

# SPANISH FORK

PRIDE & PROGRESS

Spanish Fork City Library Board Meeting

May 28, 2024

5:00 p.m.

Attending: Angie, becky, Ben, Julie, Melanie, Scott, Landon, Zylia

Excused:

Call to order and roll call: Angie Gorrell at 5:06 PM

Items:

1. Public Comment
2. [Approve minutes from April meeting](#)
  - Action: Approve the minutes from the March 2024 Meeting
    - First: Angie
    - Second: melanie
    - Vote: everyone - all in favor
3. [Upcoming Events - June](#)
  - Today is the busiest day of the year. Firefly festival tonight. Next week children's programs start. Tween takeover! Library bought a new switch.
  - End of summer party is on Saturday July 27th after hours.
  - No programs in August or during fiesta days.
4. Review of Material Reconsideration Requests
  - Wings of Fire- protagonist is LGBTQ. Library will put a sticker on the inside cover.
  - The Stars Beneath Our Feet- still reviewing that one. Will talk about this one more next month- heavy themes.
5. [Annual review of Library Strategic Plan](#)
  - Required to review and reapprove this annually.
  - Learning and adjusting to the space we are now in. Our mission statement goes along with the city's mission statement.
  - Accomplished in 2023- lots of focus on promoting. This year focus on optimizing the space. Annual cleaning day on Veteran's Day.
  - Adding another projector in children's room. Adding more tables. Added furniture in more spaces. Recently added booths for the adults that wanted to use the teen booths- now they have a place. Sound recording room in teen area- will start utilizing that soon. Will start promoting the Heritage room more.

- Collections- make more user friendly. Bins- front facing. Early readers- bins. Browsing, seeing things on display helps circulation.
  - Launch library email campaigns. Newsletters, email blasts. Biggest struggle is getting staff that has the time to do this.
  - Library maintains a website and catalogue. We would like to look into merging those. Would give info on programs as well when you search.
  - Programs! Teen services struggles to keep up with the demand. Moved a children's coordinator over to teens.
  - Partnering with Project Read to do computer literacy classes at the library. Angie suggested that they should also teach cellphones ( get a teen to do it!)
  - Facilitate literacy through the community. Rotary Club sponsors little free library. Maybe get little free libraries in the community. Maybe put books in pediatrician's offices?
  - Clerk is "jack of all trades". Hard to refine skills. This fall all clerks will specialize in 1 of 4 areas. Supervisor manages 20 people now. By separating them out, it will make managing easier and give others opportunity to manage.
  - Action: to approve 2022-2024 strategic plan
    - First: Melanie
    - Second: Zylia
  - We would still like to expand and have a Library of Things
  - cooking things- what if they do not come back clean?
  - Lehi has added to their collection Take Home Radon kits.- we would like to do that.
6. Discussion: Proposal for LSTA Grant Application
- DVDs and CDs- checkout is declining. We would like to start circulating video games. Most libraries around us have them. Will be applying for a grant to buy video games. Games will not be kept in the case, they will be behind the desk- patrons need to bring the case to the desk to check them out.
  - We pay into the state library for online book checkout.
  - When we buy audio book, it sometimes goes into use for all. Sometimes it doesn't. We try to buy as much as we can for everyone.
  - Also applying to create digitization station. Convert things. Scanner that scans quickly. Salem funded theirs through grants.
7. [Summer Reading Donations](#)
- Action: still taking any donations we get. Bring it whenever you can. Also, sign up for summer reading.
8. Adjourn
- First: Angie
  - Second: Landon
  - Vote: all in favor

ADJOURN 5:41 PM