

Thursday, April 11, 2024
PERRY CITY COUNCIL MEETING AGENDA
This is an “Electronic Meeting” Web/Teleconferencing will be used to participate.
Go to www.perrycity.org for meeting access instructions

The Perry City Council will hold an electronic meeting at 1950 S Highway 89 in Perry and via web/teleconference on the Thursday identified above, starting at approximately 7:00 PM. Members of the public may attend the meeting in person or may view the meeting via Zoom using a link and instructions on the web page at: <https://www.perrycity.org/whats-new.htm.htm>. Agenda items may vary depending on length of discussion, cancellation of scheduled items, or agenda alteration. Numbers and/or times are estimates of when agenda items will be discussed. Action on public hearings will always be later in the same meeting or at a subsequent meeting. Every agenda item shall be a discussion and/or action item, unless otherwise indicated.

Approx. 7:00 PM – Regular City Council Meeting

- 1. Call to Order**
- 2. Procedural Issues**
 - A. Conflicts of Interest Declaration(s), If Any
- 3. Presentations**
 - A. Fiscal Year 2024-2025 Budget
- 4. Action Items (Roll Call Vote)**
 - A. Motion Accepting Receipt of the Fiscal Year 2024-2025 Tentative Budget
- 5. Discussion Item**
 - A. Conservation Subdivision
 - B. FY2024-2025 Budget Proposals
- 6. Minutes & Council/Mayor Reports (Including Council Assignments)**

No Council Action May be Taken if an Item is not specifically on the Agenda

 - A. Approval of Consent Items
 - March 28, 2024 City Council Meeting Minutes
 - B. Mayor’s Report
 - C. Council Reports
 - D. Staff Comments
 - E. Planning Commission Report
- 7. Executive Session (if needed)**
 - A. Discussion of the purchase, exchange, lease, or sale of real property, when public discussion would disclose the value of the property or prevent the authority from completing the transaction of the best possible terms.
 - B. Strategy session to discuss the character, professional competence, or physical or mental health of an individual.
 - C. Strategy session to discuss collective bargaining.
 - D. Strategy session regarding pending, or reasonably imminent litigation.
 - E. Strategy session to discuss the deployment of security personnel, devices, or systems.
 - F. Discussion of investigative proceedings regarding allegations of criminal misconduct.
- 8. Approx. 9:00 PM - Adjournment**

Certificate of Posting

The undersigned duly appointed official hereby certifies that a copy of the foregoing agenda was sent to each member of the City Council and was posted in three locations: Perry City Hall; Centennial Park, Perry City Park; and was emailed to the Ogden Standard-Examiner, Box Elder News Journal; and posted on the State Public Meeting Notice Website on this 5th day of April, 2024. Any individual requiring auxiliary services should contact the City Offices at least 3 days in advance (435-723-6461).

Shanna S. Johnson, City Recorder

Budget Form for: Cities, Towns & Counties	Name Perry City	
	Fiscal Year Ended <i>Tentative Budget</i>	6/30/2025

Basic Form Instructions

1. As required by Utah statutes, budget forms submitted must present a balanced budget, meaning budgeted expenditures must equal budgeted revenues.
2. If prior year surplus amounts are to be appropriated in this budget, the amount is to be presented as a source of revenue in the budget. Also, any budgeted increase in a fund balance must be presented as an expenditure within the appropriate budget.
3. **A copy of the final budget should be sent to the State Auditor's Office within 30 days of adoption.**
4. Please report amounts rounded to the nearest dollar.
5. Some items may not apply to your entity.
6. If you have questions about the form, call Jeremy Walker at (801) 538-1040, or send an email to jeremywalker@utah.gov.
7. **Upload completed budgets to reporting.auditor.utah.gov.** Choose Option 1 (Upload a budget, financial statement, impact fee, or other document), and log-in or register. Choose Option 1 again and follow the instructions. If you have any questions related to the uploading of your document, please contact our office at 801-538-1025 or stateauditor@utah.gov.

Definitions: *Current Budget Year:* The budget year in which a local government is currently operating. *Ensuing Budget Year:* The next upcoming budget year, also known as the "incoming" budget year

Part I General Fund Revenues

	Source of Revenue (a)	Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Taxes			
1.1	General Property Taxes - Current	\$ 1,160,302.00	\$ 1,086,534.00	\$ 1,100,659.00
1.2	Prior Years' Taxes - Delinquent			
1.3	General Sales and Use Taxes	\$ 1,189,416.00	\$ 1,402,274.00	\$ 1,412,950.00
1.4	Franchise Taxes	\$ 329,106.00	\$ 268,300.00	\$ 269,900.00
1.5	Transient Room Tax		\$ 15,180.00	\$ 15,000.00
1.6	Re-appraisals			
1.7	Assessing and Collecting - State-wide Levy			
1.8	Assessing and Collecting - County Levy			
1.9	Fee-in-Lieu of Property Taxes		\$ 104,000.00	\$ 104,000.00
1.10	Penalties and Interest on Delinquent Taxes			
1.11	Other (specify): Transit	\$ 679,536.00	\$ 732,883.00	\$ 540,580.00
	Licenses and Permits			
2.1	Business Licenses and Permits	\$ 15,429.00	\$ 16,300.00	\$ 16,000.00
2.2	Non-business Licenses and Permits	\$ 1,050.00	\$ 886.00	\$ 1,050.00
2.3	Building, Structures, and Equipment	\$ 202,471.00	\$ 183,200.00	\$ 180,000.00
2.4	Marriage Licenses			
2.5	Motor Vehicle Operation			
2.6	Cemetery - Burial Permits			
2.7	Animal Licenses	\$ 2,802.00	\$ 2,400.00	
2.8	Other (specify):			

