

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS THE
GOVERNING BOARD OF THE STRAWBERRY RANCH
SPECIAL SERVICE DISTRICT
MAY 14, 2024**

PRESENT: Board Chair Karl McMillan
Board Member Luke Searle
Board Member Kendall Crittenden
Board Member Steve Farrell
Board Member Erik Rowland
Board Member Mark Nelson

EXCUSED: Board Member Spencer Park

STAFF: Max Covey, The General Manager
Wade Webster, Keetley Water Treatment Plant Manager
Joy Mannwiller, Accountant
Shari Coleman, Accounting Assistant
Doug Scow, Water Rights Supervisor
Dana Kohler, Administrative Assistant
Kierstan Smith, C.P.A.
David Fuller, Assistant General Manager
Rick Tatton, Court Reporter via (Zoom)
Theresa Baronek, District Treasurer

Board Chair Karl McMillan called the meeting to order at 5:08 p.m. on Tuesday May 14, 2024. Let the record show that all the Board Members are present except for Board Member Spencer Park who is excused. The record should also show that the Governing Board of the Strawberry Ranch Special Service District is meeting in the Wasatch County Chambers located in the Wasatch County Administrative Building located at 25 North Main, Heber City, Utah 84032. Board Chair Karl McMillan then called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES OF JANUARY 9, 2024

Board Member Kendall Crittenden made a motion to approve the minutes of January 9, 2024, as presented. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

**AYE; Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Erik Rowland
AYE: Board Member Marl Nelson**

ABSTAIN: Board Member Steve Farrell (excused)

WARRANT LIST APPROVAL

Board Member Erik Rowland made a motion to approve the warrants in the amount of \$22,188.39. Board Member Steve Farrell seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board member Mark Nelson**

NAY: None.

QUARTERLY FINANCIALS

Kierstan Smith, C.P.A. addressed the Governing Board of the Strawberry Ranch Special Service District and indicated that they are not required to have an audit and we prepare a financial survey which is submitted to the State that summarizes the activity as of December 31, 2023. All the administrative costs for Strawberry Ranch are absolutely paid for by the developer and we pass all those through. We are looking for more things since we are getting an inspection fee.

Board Member Steve Farrell made a motion to approve quarterly financials as presented. Board Member Kendall Crittenden seconded the motion.

**AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson**

NAY: None.

OTHER BUSINESS

Max Covey, the General Manager, and the Governing Board of the Strawberry Ranch Special Service District indicated that they had no further business.

ADJOURNMENT

Board Member Erik Rowland made a motion to adjourn. Board Member Mark Nelson seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson**

NAY: None.

Meeting adjourned at 5:12 p.m.

KARL MCMILLAN/BOARD CHAIR