



## **CANYONLANDS HEALTH CARE SPECIAL SERVICE DISTRICT BOARD MEETING**

Larson Building Conference Room 285 S 400 E, Moab, UT 84532

Thursday April 11, 2024 at 5:30 p.m.

Board meetings allow for both in-person or virtual attendance.

Remote participation is through Zoom.

Join the Zoom Meeting: <https://us02web.zoom.us/j/82078784177>

### **AGENDA**

- I. Call to Order & Roll Call (*5 min*)
- II. Approval of the February 8, 2024 Meeting Minutes (*5 min*) (Action Item)
- III. Annual election of District Board Chair, Vice-Chair, Treasurer and Chief Administrator Officer (*10 min*) (Action Item)
- IV. Reports/Presentations (*30 min*)
  - a. Care Center Administrator's Report – Colette/Jillian
    1. Administrators Report
    2. Quality Assurance Report
  - b. Canyonlands Care Center Financials – Cassie
    1. Ratify Care Center Bills – Jan/Feb (Action Item)
    2. Review of the Budget vs Actuals – Jan/Feb
  - c. Parkway and Seasons Administrators/Financials Report (June) – Nathan/Todd/Jason
  - d. Other Considerations
- V. Financials (*30 min*)
  - a. CHCSSD Financials – Ken/Sophie
    1. Approval of Bills (Action item)
    2. Review of the Budget vs Actuals
    3. Review of the Fund Balances
    4. Re: Update on the 2023 Financial Audit
    5. Other Considerations
- VI. New Business/Discussion/Action Items (*25 min*)
  - a. Review and consideration to approve the updated CHCSSD Bylaws (Action Item)
  - b. Discussion and Consideration of Bonus and Salary Adjustments for the CCC Administrator and District Clerk (Action Item)
  - c. Update on development plans for the remaining CHCSSD property (Joette)
- VII. Other Considerations (*5 min*)
- VIII. Closed Session (*10 min*)
- IX. Adjourn



## CANYONLANDS HEALTH CARE SPECIAL SERVICE DISTRICT BOARD MEETING

Larson Building Conference Room 285 S 400 E, Moab, UT 84532, Online through Zoom

• Thursday February 8, 2024 at 5:30 p.m.

**PRESENT:** Tawny Knuteson-Boyd (Chair), Joette Langianese (Vice-Chair), Debbie Testa (Clerk), Evan Clapper, Paula Martin, Lou Irby, Dan Cook, Colette Lyman, Cassie Rose (CCC), Garrett Weston, Jonathan Bangerter (Parkway), Sophie Miller (Larson), Nathan Bronemann, Todd Bramall (Seasons), Beth Logan (Moab Healthcare Foundation)

**ABSENT:** Ken Ballantyne, Jason Gatherum

I. Called to Order at 5:32 PM

II. Approval of the December 14, 2023 Meeting Minutes (*5 min*) (Action Item)

**Motion to approve the December 14th minutes made by Evan seconded by Lou, Motion carried for approval Lou 6-0.**

III. Annual election of District Board Chair, Vice-Chair, Treasurer and Chief Administrator Officer (*10 min*) (Action Item)

**Motion to maintain current officers temporarily until all board members are in attendance for full appointments made by Evan seconded by Joette motion, passes 6-0.**

IV. Reports/Presentations (*25 min*)

a. Care Center Administrator's Report – Colette/Jillian

1. Administrators Report

CL provided the Dec 2024 CCC report. There was no state survey activity, and their census was at 33. Three residents were either discharged or passed away. The last COVID outbreak ended towards the end of November. They are flagging in falls for quality measures and have six QAPIs. To be fully staffed, 2 full-time nurses and 3 CNAs are needed. The cost report audit was due at the end of the year, with a financial audit to immediately follow.

2. Quality Assurance Report

CL reported on behalf of JF for CCC's QAPI Dec 2023 overview. There were 2 undesired weight losses, 6 house-acquired infections, 12 skin issues, and 5 falls. For psychotropic medications, 9 residents were taking anti-anxiety medications, 6 residents were taking anti-psychotic medications, 17 residents were taking anti-depressant medications, and 1 resident was taking a sedative-hypnotic. 1 medication error did occur, and their medical cart audits are complete.

b. Canyonlands Care Center Financials – Cassie

1. Ratify Care Center Bills – Dec/Jan (Action Item)

**Motion to ratify the Dec 2023 Canyonlands Care Center bills in \$496,872.80 made by Dan, seconded by Evan. Motion carried for approval 6-0.**

2. Review of the Budget vs Actuals – Dec/Jan

CL explained that the budget reports will include YTD and monthly with actual numbers and variance. CR discussed the financial report, highlighting a variance of \$1,024,777.25 between the budget and actual numbers. The net income before district funds was approximately \$1.1 million against an expected \$1.2 million from the district due to lower revenue offset by reduced staffing costs resulting in a profit of \$40K. Concerns were raised about being over budget by a million dollars in expenses. This led to discussions about subsidies and how they are utilized within the organization. There were discussions

regarding reporting timelines with requests made to provide financial reports closer to meetings rather than well in advance due to changes in actuals versus estimates.

The group discussed the \$250K additional 2020 DSH payment for the Moab Regional Hospital that wasn't initially budgeted for. Beth Logan from Moab Healthcare Foundation is working to secure funding to offset the costs, as donations cannot be directly used for this purpose but can support healthcare needs within the community. The discussion revolved around fundraising efforts through foundations and what specific items or needs could be supported through these initiatives without affecting ongoing operations or salaries. The group discussed drafting an MOU with the CHCSSD and the Moab Health Foundation regarding raising money to help support the Canyonlands Care Center. The board requested Beth draft the MOU for the board to sign and ratify at the CHCSSD April 2024 board meeting. Beth noted she would send the MOU to TK and JL.

- c. Parkway and Seasons Administrators/Financials Report (Feb) – Nathan/Todd/Jason  
GW reported that in February, Parkway's customer satisfaction scores improved significantly, with the facility hitting 16 out of 16 categories above the national average. The overall combined score for February was 4.67 out of 5.0, showing growth from January's score of 4.46 and a fourth-quarter trend of 4.12. The facility has shown significant growth and improvement in various areas, such as the activities department and quality of food scores. For Parkway's financials, GW provided details on fourth-quarter total revenue being shy of \$1.3 million, with operating expenses slightly higher than revenue, resulting in a total loss of \$200K for the quarter. Their Q4 census came in on average at 38 and is currently at 42. GW noted that they are still in the survey window.  
JB reported on Seasons and noted they were in the top 15% for pinnacle quality and won excellence awards in all categories surveyed. However, there was a slight drop in the average census from quarter three to quarter four. Their census is at 47, and they are fully staffed.  
NB provided an overview of Seasons Q4 and year-end financials. Seasons continued to struggle with census this last quarter. All revenue sources except Managed Care were under budget. Expenses also increased in Q4 for a variety of reasons. Due to the lower census and increased spending, Seasons posted a quarterly loss of \$159K. Excluding extraordinary income related to ERC and fees, Seasons would show a year-end loss of \$139K. The booked year-end revenue, including the ERC, was \$996K.
- d. Other Considerations

## V. Financials (25 min)

- a. CHCSSD Financials – Ken/Sophie
  - 1. Approval of Bills (Action item)

**Motion to ratify the CHCSSD Jan bills as presented and approve the Feb bills with changes for a total amount of \$815,409.85 made by Joette, seconded by Lou. Motion carried for approval 6-0.**

A discussion ensued regarding an error related to reimbursements. Funds meant for the Moab Regional Hospital DSH payment were mistakenly paid by Canyonlands Care Center instead of coming from the CHCSSD district account ending in 1199. It was decided that TK would inform KB to reverse this transaction for \$317K, ensuring that the seed money goes to the health department from the CHCSSD account. Additionally, it was noted that another \$235K DSH payment for 2020 Q4 for MRH needed attention.

- 2. Review of the Budget vs Actuals  
SM discussed the CHCSSD financial report highlighting various account balances and income for Dec 2023 and Jan 2024. The district posted a \$530K net income for 2023.

3. Review of the Fund Balances

SM provided an update on the fund balances: \$638,042.76 General PTIF Fund, \$101,301.18 Capital PTIF Fund, \$2,493.76 CCC Capital PTIF Fund, \$1,225,478.50 Debt Service Fund, \$830,189.72 Wells Fargo Checking, balances are as of January 31, 2024.

4. Discussion on 2020 DSH Seed Funding

The board agreed for the district to pay the Q4 2020 DSH invoice for MRH and amend the budget accordingly.

Joette moved to approve 2020 DSH seed money for MRH with a budget amendment at the appropriate time, seconded by Evan. Motion carried for approval 6-0.

5. Financial Audit Letter of Engagement from Gilbert & Stewart

Motion to approve the 2023 Financial Audit Letter of Engagement from Gilbert & Stewart made by Joette seconded by Evan, Motion carried for approval 6-0

6. Other Considerations

VI. New Business/Discussion/Action Items (25 min)

a. Annual Review of Financial Procedures and Ethics & Conflict of Interest Policies

DT requested board members review and sign the ethics pledge documents per county policy, along with an annual review of financial procedures. It was noted that changes need to be made to the bylaws regarding meeting frequency and location. The board agreed to review the bylaws for potential amendments and approve them at the next board meeting in April 2024.

b. Update on development plans for the remaining CHCSSD property (Joette)

Discussions revolved around plans for mixed-income housing development on district property, involving senior-related services and commercial retail services. A facilitator is needed to assist with project progress and secure funding through CIB or donations.

VII. Other Considerations (5 min)

VIII. Closed Session to discuss the Character, Competency, and Mental Health of an Individual (20 min)

Motion to go into closed session to discuss the character, competency and mental health of an individual made by Evan, seconded by Lou. Motion carried for approval 6-0. Entered closed session at 7:10 PM.

Motion to come out of closed session made by Joette, seconded by Evan. Motion carried for approval 6-0. Ended closed session at 7:32 PM

Motion to adjourn the meeting made by Joette, seconded by Lou. Motion carried for approval 6-0.