CONTINUE PART I ON PAGE 2

Name Perry City		Fiscal Year Ended		6/30/2025
General Fund Revenue - Continued				
Source of Revenue (a)		Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Charges for Services				
3.1	General Government			
3.2	Court Costs, Fees, and Charges (Clerk)			
3.3	Recording of Legal Documents (Recorder)			
3.4	Zoning and Subdivision Fees	\$ 1,980.00	\$ 2,200.00	\$ 1,850.00
3.5	Sale of Maps and Publications	\$ 419.00	\$ 510.00	\$ 600.00
3.6	Auditor's Fees			
3.7	Surveyor's Fees			
3.8	Treasurer's Fees			
3.9	Public Safety			
3.10	Special Police Services			
3.11	Special Protective Services			
3.12	Corrective Fees (Jail)			
3.13	Streets and Public Improvements			
3.14	Street, Sidewalk, and Curb Repairs			
3.15	Parking Meter Revenue			
3.16	Street Lighting Charges			
3.17	Sanitation			
3.18	Sewer Charges			
3.19	Street Sanitation Charges			
3.20	Refuse Collection Charges			
3.21	Sale of Waste and Sludge			
3.22	Weed Removal and Cleaning Charges			
3.23	Health			
3.24	Parks and Public Property	\$ 1,848.00	\$ 6,260.00	\$ 37,870.00
3.25	Cemeteries			
3.26	Miscellaneous Services	\$ 32,175.00	\$ 25,900.00	\$ 28,900.00
3.27	Other (specify): Sale or Lease of Property	\$ 133,253.00	\$ 107,312.00	\$ 128,020.00
Fines and Forfeitures				.
4.1	Fines	\$ 52,903.00	\$ 45,375.00	\$ 60,000.00
4.2	Forfeitures			
4.3	Other (specify):			

CONTINUE PART I ON PAGE 3

Name Perry City		Fiscal Year Ended		6/30/2025
General Fund Revenue - Continued				
Source of Revenue (a)		Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Intergovernmental Revenue				
5.1	Federal Grants			
5.2	General Government	\$ 36,619.00	\$ 41,000.00	\$ 43,000.00
5.3	Public Safety	\$ 10,457.00	\$ 8,800.00	\$ 6,800.00
5.4	Highways and Streets			
5.5	Health			
5.6	Cultural - Recreation			
5.7	Federal Payments in Lieu of Taxes			
5.8	State Grants	\$ 318,541.00	\$ 610,000.00	\$ 10,000.00
5.9	State Shared Revenue			
5.10	Class "C" Road Fund Allotment	\$ 309,153.00	\$ 540,020.00	\$ 310,000.00
5.11	Liquor Fund Allotment	\$ 7,925.00	\$ 7,925.00	\$ 6,500.00
5.12	Grants from Local Units	\$ 328,976.00	\$ 1,983,819.00	\$ 21,000.00
5.13	Other (specify): Parks Impact Fee	\$ 86,000.00	\$ 72,000.00	\$ 60,000.00
Miscellaneous Revenue				
6.1	Interest Earnings	\$ 112,742.00	\$ 44,000.00	\$ 112,000.00
6.2	Rents and Concessions			
6.3	Sale of Fixed Assets - Compensation for Loss			
6.4	Sale of Materials and Supplies			
6.5	Sales of Bonds			
6.6	Other Financing - Capital Lease Obligations			
6.7	Other (specify):			
Contributions and Transfers				
7.1	Transfer From: Land Sales			
7.2	Transfer From: Restricted Funds			
7.3	Transfer From: Debt Service Fund			
7.4	Transfer From:			
7.5	Transfer From:			
7.6	Loan From:			
7.7	Loan From:			
7.8	Contribution from Private Sources			
7.9	Beg. Class "C" Road Fund Bal. to be Appopr.		\$ 116,670.00	
Beg. General Fund Bal. to be Appropriated			\$ 443,038.00	\$ 126,114.00
TOTAL REVENUES		\$ 5,013,103.00	\$ 7,866,786.00	\$ 4,592,793.00

