

## WOODS CROSS CITY COUNCIL MEETING MAY 21, 2024

The minutes of the Woods Cross City Council meeting held May 21, 2024, at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

## **COUNCIL MEMBERS PRESENT:**

Ryan Westergard, Mayor  
Julie Checketts

Wally Larrabee  
Gary Sharp  
Matt Terry

## **COUNCIL MEMBERS EXCUSED:**

Jessica Kelemen

## STAFF PRESENT:

Bryce Haderlie, City Administrator  
LaCee Bartholomew, Community Services Coordinator  
Sam Christiansen, Public Works Director

Annette Hanson, City Recorder  
James Bigelow, Chief of Police  
Johnny Filler, Public Works Dept

## **PUBLIC ATTENDANCE:**

Rachel Stephenson  
Tammi Lewis  
Becky Gale

## INVOCATION:

**PLEDGE OF ALLEGIANCE:** Gary Sharp

## **YOUTH CITY COUNCIL REPORT**

The Mayor gave the floor to Youth City Council Mayor Jaxon Dyreng and to YCC member John Taylor who reported on the activities of the Youth City Council.

Youth City Council Mayor Dyring said they wanted to highlight a few of the main events the YCC had participated in during the past year. The YCC hosted a very successful Pumpkins in the Park in October. At Christmas the YCC was able to help 8 families with Christmas gifts with the money raised from the Easter Egg-Stravaganza. This year's Easter activity was also a great success; with the help of local businesses, the YCC raised over \$2,000 to help with Christmas this year.

YCC member John Taylor reported on upcoming events for the YCC. The YCC is sponsoring a public blood drive in honor of Carter who is a member of the YCC. This will be held June 14, at the public works building from noon to 6:00 pm. The YCC would be having a closing event to celebrate their year together. He also noted they would be participating in the Handcart Days Parade in July.

Mayor Dyring and John Taylor thanked the Council for their support. The Council in turn thanked the YCC for all of their service to the community. They also thanked the leaders of the YCC for their time and effort in supporting the youth of the community.

## **CONSIDERATION TO APPROVE MINUTES**

The Mayor called for the review of the City Council minutes of the meeting held 5/7/24.

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Council Member Terry made a motion to approve the minutes as written. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

**RATIFY CASH DISBURSEMENTS**

Council Member Checketts made a motion to ratify the cash disbursements as presented with Council Member Larrabee seconding the motion and all voted in favor of the motion through a roll call vote.

**PUBLIC COMMENTS**

The Mayor then opened the meeting to items from those in attendance that they would like to bring before the City Council. There were no public comments, and the Mayor closed the public comment period.

**CONSIDERATION TO APPOINT DAVID LEWIS IV TO THE PLANNING COMMISSION**

The Mayor then presented David Lewis IV as a recommended candidate for the Planning Commission seat to replace Melanie Brooks who had recently moved. He said Mr. Lewis has the background to be beneficial to the Commission.

Council Member Sharp made a motion to appoint Mr. David Lewis IV to the Planning Commission with Council Member Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

**SWARING IN OF DAVID LEWIS IV TO THE PLANNING COMMISSION BY CITY RECORDER**

Following the appointment of Mr. Lewis to the Planning Commission, the City Recorder administered the Oath of Office to Mr. Lewis and the Mayor and Council congratulated Mr. Lewis on his appointment to the Planning Commission and thanked him for his willingness to serve the community.

**CONSIDERATION TO APPROVE CONDITIONAL ACCEPTANCE AND BOND RELEASE FOR BRIGGS LOT 3 SUBDIVISION (1975 South)**

The Mayor gave the floor to the Public Works Director who noted the following with the Council:

"We have received the Briggs Subdivision (1975 S 800 W) for conditional acceptance and Bond Release. The City Engineer and I inspected the Briggs Subdivision on April 29 and issued a memo of the remaining items that needed to be completed. The property was inspected May 6, 2024. All improvements required by the development agreement have been completed."

Council Member Larrabee made a motion to approve conditional acceptance and bond release for Briggs Lot 3 Subdivision (1975 South). Council Member Terry seconded the motion, and all voted in favor of the motion through a roll call vote.