IX. Adjourned at 7:33 PM

### March 2024 Bills Payable

<b>Payee</b>	<b>Amount</b>	<b>Reason</b>
Moab Valley Storage	\$90.00	Storage Unit
Kirstin Peterson	\$367.50	Aug 10 - March 5 UPL Admin Services
Debbie Testa	\$550.00	Feb 2024 Clerk Services
Kirton McConkie	\$1,360.00	Attorney Fees Nov - Feb 24
Larson	\$1,950.00	Jan/Feb 2024 Accounting Services
Canyonlands Care Center	\$100,000.00	Operations
Utah Dpt of Health & Human Services	\$235,966.18	MRH 2020 Q4 DSH Payment
Canyonlands Care Center	\$317,465.32	Reimbursement
Total Amount:	\$657,749.00	

### April 2024 Bills Payable

<b>Payee</b>	<b>Amount</b>	<b>Reason</b>
Moab Valley Storage	\$90.00	Storage Unit
Kirton McConkie	\$94.00	Attorney fees for March 2024
Debbie Testa	\$150.00	March 2024 Clerk Services
Larson	\$1,250.44	March 2024 Accounting Services
Canyonlands Care Center	\$100,000.00	Operations
Canyonlands Care Center	\$184,300.01	Bond Payment for #B1014
Canyonlands Care Center	\$202,425.02	Bond Payment for #B1013
Total Amount:	\$488,309.47	
Total Amount for March/April 2024:	\$1,146,058.47	

**CANYONLANDS CARE CENTER COMPARATIVE OPERATING STATEMENT**

Unaudited - Summary

Reporting Period	2024 - JANUARY			YTD 2024			Comments
	Actual	BUDGET	Variance	Actual	BUDGET	Variance	
Medicaid Census	21						
Private Census	9						
Hospice Census	3						
VA Census							
<b>Total Census</b>	<b>33</b>						
<b>Revenue</b>	<b>Actual</b>	<b>BUDGET</b>	<b>Variance</b>	<b>Actual</b>	<b>BUDGET</b>	<b>Variance</b>	
Hospice	5,313	8,172	2,858	5,313	96,480	91,167	
Medicaid	146,465	135,350	(11,115)	146,465	1,598,000	1,451,535	
Medicaid UPL	80,702	84,834	4,131	80,702	1,001,585	920,883	Medicaid Daily Rate \$221.39
Medicare			0		150,000	150,000	
Other Income			0		1,500	1,500	
Private Pay	72,000	77,288	5,288	72,000	912,500	840,500	
V.A.			0		0	0	
<b>Total Revenue</b>	<b>304,481</b>	<b>305,643</b>	<b>1,163</b>	<b>304,481</b>	<b>3,760,065</b>	<b>3,455,584</b>	
<b>Expenses</b>							
Benefits - Administration	21,389	59,590	38,201	21,389	774,670	753,280	
Event Planning	306	667	361	306	8,000	7,694	
Food Supplies	1,695	3,208	1,513	1,695	38,500	36,805	
Incontinent Supplies	1,688	3,333	1,645	1,688	40,000	38,312	
Insurance-Automobile	6,466	8,500	2,034	6,466	8,500	2,034	
Insurance-Directors and Officer	13,608	13,610	2	13,608	25,000	11,392	
Insurance Expense-Liability	7,604	7,610	6	7,604	25,500	17,896	
Laundry Services	6,266	7,958	1,692	6,266	95,500	89,234	
Legal and Accounting		1,250	1,250		15,000	15,000	
Licenses and Certificates		375	375		4,500	4,500	
Linen	911	417	(494)	911	5,000	4,089	
MCD, IRS penalties			0		0	0	

Medicare Ancillary Expenses				0			142,185	142,185	142,185
Non-medical supplies				0			0	0	0
Nursing Supplies	8,059	5,000		(3,059)		8,059	60,000	60,000	51,941
OTC Medicines	340	417		77		340	5,000	5,000	4,660
Patient Day Assessment	26,940	29,589		2,649		26,940	349,342	349,342	322,402
Prescription Medications	34	417		383		34	5,000	5,000	4,966
Recreational Therapy		833		833			10,000	10,000	10,000
Recruiting Fees		0		0			0	0	0
Resident Incidentals	101	417		316		101	5,000	5,000	4,899
SSI/month	180	458		278		180	5,500	5,500	5,320
TV/Cable	582	750		168		582	9,000	9,000	8,418
Advertising & Promo	714	833		119		714	10,000	10,000	9,286
Automobile Expense	164	625		461		164	7,500	7,500	7,336
Bank Charges	181	250		69		181	3,000	3,000	2,819
Business License & Permits	1,845	1,850		5		1,845	2,500	2,500	655
Computer/Internet Expense	3,046	2,083		(963)		3,046	25,000	25,000	21,954
Continuing Education		875		875			10,500	10,500	10,500
Depreciation Expense		14,604		14,604			175,250	175,250	175,250
Dues & Subs	3,028	3,050		22		3,028	6,500	6,500	3,472
Janitorial Expense	2,413	3,333		920		2,413	40,000	40,000	37,587
Laboratory Fees		125		125			1,500	1,500	1,500
Resident Meals	30,181	34,328		4,147		30,181	411,939	411,939	381,758
Medical Records and Supplies		167		167			2,000	2,000	2,000
Miscellaneous Expense		125		125			1,500	1,500	1,500
Office Supplies	370	1,292		921		370	15,500	15,500	15,130
Wages	231,340	222,735		(8,605)		231,340	2,895,556	2,895,556	2,664,216
Postage & Delivery		83		83			1,000	1,000	1,000
Printing and Reproduction		42		42			500	500	500
Professional Fees	1,962	3,333		1,372		1,962	40,000	40,000	38,039
Reference Materials		208		208			2,500	2,500	2,500
Repairs & Maintenance	4,757	5,000		243		4,757	60,000	60,000	55,243
Small Equipment		833		833			10,000	10,000	10,000
Telephone Expense	375	458		83		375	5,500	5,500	5,125
Travel Expense	86	1,250		1,164		86	15,000	15,000	14,914

Utilities	6,522	6,667	145	6,522	80,000	73,479
Vaccines & Medicines	8	208	201	8	2,500	2,492
<b>Total Expense</b>	383,160	448,758	65,598	383,160	5,456,442	5,073,282
<b>Net Ordinary Income</b>	<b>(78,679)</b>	<b>(143,115)</b>	<b>(64,436)</b>	<b>(78,679)</b>	<b>(1,696,377)</b>	<b>(1,617,698)</b>
<b>Other Income/Expense</b>						
Other Income						
CDC SSD CY - Operating	100,000	100,000	0	100,000	1,200,000	1,100,000
CDC SSD CY - Debt Service					386,525	386,525
Interest Income	644	125	(519)	644	1,500	856
<b>Total Other Income</b>	<b>100,644</b>	<b>100,125</b>	<b>(519)</b>	<b>100,644</b>	<b>1,588,025</b>	<b>1,487,381</b>
<b>Other Expense</b>						
Interest Expense					238,000	238,000
<b>Total Other Expense</b>	<b>0</b>			<b>0</b>	<b>238,000</b>	<b>238,000</b>
<b>Net Income</b>	<b>21,964</b>	<b>(42,990)</b>	<b>(64,954)</b>	<b>21,964</b>	<b>(346,352)</b>	<b>(368,316)</b>

January 2024 - \$333,476.90

CANYONLANDS CARE CENTER

4/8/2024 10:11 AM

Register: Wells Fargo checking 1199

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/01/2024	ACH	Unum	Benefits:A-LTD and Li...		611.33	X		536,989.06
01/02/2024	ACH	Unum	Benefits:A-LTD and Li...	0682303-001 1	757.79	X		536,231.27
01/02/2024	13506	Kroger	Accounts Payable		1,204.52	X		535,026.75
01/02/2024	13507	Medline	Accounts Payable		1,820.61	X		533,206.14
01/02/2024	13508	Moab Recreation and...	Accounts Payable		2,346.35	X		530,859.79
01/02/2024	13509	Point Click Care	Accounts Payable		1,157.44	X		529,702.35
01/02/2024	13510	South Town Gym	Accounts Payable		1,655.00	X		528,047.35
01/02/2024	13511	Utah Health Care As...	Accounts Payable		2,807.94	X		525,239.41
01/03/2024			-split-	Deposit		X	19,323.28	544,562.69
01/03/2024			12000 · Undeposited F...	Deposit		X	1,070.00	545,632.69
01/03/2024			12000 · Undeposited F...	Deposit		X	1,194.40	546,827.09
01/04/2024			-split-	Deposit		X	9,402.12	556,229.21
01/04/2024	TAP	Utah State Tax Com...	24000 · Payroll Liabilit...	12989579-002-...	34,346.00	X		521,883.21
01/08/2024	ACH	PEHP	-split-	Invoice 240281	26,678.88	X		495,204.33
01/09/2024			-split-	Deposit		X	15,438.55	510,642.88
01/09/2024	ACH	Health Equity	Benefits:A-Fees		29.25	X		510,613.63
01/10/2024		Berkshire Hathaway ...	Accounts Payable	QuickBooks ge...		X		510,613.63
01/10/2024	ACH	Sysco	040 · Dietary:380b · F...		696.69	X		509,916.94
01/10/2024	ACH	The Hartford	010 · Administration a...	Policy #34BSB...	140.00	X		509,776.94
01/10/2024	ACH	Arthur J Gallagher Ri...	010 · Administration a...		13,608.00	X		496,168.94
01/10/2024		QuickBooks Payroll ...	2110 · Direct Deposit ...	Created by Pay...	88,962.91	X		407,206.03
01/11/2024			010 · Administration a...	Service Charge	180.92	X		407,025.11
01/11/2024	ACH	State Farm Mutual F...	-split-	87-0391981	3,312.12	X		403,712.99
01/11/2024	ACH	HealthEquity	-split-	Canyonlands 0...	1,183.07	X		402,529.92
01/11/2024	DD11508	Begay, Valerie	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11509	Benally, Brianna	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11510	Betsuie, Carol J	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11511	Brand, Dennie	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11512	Cervantes, Alicia	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11513	Charleston, Ayesis	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11514	Contreras, Amber	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11515	Contreras, Mikayla M	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11516	Cowan, Cindy	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11517	Crank, Polly A	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11518	Croasmun, Teresa	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11520	Dalton, Macey	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11521	Dean, April L	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11522	Dial, Dan	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11523	Dickey, Kathleen	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11524	Flores, Yesenia	-split-	Direct Deposit		X		402,529.92

CANYONLANDS CARE CENTER

4/8/2024 10:11 AM

Register: Wells Fargo checking 1199

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/11/2024	DD11525	Fountain, Sylvia	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11526	Friesen, Sky	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11527	Fryer, Jillian M	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11528	Geiser, Anissa	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11529	Green, Lexi R	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11530	Hall, Bradley C	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11531	Hall, Lynn	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11532	Harrison, Roshawna R	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11533	Hopkins, Cheryl R	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11534	Hutchinson, Kristian B	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11535	Lee, Marlene	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11536	Litsue, Kristina J	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11537	Lyman, Colette	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11538	Lyman, Presley	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11539	Naegle, Jennifer	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11540	Nocki, Clarissa M	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11541	Oxner, Rebecka S	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11542	Rose, Cassie Jo	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11543	Ryan, Linda G	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11544	Salazar-Gonzales, Do...	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11545	Sciabarrasi, Caitlynn ...	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11546	Shumway, Kiera P	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11547	Smith, Sydney R	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11548	Sudbury, Michael B	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11549	Taylor, Jeanette F	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11550	Thomason, Kallie M	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11551	Thomason, Taylor K	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11552	Tsosie, Nomanie N	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11553	Zul, Jeferlita	-split-	Direct Deposit		X		402,529.92
01/11/2024	DD11519	Cuoco, Shannon	-split-	Direct Deposit		X		402,529.92
01/12/2024	EFTPS	United States Treasury	-split-	87-0391981	29,217.34	X		373,312.58
01/13/2024	ACH	Verizon	010 · Administration a...		187.55	X		373,125.03
01/16/2024			-split-	Deposit		X	21,188.25	394,313.28
01/17/2024			12000 · Undeposited F...	Deposit		X	129,994.18	524,307.46
01/17/2024			-split-	Deposit		X	100,900.00	625,207.46
01/17/2024	ACH	Utah DWFS	24000 · Payroll Liabilit...	C 7-488653-0	1,376.84	X		623,830.62
01/18/2024			-split-	Deposit		X	37,818.68	661,649.30
01/18/2024	ACH	Verizon	010 · Administration a...		187.55	X		661,461.75
01/22/2024	ACH	Wells Fargo Busines...	2157 · WellsFargo Cre...		5,704.62	X		655,757.13
01/24/2024			-split-	Deposit		X	11,905.00	667,662.13