CONTINUE ON PAGE 4 WITH PART II

Name Perry City		Fiscal Year Ended		6/30/2025
General Fund Expenditures				
Expenditure (a)		Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
General Government				
Administrative/Legislative		\$ 759,410.00	\$ 1,635,977.00	\$ 1,011,466.00
Commission or Council				
Legislative Committees and Special Bodies				
Ordinances and Proceedings				
Judicial		\$ 20,000.00	\$ 29,000.00	\$ 31,000.00
City and Precinct Courts				
Juvenile Court				
District and Circuit Courts				
Law Library				
Executive and Central Staff Agencies				
Executive				
Boards and Commissions				
Central Purchasing				
Personnel				
Budgeting				
Data Processing				
Microfilming				
Administrative Agencies				
Auditor				
Clerk				
Treasurer				
Recorder				
Attorney				
Surveyor				
Assessor				
Non-Departmental				
General Governmental Buildings				
Elections				
Planning and Zoning				
Education and Community Promotion				
Other Professional Services				
Other (specify):				

CONTINUE PART II ON PAGE 5

Name Perry City		Fiscal Year Ended		6/30/2025
General Fund Expenditures - Continued				
Expenditure (a)		Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Public Safety				
	Police Department	\$ 1,060,742.00	\$ 1,288,772.00	\$ 1,437,036.00
	Fire Department	\$ 29,108.00	\$ 42,968.00	\$ 46,700.00
	Corrections (Jail)			
	Protective Inspections			
	Other Protective			
	Agricultural Inspection			
	Animal Control and Regulation	\$ 161.00	\$ 700.00	\$ 950.00
	Flood Control			
	Emergency Services (Civil Defense)			
	Other (specify): First Responders	\$ 26,065.00	\$ 48,944.00	\$ 56,444.00
	Other: Misc Public Safety			
Public Health				
	Health Services			
	Infirmaries			
	Other (specify):			
Highway and Public Improvements				
	Highways	\$ 915,131.00	\$ 2,611,387.00	\$ 982,877.00
	Class "C" Road Program			
	Sanitation			
	Sewage Collections and Disposal			
	Shop and Garage			
	Construction			
	Repair and Maintenance			
	Other (specify):			
Parks, Rec., and Public Property				
	Park and Park Areas	\$ 176,402.00	\$ 182,281.00	\$ 203,313.00
	Park Lighting			
	Recreation and Culture			
	Libraries			
	Cemeteries			
	Other (specify): Gun Range	\$ 9,806.00	\$ 76,579.00	\$ 40,835.00
CONTINUE PART II ON PAGE 6				

Name Perry City		Fiscal Year Ended		6/30/2025
General Fund Expenditures - Continued				
Expenditure (a)		Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Community and Economic Development				
Community Planning				
Community Development		\$ 211,723.00	\$ 270,581.00	\$ 268,325.00
Urban Redevelopment and Housing				
Economic Development and Assistance				
Economic Opportunity				
Other (specify): Contribution- Mass transit Tax		\$ 679,536.00	\$ 732,883.00	
Debt Service				
Principal and Interest				
Other (specify):				
Transfers and Other Uses				
Transfer To: Other (First Responders Equip)			\$ 5,000.00	\$ 5,000.00
Transfer To: City Hall & Public Safety Facility		\$ 315,772.00	\$ 246,765.00	\$ 35,000.00
Transfer To: ARPA Well Project (Restricted)		\$ 310,552.00		
Transfer To: 1200 West Projects		\$ 34,706.00	\$ 399,376.00	
Transfer to: Park s Equipment & Improvements		\$ 40,000.00	\$ 43,350.00	\$ 40,000.00
Transfer To: Debt Service Fund (City Hall)		\$ 251,368.00	\$ 252,223.00	\$ 252,267.00
Transfer To: Restricted Road Funds				\$ 39,080.00
Transfer To: Public Works Facility Improvements				\$ 50,000.00
Transfer To: 1200 West North Roadway				\$ 42,500.00
Trabsfer To: Gun Range Improvements				\$ 50,000.00
Loan To:				
Use of Restricted/Reserved Fund Balance				
Class "C" Road Funds				
Miscellaneous				
Judgments and Losses				
FEMA Reimbursement of Flood Costs				
Other Flood Costs				
Other (specify):				
Budgeted Increase in Fund Balance		\$ 172,621.00		
TOTAL EXPENDITURES		\$ 5,013,103.00	\$ 7,866,786.00	\$ 4,592,793.00

CONTINUE ON PAGE 7 FOR PART III

Name Perry City	Fiscal Year Ended	6/30/2025
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Part IV Debt Service Fund

Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Revenues			
Bonds Issued (Except Enterprise)			
Property Taxes			
Fee-in-Lieu of Property Taxes			
Interest Income			
Transfer From: General Fund	\$ 251,368.00	\$ 252,223.00	\$ 252,267.00
Other: Charges for Service			
Other Source			
TOTAL REVENUE	\$ 251,368.00	\$ 252,223.00	\$ 252,267.00

Beginning Fund Balance		\$ -	\$ -
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TOTAL AVAILABLE FOR APPROPRIATION	\$ 251,368.00	\$ 252,223.00	\$ 252,267.00
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Expenditures			
Debt Service	165000	168000	173000
Retirement of bonds			
Interest on bonds	86368	84223	79267
Agent's Fees			
Other:			
Transfer to General Fund			
Transfer to RDA (Pointe Perry CDA)			
Transfer to Capital Projects - City Hall			
TOTAL EXPENDITURES	\$ 251,368.00	\$ 252,223.00	\$ 252,267.00

