

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE OWL'S NEST SPECIAL SERVICE DISTRICT
MAY 14, 2024**

PRESENT: Vice Board Chair Kendall Crittenden
Board Member Karl McMillan
Board Member Luke Searle
Board Member Steve Farrell
Board Member Erik Rowland
Board Member Mark Nelson

EXCUSED: Board Chair Spencer Park

STAFF: Max Covey, the General Manager
Wade Webster, Keetley Water Treatment Plant Manager
Doug Scow, Water Rights Supervisor
Dana Kohler, Administrative Assistant
Kierstan Smith, CPA
David fuller, Assistant General Manager
Shari Coleman, Accounting Clerk
Joy Mannwiller, Accountant
Rick Tatton, Court Reporter, via Zoom.
Theresa Baronek, District Treasurer

Board Vice Chair Kendall Crittenden called the meeting to order at 5:02 p.m. on Tuesday, May 14, 2024. The record should show that all the Board Members are present except Chair Spencer Park. The record should also show that the Governing Board of the Owl's Nest Special Service District is meeting in the Wasatch County Council Chambers located in the Wasatch County Administrative Building located at 25 North Main, Heber City, Utah 84032. Board Vice Chair Kendall Crittenden called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR JANUARY 9, 2024.

Board Member Mark Nelson made a motion to approve the minutes for January 9, 2024, as written. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

**AYE: Board Vice Chair Kendall Crittenden
AYE: Board Member Karl McMillan**

AYE: Board Member Erik Rowland

NAY: None.

ABSTAIN: Board Member Steve Farrell (absent)

ABSTAIN: Board Member Mark Nelson (absent)

WARRANT LIST APPROVAL

Board Member Erik Rowland made a motion to approve the warrants in the amount of \$7434.93. Board Member Karl McMillan seconded the motion, and the motion carries with the following vote:

AYE: Board Vice Chair Kendall Crittenden

AYE: Board Member Luke Searle

AYE: Board Member Steve Farrell

AYE; Board Member Karl McMillan

AYE; Board Member Erik Rowland

AYE: Board Member Mark Nelson

NAY: None.

QUARTERLY FINANCIALS

Kierstan Smith, CPA, addressed the Governing Board of the Owl's Nest Special Service District and indicated that you have two sets of financial statements. One is for December 30, 2023, and one for March 31, 2024. Because of the size of Owl's Nest, they are not required to have an annual audit like our bigger service districts are so instead they are required to do a financial survey which the board chairman signs and we submit and that certification that happens with all of our financial submittals to the State and they also do a sub evaluation which the board chairman is also involved with and signs. They don't have the money to spend on an audit. The only income for the whole year was \$230.00 of interest and that is it until we get people hooked up that is all we are going to see. The total expenses for the year were just over \$15,000.00 and most of that has to do with O&M for them to be managed by Jordanelle and a few administrative type costs. For the year 2024 what we are seeing is on the revenue side which also consists of interest. The expenses are just over \$3,000.00 and compromises the same things that I mentioned. There is nothing happening at this point in Owl's Nest.

Board Member Karl McMillan made a motion to approve the Quarterly Financials. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

AYE: Board Vice Chair Kendall Crittenden

AYE: Board Member Luke Searle

AYE: Board Member Karl McMillan

**AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson**

NAY: None.

OTHER BUSINESS

Max Covey, the General Manager, and the Governing Board of the Owl's Nest Special Service District both indicated that they have no other business.

ADJOURNMENT

Board Member Luke Searle made a motion to adjourn. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:

**AYE: Board Vice Chair Kendall Crittenden
AYE: Board Member Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Steve Farrell
AYE: Board Member Erik Rowland
AYE: Board Member Mark Nelson**

NAY: None.

The meeting adjourned at 4:08. p.m.

KARL MCMILLAN/CHAIRMAN