CANYONLANDS CARE CENTER

4/8/2024 10:11 AM

Register: Wells Fargo checking 1199  
 From 01/01/2024 through 01/31/2024  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/24/2024	ACH	Emery Telecom	010 · Administration a...	1118500	582.11	X		667,080.02
01/24/2024	13528	Emily Torres Holguin	Accounts Payable	Reimbursment ...	21.50	X		667,058.52
01/24/2024	13529	Medline	Accounts Payable		5,662.93	X		661,395.59
01/24/2024	13530	Moab Wash and Fold	Accounts Payable	Invoice #1300	1,653.75	X		659,741.84
01/24/2024		QuickBooks Payroll ...	2110 · Direct Deposit ...	Created by Pay...	76,476.22	X		583,265.62
01/25/2024			12000 · Undeposited F...	Deposit		X	944.67	584,210.29
01/25/2024			12000 · Undeposited F...	Deposit		X	33,534.78	617,745.07
01/25/2024	ACH	HealthEquity	-split-	Canyonlands 0...	1,183.07	X		616,562.00
01/25/2024	ACH	State Farm Mutual F...	-split-	87-0391981	3,065.24	X		613,496.76
01/25/2024	EFTPS	United States Treasury	-split-	87-0391981	23,520.24	X		589,976.52
01/25/2024	DD11554	Begay, Valerie	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11555	Benally, Brianna	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11556	Betsuie, Carol J	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11557	Brand, Dennie	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11558	Cervantes, Alicia	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11559	Charleston, Ayesis	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11560	Contreras, Amber	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11561	Contreras, Mikayla M	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11562	Cowan, Cindy	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11563	Crank, Polly A	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11564	Croasmun, Teresa	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11565	Cuoco, Shannon	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11566	Dalton, Macey	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11567	Dean, April L	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11568	Dial, Dan	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11569	Dickey, Kathleen	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11570	Flores, Yesenia	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11571	Fountain, Sylvia	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11572	Friesen, Sky	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11573	Fryer, Jillian M	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11574	Geiser, Anissa	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11575	Green, Lexi R	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11576	Hall, Bradley C	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11577	Hall, Lynn	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11578	Hall, Summer	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11579	Harrison, Roshawna R	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11580	Henry, Vania D	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11581	Hopkins, Cheryl R	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11582	Hutchinson, Kristian B	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11583	Lee, Marlene	-split-	Direct Deposit		X		589,976.52

CANYONLANDS CARE CENTER

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/25/2024	DD11584	Litsue, Kristina J	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11585	Lyman, Colette	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11586	Lyman, Presley	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11587	Naegle, Jennifer	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11588	Nocki, Clarissa M	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11589	Oxner, Rebecka S	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11590	Rose, Cassie Jo	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11591	Ryan, Linda G	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11592	Salazar-Gonzales, Do...	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11593	Sciabarrasi, Caitlynn ...	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11594	Shumway, Kiera P	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11595	Smith, Sydney R	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11596	Sudbury, Michael B	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11597	Taylor, Jeanette F	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11598	Thomason, Taylor K	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11599	Torres-Holguin, Emily	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11600	Tsosie, Nomanie N	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11601	Zul, Jeferlita	-split-	Direct Deposit		X		589,976.52
01/25/2024	DD11602	Zunich, Mercedes R	-split-	Direct Deposit		X		589,976.52
01/26/2024	ACH	iSolved HCM	010 · Administration a...		247.08	X		589,729.44
01/31/2024			-split-	Deposit		X	8,300.00	598,029.44
01/31/2024			70200 · Interest Income	Interest		X	643.51	598,672.95
01/31/2024	ACH	Wells Fargo Busines...	2157 · WellsFargo Cre...	Conf #1B0M44...	1,251.72	X		597,421.23
01/31/2024	ACH	Renaissance	-split-		1,550.36	X		595,870.87
01/31/2024	Transfer	Joretta Beeson	SSI/month		45.00	X		595,825.87
01/31/2024	Transfer	KM042911	SSI/month		45.00	X		595,780.87

\$ 333,476.90

**CANYONLANDS CARE CENTER COMPARATIVE OPERATING STATEMENT**

Unaudited - Summary

Reporting Period	2024 - FEBRUARY			YTD 2024			Comments
	Actual	BUDGET	Variance	Actual	BUDGET	Variance	
Medicaid Census	21						
Private Census	9						
Hospice Census	1						
VA Census							
<b>Total Census</b>	<b>31</b>						
<b>Revenue</b>	<b>Actual</b>	<b>BUDGET</b>	<b>Variance</b>	<b>Actual</b>	<b>BUDGET</b>	<b>Variance</b>	
Hospice	1,993	7,645	5,652	7,306	96,480	89,174	
Medicaid	128,705	126,617	(2,087)	275,170	1,598,000	1,322,830	Medicaid Daily Rate \$221.39
Medicaid UPL	71,436	79,361	7,925	152,138	1,001,585	849,447	
Medicare			0		150,000	150,000	
Other Income	25	25	0	1,500	1,500	1,500	
Private Pay	71,250	72,302	1,052	143,250	912,500	769,250	
V.A.			0		0	0	
<b>Total Revenue</b>	<b>273,408</b>	<b>285,950</b>	<b>12,542</b>	<b>577,864</b>	<b>3,760,065</b>	<b>3,182,201</b>	
<b>Expenses</b>							
Benefits - Administration	46,584	59,590	13,005	80,495	774,670	694,174	
Event Planning	528	667	138	834	8,000	7,166	
Food Supplies	2,976	3,208	232	4,671	38,500	33,829	
Incontinence Supplies	2,645	3,333	689	4,332	40,000	35,668	
Insurance-Automobile	0	0	0	6,466	8,500	2,034	
Insurance-Directors and Officer	(2,605)	1,035	3,641	11,003	25,000	13,997	
Insurance Expense-Liability		1,626	1,626	7,604	25,500	17,896	
Laundry Services	6,530	7,958	1,429	12,796	95,500	82,704	
Legal and Accounting		1,250	1,250		15,000	15,000	
Licenses and Certificates	317,465	375	(317,090)	684	4,500	4,500	Seed Payment for MRH - Credit back in March 2024
Linen	(227)	417	644		5,000	4,316	
MCD, IRS penalties			0		0	0	



Utilities	5,650	6,667	1,017	12,171	80,000	67,829
Vaccines & Medicines		208	208	8	2,500	2,492
<b>Total Expense</b>	655,591	415,264	(240,327)	771,935	5,456,442	4,684,507
<b>Net Ordinary Income</b>	(382,183)	(129,314)	252,869	(194,071)	(1,696,377)	(1,502,306)
<b>Other Income/Expense</b>						
Other Income						
CDC SSD CY - Operating	100,000	100,000	0	100,000	1,200,000	1,100,000
CDC SSD CY - Debt Service					386,525	386,525
Interest Income	521	125	(396)	1,165	1,500	335
<b>Total Other Income</b>	100,521	100,125	(396)	101,165	1,588,025	1,486,860
<b>Other Expense</b>						
Interest Expense					238,000	238,000
<b>Total Other Expense</b>	0			0	238,000	238,000
<b>Net Income</b>	(281,662)	(29,189)	252,473	(92,906)	(346,352)	(253,445)

February 2024 - \$412,022.08

CANYONLANDS CARE CENTER

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Register: Wells Fargo checking 1199  
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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/01/2024			-split-	Deposit		X	29,500.00	625,280.87
02/01/2024	ACH	Sysco	040 · Dietary:380b · F...		822.14	X		624,458.73
02/01/2024	ACH	Unum	Benefits:A-LTD and Li...	February 2023	757.79	X		623,700.94
02/02/2024			12000 · Undeposited F...	Deposit		X	1,194.40	624,895.34
02/02/2024			12000 · Undeposited F...	Deposit		X	1,070.00	625,965.34
02/02/2024	ACH	Utah Dept. of Health	Medicaid UPL Revenue		157,035.19	X		468,930.15
02/02/2024	ACH	Utah Dept. of Health	010 · Administration a...		317,465.32	X		151,464.83
02/05/2024			-split-	Deposit		X	20,038.50	171,503.33
02/06/2024			-split-	Deposit		X	9,314.00	180,817.33
02/07/2024	13532	A1 Storage	Accounts Payable	Invoice #2508-...	95.00	X		180,722.33
02/07/2024	13533	Apollo Corporation	Accounts Payable	INV-D008618	274.15			180,448.18
02/07/2024	13534	Belinda Hurst	Accounts Payable	JANUARY2024	300.00	X		180,148.18
02/07/2024	13535	Desert West Office S...	Accounts Payable		274.84	X		179,873.34
02/07/2024	13536	Medline	Accounts Payable		4,161.41	X		175,711.93
02/07/2024	13537	Moab Wash and Fold	Accounts Payable		1,513.75	X		174,198.18
02/07/2024	13538	Packard Wholesale	Accounts Payable		1,930.05	X		172,268.13
02/07/2024	13539	Pinnacle Quality Insi...	Accounts Payable		175.96	X		172,092.17
02/07/2024	13540	Point Click Care	Accounts Payable	INV-4563281	1,157.44	X		170,934.73
02/07/2024	13541	SJR Media	Accounts Payable		195.00	X		170,739.73
02/07/2024	13542	The Ad-Vertiser	Accounts Payable		292.50	X		170,447.23
02/07/2024	13543	Kroger	Accounts Payable		2,571.68	X		167,875.55
02/07/2024		QuickBooks Payroll ...	2110 · Direct Deposit ...	Created by Pay...	75,696.32	X		92,179.23
02/08/2024			-split-	Deposit		X	13,372.19	105,551.42
02/08/2024	ACH	United States Treasury	-split-	87-0391981	23,686.62	X		81,864.80
02/08/2024	ACH	HealthEquity	-split-	Canyonlands 0...	1,153.07	X		80,711.73
02/08/2024	ACH	State Farm Mutual F...	-split-	87-0391981	2,938.85	X		77,772.88
02/08/2024	13531	Money 4 You	24000 · Payroll Liabilit...	238801809 - P...	196.24	X		77,576.64
02/08/2024	DD11603	Begay, Valerie	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11604	Betsuie, Carol J	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11605	Brand, Dennie	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11606	Cervantes, Alicia	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11607	Charleston, Ayesis	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11608	Clark, Raeme C	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11609	Contreras, Amber	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11610	Contreras, Mikayla M	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11611	Cowan, Cindy	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11612	Crank, Polly A	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11613	Croasmun, Teresa	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11614	Cuoco, Shannon	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11615	Dalton, Macey	-split-	Direct Deposit		X		77,576.64

