

Community Renewable Energy Agency Board Meeting Agenda

Public Notice is hereby given that the Community Renewable Energy Agency Board will assemble in a public meeting on June 3rd, 2024, at the Millcreek City Hall located at 1330 East Chambers Avenue (3205 South), 84106 Millcreek UT, commencing at 1:00 p.m. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom or telephonic communications. The anchor location will be Millcreek City Hall. Members of the public who are not physically present at the anchor location may attend the meeting remotely by electronic means at <https://global.gotomeeting.com/join/890138285>.

REGULAR MEETING of the Board:

1. Welcome, Introduction and Preliminary Matters

- 1.1 Purpose and overview of meeting
- 1.2 Current participation percentages included in Board packet
- 1.3 July board meeting to be held on July 8, 2024, to accommodate July 4th holiday week

2. Business Matters

- 2.1 Approval of May 6, 2024 Board Meeting Minutes
- 2.2 Treasurer Report (year-to-date contributions and expenses)
- 2.3 Reports from committees (Communications, Low-Income Plan, Program Design)
- 2.4 Public Comments

Audience members may bring any item to the Board's attention. Comments are subject to the Public Comment Policy and Procedure set forth below.

- 2.5 Discussion and consideration of Resolution 24-05 Resolution of the Board Authorizing a Pathway for Prospective Parties to Join the Community Renewable Energy Agency
- 2.6 Discussion and consideration of Board Officer Positions (Chair, Vice-Chair, Treasurer, Secretary) terms and elections
- 2.7 Board member comments
- 2.8 Closed Session (if needed): the Board may convene in a closed session to discuss items as provided by Utah Code Ann. §52-4-205

3. Adjournment

In accordance with the Americans with Disabilities Act, the Board will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting adainfo@millcreek.us at least 48 hours in advance of the meeting.

Public Comment Policy and Procedure: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Board may be asked to complete a written comment form and present it to the Millcreek City Recorder. In general, the Chair will allow an individual two minutes to address the Board. At the conclusion of the citizen comment time, the Chair may direct staff or Board members to assist the citizen on the issue presented; direct the citizen to the proper entity; or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The Chair may

place the item on the agenda under citizen comments; direct staff or Board members to assist the citizen; direct the citizen to the entity; or take no action.

THE UNDERSIGNED HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

Millcreek City Hall

Utah Public Notice Website
<http://pmn.utah.gov>

DATE: 5/30/24

Emily Quinton

Alex Wendt

Note agenda items may be moved in order, sequence, and time to meet the needs of the Board.

This meeting will be live streamed via <https://millcreek.us/373/Meeting-Live-Stream>.

Participation Percentages

								Weighted Votes Occuring After July 31, 2022						
								Aggregate Total of Actual Phase 1 Initial, Phase 1 Anchor, and Phase 2 Initial Payments	Phase 2 Anchor Proportionate Shares, based on Max Anchor Payments	Phase 2 Remaining Balance Distributed Proportionally Among Anchors (Phase 2 Anchor Payment)	Total Phase 1 and 2 Payment Obligations as of Meeting Date Above	Participation Percentage for Weighted Votes After July 31 2022	Yes vote on Resolution XX-XX Weighted Vote?	Total Yes Percentage on Resolution XX-XX
1	7/1/2021		Grand County	2,109.37	3,110.81	2,109.37	3,110.81	\$ 6,364.78	1.49%	\$ 1,692.07	\$ 8,056.85	1.15%		0.00%
2	10/1/2021		Salt Lake County	11,570.26		11,570.26		\$ 23,140.52	0.00%	\$ -	\$ 23,140.52	3.31%		0.00%
3	7/1/2021		Summit County	10,759.97	15,868.33	10,759.97	15,868.33	\$ 32,466.94	7.61%	\$ 8,631.28	\$ 41,098.22	5.87%		0.00%
4	7/1/2021		Town of Alta	218.93		218.93		\$ 437.86	0.00%	\$ -	\$ 437.86	0.06%		0.00%
5			Bluffdale City	11,088.57		11,088.57		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
6	7/1/2021		Town of Castle Valley	106.74	157.42	106.74	157.42	\$ 322.08	0.08%	\$ 85.63	\$ 407.71	0.06%		0.00%
7	4/28/2022		Coalville City	562.99		562.99		\$ 1,125.98	0.00%	\$ -	\$ 1,125.98	0.16%		0.00%
8	7/1/2021		Cottonwood Heights	10,942.10		10,942.10		\$ 21,884.20	0.00%	\$ -	\$ 21,884.20	3.13%		0.00%
9	6/13/2022		Emigration Canyon Township	456.22		456.22		\$ 912.44	0.00%	\$ -	\$ 912.44	0.13%		0.00%
10	8/3/2021		Francis City	421.54		421.54		\$ 843.08	0.00%	\$ -	\$ 843.08	0.12%		0.00%
11	7/1/2021		City of Holladay	9,387.72		9,387.72		\$ 18,775.44	0.00%	\$ -	\$ 18,775.44	2.68%		0.00%
12			Kamas City	743.49		743.49		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
13	7/13/2021		Kearns	9,606.01		9,606.01		\$ 19,212.02	0.00%	\$ -	\$ 19,212.02	2.74%		0.00%
14	7/1/2021		Moab City	2,237.95	3,300.43	2,237.95	3,300.43	\$ 6,752.75	1.58%	\$ 1,795.21	\$ 8,547.96	1.22%		0.00%
15	7/1/2021		Millcreek	18,421.40	27,167.05	18,421.40	27,167.05	\$ 55,584.39	13.03%	\$ 14,777.00	\$ 70,361.39	10.05%		0.00%
16	4/28/2022		Oakley City	520		520		\$ 1,040.00	0.00%	\$ -	\$ 1,040.00	0.15%		0.00%
17	7/28/2021		Ogden City	35,737.26		35,737.26		\$ 71,474.52	0.00%	\$ -	\$ 71,474.52	10.21%		0.00%
18			City of Orem	31,019.52		31,019.52		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
19	7/13/2021		Park City	6,742.38	9,943.35	6,742.38	9,943.35	\$ 20,344.33	4.77%	\$ 5,408.50	\$ 25,752.83	3.68%		0.00%
20	7/1/2021		Salt Lake City	101,050.33	149,024.48	101,050.33	149,024.48	\$ 304,907.42	71.45%	\$ 81,059.05	\$ 385,966.47	55.14%		0.00%
21	7/1/2021		Town of Springdale	481.26		481.26		\$ 962.52	0.00%	\$ -	\$ 962.52	0.14%		0.00%
22			West Jordan City	37,916.77		37,916.77		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
23			West Valley City	47,899.22		47,899.22		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
	7/1/2021			350,000.00	208,571.87	350,000.00	208,571.87	586,551.27	100.00%	113,448.73	\$ 700,000.00	100%		0.00%