Ending Fund Balance	\$ -	\$ -	\$ -
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Name	Perry City	Fiscal Year Ended	6/30/2025	
Part V	Capital Projects Fund			
Nature of the Fund:		City Hall & Public Safety Facility		
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Revenues			
	Transfers from General Fund	\$ 287,295.00	\$ 246,765.00	\$ 35,000.00
	Interest Income			
	Other Additions: Grants	\$ 20,000.00		
	Other Additions: Lease Security Deposit			
	Transfer from Impact Fees	\$ 12,537.00		
	Transfer from Debt Service Fund			
	TOTAL REVENUE	\$ 319,832.00	\$ 246,765.00	\$ 35,000.00
	Beginning Fund Balance	\$ 1,900,256.00	\$ 1,395,502.00	\$ -
	TOTAL AVAILABLE FOR APPROPRIATION	\$ 2,220,088.00	\$ 1,642,267.00	\$ 35,000.00
	Expenditures			
	Land Acquisition			
	City Hall/Public Safety Building			
	Cost of Issuance of Bonds			
	Down Payment for New City Hall			
	New City Hall Renovations	\$ 824,586.00	\$ 1,642,267.00	
	TOTAL EXPENDITURES	\$ 824,586.00	\$ 1,642,267.00	\$ -
	Ending Fund Balance	\$ 1,395,502.00	\$ -	\$ 35,000.00

Name	Perry City	Fiscal Year Ended	6/30/2025	
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Part V	Capital Projects Fund			
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Nature of the Fund:		1200 W North Trail		
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Description (a)	Prior Year Actual (b)	Amendment Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Revenues			
Transfers from General Fund	\$ 34,706.00	\$ 34,706.00	
Interest Income			
Other Additions - Grants			
Transfer from 1200 W Central Trail Capital Project Fund	\$ 203,407.00		
Transfer from: Class C Funds			
Contribution from Other Government: UTA			
TOTAL REVENUE	\$ 238,113.00	\$ 34,706.00	\$ -

Beginning Fund Balance	\$ 245,519.00	\$ 483,632.00	\$ 77,817.00
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TOTAL AVAILABLE FOR APPROPRIATION	\$ 483,632.00	\$ 518,338.00	\$ 77,817.00
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Expenditures			
Environmental Study		\$ 50,000.00	
Construction of 1200 W North Trail			
Construction of 1200 W Central Trail			
Transfer to: 1200 W Central Trail		\$ 390,521.00	
TOTAL EXPENDITURES	\$ -	\$ 440,521.00	\$ -

Ending Fund Balance	\$ 483,632.00	\$ 77,817.00	\$ 77,817.00
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Name	Perry City	Fiscal Year Ended	6/30/2025	
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Part V	Capital Projects Fund			
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Nature of the Fund:		1200 W Central Trail		
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Description (a)	Prior Year Actual (b)	Amendment Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Revenues			
Transfers from General Fund			
Interest Income			
Other Additions - Grants			\$ 1,920,000.00
Transfer from 1200 W North Trail Capital Project Fund		\$ 390,521.00	
Transfer from: Class C Funds			\$ 364,670.00
Contribution from Other Government: UTA			\$ 250,000.00
TOTAL REVENUE	\$ -	\$ 390,521.00	\$ 2,534,670.00

Beginning Fund Balance		\$ -	\$ 390,521.00
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TOTAL AVAILABLE FOR APPROPRIATION	\$ -	\$ 390,521.00	\$ 2,925,191.00
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Expenditures			
Environmental Study			
Construction of 1200 W Central Trail			\$ 2,400,000.00
TOTAL EXPENDITURES	\$ -	\$ -	\$ 2,400,000.00

Ending Fund Balance	\$ -	\$ 390,521.00	\$ 525,191.00
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Name	Perry City	Fiscal Year Ended	6/30/2025	
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Part V	Capital Projects Fund			
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Nature of the Fund:		1200 W North Roadway		
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Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Revenues			
Transfers from General Fund			\$ 42,500.00
Interest Income			
Other Additions - Grants			
Transfer from 1200 W South Capital Project Fund			
Transfer from: Class C Funds			
Contribution from Other Government: UTA			
TOTAL REVENUE	\$ -	\$ -	\$ 42,500.00

Beginning Fund Balance		\$ -	\$ -
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TOTAL AVAILABLE FOR APPROPRIATION	\$ -	\$ -	\$ 42,500.00
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Expenditures			
Environmental Study			
Construction 1200 W North Roadway			
TOTAL EXPENDITURES	\$ -	\$ -	\$ -

