

STERLING TOWN COUNCIL MINUTES

Tuesday December 19, 2023

1. Pledge of Allegiance.

Council, staff and community present stand and recite the pledge of allegiance.

2. Roll Call.

Justin, present; Yvonne, present; Heather, present; Tami, present; Mayor Pearson, present.

Staff present: Kris Winkel, Jim Egnor

Community present: Judy Wadley

Meeting called to order by Mayor Pearson at 7:05

3. Reading and approval of minutes from the previous meeting(s). On November 21st and Election Certification on December 4, 2023.

Council reviews previous minutes and notes a few typos which were corrected.

4. Approval of Minutes from Previous Meeting(s).

Heather makes a motion to pass the Sterling Town minutes from November 21st as amended. Tami seconds the motion. All those in favor: Justin, aye; Yvonne, aye; Heather, aye; Tami, aye. Motion passes.

Heather makes a motion to accept the Sterling Town Council election certification from December 4, 2023. Yvonne seconds the motion. All those in favor: Justin, aye; Yvonne, aye; Heather, aye; Tami, aye. Motion passes.

5. Discussion and vote on Sterling Town Plot Costs and Resolution.

Heather reads from the proposed Sterling Town Resolution 12-19-2023 "Setting of Cemetery Fees", see attachment.

Justin makes a motion to pass the town of sterling increased cemetery fees effective January 1, 2024 as read, Yvonne seconds the motion. All those in favor: Justin, aye; Yvonne, aye; Heather, aye; Tami, aye. Motion passes.

6. Discussion and vote on Water Master raise after passing the certification.

Justin asks for clarification on what was agreed to pay Jim once he passed the water exam and if it applied to just water or water and maintenance. Council talks about possibly hiring someone to help him with some of the maintenance. Mayor asks Jim what part of the maintenance would he like to have help with. Jim states maybe part time

mowing but he is not sure. Tami suggests he consider and make a list and get back to the council. Jim states that a lot of the stuff with cross-connection wont take that much more time. Tami stresses the importance that Jim's hours do not exceed the minimum accepted. Council discusses having one rate for Jim. Mayor Pearson suggests paying him \$22 Hr for everything, Justin agrees. Jim will let the council know the level of assistance he will require to avoid exceeding the weekly average of the hours agreed upon.

Heather makes a motion to pay Jim Egnar \$22 an hour for all work done for the town effective December 1, 2023. Justin seconds the motion. All those in favor: Justin, aye; Yvonne, aye; Tami, aye; Mayor Pearson, aye. Motion passes.

Justin adds that both the new council members coming in next month have a lot of experience with water and Kim Killpack has been a water master before.

7. Report of Officers:

JUSTIN-WATER-ROADS—Justin congratulates Jim for passing the water exams and expresses what a great job he has been doing. Jim states he also did the cross-section certification and there are two informational flyers that need to be put within the water bill for all the residents; Risk of Thermal Expansion and Protect Your Drinking Water, see attached.

Jim and Council discuss paperwork, letterheads and possible new ordinance(s) that need to happen in order to give Jim authority as the new Water Master for Sterling. This is required by State Law. Council talks about backflow and how most of the older homes may need some adjustments made to prevent backflow. Council agree these flyers will be put in the water bills and on the website to further educate the Community.

Justin thanks Jim for fixing the roads and they talk about additional pot holes that require repair. Justin gives an update on the water system and everything is going great. Justin asks if Jim has been in touch with Sunrise Engineering regarding the water master plan. Jim talks about things Sunrise Engineering has requested which he has provided thus far.

YVONNE-TREASURY/BUILDING—The bags are almost ready to be put together for Christmas Eve, council agrees to stay to help complete the filling of the bags. Yvonne shares that she hopefully has enough drivers and feels it will work out well. Mayor Pearson states he will be able to if there is no one else that can come. Yvonne states that she wants to be on the road by 4:30. Mayor Person thanks Yvonne for all her work in organizing this. Yvonne adds that Gunnison Market donated the ranges/clementines.

Yvonne brings up her investigation regarding Tausha Anderson's parents home and it has been taken care of.

Yvonne and Tami discuss an item in the budget that zeroed out back in 2020. Yvonne will get the information to Tami to adjust the item.