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, May 6, 2024**, at Millcreek City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, Chair, *Salt Lake City*
Emily Quinton, *Summit County*
Christopher Thomas, *Salt Lake City*
Jeff Silvestrini, *Millcreek*

Electronic

Randy Aton, *Springdale*
Elissa Martin, *Grand County*
Pamela Gibson, *Castle Valley*
Luke Cartin, *Park City*
Jeremy Rubell, *Park City*
Patrick Schaeffer, *Kearns Metro Township*
David Brems, *Emigration Canyon Township*
Emily Paskett, *Salt Lake County*
Alexi Lamm, *Moab*
Samantha DeSeelhorst, *Cottonwood Heights*
Joe Frazier, *Oakley*
Roger Armstrong, *Summit County*
Kyla Topham, *Springdale*
Holly Smith, *Holladay*
Kaitlin Myers, *Moab*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*; O₂ Utah staff

Electronic Attendees: Bob Davis, *Division of Public Utilities*; Brenda Salter, *Division of Public Utilities*; Lenise Peterman, *Helper City*; Sam Owen, *Salt Lake City staff*; Monica O'Malley, *Salt Lake City Staff*; Carson Hardy, *Orem staff*; Jeanne Everden, *Ogden resident*; Carmen Valdez, *HEAL Utah*; Zach Jacob, *West Jordan*

Minutes by Alex Wendt, Millcreek Deputy Recorder.

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:03 p.m.

1. Welcome, Introduction, and Preliminary Matters

1.1 Purpose and Overview of Meeting

1.2 Current Participation Percentages included in Board Packet

2. Business Matters

2.1 Approval of April 1, 2024, Board Meeting Minutes

Board Member Silvestrini made the motion to approve the April 1, 2024, Board Meeting Minutes. Board Member Quinton seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Board Member Silvestrini said that there were three disbursements since the last meeting. These were to the legal counsel, the communications consultant, and to PacifiCorp.

2.3 Discussion Regarding Potential Pathway for Additional Communities to Join the Community Renewable Energy Agency

Board Member Emily Quinton explained how during the 2024 Legislative Session SB 214 made changes to the Community Renewable Energy Act, removing the requirement that a municipality adopt a resolution no later than December 31, 2019, stating a net 100% renewable energy goal. This change presents the possibility that other communities may join and participate in the Utah Renewable Communities Board. Rocky Mountain Power (RMP) is aware that more communities may join and stressed their desire to negotiate one program with one entity. Since the end of the 2024 legislative session the Board Officers have directly or indirectly heard of at least five communities who have an interest in joining. Board Member Thomas said he participated in a few meetings with various communities who would like to know what it means to join. Several communities are large, and it potentially means the energy acquisition changes a lot. Chair Dugan said growing the Program is beneficial in several ways; it helps the environment and the Program succeed. Board Member Silvestrini said adding more communities is great, however, the Board does not want to see new members delaying the current timeline. New communities need to join and contribute on an equal basis. Communities that previously joined passed resolutions of intent and put money towards the Agency to make this happen. If other communities want to participate on an equal basis that is great. Board Member Quinton spoke about a potential pathway for new communities. There should be an agreement addressing voting and payment to join. Other requirements include developing a low-income plan, creating community maps, load estimates and projections, and signing the Utility Agreement, and finally budgeting for noticing costs. These are all required elements of the Program Application that the existing 18 Utah Renewable Communities have ready for when RMP files with the Public Service Commission. If the Board creates a pathway that looks like this there will be a deadline to lessen potential delay. Board Member Quinton reviewed questions for Board Discussion. If allowing other communities to join requires amending and re-signing the governance agreement, how amenable are communities to doing so? How should the payment amount to join the URC board be determined? Should new communities be required to adopt a net 100% by 2030 renewable electricity goal? Assuming the URC board can define and adopt a pathway for other communities to join, what should the deadline for joining be? What else should the Board Officers be considering as we return in June with a potential pathway for board consideration?

Board Member Silvestrini said the Board took a long time negotiating the governance agreement. Right now, most votes are one community, one vote, however the electrical load and municipality population size will also matter. Some milestones of the governance agreement have passed and do not matter anymore. Because this was delicately negotiated and the Board wanted to respect every community, the governance agreement does not have an amendment provision that allows it to be amended without unanimous consent. He does not want to discourage new communities from joining but the group is committed to the Program and does not want to see hiccups. Chair Dugan explained how so far it has been one city, one vote, but this should be a program across Utah. For the five communities that are interested there is a lot of work to do, the low-income plan, maps, and load estimates took years to work on and you will have months. Board Member Quinton asked that communities please contact the Board Officers via Secretary Quinton with additional thoughts and questions.

2.4 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member DeSeelhorst spoke about the informational posters, one of the required outreach steps. The posters will be shared with community organizations for posting in public facing spaces. The URC website has an existing low-income resource page which houses the community profiles. This was used in the early stages of the Low-Income Plan process. The page is primarily geared towards agency members rather than community members, which may be insufficient as the timeline moves forward. They have been curating content for a more public-facing energy affordability webpage. Each community is responsible for outreach to any organizations listed in your low-income plan that were not listed by many communities. This outreach must include offering a one-on-one meeting with the organization within one year of the Program being approved by the Public Service Commission. Provide the organization with a copy of your informational poster and provide the organization with a FAQ sheet.

Board Member Thomas gave the update from the Program Design Committee. Please budget for or encumber funds for noticing. PacifiCorp updated their 20-year plan through a filing on April 1st. PacifiCorp's request for proposals for new resources was cancelled. They will be scaling down and delaying resource acquisition until after 2030, and they plan to burn coal in Utah until 2042. There are no planned nuclear plants in Utah. The new version of the RMP plan has a decrease in solar by 68%, and clean energy storage decrease as well. This leaves questions to explore. What will the energy mix be in 2030 according to the updated plan? How much more new renewable energy will the program need to acquire to meet the net 100% target by 2030? Will the URC program be able to acquire more cost-effective renewable resources, given that the Agency does not have to compete with PacifiCorp?

Board Member Thomas reviewed Resolution 24-04. This resolution would give the Board's approval to finalize documents to be filed by RMP with the Utah Public Service Commission for review. This includes a solicitation narrative and solicitation procedures. Importantly the resolution allows some flexibility to tweak the language of documents as the Agency works with RMP to have them filed. RMP will draft testimony supportive with the filing. Appendices will be added to the solicitation narrative. RMP is currently

reviewing the solicitation narrative with a focus on the blue highlighted sections which have to do with accounting. While the resolution gives some flexibility, it specifically enumerates key requirements that must be met. These include resource types and an online date of December 31, 2029; evaluation of the project's interconnection and project readiness, scoring factors, and a bid fee to offset the Agency's engagement of outside expert consultants to evaluate bids. The solicitation narrative has yellow highlighted sections that are placeholders that will be updated. Board Member Thomas plans to continue working with outside counsel Phil Russell and Energy Strategies as well as municipal attorneys for Salt Lake City and Millcreek to determine publication logistics including who will host the solicitation, who will receive the bids, and who will do which parts of the bid evaluation and when.

