



Library Board Meeting Minutes

Date: May 23, 2024

Time: 7:00

Place: Mendon Library

Conducted: Janelle Simmons (Chair)

Also In Attendance

Michelle Woodbrey (Vice Chair)

Sharla Watkins (Secretary)

Ruth Morgan (Treasurer)

Jamie Judy (Board Member)

Ron Campbell (Board Member)

Jessie Eiman (Library Director)

Kim Harker (Board Member)

Amy Garbe (City Council Liaison)

Lisa Puga (Board Member)

Agenda

Timestamp: :49 **April Minutes Approved**

Timestamp: 1:30 **Director's Report:** Jessie Eiman

- a. Summer Expenditures:
 - i. Purchased new computers (cost \$4,000).
 - ii. Money for chairs will get reimbursed.
spent \$400 on chairs.
 - iii. \$150 on big map of Narnia, upgrading walls with framed pictures
- b. Skipping a grant opportunity this month, will apply next month.
- c. Heather Benson is the new substitute employee, William Olson is our new employee for the summer.
- d. Bake Sale: Made over \$300. Friends made over \$1,000 with tshirt and hat sales
- e. Summer Reading Kickoff: June 1 from 12:00-4:00 pm.
 - i. 10 stickers and you earn a prize
 - ii. Weekly challenges
- f. One month until the library website is up and running.

Timestamp: 15:10 **Board Member Reports:** Janelle Simmons

- a. Sharla: Finding a few people interested in joining the library board.
- b. Amy: New Friends of the Library are Andy Bush: President, Alyssa Johnson: Secretary, and Gary Pence: Treasurer.
- c. Michelle: Looking into the possibility of meeting every three months instead of monthly as a board.
- d. Janelle: Board meeting canceled for June because of Library Board training on June 3. Janelle will be attending our city council meeting next month.

Timestamp: 30:00 Motion to approve new library card policy

- a. \$40 per card for out of taxed area patrons
- b. Library Card Policy changes:

- i. Add “For” in front of the sentence that states “Those who own parcels or residents who rent property within Mendon City limits, library card fees are paid through collected taxes.”
- ii. Add “overdue, damaged, or lost item fines apply to all library accounts”
- iii. Put an asterisk under the “purpose” to encourage patrons to read the Library Card Fee Committee Research findings at the of the policy. Their findings are stated here for future reference.

Library Card Fee Committee Research:

The Library Card Fee Committee consisted of Ron Campbell, Ruth Morgan, Jamie Judy, and Janelle Simmons. The purpose of the committee was to evaluate an increase in sustainable funding for the Library.

As a way to avoid charging those living outside the taxed area, the committee pursued the idea of becoming a branch of the Cache County Library with the intent of acquiring funding at the county level. It quickly became apparent with the merger, the Cache County Library Board would become the governing board and all assets would become property of the Cache County Library system. This is not what we want to do at this point. The Mendon Library would also lose their State certification status because the Cache County Library is not yet certified. Certification can take up to three years.

In their research, they found several other community libraries (Hyrum, Smithfield, and Logan) that collect non-resident library card fees. The current fees for Hyrum are \$41 per card per year, Smithfield is \$50 per family per year, and Logan is \$163 per family per year. Current allocation of Mendon City taxes used to support the library is estimated at \$109 per parcel. To equalize the financial burden for all library patrons, the Library Card Fee Committee recommends a library card fee for all those living outside the taxed area. At this time, there are about 344 card holders who live out of the taxed area. At the high end, there could be a potential funding increase of ~\$13,500 (344 card holders x \$40). At the low end, there could be a potential of ~\$3,400 (172 card holders x \$20). Given the above information, the Library Card Fee Committee recommends implementing a library card fee for patrons outside of the taxed area.

- iv. Board seeking City Council approval at their July meeting.

Timestamp: 1.9:00 Vote to approve Library Card Changes: All in approval

Action Items:

- a. Kim and Ron: 24th of July Committee
- b. Sharla and Ron: Recruitment Committee for Library Board Members
- c. Janelle: Reminder texts for June meetings (Board training and City Council)
- d. Amy Garbe: Help with the approval of new board members and submit Library Card Fee Policy for approval on City Council agenda for July
- e. Lisa Puga: will talk with Jessie: Roll Out Committee for the Library Card Fee policy

Timestamp: 1.16:25 Meeting Adjourn