CANYONLANDS CARE CENTER

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/08/2024	DD11616	Dean, April L	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11617	Dial, Dan	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11618	Flores, Yesenia	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11619	Fountain, Sylvia	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11620	Friesen, Sky	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11621	Fryer, Jillian M	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11622	Geiser, Anissa	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11623	Green, Lexi R	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11624	Hall, Bradley C	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11625	Hall, Lynn	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11626	Hall, Summer	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11627	Harrison, Roshawna R	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11628	Henry, Vania D	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11629	Hopkins, Cheryl R	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11630	Hutchinson, Kristian B	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11631	Lee, Marlene	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11632	Litsue, Kristina J	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11633	Lyman, Colette	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11634	Lyman, Presley	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11635	Naegle, Jennifer	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11636	Nocki, Clarissa M	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11637	Oxner, Rebecka S	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11638	Hartwell, Kayli	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11639	Rose, Cassie Jo	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11640	Ryan, Linda G	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11641	Salazar-Gonzales, Do...	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11642	Smith, Sydney R	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11643	Sudbury, Michael B	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11644	Taylor, Jeanette F	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11645	Thomason, Taylor K	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11646	Torres-Holguin, Emily	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11647	Tsosie, Nomanie N	-split-	Direct Deposit		X		77,576.64
02/08/2024	DD11648	Zul, Jeferlita	-split-	Direct Deposit		X		77,576.64
02/09/2024	ACH	Health Equity	Benefits:A-Fees		31.50	X		77,545.14
02/11/2024			010 · Administration a...	Service Charge	244.75	X		77,300.39
02/12/2024			-split-	Deposit		X	274,763.41	352,063.80
02/13/2024			12000 · Undeposited F...	Deposit		X	111,231.74	463,295.54
02/13/2024			12000 · Undeposited F...	Deposit		X	429,058.98	892,354.52
02/13/2024	ACH	Verizon	010 · Administration a...		188.61	X		892,165.91
02/15/2024			-split-	Deposit		X	10,030.00	902,195.91

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02/15/2024	ACH	Sysco	040 · Dietary:380b · F...	Reference #240...	291.63	X		901,904.28
02/15/2024	ACH	Wells Fargo Busines...	2157 · WellsFargo Cre...		3,345.16	X		898,559.12
02/15/2024	ACH	KM042911	SSI/month	February 2024	45.00	X		898,514.12
02/15/2024	Transfer	Joretta Beeson	SSI/month	February 2024	45.00	X		898,469.12
02/19/2024	ACH	Emery Telecom	010 · Administration a...	1118500	582.11	X		897,887.01
02/19/2024	13544	Michelle Mastroianni.	Accounts Payable	Reimbursement...	21.50	X		897,865.51
02/19/2024	13545	Utah Dept. of Health	Accounts Payable	JANUARY2024	26,939.55	X		870,925.96
02/21/2024			-split-	Deposit		X	11,013.63	881,939.59
02/21/2024	ACH	United States Treasury	-split-	87-0391981	22,550.40	X		859,389.19
02/21/2024		QuickBooks Payroll ...	2110 · Direct Deposit ...	Created by Pay...	73,192.63	X		786,196.56
02/22/2024	ACH	HealthEquity	-split-	Canyonlands 0...	1,153.07	X		785,043.49
02/22/2024	ACH	State Farm Mutual F...	-split-	87-0391981	2,742.53	X		782,300.96
02/22/2024	ACH	Worker's Compensati...	010 · Administration a...		1,634.72	X		780,666.24
02/22/2024	13546	Money 4 You	24000 · Payroll Liabilit...	238801809	121.39	X		780,544.85
02/22/2024	DD11649	Begay, Valerie	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11650	Betsuic, Carol J	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11651	Brand, Dennie	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11652	Cervantes, Alicia	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11653	Charleston, Ayesis	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11654	Clark, Raeme C	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11655	Contreras, Amber	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11656	Cowan, Cindy	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11657	Crank, Polly A	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11658	Croasmun, Teresa	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11659	Cuoco, Shannon	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11660	Dalton, Macey	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11661	Dean, April L	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11662	Dial, Dan	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11663	Dickey, Kathleen	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11664	Flores, Yesenia	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11665	Fountain, Sylvia	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11666	Friesen, Sky	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11667	Fryer, Jillian M	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11668	Geiser, Anissa	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11669	Green, Lexi R	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11670	Hall, Bradley C	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11671	Hall, Lynn	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11672	Hall, Summer	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11673	Harrison, Roshawna R	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11674	Henry, Vania D	-split-	Direct Deposit		X		780,544.85

CANYONLANDS CARE CENTER

4/8/2024 12:40 PM

Register: Wells Fargo checking 1199

From 02/01/2024 through 02/29/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/22/2024	DD11675	Hopkins, Cheryl R	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11676	Hutchinson, Kristian B	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11677	Lee, Marlene	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11678	Litsue, Kristina J	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11679	Lyman, Colette	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11680	Lyman, Presley	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11681	Mastroianni, Michelle	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11682	Naegle, Jennifer	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11683	Nocki, Clarissa M	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11684	Oxner, Rebecka S	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11685	Rose, Cassie Jo	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11686	Ryan, Linda G	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11687	Salazar-Gonzales, Do...	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11688	Smith, Sydney R	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11689	Sudbury, Michael B	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11690	Taylor, Jeanette F	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11691	Thomason, Taylor K	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11692	Torres-Holguin, Emily	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11693	Tsosie, Nomanie N	-split-	Direct Deposit		X		780,544.85
02/22/2024	DD11694	Zul, Jeferlita	-split-	Direct Deposit		X		780,544.85
02/23/2024			-split-	Deposit		X	7,753.34	788,298.19
02/26/2024			12000 · Undeposited F...	Deposit		X	944.67	789,242.86
02/26/2024	ACH	Sysco	-split-	Reference # 24...	529.25	X		788,713.61
02/27/2024	ACH	United States Treasury	-split-	87-0391981	285.42	X		788,428.19
02/27/2024	ACH	iSolved HCM	010 · Administration a...		247.08	X		788,181.11
02/27/2024	13548	Dale Rosier	SSI/month	February 2024	45.00	X		788,136.11
02/27/2024	13547	Cuoco, Shannon	-split-	Last Check	1,007.42	X		787,128.69
02/29/2024			70200 · Interest Income	Interest		X	521.43	787,650.12
02/29/2024	ACH	Renaissance	-split-		1,550.36	X		786,099.76

$\$729,487.40$   
 $-317,465.32$   


---

 $\$412,022.08$

MRN Seed  
 payment was  
 mistakenly  
 withdrawn from  
 CCC checking  
 account.  
 Credit was  
 issued in March

**CANYONLANDS HEALTH CARE SPECIAL SERVICE DISTRICT  
ADMINISTRATIVE CONTROL BOARD BYLAWS**

---

**PREAMBLE**

*These Bylaws of the Administrative Control Board of the Canyonlands Health Care Special Service District are a reaffirmation of the charter of a special service district organized under the laws of the State of Utah with purposes as stated herein.*

The Canyonlands Health Care Special Service District (CHCSSD) was established by the County Council of Grand County on the 18<sup>th</sup> day of October 2005. Pursuant to U.C.A. 17A-2-1326 the County Council of Grand County created an administrative control board and delegated the authority referenced in section 5 (a) of that statute to the Canyonlands Health Care Special Service District Administrative Control Board.

**Article I: Name and Purpose**

The name of the organization shall be the Canyonlands Health Care Special Service District Administrative Control Board (hereinafter “the Board”). The purpose of the Board shall be to oversee the operation of the Canyonlands Health Care Special Service District (hereinafter “the District”), to formulate policy and directives for the ongoing operation of the District. Its overriding purpose is to ensure the provision of professional health care to all residents of Grand County who require emergency and acute care services, long-term care services, and senior housing without regard to race, color, creed, national origin, religion, or source of payment.

**Article II: Board**

The management, affairs, property, interests, and program policies of the District shall be by the Board, a separate body politic and corporate distinct from the County of Grand, in the State of Utah. The Board has the role of developing policy which supports, among other things, that (1) the requirements of statutes, regulations, and grant agreements are met; (ii) there is local community involvement; (iii) necessary services are available at its Canyonlands Care Center facility; (iv) the Canyonlands Care Center is adequately promoted; (v) there is sound financial management for the District health care programs; and (vi) the District properties are properly managed. The Board makes all decisions concerning property acquisitions. It makes all decisions as to leases of property, lease renewals, and lease terminations. It establishes committees and approves and acts upon the recommendations of its committees.

**A. Composition.** The Board shall consist of no less than five (5) and no more than seven (7) members who each serve for a four-year term, except for municipal representatives whose terms are identified below. Board members may be reappointed for additional terms. The Board shall be composed of one representative of the following:

#1 At Large	expires 12/31/2024, 2028, 2032, 2036...
#2 Grand County Government	expires 12/31/2024, 2028, (or term of elected office)
#3 At Large	expires 12/31/2024, 2028, 2032, 2036...
#4 Moab City Government	expires 12/31/2028, 2032 (or term of elected office)
#5 At Large	expires 12/31/2025, 2029, 2033, 2037...
#6 At Large	expires 12/31/2025, 2029, 2033, 2037...
#7 At Large	expires 12/31/2026, 2030, 2034, 2038...

Thereafter, Board members shall serve a term of four (4) years.

The Grand County Government Board member shall be appointed from the Grand County Council and shall serve on the Board for the term for which he/she was elected, or until he/she should resign, and his/her successor is duly elected and appointed to the Board. The Board position of a municipal representative from Moab City Government shall not be limited to an elected official. If an individual is appointed by the Moab City Government who is not serving an elected term for the city, his/her term on the District shall be for the elected term of the appointing mayor or until he/she should resign, and his/her successor is duly elected and/or appointed to the Board. The remaining Board members shall be appointed as outlined in the Grand County Resolution #2806.

**B. Appointments and Vacancies:**

1. Appointments or reappointments to fill a vacancy due to the completion of each Board member's term shall be made by the Grand County Council upon the recommendation of the Board. The Moab City representative shall be appointed by Moab City Government.
2. Vacancies on the Board due to death, resignation or other cause shall be filled by the Grand County Council upon the recommendation of the Board. Board members so appointed shall hold office for the remainder of the term of the Board member whose death, resignation or separation for other cause created the vacancy.
3. Vacancies shall be advertised for two consecutive weeks in the public notice section of a newspaper of general circulation for all Board members except the Grand County and Moab City Board member appointed positions.

**C. Termination and Removal.**

If allegations are leveled against a Board member, the Chairperson shall bring said allegations to the attention of the Grand County Council. If the charges are leveled against the Chairperson, the Clerk shall bring said allegations to the attention of the Grand County Council. If in the opinion of the Council the allegation is severe enough to consider removal of the Board member from the Board, the Board member shall be provided written notice of the allegation and the proposal for removal from the Board, along with a date and time to appear before the Grand County Council to respond to

the allegation and proposed removal. The Council shall make the final determination as to the validity of all allegations, and the necessity of removal from the Board. Grounds for removal from the Board shall include, but are not limited to, the following:

1. Conviction of any felony, or any crime involving moral turpitude;
2. Malfeasance;
3. Chronic neglect of duties, including failure to appear at meetings.

Any Board member may resign by giving written notice to the Chair of the Board, who in turn will notify the Chair of the Grand County Council.

Any Board member may be released from his/her position for due cause by a majority vote of the Board.

**D. Qualifications.** The qualifications for appointment to the Board and the method of appointment will be established by the Board. The method of appointment and the terms of service are established by law and by resolution of the Grand County Council. Subject to those resolutions, it is the intent that Board members shall be chosen from qualified electors of the service district insofar as possible to represent broad sections of the community, business, governmental and medical/health care provider interests.

Appointees should:

1. Have a thorough understanding of the duties and responsibilities to be assumed,
2. Have an interest in providing services commensurate with community need,
3. Display good judgment, and
4. Provide impartial and fair services to benefit the District.

**E. Canyonlands Care Center Administrator.** The CCC Administrator or Chief Executive Officer will not be an official member of the Board but may attend Board meetings. If the CCC is leased, the CCC Administrator shall make reports and recommendations regarding CCC needs and operations and perform as an advisor to the annual District budget preparation.

### **Article III: Duties of Board Members**

In addition to the requirements stated elsewhere in these bylaws and the requirements of the State of Utah, Board members shall: (i) assume the ultimate responsibility for the environment, facilities and management necessary for the staff to effectively provide services in the Canyonlands Care Center; (ii) provide oversight for the District functions, including those of parties under contract with the Board for operation of the Care Center and its programs; and (iii) appoint an Administrator, when operations are not under management contract.

Board members shall formulate policies relative to the use of properties providing for the development of a long-range plan describing the role, facilities, equipment and requirements of the District and shall formally approve or amend the organization bylaws as needed.

## **Article IV: Board Officers and Duties**

**Appointment of Officers:** The Board shall at its organizational meeting, and its annual meeting held thereafter, elect from its members a Chair and a Vice-Chair. The Board may designate an individual to serve as Administrative Assistant to the Board, who may be a non- Board member and, if not a Board member shall have no vote on any matter.

No elected or appointed member of the governing Board of a special district may be a full or part-time employee of the district while serving on the district's governing Board. No person employed by a special district as a full-time or part-time employee may serve on the governing Board of that special district.

**Chair duties:** The Chair shall be responsible for presiding over all meetings of the Board, and for executing all documentation representing official actions of the Board. The Chair shall also accomplish other duties as assigned by a majority of the Board from time to time. No member of the Grand County Council shall serve as Chair.

**Vice-Chair duties:** The Vice-Chair shall be responsible for presiding over all meetings of the Board, and for executing all documentation representing official actions of the Board in the absence of the Chair. The Vice-Chair shall also accomplish other duties as might be assigned by the Chair or a majority of the Board from time to time.

**Clerk duties:** The Clerk shall be responsible for insuring all notices of Board meetings are properly posted and/or published; that all meetings of the Board are documented in accordance with the Utah Open and Public Meetings Act, and that all Board vacancies are properly publicized and shall perform any other duties required under U.C.A. 17A-1-434. The Clerk may delegate some duties to an Administrative Assistant employed by the board.

**Treasurer duties:** The Treasurer shall:

1. Determine the cash requirements of the district and provide for the deposit and investment of all monies by following the procedures and requirements of Title 51, Chapter 7, State Money Management Act;
2. Receive all public funds and money payable to the district within three business days after collection, including all taxes, licenses, fines, and intergovernmental revenue;
3. Keep an accurate detailed account of all monies received under Subsection (3)(b) in the manner provided in this part and as directed by the governing body of the district by resolution; and
4. Collect all special taxes and assessments as provided by law and ordinance; and shall perform any other duties required under U.C.A. 17A-1-437.

The Treasurer may delegate some duties to an Administrative Assistant employed by the Board.

## Article V: Meetings

- A. Regular Meetings.** The regular meetings of the Board shall be held bi-monthly (every other month) starting in February, or as often as is necessary to conduct District business.
1. Notice of each meeting of the Board. Notice to the public of all meetings will be made pursuant to the Utah Open and Public Meetings Act. Written notice of meetings and agenda information shall be delivered to the appropriate news media and agencies, in accordance with *Utah Code 52-4-101 to 305*.
- B. Special Meetings.** Special meetings may be called by the Chair. At the request of any two (2) Board members, the Chair must call a special meeting within five (5) working days. The Chair shall mail, fax or otherwise deliver written notice of special meetings to the Board members at least five (5) working days before the date of each special meeting, unless a written waiver of call and notice of call of a special meeting shall be obtained. This notice shall state the business for which the special meeting has been called, and no business other than that stated in the notice shall be transacted at such special meeting. Notice of special meetings shall also be mailed, faxed, or otherwise delivered to the appropriate news media and agencies.
- C. Emergency Meetings.** The Board may call an emergency meeting to discuss an urgent matter due to unforeseen circumstances. When an emergency meeting is determined necessary the following is required:
1. Give the best notice practicable of the time, location and topics to be considered.
  2. Attempt to contact all Board members.
  3. A majority of the Board members must approve the meeting. (See *Utah Code 52-4-202(5)*.)
- D. Closed Session.** A closed session of the Board may be scheduled at any time deemed necessary by the Chair of the Board, in accordance with Utah's Open and Public Meetings Act. A majority vote to go into Closed Session is required in an open meeting, and the vote shall be noted in the minutes. Closed Sessions may be called to discuss sensitive matters allowed by law, including:
1. The character, competence, or health of an individual;
  2. The deployment of security personnel, devices, or systems;  
If a meeting is closed for the above stated reasons, then the presiding officer shall sign a sworn written statement affirming that the sole purpose for closing the meeting was to discuss these issues. No recorded or written minutes are required when a meeting is closed for these reasons
  3. Collective bargaining issues;
  4. Pending or reasonably imminent litigation;
  5. The purchase, exchange, lease, or sale of real property;
  6. Investigative proceedings regarding allegations of criminal misconduct.
- If a meeting is closed for the remaining reasons listed above the board *must* record the closed portion of the meeting and *may* keep detailed written minutes (Utah Code 52-4-206)

Recordings, transcripts, reports and written minutes of closed meetings are protected records.

**E. Meeting Minutes.** Written minutes and an audio recording shall be kept of all open meetings except for the following where recording is not required to be kept:

- During a site visit or traveling tour where no vote or action is taken.

When a meeting is required to be recorded, the recording shall be complete and unedited and include all portions of the meeting from the commencement through adjournment of the meeting.

The recorded and any written minutes of a closed meeting shall include:

- Date, time and location of meeting
- Names of board members present and absent
- Names of all others present except where the disclosure would infringe on the confidentiality necessary to fulfill the original purpose of closing the meeting.

**E. Annual Meeting.** The annual meeting of the Board shall be held in February each year. Proceedings at this meeting shall include reports from Board members and committees relating to the previous year's operations, election of Board members, appointments to various committees and recommendations to staff.

**F. Attendance at Meetings.** Each member of the Board shall annually attend at least seventy-five (75) percent of the Board meetings and assigned committee meetings, unless excused for exceptional conditions such as sickness or being absent from the community. Failure to attend the required number of meetings, or three (3) successive unexcused absences, may result in removal from the Board.

**G. Meetings by Telephone or Computer Conferencing.** Members of the Board or any committee therefrom may participate in a meeting of the Board or committee by means of conference telephone, computer conferencing, or similar communications equipment by which all persons participating in the meeting can hear each other at the same time. Such participation shall constitute presence in person at the meeting.

**H. Quorum.** A majority of the entire Board shall constitute a quorum for transaction of business by the Board, and when a quorum is present, a majority in attendance at any meeting may decide any question brought before such meeting, except otherwise provided by *Utah Code 5.2.4* or these bylaws.

**I. Voting.** Each Board member shall have one vote. No business requiring a vote may be conducted without a quorum. The vote of a majority of the members present shall be necessary for the adoption of any matter voted on by the Board members, unless a greater proportion is required by law or these bylaws.

## **Article VI: Committees**

The Board, by resolution adopted by a majority of the Board members, may designate one or more committees, each of which shall consist of one or more Board members and such other people from the District staff or the communities served by the District as the Board deems appropriate. Each committee shall serve for one year and shall report to the Board at monthly meetings. Each committee shall appoint a chair from among its members, unless otherwise specified in these bylaws or by resolution of the Board. The committees shall meet as needed and as called by the chair for each committee. Committee assignments shall be re-evaluated by the Board at the annual meeting.

Each committee may, at its discretion, recommend to the Board, members from the community to serve on the committee to expand community involvement and understanding. Each committee shall submit minutes of its meetings to the Board.

Committees shall be as follows:

- A. **Executive Committee.** The Executive Committee consists of the Chair, Vice-Chair, and the Treasurer. Occasionally, the Executive Committee may meet for planning purposes. Meetings of the Executive Committee will be called by the Chair of the Board. It shall also cause to be prepared and submit to the Board a budget showing expected income and expenses for the ensuing year and make recommendations on the acquisition of major capital expenditures, as well as serve as the investigative arm of the Board, at the request of the Chair.
  
- B. **Special Ad-hoc Committees.** These various committees may be appointed by the Chair, with concurrence of the Board, for such special tasks as circumstances warrant. A special committee shall limit its activities to the accomplishment of the specific task for which it is appointed and shall have no power to act. Upon completion of the task for which appointed, such special committees shall stand discharged.

## **Article VII: Compensation**

Board members shall serve without compensation. The Board, however, may in its discretion pay reasonable monthly expenses, not to exceed \$200 and other necessary expenses for the members of the Board when transacting business on behalf of, and authorized by, the Board.

## **Article VIII: Parliamentary Procedure**

Roberts Rules of Order (revised) shall be used for the order of business and conduct of all meetings of the Board, except where such would conflict with these bylaws.