Board Member Thomas spoke about what is a PPA versus a BTA. A power purchase agreement (PPA) would be signed by PacifiCorp/RMP and the renewable energy developer. It would set a price for each megawatt-hour of electricity generated by the project. A Build Transfer Agreement would specify a price at which Rocky Mountain Power would purchase the project prior to commercial operation. Where does the solicitation approval fit within the larger timeline? The solicitation filing to the Utah Public Service Commission will constitute part one of the Program Application. Part two of the Program Application will contain all other required elements. Board Member Thomas spoke about solicitation procedures. The solicitation rules that would otherwise govern program resource acquisition are unnecessarily complicated because they treat solar resources differently from non-solar resources differently. Because of changes to clean energy tax credits from the 2022 Inflation Reduction Act, there is no longer a need to treat solar resources differently. Please budget for noticing costs in the next fiscal year.

2.5 Public Comment

There were no comments.

2.6 Discussion and Consideration of Resolution 24-04, Resolution of the Board Authorizing Proposed Program Solicitation Documents to be Provided to Rocky Mountain Power for Filing with the Utah Public Service Commission

Chair Dugan said this is a big milestone for the Agency, as well as a big shift. This is because RMP ended their solicitation for new energy sources and the Agency will be conducting their own solicitation. Board Member Quinton said Phil Russell, the legal counsel for the Board is attending the meeting in case there are questions about this resolution. Board Member Silvestrini asked Mr. Russell to speak about potential liability of the Agency with respect to filing this document with the Public Service Commission. Mr. Russell said there should not be any liability attached. The broad scope of the life of this solicitation is required by state statute.

Board Member Silvestrini moved to approve Resolution 24-04, Resolution of the Board Authorizing Proposed Program Solicitation Documents to be Provided to Rocky Mountain Power for filing with the Utah Public Service Commission. Board Member Brems seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.7 Board Member Comments

Board Member Silvestrini thanked Board Member Thomas, Board Member Quinton, and

Mr. Russell for their hard work. Board Member Silvestrini spoke with KSL radio and the article misconstrued things, indicating that RMP had severed their partnership with the Board and that they were no longer participating, which is not accurate. Chair Dugan said he appreciates the communities that want to join the program, it will benefit the state. Please keep asking questions and they will be more than happy to dialogue.

2.8 Closed Session (If needed)

3. Adjournment

Chair Dugan moved the motion to adjourn the meeting at 2:11 p.m. Board Member Silvestrini seconded the motion. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED: _____ Date

Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary

Treasurer's Report for 6/3/24 Meeting

Billing report (p. 1 of 2)

For Date Range: 09/01/2021 - 05/29/2024

CRE - CRE MEMBERSHIP

Date Billed	Name	Account Name	Amount
9/15/2021	GRAND COUNTY	Membership Fee - Phase I Initial Payment	2,109.37
9/15/2021	SUMMIT COUNTY	Membership Fee - Phase I Initial Payment	10,759.97
9/15/2021	TOWN OF ALTA	Membership Fee - Phase I Initial Payment	218.93
9/15/2021	TOWN OF CASTLE VALLEY	Membership Fee - Phase I Initial Payment	106.74
9/15/2021	COTTONWOOD HEIGHTS	Membership Fee - Phase I Initial Payment	10,942.10
9/15/2021	FRANCIS CITY	Membership Fee - Phase I Initial Payment	421.54
9/15/2021	CITY OF HOLLADAY	Membership Fee - Phase I Initial Payment	9,387.72
9/15/2021	KEARNS	Membership Fee - Phase I Initial Payment	9,606.01
9/15/2021	MOAB CITY	Membership Fee - Phase I Initial Payment	2,237.95
9/15/2021	MILLCREEK	Membership Fee - Phase I Initial Payment	18,421.40
9/15/2021	OGDEN CITY	Membership Fee - Phase I Initial Payment	35,737.26
9/15/2021	PARK CITY	Membership Fee - Phase I Initial Payment	6,742.38
9/15/2021	SALT LAKE CITY	Membership Fee - Phase I Initial Payment	101,050.33
9/15/2021	SPRINGDALE CITY	Membership Fee - Phase I Initial Payment	481.26
10/19/2021	SALT LAKE COUNTY	Membership Fee - Phase I Initial Payment	11,570.26
11/10/2021	GRAND COUNTY	Anchor Payment - Phase I	2,146.04
11/10/2021	SUMMIT COUNTY	Anchor Payment - Phase I	10,947.00
11/10/2021	TOWN OF CASTLE VALLEY	Anchor Payment - Phase I	108.60
11/10/2021	MOAB CITY	Anchor Payment - Phase I	2,276.85
11/10/2021	MILLCREEK	Anchor Payment - Phase I	18,741.59
11/10/2021	PARK CITY	Anchor Payment - Phase I	6,859.57
11/10/2021	SALT LAKE CITY	Anchor Payment - Phase I	102,806.76

Billing report (p. 2 of 2)

4/12/2022 GRAND COUNTY	Membership Fee - Phase II Initial Payment	2,109.37
4/12/2022 SUMMIT COUNTY	Membership Fee - Phase II Initial Payment	10,759.97
4/12/2022 TOWN OF ALTA	Membership Fee - Phase II Initial Payment	218.93
4/12/2022 TOWN OF CASTLE VALLEY	Membership Fee - Phase II Initial Payment	106.74
4/12/2022 COTTONWOOD HEIGHTS	Membership Fee - Phase II Initial Payment	10,942.10
4/12/2022 FRANCIS CITY	Membership Fee - Phase II Initial Payment	421.54
4/12/2022 CITY OF HOLLADAY	Membership Fee - Phase II Initial Payment	9,387.72
4/12/2022 KEARNS	Membership Fee - Phase II Initial Payment	9,606.01
4/12/2022 MOAB CITY	Membership Fee - Phase II Initial Payment	2,237.95
4/12/2022 MILLCREEK	Membership Fee - Phase II Initial Payment	18,421.40
4/12/2022 OGDEN CITY	Membership Fee - Phase II Initial Payment	35,737.26
4/12/2022 PARK CITY	Membership Fee - Phase II Initial Payment	6,742.38
4/12/2022 SALT LAKE CITY	Membership Fee - Phase II Initial Payment	101,050.33
4/12/2022 SPRINGDALE CITY	Membership Fee - Phase II Initial Payment	481.26
4/12/2022 SALT LAKE COUNTY	Membership Fee - Phase II Initial Payment	11,570.26
5/4/2022 COALVILLE CITY	Membership Fee - Phase I Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase I Initial Payment	520.00
5/4/2022 COALVILLE CITY	Membership Fee - Phase II Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase II Initial Payment	520.00
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase I Initial Payment	456.22
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase II Initial Payment	456.22
9/27/2022 GRAND COUNTY	Anchor Payment - Phase II	1,692.06
9/27/2022 SUMMIT COUNTY	Anchor Payment - Phase II	8,631.28
9/27/2022 TOWN OF CASTLE VALLEY	Anchor Payment - Phase II	85.62
9/27/2022 MOAB CITY	Anchor Payment - Phase II	1,795.21
9/27/2022 MILLCREEK	Anchor Payment - Phase II	14,777.01
9/27/2022 PARK CITY	Anchor Payment - Phase II	5,408.50
9/27/2022 SALT LAKE CITY	Anchor Payment - Phase II	81,059.05