Ending Fund Balance	\$ -	\$ -	\$ 42,500.00
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Name	Perry City	Fiscal Year Ended	6/30/2025	
Part VII	Enterprise or Internal Service Fund:	Fleet Lease		
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Operating Revenue			
	Charge for Services	\$ 108,254.00	\$ 138,712.00	\$ 156,458.00
	Interest Earned			
	Other:			
	Other:			
	Other:			
	TOTAL OPERATING REVENUE	\$ 108,254.00	\$ 138,712.00	\$ 156,458.00
	Operating Expense			
	Personnel Services			
	Contractual Services			
	Material and Supplies			
	Depreciation	\$ 108,254.00	\$ 138,712.00	\$ 156,458.00
	Other:			
	Other:			
	Other:			
	TOTAL OPERATING EXPENSE	\$ 108,254.00	\$ 138,712.00	\$ 156,458.00
	Non-Operating Revenue (Expense) and Transfers			
	Gain (loss) on sale of assets	\$ 3,543.00		
	Interest Expense	\$ (14,816.00)		
	Capital Contributions From Outside Sources			
	Impact Fee Collected			
	Operating Transfers From:			
	Operating Transfers From:			
	Operating Transfers From:			
	Operating Transfers From:			
	Impact Fee Spent			
	Operating Transfers To:			
	Operating Transfers To:			
	Operating Transfers To:			
	Other: Net Assets Beginning	\$ 16,161.00	\$ 4,888.00	\$ 4,888.00
	Other: adjustment to beginning position			
	NET INCOME (LOSS)	\$ 4,888.00	\$ 4,888.00	\$ 4,888.00
	Cash Operating Needs			
	Net Income (Loss)	\$ 4,888.00	\$ 4,888.00	\$ 4,888.00
	Plus: Depreciation			
	Plus:			
	Plus:			
	Plus:			
	Less: Major Improvements and Capital Outlay			
	Less: Bond Principal Payments			
	Less: Adjustment to beginning position			
	Less:			
	Less:			
	TOTAL CASH PROVIDED (REQUIRED)	4888	4888	4888
	Source of Cash Required			
	Cash Balance at Beginning of Year			
	Sale of Investment and Other Current Assets			
	Issuance of Bonds and Other Debt			
	Loans from Other Funds			
	Other:			
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	0	0	0

Name	Perry City	Fiscal Year Ended	6/30/2025
Part VII	Enterprise or Internal Service Fund:	Utility Fund	
Description (a)	Prior Year Actual (b)	Amendment Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Operating Revenue			
Charge for Services	\$ 946,391.00	\$ 1,139,320.00	\$ 1,188,940.00
Interest Earned			
Other: Misc Operating Income	\$ 41,900.00	\$ 40,770.00	\$ 36,450.00
Other:			
Other:			
TOTAL OPERATING REVENUE	\$ 988,291.00	\$ 1,180,090.00	\$ 1,225,390.00
Operating Expense			
Personnel Services	\$ 248,222.00	\$ 326,468.00	\$ 327,187.00
Contractual Services	\$ 378,681.00	\$ 488,605.00	\$ 381,550.00
Material and Supplies	\$ 29,709.00	\$ 381,632.00	\$ 330,233.00
Depreciation	\$ 137,451.00	\$ 121,095.00	\$ 158,538.00
Other: Utilities	\$ 46,761.00	\$ 80,675.00	\$ 61,200.00
Other: Repairs & Maintenance	\$ 269,658.00		
Other: Lease Expenses	\$ 20,190.00	\$ 26,160.00	\$ 24,902.00
TOTAL OPERATING EXPENSE	\$ 1,130,672.00	\$ 1,424,635.00	\$ 1,283,610.00
Non-Operating Revenue (Expense) and Transfers			
Connection Fees			
Interest Revenue (Expense)	\$ 119,595.00	\$ 69,050.00	\$ 131,400.00
Capital Contributions From Outside Sources	\$ 1,023,211.00		
Impact Fee Collected	\$ 194,041.00	\$ 144,200.00	\$ 160,840.00
Operating Transfers From: General Fund (ARPA Funds)	\$ 310,552.00		
Operating Transfers From:			
Operating Transfers From:			
Operating Transfers From:			
Impact Fee Spent			
Operating Transfers To: Capital Projects			
Operating Transfers To:			
Operating Transfers To:			
Operating Transfers To:			
Other: Miscellaneous Revenues	\$ 151.00	\$ 880.00	\$ 880.00
NET INCOME (LOSS)	\$ 1,505,169.00	\$ (30,415.00)	\$ 234,900.00
Cash Operating Needs			
Net Income (Loss)	\$ 1,505,169.00	\$ (30,415.00)	\$ 234,900.00
Plus: Depreciation	\$ 137,451.00	\$ 121,095.00	\$ 158,538.00
Plus: Change in Pension Liability	\$ (16,122.00)		
Plus: Impact Fees			
Plus: Other			
Less: Major Improvements and Capital Outlay	\$ 249,167.00	\$ 961,180.00	
Less: Bond Principal Payments			
Less: Other Miscellaneous			
Less:			
Less:			
TOTAL CASH PROVIDED (REQUIRED)	\$ 1,377,331.00	\$ (870,500.00)	\$ 393,438.00
Source of Cash Required			
Cash Balance at Beginning of Year	\$ 2,543,412.00	\$ 2,731,308.00	\$ 1,860,808.00
Sale of Investment and Other Current Assets			
Issuance of Bonds and Other Debt			
Loans from Other Funds			
Other:			
Other:			
TOTAL CASH PROVIDED (REQUIRED)	\$ 2,543,412.00	\$ 2,731,308.00	\$ 1,860,808.00

