# COMMISSIONERS' MINUTES – DAVIS COUNTY

**COMMISSION MEETING MINUTES**
**Tuesday, May 21, 2024**

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on Tuesday, May 21, 2024, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

**PRESENT ON THE DAIS**
**Vice Chair** Randy B. Elliott
**Commissioner** Lorene Miner Kamalu
**County Clerk** Brian McKenzie
**County Auditor** Curtis Koch
**Chief Deputy Civil Attorney** Neal Geddes

**EXCUSED**
**Chair** Bob J Stevenson

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**OPENING**
The meeting convened at 10:00 AM and Commissioner Elliott led the Pledge of Allegiance.

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**PUBLIC COMMENTS**
Commissioner Elliott invited public comments; no comments were made.

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**BUSINESS/ACTION**

**AUDITOR'S OFFICE**
**1. #410/2024. Acceptance of bids for the 2024 Delinquent Real Property Tax Sale — *presented by Curtis Koch, County Auditor***

The 2024 Delinquent Real Property Tax Sale was held on May 15, 2024. The County started the year with 37 homes, 19 parcels of land, and 4 commercial properties. Only 6 parcels were sold at the tax sale, all other properties were redeemed.

Financial Information: N/A  Terms: N/A

**VOTING**
**Motion to Approve Item 1:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

**COMMISSIONERS' OFFICE**
**2. #412/2024. Abatement Register 05-21-2024 — *presented by Commissioner Elliott on behalf of Commissioner Stevenson***

Financial Information: N/A  Terms: N/A

**VOTING**
**Motion to Deny and hold a hearing for Item 2:** Randy B. Elliott. **Second:** Lorene Miner Kamalu. All present voted aye.

**COMMUNITY & ECONOMIC DEVELOPMENT**

**3.** #400/2024. **Ratification of Standard Service Provider Contract with Diego Calderon for 2024 Great Salt Lake Bird Festival** — ***presented by Ryan Steinbeigle, Grants Administrator, on behalf of Kent Andersen, Director***

Financial Information:
- Type: Payable
- Amount: $1,143.99
- GL Account #: 1810170-530279
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 05/16/2024
- Ending Date: 05/19/2024

**4.** #401/2024. **Ratification of Standard Service Provider Contract with Jose Castano for 2024 Great Salt Lake Bird Festival** — ***presented by Ryan Steinbeigle, Grants Administrator, on behalf of Kent Andersen, Director***

Financial Information:
- Type: Payable
- Amount: $1,049.69
- GL Account #: 1810170-530279
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 05/16/2024
- Ending Date: 05/21/2024

**5.** #402/2024. **Approval of 2024-2025 Social Services Block Grant (SSBG) Contract with Open Doors for Street Outreach** — ***presented by Ryan Steinbeigle, Grants Administrator, on behalf of Kent Andersen, Director***

The majority of the street outreach should take place from October 15 to April 30 to align with Code Blue.

Financial Information:
- Type: Payable
- Amount: $22,242.00
- GL Account #: 2910292-540274
- Davis County Match Required: No
- Additional Financial Information: This sub grantee agreement will be paid for out of our 2024-2025 SSBG allocation of $104,608.00. The state has provided our allocation amount, but has not yet sent the contract.

Terms:
- Beginning Date: 07/01/2024
- Ending Date: 06/30/2025

**6.** #382/2024. **Approval of 2024-2025 Social Services Block Grant (SSBG) Contract with Lantern House for Homeless Services**— ***presented by Ryan Steinbeigle, Grants Administrator, on behalf of Kent Andersen, Director***

Financial Information:
- Type: Payable
- Amount: $28,000.00
- GL Account #: 2910292-540274
- Davis County Match Required: No
- Additional Financial Information: This sub grantee agreement will be paid for out of our 2024-2025 SSBG allocation of $104,608.00. The state has provided our allocation amount, but has not yet sent the contract.

Terms:
- Beginning Date: 07/01/2024
- Ending Date: 06/30/2025

**7.** #403/2024. **Approval of 2024-2025 Community Development Block Grant (CDBG) Contract with Open Doors for their Landlord/Tenant Mediator Program — *presented by Ryan Steinbeigle, Grants Administrator, on behalf of Kent Andersen, Director***

Commissioner Kamalu commented on the great work Ryan Steinbeigle and the local homeless council has been doing for the prevention of homelessness.

Financial Information:
- Type: Payable
- Amount: $25,000.00
- GL Account #: 2910290-540274
- Davis County Match Required: No
- Additional Financial Information: Davis County will receive an allocation from United States Department of Housing and Urban Development (HUD) in the amount of $893,189.00 which will be used to fund this contract.