*Grand County Invoice resent on February 7, 2023

Total Billed \$ 700,000.00

Revenue report (p. 1 of 2)

For Date Range: 09/01/2021 - 05/29/2024

CRE - CRE MEMBERSHIP

Post Date	Receipt Name	Account Number	Account Name	Amount
9/24/2021	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase I Initial Payment	218.93
9/24/2021	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase I Initial Payment	9,606.01
9/24/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase I Initial Payment	106.74
9/27/2021	CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase I Initial Payment	9,387.72
9/27/2021	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	10,759.97
9/29/2021	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase I Initial Payment	10,942.10
9/30/2021	MILLCREEK	701-3450-0000	Membership Fee - Phase I Initial Payment	18,421.40
10/4/2021	CITY OF MOAB	701-3450-0000	Membership Fee - Phase I Initial Payment	2,237.95
10/4/2021	OGDEN CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	35,737.26
10/4/2021	SALT LAKE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	101,050.33
10/8/2021	FRANCIS CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	421.54
10/8/2021	TOWN OF SPRINGDALE	701-3450-0000	Membership Fee - Phase I Initial Payment	481.26
10/28/2021	PARK CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	6,742.38
11/10/2021	GRAND COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	2,109.37
11/23/2021	PARK CITY	701-3450-0000	Anchor Payment - Phase I	6,859.57
11/23/2021	SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase I	10,947.00
11/23/2021	SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase I	102,806.76
11/29/2021	MILLCREEK	701-3450-0000	Anchor Payment - Phase I	18,741.59
11/29/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase I	108.60
11/29/2021	CITY OF MOAB	701-3450-0000	Anchor Payment - Phase I	2,276.85
12/7/2021	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	11,570.26
2/17/2022	GRAND COUNTY	701-3450-0000	Anchor Payment - Phase I	2,146.04
4/18/2022	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase II Initial Payment	10,942.10
4/21/2022	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase II Initial Payment	9,606.01
4/21/2022	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase II Initial Payment	218.93
4/25/2022	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase II Initial Payment	106.74
4/25/2022	PARK CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	6,742.38
5/2/2022	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	10,759.97
5/10/2022	GRAND COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	2,109.37
5/19/2022	OAKLEY CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	520.00
6/1/2022	COALVILLE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	562.99
6/1/2022	SPRINGDALE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	481.26
6/21/2022	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	11,570.26
6/27/2022	EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase I Initial Payment	456.22
6/27/2022	EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase II Initial Payment	456.22

Revenue report (p. 2 of 2)

7/7/2022 MILLCREEK	701-3450-0000	Membership Fee - Phase II Initial Payment	18,421.40
7/19/2022 SALT LAKE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	101,050.33
7/27/2022 OGDEN CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	35,737.26
7/27/2022 CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase II Initial Payment	9,387.72
7/29/2022 COALVILLE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	562.99
7/29/2022 FRANCIS CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	421.54
7/29/2022 CITY OF MOAB	701-3450-0000	Membership Fee - Phase II Initial Payment	2,237.95
8/8/2022 OAKLEY CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	520.00
10/6/2022 SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase II	8,631.28
10/6/2022 SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase II	81,059.05
10/6/2022 CITY OF MOAB	701-3450-0000	Anchor Payment - Phase II	1,795.21
10/17/2022 MILLCREEK	701-3450-0000	Anchor Payment - Phase II	14,777.01
10/27/2022 TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase II	85.62
11/16/2022 PARK CITY	701-3450-0000	Anchor Payment - Phase II	5,408.50
3/3/2023 GRAND COUNTY	701-3450-0000	Anchor Payment - Phase II	1,692.06

Total Received \$ 700,000.00

Accounts payable report (p. 1 of 2)

Post Date	Vendor	Account Number	Account Name	Amount
12/21/2021	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,425.50
1/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	5,184.00
3/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,615.00
3/29/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,481.35
4/12/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	23,526.27
6/21/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	20,222.91
6/30/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,242.87
8/9/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,643.00
10/11/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	26,701.25
10/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,702.75
11/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,320.25
12/13/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,047.50
1/10/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,118.50
2/14/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,243.25
3/7/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	18,049.50
5/2/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,833.50
5/16/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	562.50
5/16/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	1,312.50
5/31/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	3,096.00
6/21/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	12,683.00
6/21/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	7,375.00
7/18/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	5,766.75
7/26/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	812.50
7/26/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	7,818.50
8/31/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	8,926.00
9/19/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	13,312.50
10/3/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,549.25
10/17/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	6,812.50
10/31/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	10,727.00
11/14/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	8,943.74

Accounts payable report (p. 2 of 2)

12/5/2023 JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	8,554.50
12/27/2023 PENNA POWERS, INC.	701-7110-3100	Professional Services	4,500.00
1/3/2024 JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	17,269.50
1/23/2024 PENNA POWERS, INC.	701-7110-3100	Professional Services	1,588.75
2/8/2024 JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	4,675.50
2/21/2024 PENNA POWERS, INC.	701-7110-3100	Professional Services	3,125.00
3/5/2024 JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,475.00
3/26/2024 PENNA POWERS, INC.	701-7110-3100	Professional Services	1,843.75
4/2/2024 JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	7,212.50
4/16/2024 PENNA POWERS, INC.	701-7110-3100	Professional Services	343.75
4/30/2024 PACIFICORP/J. KENNEDY & ASSOC.	701-7110-3100	Professional Services	898.75
5/7/2024 JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	10,881.75
5/14/2024 PENNA POWERS, INC.	701-7110-3100	Professional Services	781.25

