

MINUTES
Jepson Canyon Public Infrastructure District No. 1
Board of Trustees
Special Meeting

HELD ON DECEMBER 7, 2023, AT SNOW JENSEN & REECE, P.C., 912 W. 1600 S., SUITE B-200, ST. GEORGE, UTAH 84770
AT 10:00 A.M.

MEMBERS PRESENT: David Calder in person, Kent Ohlsen & Henry (Hank) Isaksen, (via Phone) Shelby Clymer CLA (zoom)

ALSO PRESENT: Jennifer Gowans & Michael Jensen (zoom) – Snow Jensen & Reese

A. Call to Order

The meeting convened at 10:11am.

B. Consent Items

1. Approve the minutes of Board meeting held on November 21st, 2023.
2. Approve outstanding payment applications and requisition requests made since last meeting (if any). None presented.

David Calder moves to approve the consent items.

Kent Ohlsen seconds the motion.

Henry (Hank) Isaksen: Aye

David Calder: Aye

Kent Ohlsen: Aye

C. Public Hearing

1. **Take public comment on the tentative operating and capital budget adopted on November 21st, 2023, which is proposed to be adopted as the Final Budget for calendar year 2024.**

David Calder moves to open the meeting to the public.

Kent Ohlsen seconds the motion.

Henry (Hank) Isaksen: Aye

David Calder: Aye

Kent Ohlsen: Aye

2. Shelby Clymer – CLA states there are no changes to the budget reviewed in November & asks the board members present if they would like to review it once more or if there are any questions.

David Calder moves to close the public meeting.

Kent Ohlsen seconds the motion.

Henry (Hank) Isaksen: Aye

David Calder: Aye

Kent Ohlsen: Aye

D. Action Items

1. Michael Jensen requests the board adopt Resolution 2023-01 of the Board of Trustees of the Jepson Canyon Public Infrastructure District Approving the Final Budget for Calendar Year 2024.

Henry (Hank) Isaksen motions to adopt the final budget Resolution 2023-01.

Kent Ohlsen seconds the motion.

Henry (Hank) Isaksen: Aye

David Calder: Aye

Kent Ohlsen: Aye

2. Shelby Clymer from CLA explains renewal of CLA engagement agreement to be sent out at a later date. CLA asks the board to authorize the Chair to sign.

David Calder moves to approve renewal of CLA engagement agreement.

Kent Ohlsen seconds the motion.

Henry (Hank) Isaksen: Aye

David Calder: Aye

Kent Ohlsen: Aye

1. Michael Jensen explains Resolution 2023-02 renewal of engagement for auditing services with HintonBurdick for 2023 audit, not to exceed \$8,000, and asks for authorization of the Chair to sign.

David Calder moves to approve Resolution 2023-02 renewal of engagement for Auditing services with HintonBurdick not to exceed \$8,000.

Kent Ohlsen seconds the motion.

Henry (Hank) Isaksen: Aye

David Calder: Aye

Kent Ohlsen: Aye

2. Consider adoption of calendar for Board meetings in 2024.

Tentative dates discussed for 5 meetings in 2024. The dates chosen is the 2nd Tuesday of the month at 11am.

D. Administrative Non-Action Items

1. Open and Public Meeting Training for Board members. Michael Jensen explains to the board the training & requirements of the board for 2024. Michael Jensen provided the required training to the Board and the training was completed.

E. Adjourn

David Calder moves to adjourn.

Kent Ohlsen seconds the motion.

Henry (Hank) Isaksen: Aye

David Calder: Aye

Kent Ohlsen: Aye

Kent Ohlsen

Kent Ohlsen, District Clerk

Approval Date: 05/22/2024

SIGNATURE CERTIFICATE



REFERENCE NUMBER
BF07A7C2-1230-4D8E-B839-A7DAAF6FC4CC

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number BF07A7C2-1230-4D8E-B839-A7DAAF6FC4CC	Document Name JCPID 2023 12 07 Minutes .jg
Transaction Type Signature Request	Filename JCPID_2023_12_07_DRAFT_Minutes_.jg.docx
Sent At 05/17/2024 11:19 MST	Pages 3 pages
Executed At 05/22/2024 13:52 MST	Content Type application/vnd.openxmlformats-officedocument.wordprocessingml.document
Identity Method email	File Size 36.9 KB
Distribution Method email	Original Checksum a7404b29dcdcdf9c7e36b45bef5de2c41df5c79c43f2388e0f90c161252bc2e4
Signed Checksum 1d3e3f9b6291c39104f1613b6e5e71b62a3db3f8c6b5aa96b86e78519f38f54d	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Kent Ohlsen	Status signed	Viewed At 05/22/2024 13:51 MST
Email keohlsen@gmail.com	Multi-factor Digital Fingerprint Checksum f52b2762f9875112c4a7399c2ed979a53436de0e927335fb3c77ce8e93a759d1	Identity Authenticated At 05/22/2024 13:52 MST
Components 2	IP Address 24.52.2.202	Signed At 05/22/2024 13:52 MST
	Device Mobile Safari via iOS	
	Typed Signature 	
	Signature Reference ID B8950BBD	

AUDITS

TIMESTAMP	AUDIT
05/17/2024 11:19 MST	Jennifer Gowans (jgowans@snowjensen.com) created document 'JCPID_2023_12_07_DRAFT_Minutes_.jg.docx' on Chrome via Windows from 208.117.120.90.
05/17/2024 11:19 MST	Kent Ohlsen (keohlsen@gmail.com) was emailed a link to sign.
05/21/2024 10:10 MST	Kent Ohlsen (keohlsen@gmail.com) was emailed a reminder.
05/21/2024 10:10 MST	Kent Ohlsen (keohlsen@gmail.com) was emailed a reminder.
05/22/2024 13:51 MST	Kent Ohlsen (keohlsen@gmail.com) viewed the document on Mobile Safari via iOS from 24.52.2.202.
05/22/2024 13:52 MST	Kent Ohlsen (keohlsen@gmail.com) authenticated via email on Mobile Safari via iOS from 24.52.2.202.
05/22/2024 13:52 MST	Kent Ohlsen (keohlsen@gmail.com) signed the document on Mobile Safari via iOS from 24.52.2.202.