Name	Perry City	Fiscal Year Ended		6/30/2025
Part VII	Enterprise or Internal Service Fund:	Sewer Fund		
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Operating Revenue			
	Charge for Services	\$ 1,188,566.00	\$ 1,242,676.00	\$ 1,259,288.00
	Interest Earned	\$ 64,334.00	\$ 30,000.00	\$ 55,000.00
	Other: Misc Operating Income	\$ 2,046.00	\$ 955.00	\$ 1,800.00
	Other: Refund of Debt Reserve			
	Other:			
	TOTAL OPERATING REVENUE	\$ 1,254,946.00	\$ 1,273,631.00	\$ 1,316,088.00
	Operating Expense			
	Personnel Services	\$ 241,994.00	\$ 308,197.00	\$ 310,220.00
	Contractual Services	\$ 32,923.00	\$ 61,000.00	\$ 76,070.00
	Material and Supplies	\$ 24,220.00	\$ 177,697.00	\$ 163,973.00
	Depreciation	\$ 437,068.00	\$ 443,765.03	\$ 447,878.00
	Other: Utilities	\$ 75,283.00	\$ 78,600.00	\$ 83,200.00
	Other: Repairs & Maintenance	\$ 126,977.00		
	Other: Insurance Expense	\$ 22,660.00	\$ 20,500.00	\$ 26,810.00
	Other: Bad Debt Expense			
	Other: Miscellaneous	\$ 250.00		
	Other: Lease Expense	\$ 31,461.00	\$ 27,434.00	\$ 34,984.00
	TOTAL OPERATING EXPENSE	\$ 992,836.00	\$ 1,089,759.03	\$ 1,108,151.00
	Non-Operating Revenue (Expense) and Transfers			
	Connection Fees			
	Interest Expense	\$ (128,384.00)	\$ (121,051.00)	\$ (112,051.00)
	Capital Contributions From Outside Sources	\$ 490,940.00		
	Impact Fee Collected	\$ 253,732.00	\$ 157,500.00	\$ 195,000.00
	Operating Transfers From:			
	Operating Transfers From:			
	Operating Transfers From:			
	Operating Transfers From:			
	Impact Fee Spent			
	Operating Transfers To:			
	Operating Transfers To:			
	Operating Transfers To:			
	Other: Gain on sale of Asset	\$ 3,500.00		
	Other: Miscellaneous	\$ (28.00)		
	NET INCOME (LOSS)	\$ 881,870.00	\$ 220,320.97	\$ 290,886.00
	Cash Operating Needs			
	Net Income (Loss)	\$ 881,870.00	\$ 220,320.97	\$ 290,886.00
	Plus: Depreciation	\$ 437,068.00	\$ 443,765.03	\$ 447,878.00
	Plus: Change in pension liabilities/assets	\$ (20,247.00)		
	Plus: Proceeds from Impact Fees			
	Plus:			
	Less: Major Improvements and Capital Outlay	\$ 132,478.00	\$ 168,200.00	\$ 151,300.00
	Less: Bond Principal Payments	\$ 440,000.00	\$ 440,000.00	\$ 459,000.00
	Less: Interest Paid on Bond			
	Less:			
	Less: Other Miscellaneous			
	TOTAL CASH PROVIDED (REQUIRED)	\$ 726,213.00	\$ 55,886.00	\$ 128,464.00
	Source of Cash Required			
	Cash Balance at Beginning of Year	\$ 1,747,180.00	\$ 2,473,393.00	\$ 2,529,279.00
	Sale of Investment and Other Current Assets			
	Issuance of Bonds and Other Debt			
	Loans from Other Funds			
	Other:			
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	\$ 1,747,180.00	\$ 2,473,393.00	\$ 2,529,279.00

1 PERRY CITY COUNCIL MEETING
2 PERRY CITY OFFICES
3 March 28, 2024

7:00 PM

4
5
6 OFFICIALS PRESENT: Mayor Kevin Jeppsen presided and conducted the meeting. Council
7 Member Nathan Tueller, Council Member Blake Ostler, Council
8 Member Dave Walker, Council Member Toby Wright, and Council
9 Member Ashley Young

10
11 OFFICIALS ABSENT:

12
13 CITY STAFF PRESENT: Bob Barnhill, City Administrator
14 Shanna Johnson, City Recorder
15 Scott Hancy, Chief of Police
16 Mark Jordan, Sergeant
17 Zach Allen, Public Works Director
18 Destry Roskelley, Public Works (on-line)
19 Bill Morris, City Attorney
20 Tyra Bischoff, City Treasurer