Total Paid \$ 366,205.14

Balance Unspent \$ 333,794.86

Community Renewable Energy Agency Budget Status:

Budget usage	Vendor	Budget	Spent	Remaining
Legal & technical	James Dodge Russell & Stephens P.C.	\$406,500	\$308,225.90	\$98,274.10
Communications	Penna Powers (not to exceed)	\$93,500	\$57,080.49	\$36,419.51
Division of Public Utilities and Office of Consumer Services	Third-party consultants (not to exceed)	\$200,000	\$898.75	\$199,101.25
Total		\$700,000	\$366,205.14	\$333,794.86

Agenda Item 2.3 Communications Committee Update

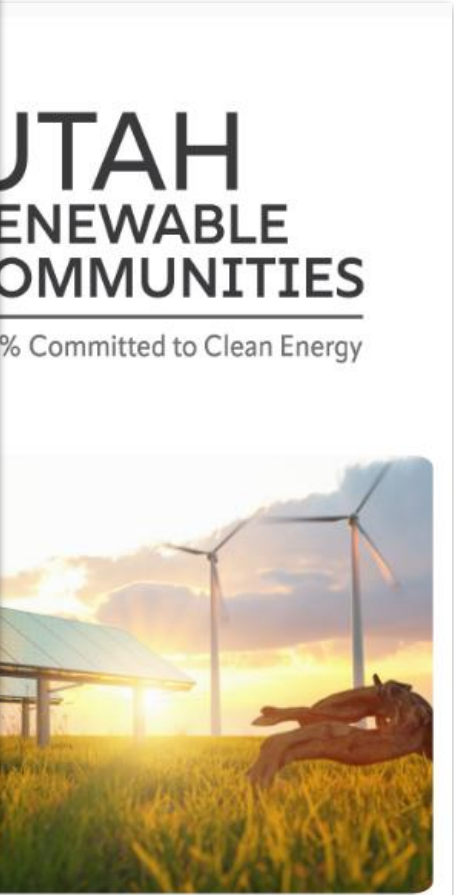
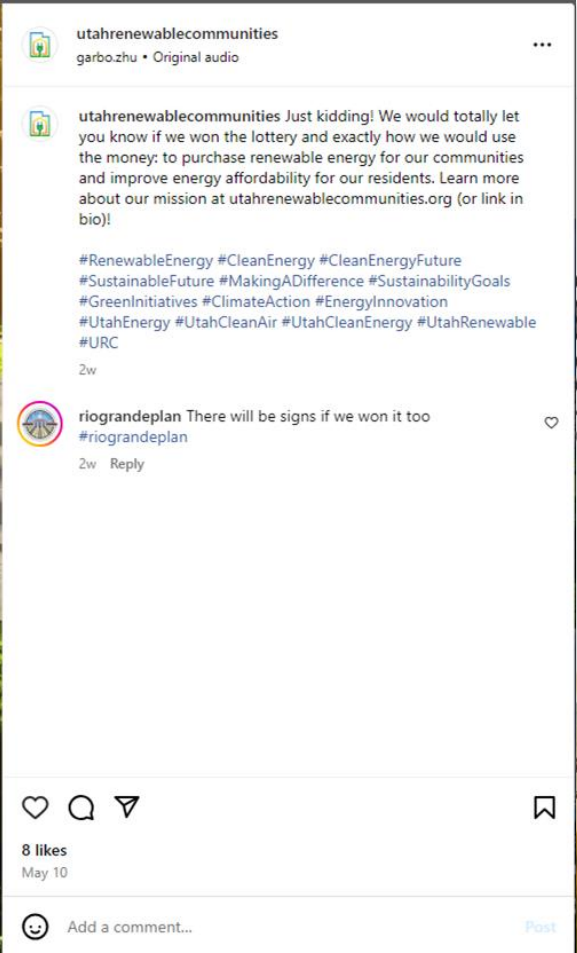
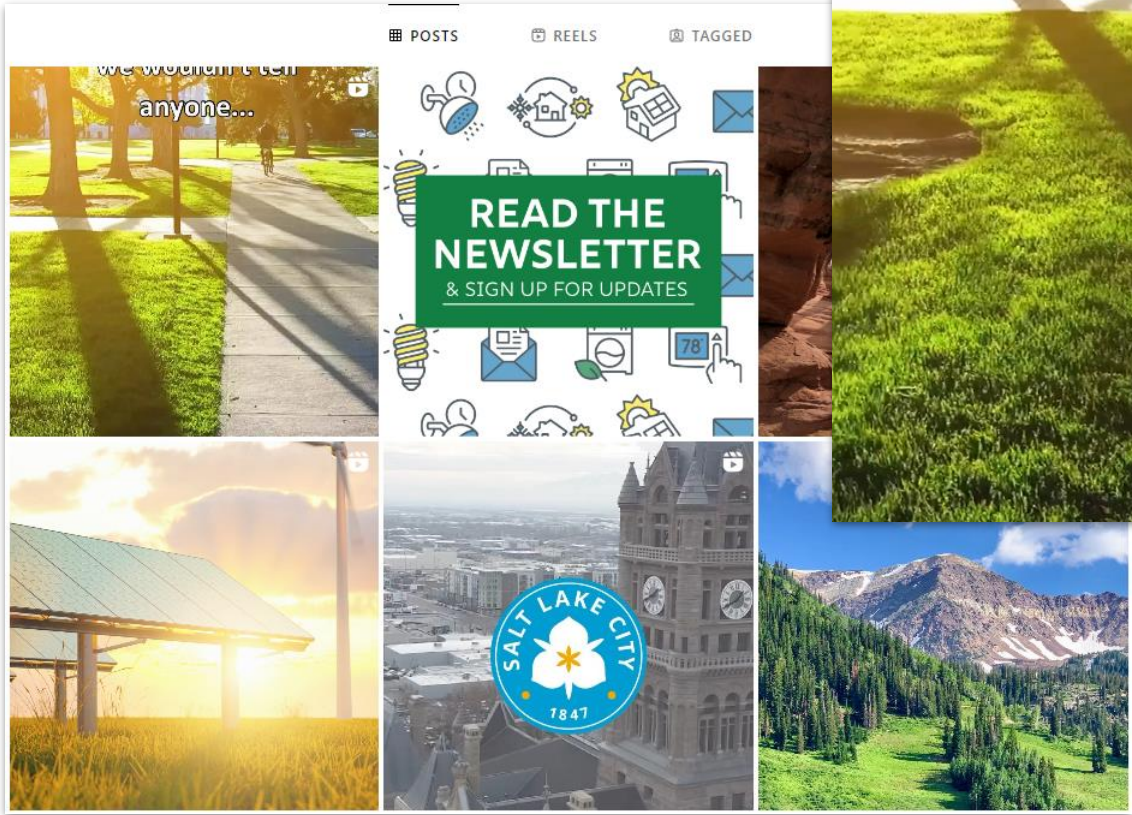
Community Renewable Energy Board Meeting
June 2024