### **Article IX: Place of meeting**

All meetings of the Board shall be held in the Larson Building Conference Room located at 285 S 400 E, Moab, Utah, unless posted differently on the agenda at least twenty-four hours in advance.

### **Article X: Order of Business**

The Board may change its order of business or consider matters out of order at the request of the Chair or by a majority of the Board members. Any member of the Board may place an item on the agenda of the meeting, and that item may not be removed without the written consent of the member who placed it.

### **Article XI: Protection of Board Members**

- A. Indemnification.** To the extent permitted by applicable law, the District shall indemnify any Board member, officer or employee, or former Board member, officer or employee of the District, against expenses actually and necessarily incurred by him/her in connection with the defense of any action, suit or proceeding, in which he/she has been made a party by reason of being, or having been, a Board member of the District, except in relation to matters with respect to which he/she shall be adjudged to be liable for negligence, misconduct or nonfeasance in the performance of his/her duties. The District may also reimburse any such Board member or officer the reasonable costs of settlement of any such action, suit or proceeding, if it should be found by a majority of the disinterested Board members that it was in the best interest of the District that such settlement be made and that such Board member or officer was not guilty of negligence or misconduct or nonfeasance in the performance of his/her duties.
- B. Insurance.** The District shall have power to purchase and maintain insurance on behalf of any person who is or was a Board member, officer or employee of the District; against any liability asserted against him/her and incurred by him/her in any such capacity, or arising out of the status as such, whether or not the District would have power by applicable law to indemnify him/her against such liability. The District may also purchase and maintain insurance, in such amounts as the Board may deem appropriate, to insure the District against any liability for the indemnifications provided by this Article.
- C. Limitation on Indemnification.** Notwithstanding any other provisions of these bylaws, the District shall neither indemnify any person nor purchase any insurance in any manner or to any extent that would jeopardize or be inconsistent with qualification as a special service district under laws of the State of Utah.

### **Article XII: Administration**

The Board has the responsibility to appoint a competent administrator (CEO) who shall be its representative in the management of the Canyonlands Care Center. The CEO shall be given the

necessary authority and responsibility for the administration of the Canyonlands Care Center in all its activities and departments, subject only to such policies as may be issued by the Board or any of its committees to which it has delegated the power for such action. He/she shall act as the duly authorized representative of the Board in all matters in which the Board has not formally designated someone else to so act.

Insofar as the Board from time to time may enter into an agreement with another party to lease/manage the Canyonlands Care Center and other facilities owned by District, the CEO responsibility for the District shall remain with the Chair of the Board.

### **Article XIII: Conflicts of Interest**

**A. Conflict of Interest.** The Board members, administrative staff members, employees, volunteers, and medical staff members shall exercise the utmost good faith in all transactions in which they are involved in the course of their duties for the District. In their dealings with, and on behalf of the District, they shall be held to a strict standard of honest and fair dealings between themselves and the District. They shall not use their positions, or any knowledge gained therefrom, in such a way that a conflict may arise between the interest of the District and that of the individual.

1. All acts of such persons shall be for the best interest of the District.
2. Such persons shall not accept any gift, favor or hospitality that will influence their decisions or actions which affect the Long-Term Care Facilities.
3. Any duality of interest or possible conflict of interest on the part of Board members, administrative staff members, employees or medical staff members should be disclosed and made a matter of record through an annual reporting procedure or when the interest is involved in matters for action by such persons.

**B. Duality and Conflict of Interest.** Any duality of interest or possible conflict of interest on the part of any Board member should be disclosed to the Board and made a matter of record, either through an annual procedure or when the interest becomes a matter of Board action.

1. Any Board member having a duality of interest or possible conflict of interest on any matter should not vote or use his personal influence on the matter, and he should not be counted in determining the quorum for the meeting, even where permitted by law. The minutes of the meeting should reflect that a disclosure was made and the abstention from voting.

**C. Board and Annual Review.** Any new Board members, administrative staff members, volunteers and medical staff members shall be advised of policies concurrent with the assumption of their responsibilities.

1. This policy shall be reviewed annually to inform and guide the Board, administrative staff members, volunteers and medical staff members.

**Article XIV: General Provisions**

- A. **Calendar Year.** The District will operate from January 1 to December 31 of each year.
- B. **Account Books, Minutes and Records.** The District shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Board and committees. All books and records of the District may be inspected by any Board member or his accredited agent or attorney, for any proper purpose at any reasonable time.
- C. **Conveyances and Encumbrances.** Property of the District may be assigned, conveyed or encumbered by such Board members and the District as may be authorized to do so by the Board. The sale, exchange, lease or other disposition of all or substantially all the property and assets of the District shall be authorized only in the manner prescribed by applicable statute.
- D. **Dissolution of District.** Upon dissolution of the District, and after payment of just debts and liabilities, all remaining assets shall be the property of Grand County.

**Article XV: Amendments**

Any provision of these bylaws may be altered, amended or repealed and new bylaws may be adopted by the Board at any regular or special meeting of the Board, called for such purpose, provided that a full statement of such proposed amendment shall have been published in the notice calling the meeting and a quorum is present at such meeting. These bylaws will become effective at the time of their adoption by the Board of the District.

These bylaws were amended by a majority vote of the Board at the regular monthly meeting held the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Signatures:

\_\_\_\_\_  
District Chair, Tawny Knuteson-Boyd

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Clerk, Debbie Testa

\_\_\_\_\_  
Date

**GCHSD GENERAL**  
**Balance Sheet**  
As of February 29, 2024

	Feb 29, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10-1100 · Combined Cash - WF 6784	-11,906.25
10-1170 · General - PTIF - 2571	598,753.53
1100 · Wells Fargo - 6784	153,203.26
40-1100 · Combined Cash - CP	23,622.77
40-1110 · Capital- PTIF - 0970	102,215.98
40-1120 · Capital - PTIF - 8217	2,516.28
45-1100 · Combined Cash - DS	-11,716.52
45-1160 · Debt Service - PTIF - 0890	1,236,689.11
<b>Total Checking/Savings</b>	2,093,378.16
<b>Accounts Receivable</b>	
Accounts Receivable	87,296.24
<b>Total Accounts Receivable</b>	87,296.24
<b>Total Current Assets</b>	2,180,674.40
<b>TOTAL ASSETS</b>	<b>2,180,674.40</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
10-2000 · Accounts Payable	3,550.48
<b>Total Accounts Payable</b>	3,550.48
<b>Other Current Liabilities</b>	
45-2550 · Due To Capital Projects - D S	43,312.75
<b>Total Other Current Liabilities</b>	43,312.75
<b>Total Current Liabilities</b>	46,863.23
<b>Total Liabilities</b>	46,863.23
<b>Equity</b>	
10-3910 · Fund Balance - General Fund	1,016,229.18
40-3920 · Fund Balance - Capital Projects	214,867.92
45-3930 · Fund Balance - Debt Service	1,378,418.49
Net Income	-475,704.42
<b>Total Equity</b>	2,133,811.17
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,180,674.40</b>

**GCHSD GENERAL**  
**Profit & Loss Budget Performance for Meeting**  
**February 2024**

	Feb 24	Budget	Jan - Feb 24	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4012.1 · Interest Income - General	2,545.58		7,405.82		
4014 · .1 Traditions HealthCare Parkway Seasons	58,700.45 33,812.79		58,700.45 67,909.03		
<b>Total 4014 · .1 Traditions HealthCare</b>	92,513.24		126,609.48		
4015.1 · Transfer from Debt Service	0.00		568,000.00		
4016.1 · Sales Tax	98,273.58		226,547.34		
4021.2 · Interest Income - Capital Proj	443.18		926.41		
4031.3 · Interest Income - Debt Service	5,361.91		11,210.61		
<b>Total Income</b>	199,137.49		940,699.66		
<b>Gross Profit</b>	199,137.49		940,699.66		
<b>Expense</b>					
10-6100 · Contract Services	187.50		187.50		
10-6120 · Office Space Rent	7,500.00		7,500.00		
10-6175 · Professional Fees - General	1,950.00		2,190.48		
10-6195 · Miscellaneous - General	90.00		25,180.00		
10-6901 · Transfer to Enterprise Fund					
6902.4 · Transfer To Debt Service	553,431.50		1,121,431.50		
6903.4 · Transfer to Operations	100,000.00		100,000.00		
6904.4 · Transfer to UPL Seed	157,035.19		157,035.19		
<b>Total 10-6901 · Transfer to Enterprise Fund</b>	810,466.69		1,378,466.69		
6170.1 · Legal/Accounting	0.00		2,631.86		
6172.1 · Advertising/Notices	0.00		24.80		
6190.1 · Bank Charges - General	101.85		222.75		
<b>Total Expense</b>	820,296.04		1,416,404.08		
<b>Net Ordinary Income</b>	-621,158.55		-475,704.42		
<b>Other Income/Expense</b>					
<b>Other Income</b>					
6800.2 · Transfer from General Fund	0.00		818,000.00		
<b>Total Other Income</b>	0.00		818,000.00		
<b>Other Expense</b>					
6901.3 · Transfer to General Fund	0.00		818,000.00		
<b>Total Other Expense</b>	0.00		818,000.00		
<b>Net Other Income</b>	0.00		0.00		
<b>Net Income</b>	-621,158.55		-475,704.42		

**GCHSD GENERAL**  
**Balance Sheet**  
 As of March 31, 2024

	<u>Mar 31, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10-1100 · Combined Cash - WF 6784	-11,906.25
10-1170 · General - PTIF - 2571	501,063.89
1100 · Wells Fargo - 6784	232,601.43
40-1100 · Combined Cash - CP	23,622.77
40-1110 · Capital- PTIF - 0970	102,688.58
40-1120 · Capital - PTIF - 8217	2,527.91
45-1100 · Combined Cash - DS	-11,716.52
45-1160 · Debt Service - PTIF - 0890	1,242,406.94
<b>Total Checking/Savings</b>	<u>2,081,288.75</u>
<b>Accounts Receivable</b>	
Accounts Receivable	60,016.31
<b>Total Accounts Receivable</b>	<u>60,016.31</u>
<b>Total Current Assets</b>	<u>2,141,305.06</u>
<b>Other Assets</b>	
1300 · Due From Other Governments	84,346.75
<b>Total Other Assets</b>	<u>84,346.75</u>
<b>TOTAL ASSETS</b>	<u><u>2,225,651.81</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
10-2000 · Accounts Payable	1,250.44
<b>Total Accounts Payable</b>	<u>1,250.44</u>
<b>Other Current Liabilities</b>	
45-2550 · Due To Capital Projects - D S	43,312.75
<b>Total Other Current Liabilities</b>	<u>43,312.75</u>
<b>Total Current Liabilities</b>	<u>44,563.19</u>
<b>Total Liabilities</b>	44,563.19
<b>Equity</b>	
10-3910 · Fund Balance - General Fund	1,016,229.18
40-3920 · Fund Balance - Capital Projects	214,867.92
45-3930 · Fund Balance - Debt Service	1,378,418.49
Net Income	-428,426.97
<b>Total Equity</b>	<u>2,181,088.62</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>2,225,651.81</u></u>