21
22 OTHERS PRESENT: Saige Murray, Misha Bischoff, Jorgensen family, Scott Lyons, Aaron
23 O'Brien, Denise Woods, Casey Arnold, Alicia Fairbourne, Jessica
24 Riding, Kenneth Riding, Kenny Riding, Gage Jorgensen, Christina
25 Jorgensen, Rich Bischoff, Greyson Bischoff, Roger Timmerman, Jason
26 Roberts, and Nicole Cottle

27
28 ON-LINE: Nelson Phillips (BENJ)

29
30 **ITEM 1: CALL TO ORDER**

31 Mayor Jeppsen welcomed everyone and called the City Council meeting to order.

32
33 **ITEM 2: PROCEDURAL ISSUES**

34 **A. Conflict of Interest Declaration**

35 None.

36
37 **ITEM 3: PRESENTATION**

38 **A. Recognition of Gage Jorgensen – Royal Rangers Gold Medal Achievement Recipient**

39 The Council recognized a resident, Gage Jorgensen, for receiving the Gold Medal Achievement with
40 the Royal Rangers. His participation since the age of eight with various service projects, spiritual
41 challenges, and missions through his church was commended. A letter of recognition and a pin were
42 presented to him. Photos were taken with the Council to commemorate the occasion, and Mr.
43 Jorgensen declined the opportunity to speak about his experience.

44
45

46 **B. Recognition of Tyra Bischoff – Certified Municipal Clerk Designation**

47 Ms. Tyra Bischoff was acknowledged for achieving her Certified Municipal Clerk designation
48 achievement. Casey Arnold and other representatives from the Utah Municipal Clerks Association
49 (UMCA) were present to explain the significance of the designation and to honor Ms. Bischoff for her
50 accomplishment. The process to obtain this recognition involves significant educational and
51 professional development efforts. Ms. Bischoff's achievement was highlighted as was her hard work
52 and contribution toward serving the public. A group photo with her, council members, and the
53 mayor was taken.

54
55 **C. Utopia**

56 Representing Utopia was Roger Timmerman, Jason Roberts, and Nicole Cottle. Mr. Timmerman
57 started with a brief historical timeline of the Utopia fiber network built in Perry City. He also
58 explained the services Utopia offers. Mr. Roberts explained that the total revenue for Utopia has
59 grown every year and so has the original bond reimbursement to the city. Mr. Timmerman said the
60 proposed reimbursement for Perry City will be \$36,000 this fiscal year.

61
62 They explained the growth and expansion plans for Utopia. The Utopia representatives and the
63 council members discussed the original Utopia bond and the infrastructure to bring this service to
64 the area. There were concerns about competition for this type of service and if it will affect Utopia
65 sales. Appreciation was given to the Utopia representatives for financially turning the company
66 around and providing Perry City with this service.

67
68 **D. Box Elder County Water Master Plan presented by Scott Lyons**

69 Scott Lyons presented the Box Elder County Water Master Plan, outlining its purpose in compliance
70 with new state legislation. He said the County will hold a kick-off meeting for the master water plan
71 on Thursday, April 11 at 7:00 pm. He explained that the county was split into seven regions, with
72 Perry City included in the Willard Region. Mr. Lyons emphasized the importance of specific input
73 from communities and water managers within these regions. The goal is to have a detailed regional
74 plan created by October 2025, allowing time for public processes before adoption. The plan will
75 assist municipalities like Perry City to update their general plans concerning water, as required by
76 state law.

77
78 **E. Mountain View Bike Trail**

79 Council Member Walker and Kenny Riding gave their draft plan presentation for the proposed
80 Mountain View Bike Park. This plan builds off of the Mountain View Park Master Plan that was
81 created 2 or 3 years ago and expanded it to be a little more comprehensive. The bike park plans
82 showed improved trails, pump tracks, jump-lines, and technical skills features. Funding for this
83 development will be sought through grants like Utah Outdoor Recreation Grants and sponsorships
84 from community groups and Perry City businesses. Council Member Walker explained the
85 construction phases and the suggested maintenance approach for this bike park project (See the Mtn
86 View Bike Park PowerPoint presentation attached).

87
88 **ITEM 4: ACTION ITEMS (Roll Call Vote)**

89 **A. Resolution 2024-05 StreetScan/StreetLogix Contract**

90 Zach Allen explained the process and benefits of adopting the StreetScan/StreetLogix technology for
91 managing the city's road infrastructure. The system uses advanced data collection and processing to

92 evaluate road conditions and is expected to improve efficiency in planning and managing road
93 maintenance. Input on the proposed initiative was positive, noting it could provide a transparent
94 plan and data-driven decision-making. If approved, the timeline for this process would be the
95 scanning of the city streets starting in July and then 90 days for them to get the data to the city and
96 city engineers. Council Member Ostler pointed out that in the contract the governing body in section
97 6.3 and 6.4 was in Massachusetts and he requested it changed to Utah.

98
99 **MOTION:** Council Member Walker made a motion to approve Resolution 2024-05
100 StreetScan/StreetLogix contract with the changes as indicated. Council Member Tueller
101 seconded the motion.