*Committee Membership: Salt Lake City, Cottonwood
Heights, Alta, Holladay, Moab*

Recent Committee Activity

- Monthly meeting on May 10
- Press release in support of SLC/URC Climate Pollution Reduction Grant application **issued Tuesday, May 7**
- Discussion of PR/outreach opportunities: environmental group networking, new community onboarding
- Change website url from .org to .gov?
- Newsletter and social media still active
- Next Committee Meeting: Friday June 7th 10 AM

Newsletter and Social Media



Salt Lake City Submitted a Grant Application to Help Launch URC

Penna Powers Contract Update

- Not-to-exceed cost estimate: \$93,500
- Total billed to-date: \$57,060.49
- 61% of budget expended as of May 3rd 2024; began billing in April 2023
- State contract hourly rate for “public relations”: \$125/hr
- Contract expires June 30, 2024



P2 Job #	TASKS	Cost Estimate	Estimated Hours	Billed December	Billed January	Billed February	Billed March	Billed April	Total Scoped	Total Internal Coordination	Total Billed To Date	Total Hours To Date	% of Budget
	STRATEGY, PLANNING, & MGMT								Billed to Project Meetings				
12404-1	Project Meetings	\$10,000	80.00	\$343.75	\$656.25	\$250.00	\$125.00		\$4,937.50		\$5,531.25	44.25	55%
12416-1	Communications Audit	\$7,500	60.00						\$7,329.25		\$7,329.25	58.63	98%
12436-1	Phase 2 Preparation	-	-							\$93.75		0.00	
12436-2	Opt-Out Letter	\$250	2.00						\$218.75		\$218.75	1.75	88%
12436-4	Website (Program Description/FAQ)	\$2,000	16.00						\$1,906.25		\$1,906.25	15.25	95%
12440-1	Decision Prep	-	-							\$312.50		0.00	
12440-2	Revise Logo	\$8,000	64.00			\$62.50			\$6,531.25		\$6,531.25	52.25	82%
12440-3	Refresh Website	\$15,000	120.00	\$307.50					\$11,537.50		\$11,537.50	92.30	77%
12440-5	Monthly Newsletter Content (+ Template)	\$7,000	56.00	\$125.00	\$281.25	\$187.50			\$3,750.00		\$3,750.00	30.00	54%
12440-6	Social Media Content	\$23,000	184.00	\$687.50	\$906.25	\$906.25	\$156.25		\$16,838.74		\$16,838.74	134.71	73%
12441-1	Ordinance Adoption Prep	-	-							\$31.25		0.00	
12441-2	Assistance Poster	\$2,750	22.00	\$125.00	\$312.50	\$281.25	\$62.50		\$1,531.25		\$1,531.25	12.25	56%
12442-1	Phase 3 Preparation	-	-							\$156.25		0.00	
12442-2	Launch PR Coordination	\$2,000	16.00		\$968.75	\$156.25		\$781.25	\$1,906.25		\$1,906.25	15.25	95%
												0.00	
	Total Estimated Cost												
	Total Amount Billed Per Month			\$1,588.75	\$3,125.00	\$1,843.75	\$343.75	\$781.25	\$56,486.74	\$593.75	\$57,080.49	456.64	61.05%

Next Steps

- *Press release planning CPRG Grant*
- *Remain at the ready to support program application, program approval, participating community onboarding, and other milestones*
- *Keep our eyes on the news*
- *June 7 committee meeting*

Agenda Item 2.3 Program Design Committee Update

Utah Renewable Communities (URC) Board Meeting
June 2024



UTAH
RENEWABLE
COMMUNITIES

100% Committed to Clean Energy

Program Design Committee Membership

- Summit County
- Holladay
- Millcreek
- Ogden
- Park City
- Salt Lake City
- Springdale

[Resolution 21-05](#)

[Resolution 21-06](#)

Program Application – Required Items

	Agency Working Committee	Rocky Mountain Power	Board
Name and boundary map for each eligible community	Drafted and Sent 4/27	Accepted 8/7	N/A
Proposed ordinance language	Recommended	--	Approved
Customer count by schedule, monthly load by class	Reviewing data	Provided data	
10-year load forecast by class	Awaiting 8/3	Complete 4/28	N/A
Projected program rates for each customer class		Assigned 3/21	
Process for periodic rate adjustment filings		Assigned 3/21	
Proposed tariff changes		Drafting 3/21	
Utility Agreement	Approved 10/2	Approved 10/2	Approved
Governance Agreement	Complete		
Plans for low-income assistance (Programmatic)	Recommended	Reviewed	Approved
Proposed program solicitation procedures	Near final	Near final	
Proposed Agency resource solicitation narrative	Reviewing and revising	Revised and sent 5/28/24	
Proposed form of opt-out notices	Revised and sent 2/1/24	Reviewing 2/1/24	
Projected implementation date	Conceptual Discussions		
Other informational materials	Not Started		
Explanation how other customers and utility not subject to costs	Conceptual Discussions		

Key Activities

- Committee met once in May
- Small group met three times to discuss resource valuation, procurement, and financial backstop
 - One meeting focused on the “avoided cost” valuation method
- Meeting with Michele Beck, Director of Utah’s Office of Consumer Services

Solicitation Narrative - Updates

Proposed changes

- Co-located storage
 - The base bid must be for energy generation only
 - The bidder may optionally include a “storage add-on” in dollars per kilowatt-month that will be considered by PacifiCorp, not the Agency
- Phase 3 scoring evaluation
 - Up to 6 project bids selected (down from 9)
 - Non-Price factors
 - Move the independent evaluation of interconnection to this phase, worth 5 points
 - Carbon dioxide pollution reduction lowered by 5 points, from 17 to 12
 - Price factors
 - The net-cost per unit of energy (50 points), and
 - The total net-cost of the contract (20 points) – important for reserve fund considerations
- Longer schedule

Solicitation Narrative - Updates

Other Items

- Confirm whether PacifiCorp will require submission of Build-Transfer Agreement transaction structure
- Confirm which resource types PacifiCorp can evaluate for pollution and financial benefits in-house vs. which will require hiring third-party expertise (to be paid for by bidder)
- Confirm roles and expected costs

Solicitation procedures and narrative should be finalized **by the end of June** for submission by Rocky Mountain Power to the Utah Public Service Commission