## GCHSD GENERAL Profit & Loss Budget Performance for Meeting March 2024

	Mar 24	Budget	Jan - Mar 24	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4012.1 · Interest Income - General	2,697.24		10,103.06		
4014 · .1 Traditions HealthCare					
Parkway	6,532.86		65,233.31		
Seasons	0.00		67,909.03		
<b>Total 4014 · .1 Traditions HealthCare</b>	6,532.86		133,142.34		
4015.1 · Transfer from Debt Service	0.00		568,000.00		
4016.1 · Sales Tax	84,346.75		310,894.09		
4021.2 · Interest Income - Capital Proj	472.60		1,399.01		
4031.3 · Interest Income - Debt Service	5,717.83		16,928.44		
4150.1 · Miscellaneous Income	50,000.00		50,000.00		
<b>Total Income</b>	149,767.28		1,090,466.94		
<b>Gross Profit</b>	149,767.28		1,090,466.94		
<b>Expense</b>					
10-6100 · Contract Services	917.50		1,105.00		
10-6120 · Office Space Rent	0.00		7,500.00		
10-6175 · Professional Fees - General	1,250.44		3,440.92		
10-6195 · Miscellaneous - General	90.00		25,270.00		
10-6901 · Transfer to Enterprise Fund					
6902.4 · Transfer To Debt Service	0.00		1,121,431.50		
6903.4 · Transfer to Operations	100,000.00		200,000.00		
6904.4 · Transfer to UPL Seed	0.00		157,035.19		
<b>Total 10-6901 · Transfer to Enterprise Fund</b>	100,000.00		1,478,466.69		
6170.1 · Legal/Accounting	0.00		2,631.86		
6172.1 · Advertising/Notices	0.00		24.80		
6190.1 · Bank Charges - General	231.89		454.64		
<b>Total Expense</b>	102,489.83		1,518,893.91		
<b>Net Ordinary Income</b>	47,277.45		-428,426.97		
<b>Other Income/Expense</b>					
<b>Other Income</b>					
6800.2 · Transfer from General Fund	0.00		818,000.00		
<b>Total Other Income</b>	0.00		818,000.00		
<b>Other Expense</b>					
6901.3 · Transfer to General Fund	0.00		818,000.00		
<b>Total Other Expense</b>	0.00		818,000.00		
<b>Net Other Income</b>	0.00		0.00		
<b>Net Income</b>	<b>47,277.45</b>		<b>-428,426.97</b>		

## **Canyonlands Care Center Report for Board Meeting 4-11-24 by Colette Lyman, Adm**

### **Overview of Facility Performance:**

**Survey:** No State Survey Activity. One reportable event, had to terminate a nurse for purposefully giving more than the ordered dose of a medication to help a demanding resident sleep. Reported to State and DOPL.

**Census:** Census 33. 1 Discharged, 2 passed. Admitted 5 since last board meeting. 2 female and 1 male bed open. 2 admits planned in the next 2 weeks.

### **Covid Recap:**

**April/ May Events:** We have Spring Fever and are getting ready to plan the garden later this month. Celebrations: Easter, we had a 100 year birthday bbq for a resident today, upcoming Nurses Day, Nursing Home Week is coming up. Memorial Day Party. Music, bingo and lots of bus rides.

**Safety:** 1 WC claim, medical only, no time lost.

**Goals for 2024:** Pass survey so we can get our C.N.A program back. Retain staff, Fall prevention, Get all of our Quality Measures under National Average.

**Quality Measures:** We are flagging in 1 area. Falls. Constantly working on Fall prevention.

### **QAPI (Quality Assurance Performance Improvement) , Performance Improvement Plans (PIPs):**

We have 6 active PIPs. They are as follows: 1-Fall Prevention 2-Skin breakdown prevention/comprehensive wound tracking. 3- Significant Weight Loss prevention. 4-MDS/Careplan accuracy. 5- Wandering Management of Confused Residents. 6- Medication Administration.

**Staff Needs:** 3 C.N.A's needed to be fully staffed. We have 2 LPN students in RN school that will be going full time for the summer. Myself and Nursing administration filling in the holes.

**Audits/Budget:** Cost Report Audit is Over. They made a few adjustments and we will make the corrections ongoing for the next report. District Audit coming up and the Fiscal year will be over the end of June and it will be time to start getting ready for the Cost Report again. Cassie will do a cost report training before then.

**Furniture/Capital Needs:** After survey we will start room refurbishment including wall protectors.

**Reimbursement:** All Quality Incentive Reimbursements are in. We will get 30 K back.

Spring is Here. BBQ season is here. Time to Party!

**-Colette Lyman**

## Clinical Excellence Review for QAPI/Board Update: Overview of March 2024

### Nutritional Aspects of Care- Weight Loss: (0)

- Interventions are in place and have stabilized at risk residents.

### House Acquired Infections: (3)

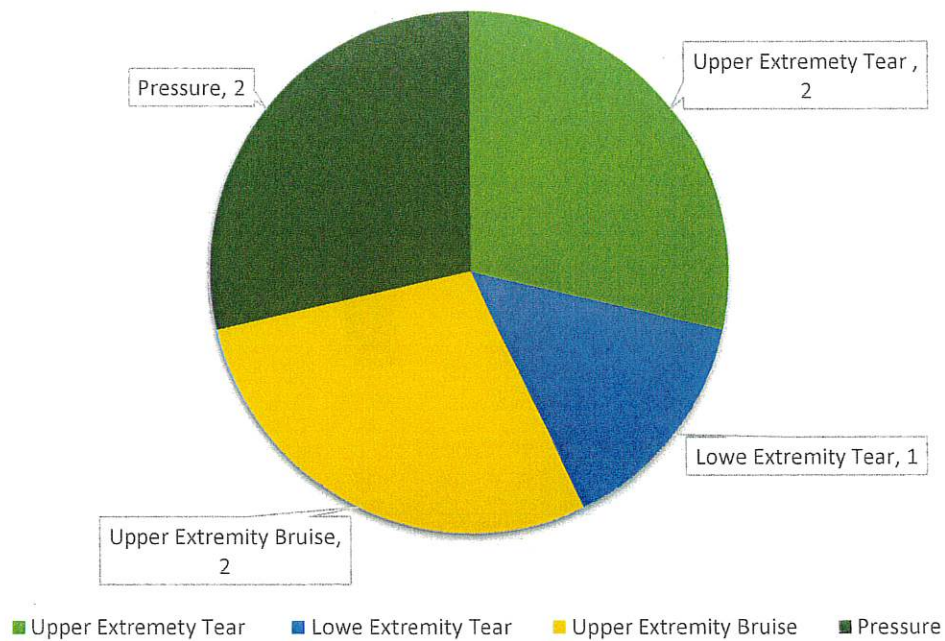
- 1 resident with UTI
- 1 resident with cellulitis
- 1 resident with URI

### Incidents

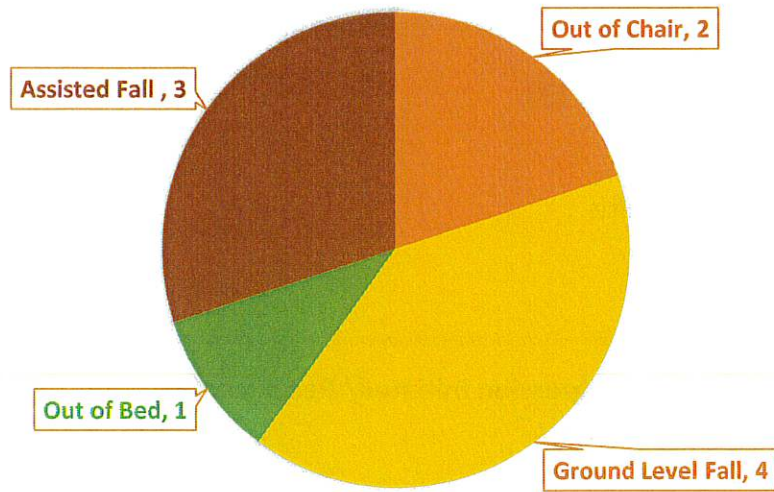
- Incidents of Physical Aggression Initiated/ Received: (0)
- Elopement Incidents: (0)

### New Skin Issue Incidents

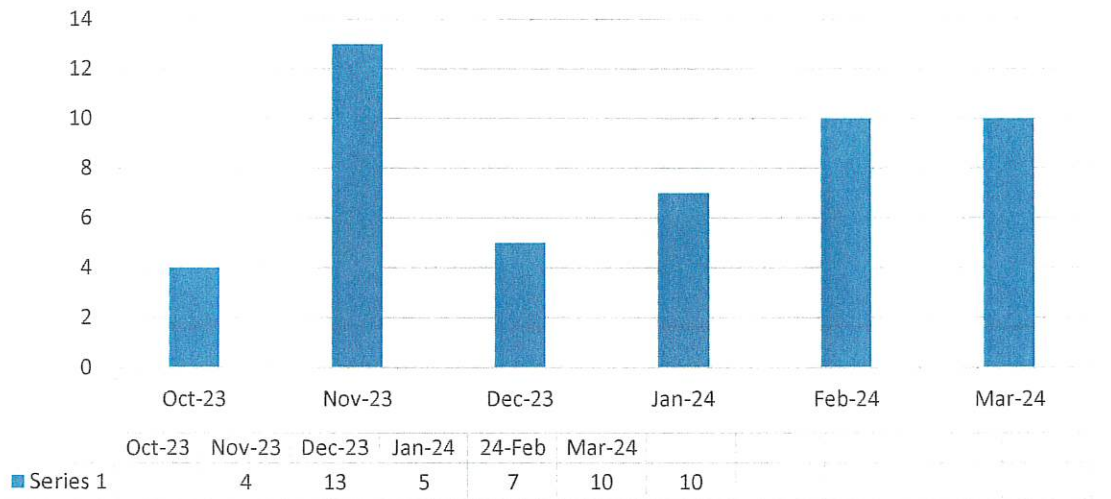
#### March 2024 Skin Issues (7 Total)



### FALLS MARCH 2024 (10 TOTAL)



### Monthly Summary



- A total of 8 residents fell in March. 40% (4) of the falls occurred between two residents.
- Continue to investigate the root cause of each fall and implement procedures to reduce repeat falls.

**Medication Management, Utilization, Storage and Administration**

- **Medication Error Incidents (2):**. New protocol has been placed in action to reduce medication errors.
- **Behavior Management & Psychopharmacological Medications: (Done remotely via phone conference call)** Psychotropic committee meets with pharmacist monthly to review, risk benefit statements up-to-date, written monthly communication regarding psychotropics to physicians as needed.