Terms:
- Beginning Date: 07/01/2024
- Ending Date: 06/30/2025

**VOTING**
**Motion to Approve Items 3-7:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

**HEALTH**
**8.** #358/2024. **Amendment seven of Contract #2020-458 with Department of Health and Human Services (DHHS) increasing tobacco funding for FY25 — *presented by Brian Hatch, Director***

Financial Information:
- Type: Receivable
- Amount: $635,725.00 [$160,239/$46087/$27792/$401607]
- GL Account #: 1530311-474503/474504/474506/474513
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 07/01/2024
- Ending Date: 06/30/2025

**9.** #399/2024. **Approval of Year Two of the Area Agency on Aging Four Year Plan 2024 through 2027 with the Utah Department of Health & Human Resources for Senior Services — *presented by Brian Hatch, Director***

Financial Information: N/A

Terms:
- Beginning Date: 07/01/2024
- Ending Date: 06/30/2025

**VOTING**
**Motion to Approve Items 8-9:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

**HUMAN RESOURCES**
**10.** #409/2024. **Agreement with Davis Conference Center for Annual Employee Appreciation Event — *presented by Chris Bone, Director***

Commissioner Kamalu commented that this is an investment in Davis County's employees, and highlighted the importance of showing appreciation.

Financial Information:
- Type: Payable
- Amount: $15,446.91
- GL Account #: 1010134.540272
- Davis County Match Required: No
- Additional Financial Information: NA

Terms:
- Beginning Date: 05/13/2024
- Ending Date: 05/13/2024

**VOTING**
**Motion to Approve Item 10:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

# COMMISSIONERS' MINUTES – DAVIS COUNTY

**LIBRARY**

**11.** #328/2024. **Ratification for summary list of item donations over $50.00 to Davis County Libraires —** ***presented by Josh Johnson, Director***

Financial Information:

- Type: Receivable
- Amount: $1,633.50
- GL Account #: N/A
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms:

- Beginning Date: 01/01/2024
- Ending Date: 03/31/2024

**VOTING**

**Motion to Approve Item 11:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

**SHERIFF'S OFFICE**

**12-27. Approval of agreements for consideration to be on the tow rotation with the Davis County Sheriff's Dispatch Center —** ***presented by Andrew Oblad, Chief Deputy***

12. #383/2024 G&T Towing
13. #384/2024 Bridger Towing LLC
14. #385/2024 Baur & Baur Towing LLC
15. #386/2024 4th Generation Towing LLC
16. #387/2024 LJ's Towing LLC
17. #388/2024 Simple Tow LLC
18. #389/2024 Thunder Towing LLC
19. #390/2024 Hudson Towing
20. #391/2024 Ogden Auto Towing INC
21. #392/2024 Summit Towing and Recovery LLC
22. #393/2024 The Tow Doctor LLC
23. #394/2024 Zac's Towing LLC
24. #395/2024 101 Group Towing Service INC
25. #396/2024 Discount Towing INC
26. #397/2024 Keystone Towing INC
27. #398/2024 The Towing LLC

Financial Information: N/A

Terms:

- Beginning Date: 07/01/2024
- Ending Date: 06/30/2025

**VOTING**

**Motion to Approve Items 12-27:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

A memorial for all officers who have fallen in their service for the County was held on May 16, 2024. The memorial service happens once a year and is held by the Sheriff's Office. The event host different speakers every year; this year a high school freshman named Emma spoke on behalf of the families of the fallen officers. Emma and her twin were three weeks old when their father fell during his service. Commissioner Kamalu highlighted that Emma gave a powerful speech about her experiences. Commissioner Kamalu thanked the Sheriff's Office for putting the memorial service on every year. Chief Deputy Andrew Oblad thanked the Commission for their support.

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**Motion to Recess to Board of Equalization:** Randy B. Elliott. **Second**: Lorene Miner Kamalu. All present voted aye.

**BOARD OF EQUALIZATION**

**28.** #411/2024. **Property Tax Register 05-21-2024 —** ***presented by Curtis Koch, County Auditor***

The Property Tax Register for May 21, 2024 was presented and contained the following: Auditor's Adjustments consisting of Appeals reports, Abatement reports, and Corrections. This record is maintained by the Davis County Auditor as the Clerk of the Board of Equalization.

**VOTING**

**Motion to Approve Item 28:** Lorene Miner Kamalu. **Second:** Randy B. Elliott. All present voted aye.

**Motion to Reconvene Commission Meeting:** Randy B. Elliott. **Second**: Lorene Miner Kamalu. All present voted aye.

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**CLOSING REMARKS**

Commissioner Elliott invited closing remarks; no comments were made.

# COMMISSIONERS' MINUTES – DAVIS COUNTY

**MEETING ADJOURNED**
Commission Meeting was adjourned at 10:13 AM.

Minutes Prepared by:

Aaron Moyes
Deputy Clerk

Minutes Approved on:

06/04/2024

Brian McKenzie
Davis County Clerk

Bob J Stevenson
Commission Chair