102
103 **ROLL CALL:** Council Member Young, Yes
104 Council Member Walker, Yes
105 Council Member Ostler, Yes
106 Council Member Wright, Yes
107 Council Member Tueller, Yes

108
109 **Motion Approved. 5 Yes, 0 No**

110
111 **B. Resolution 2024-06 Lawn Mowing Service Contract**

112 The Council considered a proposal for a new lawn mowing service contract with Greg's Lawn Werx
113 LLC. Discussion highlighted that the new provider was selected through a bidding process and that
114 the services included in the contract were expanded to include edging and cleanup, allowing city
115 staff to focus on other maintenance tasks. Public Works Director Zach Allen stated that the provider
116 was a local business with reasonable pricing and has demonstrated reliability. Council Member
117 Tueller expressed support for having this service. Council Member Ostler pointed out that in the
118 Resolution the business name was misspelled.

119
120 **MOTION:** Council Member Walker made a motion to approve Resolution 2024-06 Lawn
121 Mowing Service Contract with the typo corrections that were noted. Council Member Wright
122 seconded the motion.

123
124 **ROLL CALL:** Council Member Young, Yes
125 Council Member Walker, Yes
126 Council Member Ostler, Yes
127 Council Member Wright, Yes
128 Council Member Tueller, Yes

129
130 **Motion Approved. 5 Yes, 0 No**

131
132 **C. Resolution 2024-07 Adopting the 2024 Municipal Wastewater Planning Program**
133 **Survey**

134 Mayor Jeppsen asked the sewer board members in attendance (Zach Allen and Council Member
135 Tueller) if they had the opportunity to review this survey. Mr. Allen responded that he had and
136 explained the various parts of the survey completed by him. The adoption of the 2024 Municipal
137 Wastewater Planning Program Survey was addressed, which is an annual requirement from the

138 state. While there have been concerns in the past about why this survey was necessary, there were
139 no protests raised during this meeting.

140
141 **MOTION:** Council Member Tueller made a motion to approve Resolution 2024-07 adopting
142 the 2024 Municipal Wastewater Planning Program Survey. Council Member Walker
143 seconded the motion.

144
145 **ROLL CALL:** Council Member Young, Yes
146 Council Member Walker, Yes
147 Council Member Ostler, Yes
148 Council Member Wright, Yes
149 Council Member Tueller, Yes

150
151 **Motion Approved. 5 Yes, 0 No**

152
153 **ITEM 5: MINUTES & COUNCIL/MAYOR REPORTS (INCLUDING COUNCIL ASSIGNMENTS)**

154 **A. Approval of Consent Items**

- 155 • February 22, 2024 City Council Meeting Minutes

156
157 **MOTION:** Council Member Walker made a motion to approve the consent items for
158 February 22, 2024 (City Council Meeting Minutes). Council Member Young seconded the
159 motion.

160
161 **Motion Approved. All Council Members were in favor.**

162
163 **B. Mayor's Reports**

164 None

165
166 **C. Council Reports**

167 Council Member Young reminded everyone that the city Easter egg hunt will be on Saturday, March
168 30 (rain or sun) at 10 AM at the (Centennial) soccer park.

169
170 Council Member Walker mentioned that the feedback and comments received from the public about
171 the Highway 89 Master Plan survey are available and asked that they be made available on the Perry
172 City website. He said the meeting and public input obtained was informative.

173
174 Council Member Wright said he participated in Celebrated Meals on Wheels and went on meal
175 delivery route with Meals on Wheels this month. He noted that he wants to give a shout out to the
176 residents that participate in that daunting task. He was impressed with the number of homes that
177 they served and how much they knew. It touched him to see how much people cared and that he felt
178 much better about giving money to that organization.

179
180 Council Member Tueller gave an update on the sewer equipment budget. He mentioned that things
181 are getting outdated, and the new technological improvements are making the system obsolete and
182 that it might need to be redesigned. He recommended that we have more publicity about The Lodge

183 Event Center. He suggested we make drone video showing the Event Center and post it on the city
184 website and social media.

185

186 **D. Staff Comments**

187 Ms. Johnson commented that the roof contractor will be there tomorrow to fix the leaks. She also
188 mentioned that an updated budget was emailed, and they need to have a tentative budget presented
189 by the next meeting.

190

191 Mr. Barnhill reported on the recent Highway 89 Master Plan project and said public feedback about
192 traffic safety was the topic. He said the group reviewed the public concerns and produced a few basic
193 conceptual things to talk with Utah Department of Transportation (UDOT) about regarding what
194 types of changes they might be open to. He was appreciative of those involved and stated that there
195 would be more opportunities for the public to voice their opinions.

196

197 **E. Planning Commission Report**

198 None.

199

200 **ITEM 6: EXECUTIVE SESSION**

201 None needed.

202

203 **ITEM 10: ADJOURNMENT**

204 **MOTION:** Council Member Tueller made a motion to adjourn the meeting.

205

206 **Motion Approved. All Council Members were in favor.**

207

208 The meeting adjourned at 9:09 p.m.

209

210

211

212 _____
Kevin Jeppsen, Mayor

213

214

215

216

217 _____
Anita Nicholas, Deputy Recorder

Shanna Johnson, City Recorder