



SPECIAL EVENT ARENA COMMITTEE AGENDA

Wednesday, May 22, 2024, 5:30 PM
1020 East Pioneer Road
Draper, Utah
Administration Conference Room

1. **Welcome and roll call**
2. **Approval of previous meeting minutes.**
 - 2.a **Approval of April 24, 2024 Meeting Minutes**
3. **Committee member reports.**
 - 3.a **Discussion: Draper Days 2024 Rodeo:**
 1. **Addition of a 3rd night**
 2. **Meals at the rodeo**
 3. **Sponsorships**
 - 3.b **Discussion: Committee's participation in Draper Days main event.**
 - 3.c **Discussion: Potential Arena events for 2025**
4. **Adjournment**

I, the City Recorder of Draper City, certify that copies of this agenda for the **Draper Special Event Arena Committee** meeting to be held **May 22, 2024**, were posted at Draper City Hall, Draper City website www.draperutah.gov, and the Utah Public Notice website at www.utah.gov/pmn.

Date Posted:

Laura Oscarson, MMC, City Recorder
Draper City, State of Utah



In compliance with the Americans with Disabilities Act, any individuals needing special accommodations or services during this meeting shall notify Laura Oscarson, City Recorder at (801) 576-6502 or laura.oscarson@draperutah.gov, at least 24 hours prior to the meeting.

MEMO



To: Special Event Arena Committee

From:

Date: 2024-05-22

Re: Approval of April 24, 2024 Meeting Minutes

Comments:

ATTACHMENTS:

[SEAC 4-24 Minutes.pdf](#)

DRAPER CITY SPECIAL EVENTS ARENA BOARD
MEETING MINUTES
April 24, 2024

Present: Doug Vawdrey, Jan Short, Ben Pattison, Walter Rosamond, Katie Ovard-Smith, Laura Oscarson, Spencer DuShane, David Wilks

Not-Present: Stephanie Sherrell, Anneke Cannon, Stefania Wilks, Patrick Clayton, Fred Lowry, Alan Kirton, Dean Goodrich

Katie motion we accept the minutes from meeting on March 27, 2023, 2nd by Ben Pattison, all accept.

Training for Open & Public Meetings Act by Spencer DuShane and Laura Oscarson
Turn time to Spencer with Draper City. Open and public meetings act 2023.

Watched the movie about the OPMA Purpose for Local Government.

Agenda must be specific.

Public can attend, although they do not have the right to speak.

Minutes need to have who is present and who is not present.

What is New?

Definition of a meeting

Gathering

Public Body

Quorum present

Convened by an individual

With Authority to convene the body and

Followed the process required by law

With the express purpose of acting in the capacity of the public body

DO:

- Think about the agenda items.
- Consider the pros and cons of a recommendation to council.
- Always put items to be discussed at meetings on the agenda.
- Be detailed in minutes about what was discussed.

DON'T

- Talk about your considerations with other committee members outside of the meeting.
- Talk about things at meetings that are not on the agenda.

End of training.

Now moving to the arena to discuss repairs needed at the arena. Jan cannot attend at the arena due to not being able to walk around.

Items to be repaired at arena:

- Contact and Hire contractor to repair all gates and panels that need repairs at the arena.
- Leaking hydrant at North-West end of arena near catch pens.
- Hire rock picker to get rocks out of the arena.
- Repair sprinklers throughout the arena.

- Move stairs to the announcer's stand to not go through bullpens.
- Need signs to direct people to Section -J- seating.
- Repair the footing under the stripping chute.
- Repair doors on stripping chute.
- New arena dirt (Katie will find out what kind)
- New sheet of plywood for the roping box.
- Purchase roping box pads.
- Check with Wadsworth if they are willing to do repairs for the arena.
 - Retaining wall material if Wadsworth will install.
 - Possibly Wadsworth will move the stairs for the announcer's stand.

Next meeting we need to talk about Draper Days Volunteers.

Meeting adjourned

Next Meeting will be: May 22, 2024 at 5:30 at Draper City Hall