**Acute and Significant Condition Changes (1):**

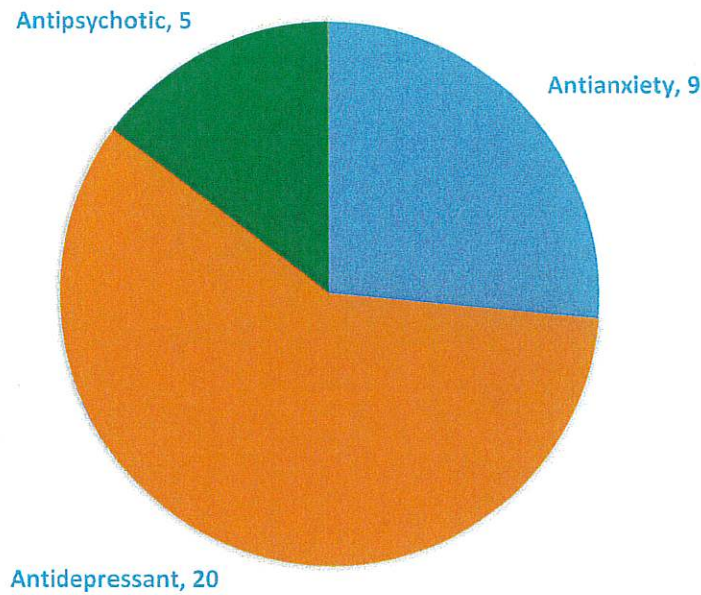
- 1 resident admitted to MRH, readmitted to CCC on Hospice Care.

**Admissions: (4)**

**Discharge to another facility: (0)**

**In-Facility Death: (1)**

**MARCH PSYCHOTROPIC MEDICATIONS (34 TOTAL)**



### **Anti-Anxiety Medications**

- 9 residents

### **Anti-Psychotic Medications**

- 5 residents
- Of the 5 residents taking anti-psychotic medications, 2 of them have a diagnosis of schizophrenia.

### **Anti-Depressant Medications**

- Of the 20 antidepressants administered, 7 of the medications are ordered for insomnia and 1 is ordered for appetite stimulation.
- 18 total residents (2 resident took 2 antidepressants)

### **Sedative-Hypnotic**

- 0 residents

### **Gradual Dose Reduction**

- 1 unsuccessful gradual dose reductions in March

**Clinical Excellence Review for QAPI/Board Update: Overview of February 2024**

**Nutritional Aspects of Care- Weight Loss: (0)**

- Interventions are in place and have stabilized at risk residents.

**House Acquired Infections: (4)**

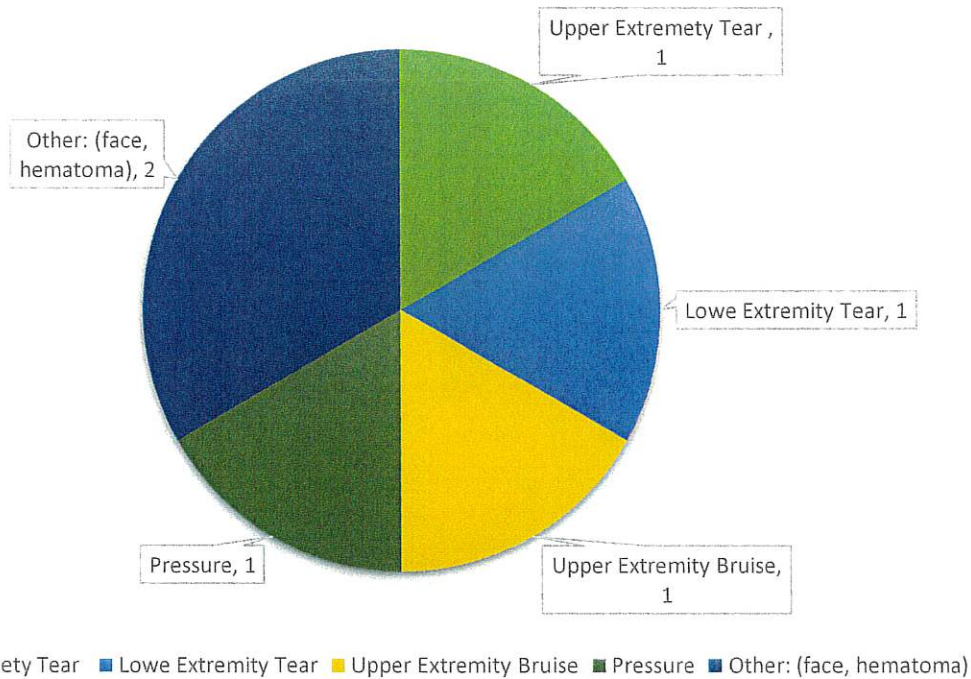
- 1 resident with UTI
- 2 residents with toe nail infections
- 1 resident with pneumonia

**Incidents**

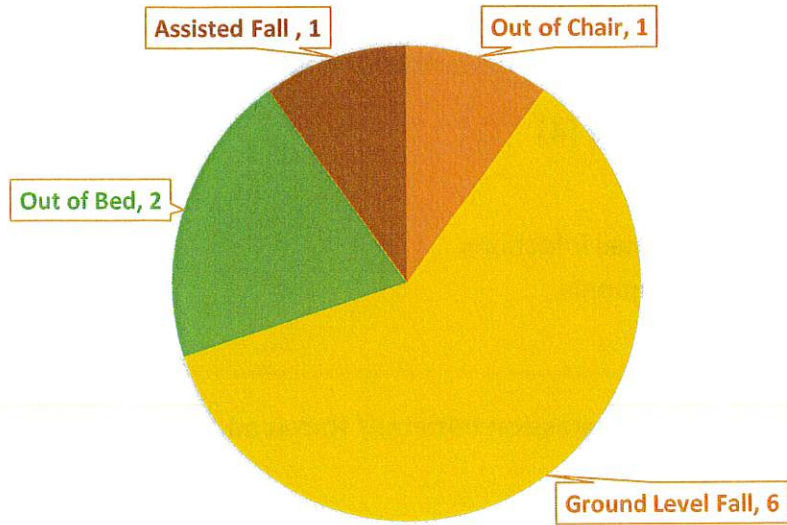
- Incidents of Physical Aggression Initiated/ Received: (0)
- Elopement Incidents: (0)

**New Skin Issue Incidents**

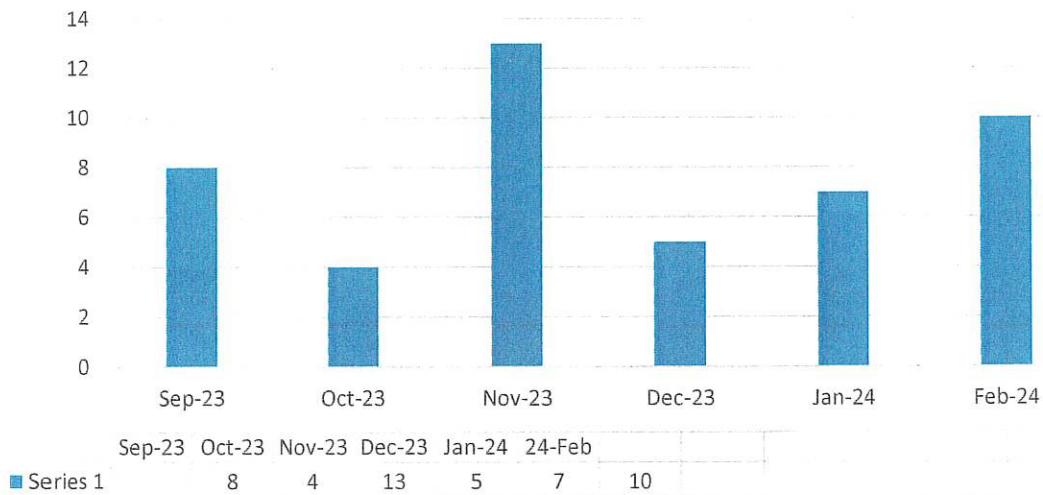
**February 2024 Skin Issues (6 Total)**



### FALLS FEBRUARY 2024 (10 TOTAL)



### Monthly Summary



- A total of 7 residents fell in February. One-half of the falls occurred between two residents.
- Continue to investigate the root cause of each fall and implement procedures to reduce repeat falls.

## Medication Management, Utilization, Storage and Administration

- **Medication Error Incidents (3):**. New protocol has been placed in action to reduce medication errors.
- **Behavior Management & Psychopharmacological Medications: (Done remotely via phone conference call)** Psychotropic committee meets with pharmacist monthly to review, risk benefit statements up-to-date, written monthly communication regarding psychotropics to physicians as needed.

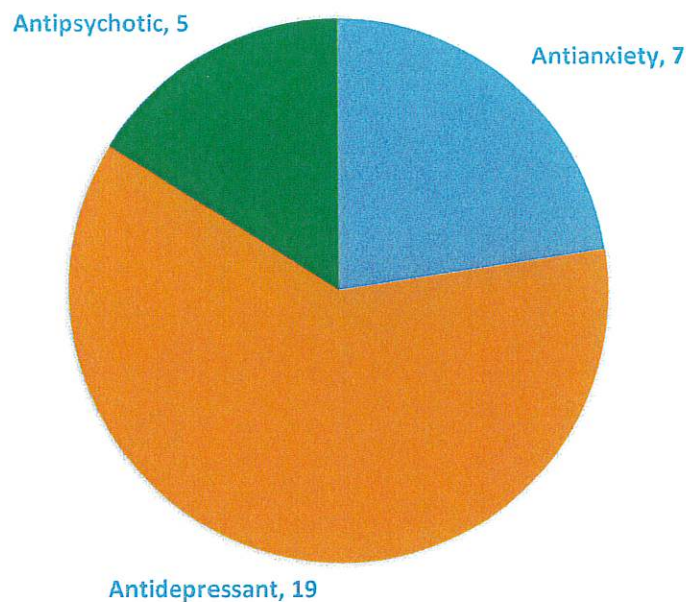
## Acute and Significant Condition Changes (0):

### Admissions: (2)

### Discharge to another facility: (0)

### In-Facility Death: (1)

## FEBRUARY PSYCHOTROPIC MEDICATIONS (31 TOTAL)



### **Anti-Anxiety Medications**

- 6 residents
- 1 resident took 2 different anti-anxiety medications in February. One of the medications was a one-time only order to prep the resident for a medical procedure.

### **Anti-Psychotic Medications**

- 5 residents
- Of the 5 residents taking anti-psychotic medications, 2 of them have a diagnosis of schizophrenia.

### **Anti-Depressant Medications**

- Of the 19 antidepressants administered, 7 of the medications are ordered for insomnia and 1 is ordered for appetite stimulation.
- 17 total residents (2 resident took 2 antidepressants)

### **Sedative-Hypnotic**

- 0 residents

### **Gradual Dose Reduction**

- 0 successful gradual dose reductions in February