



**NOTICE OF A REGULAR  
ARCH COMMISSION MEETING**

**June 3, 2024, at 6:00 PM**

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PUBLIC NOTICE is hereby given that the Vineyard ARCH Commission will hold a regularly scheduled ARCH Commission meeting on Monday, June 3, 2024, at 6:00 PM, in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, UT.

- 1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE**
- 2. CONSENT ITEMS**
  - 2.1. 1. Approval of March 21, 2024 ARCH Commission Meeting Minutes**
  - 2.2. Approval of April 22, 2024 ARCH Commission Meeting Minutes**
- 3. BUSINESS ITEMS**
  - 3.1. Vineyard Days Review**
  - 3.2. ARCH Commission Grant Applications**
- 4. STAFF, COMMISSION, AND COMMITTEE REPORTS**
  - 4.1. Event Manager Anna Nelson Staff Report**
  - 4.2. Parks and Recreation Direction Brian Vawdrey Staff Report**
- 5. REVIEW OF UPCOMING EVENTS AND ASSIGNMENTS**
- 6. ADJOURNMENT**

The next meeting is on 06/20/24

This meeting may be held in a way that will allow a board member to participate electronically. The Public is invited to participate in all ARCH Commission meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Anna Nelson at least 24 hours prior to the meeting by calling (801) 226-

1929 or emailing her at [annan@vineyardutah.org](mailto:annan@vineyardutah.org).

The foregoing notice and agenda were posted on the Utah Public Notice Website and Vineyard Website, posted at the Vineyard City Offices and City Hall, delivered electronically to city staff and each member of the ARCH Commission.

06/2/24

**AGENDA NOTICING COMPLETED  
ON:**

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Anna Nelson

**CERTIFIED (NOTICED) BY:**

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Anna Nelson  
Special Events Manager

**MINUTES OF A REGULAR VINEYARD  
ARCH COMMISSION MEETING**  
City Council Chambers  
125 South Main Street, Vineyard, Utah  
March 21, 2024, at 6:20 PM

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**Present**

Chair Member Elisabeth Shelley  
Vice Chair Sherrie Kaye Miller  
Commission Member Jarom Sidwell (Left 6:44pm)  
Alternate Member Aljay Fuimaono (Joined 6:44pm)

**Absent**

Alternate Member Daniela Larsen  
Commission Member Kyle Reyes  
Commission Member Bronson Tatton

**Staff Present:**

Events Manager Anna Nelson, Parks and Recreation Director Brian Vawdrey, Events and Recreation Coordinator Ginger Kellems

**REGULAR SESSION**

**1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE**

 Vice Chair Miller Opened the ARCH Commission meeting at 6:20pm

**2. CONSENT ITEMS**

**2.1. Approval of January 18th, 2024 ARCH Commission Meeting Minutes**

 **MOTION: COMMISSION MEMBER SIDWELL MOTIONS TO APROVE PREVIOUS ARCH COMMISSION MEETINGS MINUTES FROM JANUARY 18TH. COMMISSION MEMBER SHELLEY SECONDS MOTION. PREVIOUS CHAIR MILLER VOTED YES. ALTERNATE MEMBER FUIMAONO, COMMISSION MEMBER REYES, AND TATTON WERE ABSENT. MOTION CARRIES.**

**3. BUSINESS ITEMS**

**3.1. Election of Chair**

 **MOTION: COMMISSION MEMBER MILLER NOMINATED TO ELECT COMMISSION MEMBER SHELLEY TO BE CHAIR OF THE ARCH COMMISSION. COMMISSION MEMBER SIDWELL SECONDS NOMINATION. COMMISSION MEMBER SHELLEY VOTED YES. ALTERNATE MEMBER FUIMAONO, COMMISSION MEMBER REYES, AND TATTON WERE ABSENT. MOTION CARRIES.**

46  
47 **3.2. Election of Vice-Chair**  
48

49  **MOTION: COMMISSION MEMBER SIDWELL NOMINATED TO ELECT**  
50 **COMMISSION MEMBER MILLER TO BE VICE CHAIR, SHELLEY SECONDS.**  
51 **COMMISSION MEMBER MILLER VOTED YES, ALTERNATE MEMBER**  
52 **FUIMAONO, COMMISSION MEMBER REYES, AND TATTON WERE ABSENT.**  
53 **MOTION CARRIES.**  
54

55 **3.3. Update to Bylaws**

56  Events Manager Anna Nelson led discussion about the updated bylaws.  
57

58  **MOTION: CHAIR SHELLEY CALLS FOR MOTION TO APPROVE UPDATED**  
59 **BYLAWS AS PRESENTED. COMMISSION MEMEBER SIDWELL SECONDS**  
60 **MOTIONS. VICE CHAIR MILLER VOTED YES. ALTERNATE MEMBER**  
61 **FUIMAONO, COMMISSION MEMBER REYES, AND TATTON WERE ABSENT.**  
62 **MOTION CARRIES.**  
63

64 **3.4. Introduction to Civic Clerk**

65  Discussion ensued about new ways to access future agendas.  
66

67 **3.5. Grant Application Process Update**

68  Events Manager Nelson led an open discussion about the Grant Application process.  
69 Introduction about policy and procedure manual, how it applies to nonprofits or city funded  
70 events, programs, and structures. Uses of the Recreation, Arts and Parks (RAP) tax.  
71

72  Commission Member Sidwell left the meeting at 6:44 pm and Alternate Member Fuimaono  
73 Joined the meeting at 6:44pm.  
74

75 **3.6. April 18th ARCH Commission meeting change**

76 Moving the ARCH Commission April meeting to April 22, 2024  
77

78  
79  **MOTION: CHAIR SHELLEY MOVES TO MOVE APRIL MEETING DATE TO**  
80 **APRIL 22<sup>ND</sup>, VICE CHAIR MILLER SECONDS MOTION. ALTERNATE FUIMAONO**  
81 **VOTED YES. COMMISSION MEMBER SIDWELL, COMMISSION MEMBER**  
82 **REYES, AND TATTON WERE ABSENT. MOTION CARRIES.**  
83  
84

85 **4. STAFF, COMMISSION, AND COMMITTEE REPORTS**

86 **4.1. Event Manager, Anna Nelson Staff Report**  
87

88  Discussion ensued of new items to happen: 2024 Vineyard Days, Battle of the Bands, Baby  
89 Contest, Chalk the Walk, Block Party hosted by Vineyard Cares, Plein Air Painting, Art Show at  
90 Park, Candy Cannon.  
91

92 Discussion to choose between fireworks costing \$14,000 or Drone show costing \$25,000.

Earth day Beautification Project April 20<sup>th</sup>, Utah Lake Authority to donate 3,000 native plant plugs to plant along the Utah lake shore at Vineyard Sunset Beach.

#### 4.2. Parks and Recreation Director, Brian Vawdrey Staff Report

 Parks and Recreation Director Vawdrey announces new things happening in the department. They received a grant for \$20,500 to construct a sand volleyball court. They finished a storage space at Gammon Park. The department sent out the Parks and Recreation Master Plan and received bids from multiple companies. Shade Sails were sent out for bidding, didn't really get many responses for bids. Parks and Recreation department was able to attend the URPA Conference for better education. All the full-time park's employees got their certifications for Aquatics Management. Installation of new water bottle fill stations at Penny Springs Park and Sunset Beach Park, as well as adding new parks signage in Grove Park. Spring cleanup dumpsters at Grove Park from April 19-23<sup>rd</sup>.

### 5. REVIEW OF UPCOMING EVENTS AND ASSIGNMENTS

#### 5.1. Introduction and Review of Vineyard Days and Earth Day & Staff Report.

 Bunny Hop Egg Drop March 30<sup>th</sup> @ 9:00am - 3,500 people to attend. Filled 13,000 eggs, 4,872 prefilled eggs and bought 5,000 bigger items.

### 6. ADJOURNMENT

 **MOTION: VICE CHAIR MILLER MOTIONS TO ADJOURN THE MEETING. COMMISSIONER FUIMAONO SECONDS MOTION, CHAIR SHELLEY VOTED YES. COMMISSION MEMBER SIDWELL, COMMISSION MEMBER REYES, AND COMMISSION MEMBER TATTON WERE ABSENT. MOTION CARRIES.**

MINUTES APPROVED ON: \_\_\_\_\_

CERTIFIED CORRECTED BY:

GINGER KELLEMS

GINGER KELLEMS, Event & Recreation Coordinator



**MINUTES OF A REGULAR  
ARCH COMMISSION MEETING**

City Council Chambers  
125 South Main Street, Vineyard, Utah  
April 22, 2024, at 6:09 PM

**Present**

Chair Member Elisabeth Shelley  
Vice Chair Sherrie Kaye Miller  
Commission Member Bronson Tatton

**Absent**

Alternate Member Aljay Fuimaono  
Alternate Member Daniela Larsen  
Commission Member Kyle Reyes  
Commission Member Jarom Sidwell

**Staff Present**

Events Manager Anna Nelson, Parks and Recreation Director Brian Vawdrey, Events and Recreation Coordinator Ginger Kellems

**REGULAR SESSION**

**1. CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE  
OF ALLEGIANCE**

 Chair Member Shelley opens ARCH Commission meeting at 6:09pm, following with the Pledge of Allegiance.

**2. CONSENT ITEMS**

No Consent Items this meeting

**3. BUSINESS ITEMS**

**3.1. ARCH Grant Policy Manual and Application**

 Discussion ensue on the new Grant Policy Manual and Application.  
\$20,000 is available to grant towards this fiscal year's applications.

 **MOTION: VICE CHAIR MILLER MOTIONS TO APPROVE THE GRANT POLICY MANUAL AND APPLICATION, COMMISSION MEMBER TATTON SECONDS MOTION. CHAIR MEMBER SHELLEY VOTES YES. ALTERNATE MEMBER FUIMAONO, LARSEN, COMMISSION MEMBER REYES, AND SIDWELL WERE ABSENT. MOTION CARRIES**

42  
43 **4. STAFF, COMMISSION, AND COMMITTEE REPORTS**  
44

45 **4.1. Event Manager Anna Nelson Staff Report**

46  Events Manager Anna Nelson went over Earth Day Beautification event on  
47 April 20th. 3,000 plants were put in along Utah Lake shores. 125 volunteers  
48 attended.  
49

50 **4.2. Parks and Recreation Direction Brian Vawdrey Staff Report**

51  Parks and Recreation Director Brian Vawdrey reiterates the Parks and  
52 Recreation masterplan. Spring Soccer has started, we have over 1,000 registrants,  
53 200 volunteer coaches. Summer programs are up for registration and fall sports will  
54 open for registration May 1<sup>st</sup>. Huntsman is donating Sunscreen dispensers at both  
55 parks, and heaters for all park bathrooms.  
56

57 **5. REVIEW OF UPCOMING EVENTS AND ASSIGNMENTS**  
58

59 **5.1. Review of Bike Month and Updates to Vineyard Days**  
60

61  Event Manager Anna Nelson goes over Bike Month schedule for this May.  
62 Week 1 - Bike to School Day, Week 2 - Bike Rodeo, Week 3 - Bike to Workday /  
63 Downtown Bike Tour / Scavenger Hunt, Week 4 – Bike Bingo / UTA Giveaway / &  
64 Non-Motorized Parade.  
65

66  
67 **6. ADJOURNMENT**  
68

69  **MOTION: VICE CHAIR MILLER MOTIONS TO ADJORN THE ARCH**  
70 **COMMISSION MEETING, COMMISSION MEMBER TATTON SECONDS**  
71 **MOTION. CHAIR MEMBER SHELLEY VOTES YES. ALTERNATE MEMBER**  
72 **FUIMAONO, LARSEN, COMMISSION MEMBER REYES, AND SIDWELL**  
73 **WERE ABSENT. MOTION CARRIES**  
74  
75

**MINUTES APPROVED ON:**

**CERTIFIED (CORRECTED) BY:**

GINGER NELSON  
RECREATION AND EVENT COORDINATOR



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ID No :

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Date :

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Anna Nelson

# ARCH GRANT

## Process and Timeline

- May 1st** : Applications Opened for Grant Funding
- June 15th** : Reviewed by the Board and recommended to the City Council
- June 26th** : Project Funding Awarded
- June 30th** : RAP Tax Funds Distributed

- All requests for Vineyard City RAP Tax funds must be submitted via an application provided by the ARCH Grant Program. Applications are available each year starting May 1. The ARCH Grant Program may revise the attached application prior to making it available each year.
- All applications must be submitted prior to the application deadline. Late applications will not be considered. Applications will be received each year, from May 1 – June 1.
- The ARCH Commission will review every application, and accompanying material, and shall identify and recommend which grants the City Council should approve via majority vote. Applicants may be required to make a presentation and discuss the merits of their proposals in front of the ARCH Commission and/or City Council.
- The ARCH Commission will provide notice to applicants regarding their recommendations to the City Council and the City Council's final decisions on distribution of funds to be received. Those applicants who were disqualified or denied funding will also be notified.



# Application Form

# ARCH GRANT



## ORGANIZATION INFORMATION

|                                                                                                                                             |                           |                |                 |
|---------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|----------------|-----------------|
| Organization                                                                                                                                | : Vineyard Youth Council  |                |                 |
| Contact                                                                                                                                     | : Marisa Vaiaoga          | Phone Number   | :               |
| Address                                                                                                                                     | : 125 S Main St.          |                |                 |
| Zip Code                                                                                                                                    | : 84059                   | City / Country | : Vineyard      |
| E-Mail                                                                                                                                      | : marisavaiaoga@gmail.com | Federal Tax ID | : Vineyard City |
| Is your organization a registered 501C3: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Grant amount requesting: 2,000 |                           |                |                 |

Please categorize your organization's primary discipline and activity type.

"The Youth Council program builds youth by:

Serving in a leadership capacity

Accepting responsibility

Learning to work as a team

Learning how to plan an agenda, conduct a meeting, give reports, and be accountable for assignments

Developing self-confidence through service

"

What specific initiatives, programs, projects, or services does your organization provide that directly contribute to advancing or preserving Art, Recreation and Parks, Culture, or Heritage within Vineyard

"The youth council actively contributes to advancing and preserving Art, Recreation and Parks, Culture, and Heritage within Vineyard through a variety of initiatives and programs. They support numerous community events, including Water Day, Boo-a-Pooliza, the Easter Egg Hunt, and Vineyard Days, all of which foster community engagement and celebration. Additionally, they organize a popular ""Movie at the Park"" series, providing a recreational and cultural experience for families and residents.

Furthermore, the youth council manages a community garden where they cultivate local plants, promoting environmental stewardship and appreciation for local flora. These activities not only enhance the community's recreational and cultural landscape but also instill a sense of pride and connection to Vineyard's heritage."

Describe how your organization is funded.

Through Vineyard City

Has your organization received a grant in the last 12 months : ☐ Yes ☒ No



## PROJECT REQUESTING GRANT

Project Title : Movie in the Park

Is the project an event? (if so, please attach a special event application.) : ☒ Yes ☐ No

Briefly, what is the objective of your project.

The objective of the "Movie at the Park" series is to foster community engagement and strengthen social bonds within Vineyard by providing a fun, accessible, and family-friendly outdoor movie experience.

What is the tentative outlined dates for the project?

July

Describe your project and how it will benefit the citizens of Vineyard

This initiative aims to create a welcoming environment where residents of all ages can come together to enjoy cultural and recreational activities, enhancing the overall quality of life in the community. By offering diverse film selections, the series also seeks to promote cultural appreciation and inclusivity, celebrating the richness of different stories and perspectives.

Who is your intended audience (include age range) and how many people will your project serve?

Vineyard community

Where area of Vineyard will your project take place?

Grove Park

How do you plan to promote your project?

Social media and physical fliers

What, if any, other funding sources are you seeking or using for this project?

N/A

If not fully funded by this grant, will you still be able to do this project? ☒ Yes ☐ No



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## Grant

# COMPLIANCE REPORT

AN ANNUAL COMPLIANCE REPORTS IS REQUIRED IF A GRANT IS ISSUED FOR YOUR PROJECT. AND MUST BE SUBMITTED TO THE ARCH COMMISSION BY THE SECOND TUESDAY IN JUNE

|              |   |                      |                |   |                      |
|--------------|---|----------------------|----------------|---|----------------------|
| Organization | : | <input type="text"/> |                |   |                      |
| Date         | : | <input type="text"/> | Year Awarded   | : | <input type="text"/> |
| Tax ID       | : | <input type="text"/> | Amount awarded | : | <input type="text"/> |
| E-Mail       | : | <input type="text"/> |                |   |                      |

| Date | Item Description | Amount | Documentation |
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I hereby certify that the expenses and activities accounted for in this expenditure compliance report are legitimate and correct.

Total \$



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Date :

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Anna Nelson

# ARCH GRANT

## Process and Timeline

- May 1st** : Applications Opened for Grant Funding
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- The ARCH Commission will provide notice to applicants regarding their recommendations to the City Council and the City Council's final decisions on distribution of funds to be received. Those applicants who were disqualified or denied funding will also be notified.

# Application Form

# ARCH GRANT



## ORGANIZATION INFORMATION

|                                          |   |                                         |                             |                          |          |
|------------------------------------------|---|-----------------------------------------|-----------------------------|--------------------------|----------|
| Organization                             | : | Vineyard Heritage Foundation            |                             |                          |          |
| Contact                                  | : | Tim Blackburn, David Lauret             | Phone Number                | :                        |          |
| Address                                  | : |                                         |                             |                          |          |
| Zip Code                                 | : |                                         | City / Country              | :                        | Vineyard |
| E-Mail                                   | : | spencerblackburn@yahoo.com              | Federal Tax ID              | :                        | provided |
| Is your organization a registered 501C3: |   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Grant amount requesting: | 10,000   |

Please categorize your organization's primary discipline and activity type.

Historical and heritage preservation and education

What specific initiatives, programs, projects, or services does your organization provide that directly contribute to advancing or preserving Art, Recreation and Parks, Culture, or Heritage within Vineyard

The Vineyard Heritage Foundation works to identify, preserve, recognize, use, educate and promote resources that are valued for their historical, cultural, aesthetic, educational or community significance; to protect, highlight, preserve, and promote Vineyard's heritage and history for/to its residents, visitors and community by providing a means whereby Vineyard's residents and visitors can be aware of, understand, appreciate, value and celebrate the City's rich heritage, through creating and establishing signage, monuments, historical locations, preserving vintage equipment and artifacts, sponsoring festivals, commemorations, and other community events, relating to promoting and preserving Vineyard's history and heritage.

Describe how your organization is funded.

We are a registered 501(c)(3) organization. We are funded by donations from interested parties and the proceeds from a few modest fund-raising events, and volunteer help.

Has your organization received a grant in the last 12 months : ☐ Yes ☐ No

 PROJECT REQUESTING GRANT

Project Title : Rebranding and Heritage Markers

Is the project an event? (if so, please attach a special event application.) : ☐ Yes ☒ No

Briefly, what is the objective of your project.

Update, beautify, and modernize Vineyard Heritage Foundation’s brand in preparation for and then create identifying monuments and signage with the intent of marking, calling attention to and explaining the significance of various Vineyard Heritage sites.

What is the tentative outlined dates for the project?

July 1, 2024 through December 31, 2024

Describe your project and how it will benefit the citizens of Vineyard

The city will receive attractive, meaningful heritage markers which will identify important landmarks associated with the history, culture, and development of the land and explain their significance, enriching the lives of the Vineyard City residents of today.

Who is your intended audience (include age range) and how many people will your project serve?

This project is intended to serve all ages of Vineyard residents and visitors. Over time, we would expect to serve thousands of interested persons.

Where area of Vineyard will your project take place?

Various locations throughout Vineyard

How do you plan to promote your project?

We expect the signage will be mostly  
However, we plan to use social media posts and an article submitted for inclusion in the city newsletter to announce installation of the markers.

What, if any, other funding sources are you seeking or using for this project?

We have some limited funds that can be used to cover some overages in costs, but we expect to rely almost solely on grant funds to pay for the project. The Heritage Foundation relies on volunteer help to complete its projects. We expect this will be no different.

If not fully funded by this grant, will you still be able to do this project?

☐ Yes ☒ No





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Date :

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## Grant

# COMPLIANCE REPORT

AN ANNUAL COMPLIANCE REPORTS IS REQUIRED IF A GRANT IS ISSUED FOR YOUR PROJECT. AND MUST BE SUBMITTED TO THE ARCH COMMISSION BY THE SECOND TUESDAY IN JUNE

Organization :

Date :  Year Awarded :

Tax ID :  Amount awarded :

E-Mail :

| Date | Item Description | Amount | Documentation |
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I hereby certify that the expenses and activities accounted for in this expenditure compliance report are legitimate and correct.

Total \$



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Date :

05 15 24

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Anna Nelson

# ARCH GRANT

## Process and Timeline

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- June 30th** : RAP Tax Funds Distributed

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- The ARCH Commission will provide notice to applicants regarding their recommendations to the City Council and the City Council's final decisions on distribution of funds to be received. Those applicants who were disqualified or denied funding will also be notified.

# Application Form

# ARCH GRANT



## ORGANIZATION INFORMATION

|                                                                                                                                             |   |                              |                |   |          |
|---------------------------------------------------------------------------------------------------------------------------------------------|---|------------------------------|----------------|---|----------|
| Organization                                                                                                                                | : | Vineyard Heritage Foundation |                |   |          |
| Contact                                                                                                                                     | : | Tim Blackburn, David Lauret  | Phone Number   | : |          |
| Address                                                                                                                                     | : |                              |                |   |          |
| Zip Code                                                                                                                                    | : |                              | City / Country | : | Vineyard |
| E-Mail                                                                                                                                      | : | spencerblackburn@yahoo.com   | Federal Tax ID | : | Received |
| Is your organization a registered 501C3: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Grant amount requesting: 5,000 |   |                              |                |   |          |

Please categorize your organization's primary discipline and activity type.

Historical and heritage preservation and education

What specific initiatives, programs, projects, or services does your organization provide that directly contribute to advancing or preserving Art, Recreation and Parks, Culture, or Heritage within Vineyard

The Vineyard Heritage Foundation works to identify, preserve, recognize, use, educate and promote resources that are valued for their historical, cultural, aesthetic, educational or community significance; to protect, highlight, preserve, and promote Vineyard's heritage and history for/to its residents, visitors and community by providing a means whereby Vineyard's residents and visitors can be aware of, understand, appreciate, value and celebrate the City's rich heritage, through creating and establishing signage, monuments, historical locations, preserving vintage equipment and artifacts, sponsoring festivals, commemorations, and other community events, relating to promoting and preserving Vineyard's history and heritage.

Describe how your organization is funded.

We are a registered 501(c)(3) organization. We are funded by donations from interested parties and the proceeds from a few modest fund-raising events and volunteer help.

Has your organization received a grant in the last 12 months : ☐ Yes ☐ No



## PROJECT REQUESTING GRANT

Project Title : Electronic Heritage Markers

Is the project an event? (if so, please attach a special event application.) : ☐ Yes ☒ No

Briefly, what is the objective of your project.

Create a trial case Heritage Marker or Monument that when viewed through the camera of a typical smart phone, will offer the viewer the opportunity to see additional information about the object or site that is the subject of the marker on his/her phone.

What is the tentative outlined dates for the project?

September 1, 2024 through November 30, 2024

Describe your project and how it will benefit the citizens of Vineyard

The city will receive an attractive, meaningful heritage marker with a minimal footprint which will contain a code which when viewed through the camera of a smart phone will lead viewers to an online description and explanation of the heritage behind the object, thus educating and enriching the lives of Vineyard residents and visitors alike with the history and significance of the object they are viewing.

Who is your intended audience (include age range) and how many people will your project serve?

This project is intended to serve all ages of Vineyard residents and visitors. Over time, we would expect to serve thousands of interested people.

Where area of Vineyard will your project take place?

Yard A development (Megaplex)

How do you plan to promote your project?

We expect the signage will be mostly self-promoting. However, we plan to use social media posts and an article submitted for inclusion in the city newsletter to announce installation of the markers.

What, if any, other funding sources are you seeking or using for this project?

We have some limited funds that can be used to cover some overages in costs, but we expect to rely almost solely on grant funds to pay for the project. The Heritage Foundation relies on volunteer help to complete its projects. We expect this will be no different.

If not fully funded by this grant, will you still be able to do this project?

☐ Yes ☒ No



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Date :

Received by

## Grant

# COMPLIANCE REPORT

AN ANNUAL COMPLIANCE REPORTS IS REQUIRED IF A GRANT IS ISSUED FOR YOUR PROJECT. AND MUST BE SUBMITTED TO THE ARCH COMMISSION BY THE SECOND TUESDAY IN JUNE

Organization :

Date :  Year Awarded :

Tax ID :  Amount awarded :

E-Mail :

| Date | Item Description | Amount | Documentation |
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I hereby certify that the expenses and activities accounted for in this expenditure compliance report are legitimate and correct.

Total \$



# VINEYARD

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4

Date :

05 15 24

Received by ID No

Anna Nelson

# ARCH GRANT

## Process and Timeline

- May 1st** : Applications Opened for Grant Funding
- June 15th** : Reviewed by the Board and recommended to the City Council
- June 26th** : Project Funding Awarded
- June 30th** : RAP Tax Funds Distributed

- All requests for Vineyard City RAP Tax funds must be submitted via an application provided by the ARCH Grant Program. Applications are available each year starting May 1. The ARCH Grant Program may revise the attached application prior to making it available each year.
- All applications must be submitted prior to the application deadline. Late applications will not be considered. Applications will be received each year, from May 1 – June 1.
- The ARCH Commission will review every application, and accompanying material, and shall identify and recommend which grants the City Council should approve via majority vote. Applicants may be required to make a presentation and discuss the merits of their proposals in front of the ARCH Commission and/or City Council.
- The ARCH Commission will provide notice to applicants regarding their recommendations to the City Council and the City Council's final decisions on distribution of funds to be received. Those applicants who were disqualified or denied funding will also be notified.

# Application Form

# ARCH GRANT



## ORGANIZATION INFORMATION

Organization : Vineyard City Parks & Recreation

Contact : Brian Vawdrey Phone Number : 801-226-1929

Address : 125 S Main St.

Zip Code : 84059 City / Country : Vineyard

E-Mail : brianv@vineyardutah.org Federal Tax ID : Vineyard

Is your organization a registered 501C3: ☐ Yes ☒ No Grant amount requesting: 5,000

Please categorize your organization's primary discipline and activity type.

Parks Maintenance & Recreation Programming

What specific initiatives, programs, projects, or services does your organization provide that directly contribute to advancing or preserving Art, Recreation and Parks, Culture, or Heritage within Vineyard

We provide services geared towards Vineyard City residents, including: recreation programs, park playgrounds, open space, Splash Pad, facility rentals, etc. The result of these offerings can enhance the quality of life for Vineyard City residents.



Describe how your organization is funded.

The Parks & Recreation Department is partially funded by recreation program registration fees and city sponsorships. The remainder is funded by the Vineyard City General Fund.

Has your organization received a grant in the last 12 months : ☒ Yes ☐ No



## PROJECT REQUESTING GRANT

Project Title : Sunset Beach Park Sign

Is the project an event? (if so, please attach a special event application.) : ☐ Yes ☒ No

Briefly, what is the objective of your project.

Several of our parks are yet to have a sign near the entrance of the parking lot. To be more specific, on apple maps, it shows that Sunset Beach Park is actually named "Chief Walkara Way Park". Vineyard City staff put forth effort to get the name changed on apple maps but they are requesting for added evidence that the park is actually named Sunset Beach Park. In order to allow for greater transparency to Vineyard City residents and visitors from outside the city to easily identify the park as "Sunset Beach Park", and to enhance the beautification of the park, I am hoping that we can get a grant to cover the cost to install a sign that says "Sunset Beach Park" near the entrance of the Sunset Beach Park.

What is the tentative outlined dates for the project?

"August 1st, 2024: Create a design for the sign  
August 15th 2024: Finalize the sign design  
September 1st, 2024: Order the sign  
October 15th, 2024: Install the sign"

Describe your project and how it will benefit the citizens of Vineyard

In relation to the objective of this project, I believe that having a sign near the entrance of Sunset Beach Park will not only enhance the beautification of the park, but it could also allow for added transparency, direction, and park usage for Vineyard City residents and visitors. I expect the cost for this project to not exceed \$5000 (depending on the level of service that is desired).

Who is your intended audience (include age range) and how many people will your project serve?

The intended audience is for all ages, but more specifically to those who have the ability to read. This small project could benefit all Vineyard City residents and visitors that visit the park.

Where area of Vineyard will your project take place?

Near the parking lot entrance at Sunset Beach Park

How do you plan to promote your project?

We have a communications team at the City of Vineyard that can do social media posts to inform residents of this new addition to the park. In addition, our Recreation Department has an Instagram account with over 700 followers. The construction of the sign could also be announced at a future City Council meeting so it is public for the community to be aware of.

What, if any, other funding sources are you seeking or using for this project?

N/A

If not fully funded by this grant, will you still be able to do this project?

☐ Yes ☒ No



Office Use Only

ID No :

Date :

Received by

Grant  
**COMPLIANCE  
REPORT**

AN ANNUAL COMPLIANCE REPORTS IS REQUIRED IF A GRANT IS ISSUED FOR YOUR PROJECT. AND MUST BE SUBMITTED TO THE ARCH COMMISSION BY THE SECOND TUESDAY IN JUNE

Organization :

Date :

Year Awarded :

Tax ID :

Amount awarded :

E-Mail :

| Date | Item Description | Amount | Documentation |
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I hereby certify that the expenses and activities accounted for in this expenditure compliance report are legitimate and correct.

Total \$

## **ARCH Commission Grant Applicant Scoring Card**

### **Applicant Information:**

- **Applicant Name:**
  - **Project Title:**
  - **Date:**
  - **Reviewer Name:**
- 

### **Scoring Criteria**

#### **1. Project Alignment with ARCH Objectives (20 points)**

- Does the project align with the Commission's goals of promoting and preserving Art, Recreation and Parks, Culture, and Heritage?
    - **Score:**
- 

#### **2. Community Impact (20 points)**

- Does the project demonstrate a significant positive impact on the community?
  - Will it engage a diverse audience or underserved communities?
    - **Score:**
- 

#### **3. Artistic/Cultural Merit (15 points)**

- Does the project show high artistic or cultural quality?
  - Is it innovative or creative in its approach?
    - **Score:**
- 

#### **4. Feasibility and Planning (15 points)**

- Is the project plan well-defined and realistic?
  - Are the goals, timeline, and budget clearly outlined and achievable?
    - **Score:**
-

### 5. Budget and Financial Need (10 points)

- Is the budget detailed and reasonable?
  - Is there a plan for the implication of funds?
  - Does the applicant demonstrate financial need?
    - **Score:**
- 

### 6. Organizational Capacity and Experience (10 points)

- Does the applicant have the necessary experience and capacity to complete the project successfully?
  - Does the application have a plan of action for the project?
    - **Score:**
- 

### 7. Sustainability and Long-Term Impact (10 points)

- Will the project have a lasting impact beyond the grant period?
  - Does it include plans for sustainability or future funding?
    - **Score:**
- 

### 8. Partnerships and Collaboration (5 points)

- Does the project involve partnerships or collaborations with other organizations, City programs, or stakeholders?
    - **Score:**
- 

### Additional Comments:

- (Use this section to provide any additional insights or considerations about the application.)
-

**Total Score:**

- **Maximum Possible Score: 100 points**
  - **Applicant's Total Score:**
- 

**Recommendation:**

- **Approve for Funding:** Yes / No
  - **Approved Amount:** \$\_\_\_\_\_
  - **Additional Notes/Conditions:**
- 

**Signatures:**

- 
- **Reviewer:**
  - **Date:**