**CONSIDERATION TO ADOPT RESOLUTION 2024-862 APPROVING CONTRACT WITH PARAMETRIX FOR RAILROAD QUIET ZONE CONSULTING**

The Public Works Director continued with the floor and noted the following for the City Council:

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"In 2008 Woods Cross sponsored the railroad quiet zone from 400 S in Salt Lake City through 2<sup>nd</sup> Street in Ogden. Woods Cross agreed with the FRA to manage the quiet zone in perpetuity as part of the sponsoring. Recently, the FRA has made the city aware of the full responsibilities of the sponsor city, and staff has coordinated with the road agencies to bring the quiet zone back into compliance.

"To reduce city staff time in helping the other agencies within the quiet zone, and help keep the quiet zone, a consultant is needed. Parametrix was recommended by fellow quiet zone sponsor cities Lehi City and Salt Lake City.

"The cost to have Parametrix help coordinate all the road authorities, work with FRA, put together the required documents for keeping the quiet zone is \$18,596.45. This contract is for the 2024 year only.

"City staff has received verbal commitments for some cities and will propose that all cities that benefit from quiet zones help pay their portion of the Parametrix costs. Staff is working on a cost-sharing breakdown so that each city/UDOT pays costs so that Woods Cross does not carry all the costs of these services (79 RR crossings, 30 grade crossings, 13 road authorities).

The Council discussed the benefits of the quiet zone, and asked the question whether all the cities were willing to participate to help pay for the consultant costs. It was noted by the City Administrator that the cities involved had been contacted and he had heard back from several of them, and they were willing to participate in helping with the costs for Parametrix. The City Administrator said he was still waiting to hear back from some of the other cities, but he was hopeful that the rest of them would be willing to participate in helping to keep the Quiet Zone in place.

Following the information given, Council Sharp made a motion to adopt resolution 2024-862, a resolution approving the contract with Parametrix for Railroad Quiet Zone Consulting. Council Member Checketts seconded the motion, and all voted for the motion through a roll call vote.

**CONSIDERATION TO AUTHORIZE CITY CONTRIBUTION TO THE 1500 S 800 W TRAFFIC LIGHT PROJECT**

The Public Works Director continued with the floor and noted the following for the City Council:

"The Traffic Light at 1500 S and 800 W was bid out, and UDOT closed the bidding process on May 15. There were 2 bids, and they came in at least 10% over the engineer's estimate. As part of this project, some deficiencies in the storm drain system within the intersection will be corrected. City staff has analyzed the costs associated with this project and wanted to update the Council on the project's status and the affected city budgets.

<i>Projects Cost</i>		<i>Funding Sources</i>	
Current Bid	\$1,736,651.01	Federal Funds	\$1,234,975.00
CEM/PI*	\$48,000.00	County Portion	\$80,000.00
<b>Project Total costs</b>	<b>\$1,784,651.01</b>	2022 Road Tax Bond	\$390,197.00
<i>2022 Road Tax Bond</i> <i>Unspent Available</i>		Storm Drain Repairs	\$151,944.00
		<b>Current Total</b>	<b>\$1,857,116.00</b>

\*CEM – Construction Engineering Management, PI – Public Involvement

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Council Larrabee asked who would get the left-over money if the project came in under budget and the Public Works Director said the Road Tax Fund would receive those funds. He said there is also a contingency fund in case the costs go over budget.

There was also a question of who would be awarded the bid for the traffic light. The Public Works Director said UDOT will award the bid sometime after Memorial Day.

There was also discussion on the left/right turns that will be taken away and if there will be sensors that are intuitive at recognizing when there is traffic in the area or if there is no traffic in the area for timing the traffic light. It was noted there are some radars that would be located to monitor traffic as well as monitoring the malfunctioning of the train crossing arms by UDOT.

Council Member Sharp said he still has concerns about having a traffic light put in at this intersection and with having traffic backed up when there are trains coming through.

There were no further questions and Council Member Larrabee made a motion to authorize the city contribution to the 1500 S 800 W Traffic Light Project. Council Member Terry seconded the motion, and all voted in favor of the motion through a roll call vote.

**CONSIDERATION TO APPROVE A PROCLAMATION DECLARING JUNE 10-14, 2024, PUBLIC WORKS WEEK IN WOODS CROSS CITY**

The Public Works Director asked that the week of June 10-14, 2024, be declared Public Works Week in the city of Woods Cross. He said this designation provides a chance to thank those who keep our streets free of snow, go out at night to fix water leaks, and continuously work to keep our parks looking nice.

Council Member Larrabee made a motion to make a proclamation to declare June 10-14, 2024, as Public Works Week in Woods Cross City. Council Member Sharp seconded the motion, and all voted in favor of the motion through a roll call vote.

**CONSIDERATION TO ADOPT RESOLUTION 2024—863 APPROVING PURCHASE OF EARLY INTERVENTION SOFTWARE FOR WOODS CROSS CITY POLICE DEPARTMENT AS REQUIRED BY UCA 53-14-202**

The Mayor gave the floor to Police Chief Bigelow who noted the following for the City Council:

“On January 1, 2025, law enforcement agencies in Utah will be required to use an early intervention system (UCA 53-14-202). I am requesting that WXPD be allowed to purchase software that will allow our department to be compliant with UCA 53-14-202.

“I am requesting the purchase of LEFTA Systems to be used by WXPD. The purchase of LEFTA Systems will also allow the WXPD access to FTO Training software, training records, use of force tracking, internal affairs, traffic data collection, vehicle pursuit tracking, PD traffic accident tracking, command staff dashboard for early invention. Currently, our department does not have software that is able to track all these

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categories. The initial cost of the software is \$5,720.00, with an ongoing cost of \$720.00 per year for an annual user license fee."

The Council asked the Chief if he had used this system before, but he said he had not. He said they are choosing this software because it has the ability to do many things.

There were no further questions and Council Member Checketts made a motion to approve resolution 2024-863, a resolution approving the purchase of early intervention software for the Woods Cross City police department as required by UCA 53-14-202. Council Member Sharp seconded the motion, and all voted in favor of the motion through a roll call vote.

**I-15 RECONSTRUCTION PROJECT**

The Mayor gave the floor to the City Administrator who noted that Woods Cross staff met with the I-15 reconstruction group to discuss the impacts to Woods Cross as the project design progresses. They are just wrapping up the Environmental Survey process.

During the meeting we learned the following:

1. The 500 S interchange design has stayed relatively unchanged. We reminded them of the fueling rack and potential for fueling trucks to stack up on 500 S, 700 W, etc. They indicated that they are coordinating UTA on the double track and others to plan for these issues related to the double tracking near this intersection. They are planning for a 12' asphalt trail from the East side of the 500 S interchange all the way to the Woods Cross UTA station. This is in conjunction with the expanding trail system throughout Utah. We asked them to consider concrete because the trail would be turned over to Woods Cross at completion and concrete has a much longer life and less maintenance costs.
2. The 1500 S overpass is being studied to ensure that bridge supports, etc., are adequate. It is likely that the overpass will be rebuilt during the project.
3. The 2600 South interchange concerns were discussed at length.
  - a. They indicated that they looked at relocating Thomas Petroleum and determined that it was infeasible due to existing infrastructure and location.
  - b. They will design a trail connecting 800 W to 2600 S that will support vehicle traffic in the event of an emergency. It would require gates or bollards to be removed and the traffic to be controlled by a flagger or police department in those rare events.
  - c. They are exploring an option to install a roundabout on the southwest corner of the 2600 S interchange that could possibly resolve the underpass to Wildcat way. They did not have any drawings at this point but wanted us to know that they are taking this concern very seriously.
  - d. Staff continues to remind the UDOT staff and contractors of our concerns with connection to Wildcat way, lane stacking, having 800 W and 2600 S no longer having a direct connection on the West side of I-15, pedestrian safety, etc.
4. The only permanent structures that may be impacted are the businesses on 600 W near 1500 S that back up to I-15. Their design team is evaluating options in this area.
5. I spoke with the Mayor about discussing with the City Council about any benefit to using political means to further our concerns with the 2600 S. interchange. I know that our message has been heard, but a unified Council and Mayor tend to have greater influence than administrative efforts.

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Following the information given by the City Administrator, there was discussion about safety and school crossing concerns. The City Administrator pointed out the route that would have to be taken by pedestrians and it was noted it was not very convenient for pedestrians, but it looked to be safe.

