

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE STRAWBERRY LAKEVIEW
SPECIAL SERVICE DISTRICT
MAY 14, 2024**

PRESENT: Board Chair Karl McMillan
Board Member Mark Nelson
Board Member Erik Rowland
Board Member Steve Farrell
Board Member Kendall Crittenden
Board Member Luke Searle

EXCUSED: Board Member Spencer Park

STAFF: Max Covey, General Manager
Dave Fuller, Assistant General Manager
Dana Kohler, Administrative Assistant
Joy Mannwiller, Accountant
Theresa Baronek, District Treasurer
Doug Scow, Water Rights Manager
Wade Webster, Keetley Water Treatment Plant Manager
Kierstan Smith, CPA
Rick Tatton, Court Reporter via Zoom
Shari Coleman, Accounting Clerk

Board Chair Karl McMillan called the meeting to order on Tuesday May 14, 2024, at 5:12 p.m. The record should show that all the Governing Board of the Strawberry Lakeview Special Service District are present except for Board Member Spencer Park who is excused. The record should also show that the Governing Board of the Strawberry Lakeview Special Service District is meeting in the Wasatch County Council Chambers in the Wasatch County Administration Building located at 25 North Main, Heber City, Utah 84032. Board Chair Karl McMillan then called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR APRIL 9, 2024

Board Member Mark Nelson made a motion to approve the minutes for April 9, 2024, as written. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Karl McMillan
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson

NAY: None.

ABSTAIN: Board Member Luke Searle (absent)

WARRANT LIST APPROVAL

Board Member Mark Nelson made a motion to approve the warrants in the amount of \$3924.00. Board Member Luke Searle seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson

NAY: None.

QUARTERLY FINANCIALS

Kierstan Smith, CPA, addressed the Governing Board of the Strawberry Lakeview Special Service District and indicated that they won't have an audit. They had a financial survey completed and signed and will be submitted to the State of Utah. The total assets are \$272,129.01. Overall revenues are on target for the year. Account 3700 will exceed budget expectations due to increasing rates. Although the amount is small the district is experiencing positive cash flow. The trend is expected to continue through the year, unless significant repairs are needed, resulting in approximately \$2,000 of additional cash by year end. There isn't a lot of activity going on out there and it stays consistent with revenues and expenses. The expenses were only at 64 percent and that has to do with the amount of time that our team for Jordanelle is spending out there working on Strawberry's Lakeview system. The district experienced positive cash flow for the year ending December 31, 2023. This residual cash flow will be needed to complete the rate study in the coming year. Also, I sent you the wrong sheet with the right quarterly financials and will send the right sheet to put in the packet and we can look at the right sheet next month.

Board Member Erik Rowland made a motion to continue the approval of the quarterly financials until next month when we have the right Quarterly Financials. Board Member

Luke Searle seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson**

NAY: None.

MUNICIPAL WASTEWATER PLANNING PROGRAM.

Max Covey, the General Manager, addressed the Governing Board of the Strawberry Lakeview Special District and indicated there were no overflows. We probably don't have enough revenue to replace the whole system. Aside from that it was a positive report and really don't have anything to report to you that would be negative or unexpected.

Board Member Erik Rowland made a motion to approve the Municipal Wastewater Planning Program. Board Member Steve Farrell seconded that motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson**

NAY: None.

OTHER BUSINESS

Max Covey and the Governing Board of the Strawberry Lakeview Special Service District both indicated that there is no other business to report.

ADJOURNMENT

Board Member Erik Rowland made a motion to adjourn. Board Member Mark Nelson seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Karl McMillan

AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson

NAY: None.

Meeting adjourned at 5:02 p.m.

KARL MCMILLAN/CHAIRMAN