and qualifies for the funding. Celeni Richins confirmed that no further testing or data will need to be collected. Scott Larsen commented that is what he had understood but he will verify that. Terri Eisel asked about an idea of when these improvements could happen. Scott Larsen said probably not until next year. Every time they do something they have to get approval after approval and its out of date by the time the next ones come around. At one point they asked to redo all of the speed tests, etc.

6. Department Reports

- a. To discuss continued agenda items, assignments

- i. Buildings (Scott Larsen) Carpet cleaning coming in next Wednesday to the Town Hall.

- ii. Roads (Scott Larsen) Still working on the signs. Celeni Richins commented that someone ran over the speed limit sign by her home. That will need to be straightened back out.

- iii. Cemetery (Mary Piscitelli) Celeni Richins commented in Mary's absence that she is working on the

cemetery packet and that the Town Council is supportive of the cemetery Memorial Day cleanup that is coming up.

iv. Park (Terri Eisel) the county will send the check for the trail match to UDOT this week. Scott Larsen asked if that was the full match portion. Terri Eisel commented that it is.

v. Water (Troy Thompson) needs to go get some water meters and parts. There are about a dozen that are not working. With the warm weather coming on, it's time to get them changed out.

vi. Mayor (Celeni Richins) nothing to report

vii. Clerk (Alisha O'Driscoll) nothing to report

b. Call for Agenda items for May Town Council Work Meeting (Expected May 16, 2024)

Budget public hearing. Water Project, Park Trail, Fiber Internet updates. Alisha O'Driscoll will have a list of agenda items.

c. Call for Agenda items for June Town Council Meeting (Expected June 6, 2024)

Finalize the budget. Update on the 24th planning, wards need to get committee finalized.

Need to have a meeting with the ditch companies with the Town and the State- Troy Thompson will coordinate. Troy Thompson commented that we don't want to promise something that we can't follow through on. The bylaws state that water cannot be moved out of historical boundaries. The well can only pump so far up the valley, I don't want to say any wet water can be traded for a hookup- we are telling them wrong. The ditch companies have as much say as the Town. We need to get Ray Birch, George Muir, whoever is over Hobble Creek, and whoever is over Bull Run whichever ditch that is – all on the same page so everyone is on the same page in the valley. Terri Eisel commented that the bottom line is that the water belongs to those water companies, it does not belong to the State of Utah or the Town of Wallsburg. Troy Thompson commented that it does belong to the State, that's the sad part. They have control of it. Terri Eisel agreed that the State has control of it. Troy Thompson will coordinate with the ditch companies because they are willing to go to court through it. Lucille O'Driscoll commented that the planning commission would like to attend that meeting when it is coordinated. Troy Thompson will coordinate, it might not be this month or next month but it needs to be done in the future.

Celeni Richins and Terri Eisel commented that the budget is close to being finalized. There needs to be a hearing and it needs to be noticed. Would be nice to have it right before the June 6th meeting. Discussed publication dates for the paper.

7. Items Continued To Future Monthly Town Council Meetings

a.

b.

c.

d.

CLOSED SESSION to discuss personnel and/or pending or reasonably imminent litigation.

Closed session NOT HELD at this meeting.

Adjourn

Motion: Terri Eisel moves to adjourn the meeting

Second: Scott Larsen **Vote:** Unanimous

Time: 7:55PM