Council Member Terry said he had seen this type of pedestrian crossing constructed in another area and it seemed to be working.

There was also a question to when the I-15 reconstruction will realistically start, and it was noted it is planned to start in 2026. It was also asked if there would be any homes affected in Woods Cross by the construction. The City Administrator said no homes would be removed but there may be several businesses that may be affected.

**COMMUNITY SERVICES REPORT**

The Mayor gave the floor to the Community Services Manager who asked if there were any other questions about the Memorial Day breakfast that is coming up in a few days. There was discussion on what time the Council could be available to help. She noted the buffalo will be back in the park for Memorial Day and that the pioneer cabin would be open to see inside.

The Community Services Manager also noted she was able to procure several grants, one for the YCC and one through Walmart which will be used for the funding of books for the Summer Literacy Program. She also reported that Summer Rec is almost full, and it is looking good for the year.

**POLICE REPORT**

The Mayor gave the floor to the Police Chief who went over the following report with the City Council.

**DISPATCHED CALLS**

<u>2024</u>	<u>2023</u>	<u>YEARLY</u>
Jan—445	Jan—735	2023—6,867
Feb—419	Feb—603	2022—10,155
March—448	March—702	2021—9,106
April—501	April—712	2020—10,473
May—	May—771	2019—11,368
June—	June—716	2018—11,600
July—	July—906	2017—11,411
Aug—	Aug—511 (Spillman)	2016—12,393
Sept—	Sept—511	2015—12,819
Oct—	Oct—448	2014—9495
Nov—	Nov—353	
Dec—	Dec—410	
Total—1,813	Total—6,867	

**ACTIVITY REPORT:**

Jan-April 2024 Traffic Citations

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	Jan	Feb	Mar	April
Total Citations	130	161	149	104
Traffic Officer	23	34	38	15

854 New Cases opened in first quarter 2024

Calls for Service: 1813

Citations: 544

Arrests: 62

**TRAFFIC OFFICER (April)**

Motorist Assist-1

Parking Problem-1

Accidents-5

Safety Hazard in roadway-1

DUI-1

Violations-26

DUI Accident-1

Citations-15

Property Damage Accident-1

Incident Reports-58

**USE OF FORCE REVIEWS (April)**

4/30/2-Juvenile Problem/Ungovernable, ACT, no injuries

**DEPARTMENT ACTIVITY (March-April)**

-WX Elementary Lunch with Chief

-WX Elementary Lunch with the Chief

-Detective Burton Farewell Get together

-Handel's Ice Cream meet and great

-Dispatch appreciation day

-Girl Scout Tour

-WX Elementary Tour of City Hall, Police

-WX Elementary Evidence Class with Julie

-Department and Public Works Equipment

Checketts

-Chief Bigelow Started/Department meet the Chief

-Chief's UCOPA Conference

**WOODS CROSS HIGH SCHOOL ACTIVITIES**

**APRIL 2024**

Traffic Accidents – 2 (No injury)

Juvenile Problem - 2 Sexting case

Criminal Mischief – 1 Spray paint

Fire Drills – 1 WXHS

**DETECTIVE DIVISION**

24 Persons Crimes / Sexual Assault / Active C.A.N.R. cases (child abuse neglect report)

18 Active Theft / Property / Fraud / Assault / Death cases for the month of April.

**ICAC**

Total Assists to ICAC: 2

This month, the investigations unit assisted the Internet Crimes Against Children Task Force on two search warrants and participated in the ICAC "Blitz week" in Operation Cyber Strike.

**K9 Flash**

Total Deployments: 2

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K9 Flash assisted ICAC on two local warrants, K9 Flash also attended lunch with the Chief and showed Woods Cross Elementary students his sniffer skills.

**ORDINANCE ENFORCEMENT**

8 – New cases received and opened from the public  
6 – Cases resolved/closed successfully  
2 – Pending Resolution  
4 – Notices sent

There was a discussion on making the information on the use of the dispatch number more accessible that had been discussed in a previous Council meeting. Chief Bigelow said he was following up on that matter.

Council Member Checketts said she had questions about the regulations for burning things in the city. The Chief said he would also follow up with that matter.

The Council thanked the Chief for his good work. It was mentioned that there had been several interviews for potential new officers, many of whom were lateral moves, and the Council said that was very good news.

**CITY ADMINISTRATOR REPORT**

The City Administrator reviewed the following with the City Council:

1. Communications have been made on council item from May 7th regarding the bridge design over the rail lines on 1100 North (2600 S), the Waste Management contract, a possible land purchase, etc.
2. I have been working with each of our new directors to acclimate them to Woods Cross and our expectations. This has included a senior staff meeting that includes all of the directors, Annette and LaCee, where we are developing effective communication processes, focusing on policies and procedures and other responsibilities by this group. We are excited to have Cass, Chief Bigelow, and Curtis on board. They have hit the ground running and are all well qualified to lead us forward.
3. Met with UDOT officials regarding the I-15 reconstruction project. More of this will be discussed at the May 21st council meeting.
4. Cass and I attended a GBS conference where we attended a variety of classes on benefits, recruitment and hiring, technology applications for HR and benefits, etc.
5. I have been working with JUB to find a resolution to the Legacy trail asphalt project.
6. Working with Big D Construction to resolve lighting issues at the Phelan project.
7. Ongoing work Brian Passey and staff with the FY25 budget and the budget amendment for the FY24 budget.
8. We are coordinating efforts for the Memorial Day celebration.
9. Forsgren Engineering has informed us that they will end their building inspection services on or about August 1, 2024. We are working to determine the best alternative going forward.

**QUESTIONS/DIRECTION TO CITY ADMINISTRATOR OR STAFF**

Council Member Checketts asked if the Phelan project lights had been taken care of. The City Administrator said they are continuing to work on the matter.

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It was also noted that Forsgren is terminating their building inspection program, so the City Administrator said he and the Community Development Director are working on putting together an RFP to find another company to contract with for the next year. He noted they will look at things in the future and possibly find someone who could be in-house that could also help in the Community Development Department.

The Mayor said that at the last fire district meeting there was a discussion about the Tier 2 adjustment for public safety. There will be ongoing discussion and an increase for this adjustment. The City Administrator said the Council will need to take some time and talk about this as it relates to the budget.

There was also a question on the follow up to putting more lights on 1500 S in association with the resident who had complained about his tires being vandalized. The Public Works Director said he had contacted Rocky Mountain Power, and they are planning to put in another streetlight.

Council Member Sharp thanked the City Administrator for taking care of the complaints about the noise from the airport.

**COUNCIL REPORTS**

Council Member Terry said the Mosquito Abatement District is fully staffed.

Council Member Sharp reported on the Planning Commission meeting and said Chad Salmon had come in for review of a project he has been working on for quite some time.

Council Member Checketts asked about a resident who had been taking out trees at one of the residences located south of the Front Runner Station. The Public Works Director said he would contact them.

Council Member Larabee said the next board meeting would be held on June 5<sup>th</sup> and a vote would be taken on mandatory recycling district wide.

Council Member Checketts said she was not impressed with Waste Management as they recently knocked over her garbage and left grass clippings scattered everywhere. She also said they were also late in coming. The Public Works Director said Waste Management were late because they had someone call in sick. He said he had been working with them to get all the garbage cans emptied that had been missed.

The Mayor reported on the Fire District meeting that was held and they passed their tentative budget; they ordered an ambulance for fiscal year 2026. He said there is about a 3% increase for their assessment.

The Mayor noted the Recreation District met. They had 16 applicants for the 2 board members they are replacing, and they are working on getting the applicants in for interviews.

The Mayor noted the Sewer District is proposing to raise rates and there will be a public hearing held regarding that matter. He said updating the sewer facility to meet the regulations imposed by the state is costing much money.

The Mayor expressed sympathy to Sunset City on the loss of their Mayor.

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The Mayor also noted he wished to express sympathy to the COG liaison at Hill Air Force Base on the loss of his wife.

**ADJOURNMENT**

There being no further business before the Council, Council Member Larrabee made a motion to adjourn the meeting at 8:06 P.M. with Council Member Checketts seconding the motion and all voted in favor of the motion through a roll call vote.

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Matt Terry, Mayor Protem

Annette Hanson, City Recorder

Approved by City Council 6/4/2024