Noticing Costs

Noticing Cost Estimates and FY 2025 Budget Guidance

Community	Customer Count	Notice #1	Notice #2	Total mailing cost	Recommended FY 2025 Budget Amount (+5%)
Alta	263	0.7317	0.6767	\$ 370.41	\$ 388.93
Castle Valley	283	0.7317	0.6767	\$ 398.58	\$ 418.51
Coalville	1,137	0.7317	0.6767	\$ 1,601.35	\$ 1,681.42
Cottonwood Heights	14,602	0.7317	0.6767	\$ 20,565.46	\$ 21,593.73
Emigration Canyon Township	473	0.7317	0.6767	\$ 666.17	\$ 699.48
Francis	713	0.7317	0.6767	\$ 1,004.19	\$ 1,054.40
Grand County Unincorporated	3,298	0.7317	0.6767	\$ 4,644.90	\$ 4,877.15
Holladay	13,207	0.7317	0.6767	\$ 18,600.74	\$ 19,530.78
Kearns	10,702	0.7317	0.6767	\$ 15,072.70	\$ 15,826.33
Millcreek	25,510	0.7317	0.6767	\$ 35,928.28	\$ 37,724.70
Moab	3,653	0.7317	0.6767	\$ 5,144.89	\$ 5,402.13
Oakley	752	0.7317	0.6767	\$ 1,059.12	\$ 1,112.07
Ogden	37,710	0.7317	0.6767	\$ 53,110.76	\$ 55,766.30
Park City	10,907	0.7317	0.6767	\$ 15,361.42	\$ 16,129.49
Salt Lake City	105,373	0.7317	0.6767	\$ 148,407.33	\$ 155,827.70
Salt Lake County Unincorporated	11,994	0.7317	0.6767	\$ 16,892.35	\$ 17,736.97
Springdale	706	0.7317	0.6767	\$ 994.33	\$ 1,044.05
Summit County Unincorporated	11,886	0.7317	0.6767	\$ 16,740.24	\$ 17,577.25
TOTALS	253,169			\$ 356,563.22	\$ 374,391.38

Next Steps

- Please make sure to budget for or encumber funds for Fiscal Year 2025 to cover estimated customer noticing costs
- Christopher or Emily will let the Board know when the solicitation procedures and narrative documents are submitted by Rocky Mountain Power to the Utah Public Service Commission

**Supporting information regarding:
Resolution 24-05 Resolution of the Board Authorizing a Pathway for
Prospective Parties to Join the Community Renewable Energy Agency**

June 2024



UTAH
RENEWABLE
COMMUNITIES

100% Committed to Clean Energy

The Interlocal Agreement – New Parties

5. **Admission of New Parties.** Unless the Act is amended, no one other than the Listed Entities who become Parties as specified in this Agreement may or will become Parties to this Agreement. If the Act hereafter allows the admission of additional Parties, the Board may adopt policies and procedures for such admission, including, without limitation, execution and delivery of a counterpart of this Agreement by the new Party following approval by its governing body.

About Resolution 24-05

Resolution **24-05** would formalize a process for new communities to participate in the URC program:

- By July 15, 2024: submit an application form and \$100 application fee
- By August 31, 2024:
 - Sign a counterpart to the interlocal agreement
 - Appoint *ex officio* board member(s)
 - Make an initial payment based on 2023 population
 - Submit a completed community map, low-income plan, and sign the Utility Agreement (with support from other URC board members as requested)
- By August 31, 2025:
 - Make a final payment based on 2023 population
- Adopt the program ordinance (as required for all URC member communities, within 90 days of Public Service Commission approval)

Only after completing all steps may Board members representing new communities vote.

For additional background see [pages 15-19 of May 2024 board meeting packet](#)

Payment Schedule (2023 Population)

	A	B	C	D	E
		Low End of Population	High End of Population	Prospective Party Initial Payment [Due 8/31/24]	Prospective Party Final Payment [Due 8/31/25]
Salt Lake City	1	209,593	999,999	\$ 101,050.30	\$ 101,050.30
West Valley City	2	134,470	209,592	\$ 47,899.22	\$ 47,899.22
West Jordan	3	114,908	134,469	\$ 37,916.77	\$ 37,916.77
Ogden	4	87,267	114,907	\$ 35,737.26	\$ 35,737.26
Millcreek	5	62,205	87,266	\$ 18,421.40	\$ 18,421.40
Cottonwood Heights	6	32,204	62,204	\$ 10,942.10	\$ 10,942.10
Park City	7	8,254	32,203	\$ 6,742.38	\$ 6,742.38
Moab	8	5,221	8,253	\$ 2,237.95	\$ 2,237.95
Springdale	9	589	5,220	\$ 481.26	\$ 481.26
Castle Valley	10	0	588	\$ 106.74	\$ 106.74

THE COMMUNITY RENEWABLE ENERGY BOARD
RESOLUTION NO. 24-05

**A RESOLUTION OF THE BOARD AUTHORIZING A PATHWAY FOR
PROSPECTIVE PARTIES TO JOIN THE COMMUNITY RENEWABLE ENERGY
AGENCY**

WHEREAS, the Community Renewable Energy Board (“Board”) met in a regular meeting on June 3, 2024 to consider, among other things, a resolution of the Board authorizing a pathway for prospective parties to join the Community Renewable Energy Agency (“Agency”); and

WHEREAS, in 2019, the Utah State Legislature enacted the “Community Renewable Energy Act,” (the “Act”) codified at Utah Code Ann. § 54-17-901 *et seq.*; and

WHEREAS, in 2020, the Utah Public Service Commission adopted Rules Governing the Community Renewable Energy Program to implement the Act (the “Rules”), codified at Utah Administrative Code R746-314-101 *et seq.*; and

WHEREAS, the Agency was formed by several public entities (the “Parties”) pursuant to the Interlocal Cooperation Agreement Among Public Entities Regarding the Community Renewable Energy Program (the “Interlocal”); and

WHEREAS, in 2024, the Utah State Legislature adopted Senate Bill 214 that modified the Act to remove the requirement that a municipality or county adopt a resolution by December 31, 2019 to be eligible for service from a community renewable energy program; and

WHEREAS, the Interlocal provides that “[if] the Act hereafter allows the admission of additional Parties, the Board may adopt policies and procedures for such admission;” and

WHEREAS, the Board has already made substantial progress developing a Program Application as defined by the Rules, including “maps depicting the geographic boundaries of each such eligible community,” “proposed ordinance language that each ... eligible community must adopt to become a participating community,” “a description of the plan proposed by each eligible community addressing low-income assistance programs and assistance,” and drafting an agreement with Rocky Mountain Power as the qualified utility and as required under the Act (the “Utility Agreement”); and

WHEREAS, the Board now finds it advantageous to adopt policies and procedures to permit additional Parties provided those prospective Parties (“Prospective Parties”) expeditiously meet certain requirements.