HEATHER–CEMETERY/PARKS/FIRE–Heather reports on the Fireman Christmas party. There was one funeral this month.

Nick, Levi and Tawny will be attending fire school in January.

Jim states we need a garage opening on the shop and provides some bids and states that he can install it. Council discusses the bid and Mayor Pearson states he will get back to Jim.

TAMI–STEERING COMMITTEE/BUDGET/DEPUTY CLERK–Tami reviews the water expenses and that the current amount is in the red. She explains the process in moving money around, which will involve reducing the fire budget and increasing the water budget. Tami states that they should review the financial report monthly and provides a copy to each of the council members and they read through the report, see attached.

MAYOR PEARSON–PLANNING & ZONING– Mayor explains that P&Z did not happen this last month due to illness of his family and others that were unable to attend. Judy and Loretta did attend and Loretta did open and close the meeting. Loretta also gave her resignation due to the fact that she travels outside of the country every winter. Mayor states that there are openings for the P&Z Commission. Yvonne suggests posing these openings for the community. Mayor states that 2024 is the year that we need to implement the changes for P&Z and it must be in effect by 2025 or the State of Utah takes over our zoning for Subdivisions. One of the new things is that the Town Council does not vote on building permits, it will all fall on the P&Z commission. Council talks more about current protocol and upcoming changes regarding building approvals and permits.

8. Approval and Payment of Bills:

Payroll paid on 12/8/2023.

James C Egnor	\$2,098.07
---------------	------------

Brandon S Johnson	\$1128.52
Yvonne V Larsen	\$231.56
Heather H Myers	\$863.70
Tamra D Privett	\$252.81
Kristina K Winkel	\$360.16

Tami asks why Heathers hours were so high for sexton. Heather explains that there is not adequate documentation of the graves and she has been updating the information and once it is complete, her hours for Sexton will drop. Mayor asks for an estimate on when that will be and Heather will let the council know.

Tami makes a motion to pass payroll as presented. Heather seconds the motions. All those in favor: Justin, aye; Yvonne, aye, Heather, aye; Tami, aye. Motion passes.

Bills paid on 12/8/2023 and 12/19/2023

Badger Meter	\$78.32	Monthly meter service
CUHD	\$20.00	Monthly water sample
Delco Western	\$1855.90	Water repair supplies
Jim Egner	\$559.00	Travel reimbursement, water op Cert exam and cross connection cert costs
Gunnison Market	\$1527.73	Candy/supplies Sterling Santa visits
Hinton Burdick CPAs	\$1915.68	Annual audit completed
Jensen Excavating	\$17,765.00	Leak 197 North Main and fire hydrant replacement
Manti Telephone	\$107.70	Nov 2023 bill
Mission Communications	\$910.80	Rotameter/Chlorinator
N Sanpete Disposal	\$75.03	Dumpsters for Nov 2023
Sanpete County Fire District #2	\$688.75	Fire fee expense Nov 2023
Sanpete Sanitary Landfill	\$518.40	Landfill fee expense Nov 2023
Sterling Country Store	\$71.69	Fuel; 4by4

Sterling Irrigation Company	\$270.00	Annual irrigation fees
UT Division of Water Rights	\$150.00	Application fee for Water share renewal
Valley Builders	\$249.39	Supplies for water and city
Zions Bank VISAs	\$1579.88	Christmas decorations, stamps, Fireman's christmas party, NUTS for Christmas Eve, Rural water association, Hotel accommodations for Fire.

Heather makes a motion to pass bills as paid. Tami seconds the motions. All those in favor: Justin, aye; Yvonne, aye; Heather, aye; Tami, aye. Motion passes.

9. Meeting Adjournment.

Justin makes a motion to adjourn the meeting. Heather seconds the motion. All those in favor: Justin, aye; Yvonne, aye; Heather, aye; Tami, aye, Mayor Pearson, aye. Motion passes.

Meeting adjourned at 8:55

Kris notes that when she went to turn off the recorder, it appeared to not have recorded. She states that perhaps she hit “play” instead of “record”. Mayor states he has see Tami push “record” in the past but it didn't record. Kris offers apologies and will be more careful in the future.