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

- 1 That a municipality or county may become a Party to the Interlocal by fully satisfying all of the following requirements (“Requirements”):
 - a. By July 15, 2024:
 - i. Delivering to the Board Secretary a completed “Prospective Party Application Form” as shown in Exhibit A and executed by the municipality’s or county’s chief executive officer; and
 - ii. Delivering to the Board Treasurer an application fee of \$100, with a memo stating “URC Prospective Party application fee”; and
 - b. By August 31, 2024:
 - i. Executing and delivering to the Board Secretary a counterpart of the Interlocal, which delivery constitutes an agreement to be bound by all Resolutions of the Board; and
 - ii. Delivering to the Board Secretary a letter signed by the Prospective Party’s chief executive officer or a resolution adopted by the Prospective Party’s governing body that appoints an *ex officio* Board Member from among its elected officials and may appoint an *ex officio* Alternate Board Member from among its elected officials, appointed officials, or employees; and
 - iii. Making an initial payment to the Board Treasurer according to the payment table provided in the Prospective Party Application Form as shown in Exhibit A and based on the municipality’s or county’s 2023 population; and
 - iv. Delivering to the Board a map depicting the municipality’s or county’s boundaries in a manner consistent with the maps already developed by Board Members; and
 - v. Delivering to the Board a plan for low-income assistance, consistent with those already developed and Board Resolutions 22-11 and 22-12 or successor resolutions; and
 - vi. Executing the Utility Agreement consistent with Board Resolution 23-04 or successor resolutions, in which the Prospective Party will agree to pay Rocky Mountain Power for the cost of providing customer noticing and to other stipulations as required by the Act; and
 - c. By August 31, 2025, making a final payment to the Board Treasurer according to the payment table provided in the Prospective Party Application Form as shown in Exhibit A and based on the municipality’s or county’s 2023 population; and
 - d. Adopting an Ordinance as defined by the Rules and consistent with Board Resolution 23-01 or successor resolutions.
- 2 That for so long as a Prospective Party continues to demonstrate its intent to become a Party by satisfying the Requirements, but is not yet a Party, the designated *ex officio* Board Member or *ex officio* Alternate Board Member (if the *ex officio* Board Member is absent) may participate in Board meetings but will have no vote on Board matters and will not count toward establishing a quorum. The Prospective Party shall be bound by all Resolutions of the Board.

- 3 If a Prospective Party fails to meet any of the Requirements, the Board Secretary will so notify the Prospective Party. Unless the Requirement is met within 30 days of such notice, the Prospective Party will be deemed to have withdrawn from the Interlocal.
- 4 That upon satisfying the Requirements, the Party's Board Member and, as applicable, Alternate Board Member, will have a vote on Board matters as described in the Interlocal.
- 5 That Board Members, Alternate Board Members, committees of the Board, and staff who work for member communities are encouraged to assist Prospective Parties with the completion of Requirements as appropriate and as their other duties allow.

This Resolution assigned No. 24-05, shall take effect immediately.

PASSED AND APPROVED by the Board this 3rd day of June 2024.

**COMMUNITY RENEWABLE ENERGY
BOARD**

Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary

Exhibit A

Community Renewable Energy Agency Prospective Party Application Form

1. What is your municipality's or county's legal name?

2. Is your community served in whole or in part by Rocky Mountain Power? *(Only areas served by Rocky Mountain Power are eligible)*

☐ Yes ☐ No

3. What was your municipality's or county's population in 2023 according to the [US Census Bureau Incorporated Places and Minor Civil Divisions Datasets: Subcounty Resident Population Estimates: April 1, 2020 to July 1, 2023 \(SUB-EST2023\)](#) for Utah? *(Find this number in column O)*

4. In the table below, find the row number for which the population number entered above is equal to or greater than the entry in column B and equal to or less than the entry in column C:

A	B	C	D	E
	Low End of Population	High End of Population	Prospective Party Initial Payment [Due 8/31/24]	Prospective Party Final Payment [Due 8/31/25]
1	209,593	999,999	\$ 101,050.30	\$ 101,050.30
2	134,470	209,592	\$ 47,899.22	\$ 47,899.22
3	114,908	134,469	\$ 37,916.77	\$ 37,916.77
4	87,267	114,907	\$ 35,737.26	\$ 35,737.26
5	62,205	87,266	\$ 18,421.40	\$ 18,421.40
6	32,204	62,204	\$ 10,942.10	\$ 10,942.10
7	8,254	32,203	\$ 6,742.38	\$ 6,742.38
8	5,221	8,253	\$ 2,237.95	\$ 2,237.95
9	589	5,220	\$ 481.26	\$ 481.26
10	0	588	\$ 106.74	\$ 106.74

a. In the table above, what are the Initial Payment and Final Payment numbers shown in columns D and E for the row number matching your community's population?

Initial Payment (from column D):

Final Payment (from column E):

5. Do you agree to develop a map depicting the geographic boundaries of your municipality or county in a manner that is consistent with [these samples](#)? *(Please check one)*

☐ Yes ☐ No

a. Would you like assistance developing your community's boundary map so that it is consistent with other such maps? *(Please check one)*

☐ Yes ☐ No

b. If available, please name a staff person who works for your municipality or county with whom the Agency can communicate about your boundary map.

Name:

Email:



Community Renewable Energy Agency Prospective Party Application Form

6. Do you agree to develop a plan for low-income assistance in a manner that is consistent with [this sample](#) and Board resolutions [22-11](#) and [22-12](#) or successor resolutions?

☐ Yes ☐ No

- a. Would you like assistance developing your community's plan for low-income assistance so that it is consistent with the other developed plans and Board resolutions [22-11](#) and [22-12](#)?

☐ Yes ☐ No

- b. If available, please name a staff person who works for your municipality or county with whom the Agency can communicate about your community's plan for low-income assistance.

Name: Email:

7. Have you delivered a \$100 application fee with a memo stating "URC Prospective Party application fee" to the Board Treasurer at the following address:

*Attention: Utah Renewable Communities - Treasurer
1330 E. Chambers Avenue
Millcreek, Utah 84106*

☐ Yes ☐ No

8. Have you read Board resolution 24-05 and do you acknowledge that you must satisfy all Requirements before your community will be able to vote on matters before the Board?

☐ Yes ☐ No

9. By signing this form, do you hereby grant the Program Design Committee of the Utah Renewable Communities (and its consultants) the authority to request your community's number of customers served under each rate schedule, monthly kWh load for each customer class, and a ten-year load forecast for each customer class from Rocky Mountain Power?

☐ Yes ☐ No

10. Please have your municipality's or county's chief executive officer sign and date this form below, and email the completed and signed form to the Board Secretary at the following address:

equinton@summitcounty.org

Name (printed):

Title:

Signature:

Date: