



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, May 21, 2024**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

- 4:00 p.m.**
1. **WELCOME** – Mayor Mike Weichers
 2. **REVIEW OF BUSINESS MEETING AGENDA** – Mayor Mike Weichers (20 min.)
 3. **SALT LAKE COUNTY LIBRARY – WHITMORE LIBRARY REPORT** – Associate Director, Salt Lake County Community Services Department, Ms. Joey McNamee; and Whitmore Library Branch Manager, Ms. Maggie Mills (20 min)
 4. **COTTONWOOD HEIGHTS PARKS & RECREATION SERVICE AREA BOUNDARY DISCUSSION** – Executive Director, Mr. Ben Hill; and Legal Advisor, Ms. Rachel Anderson (20 min)
 5. **STAFF REPORTS**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date regarding any changes since the report was made).
 - a. **Tentative Budget Discussion** – City Manager Tim Tingey and Administrative and Fiscal Services Director Scott Jurgens (20 min)
 6. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. Art Exhibit at City Hall: May 6-31: Brighton High School Alumni - Savannah Cottam and Kylie Pregill

- b. Community Shredding Event – June 7th from 9:00 a.m. to Noon, at City Hall parking lot.
- c. Art Exhibit at City Hall: June 3-30: Miguel Alejandro Pabon
- d. Cottonwood Heights Arts Council Play: Beauty and the Beast, July 12, 13, 15, 18-20, Performances at 7:00 p.m. and 2:00 p.m. matinees, at Butler Middle School
- e. Butlerville Days – July 25th, 26th and 27th at Butler Park
- f. Bark in the Park at Mountview Park on August 24th from 9:30 a.m. to 11:30 a.m.

**For more information, please visit CH.UTAH.GOV and click [Community Calendar](#)*

- 7. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
- 8. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COMMUNITY DEVELOPMENT AND RENEWAL AGENCY WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights Community Development and Renewal Agency will hold a **Business Meeting** beginning at or about **6:15 p.m. on Tuesday, May 21, 2024**, in the Cottonwood Heights **City Council Chambers** located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to the city's YouTube channel: <https://www.youtube.com/@CottonwoodHeights/streams>.

- 6:15 p.m.**
- 1.0 **WELCOME** – Chair Mike Weichers
 - 2.0 **VENN COLLABORATIVE AGREEMENT** – *CDRA CEO Tim Tingey and Community and Economic Development Director Michael Johnson (5min)*
 - 3.0 **ACTION ITEMS**
 - 3.1 Consideration of **Resolution 2024-01** Approving an Agreement with Venn Collaborative for Canyon Centre Park Master Planning Services.
(By this resolution the Agency's Board will approve the city's entry into an agreement, as amended, whereunder Venn Collaborative, LLC will provide master planning and related services in connection with the proposed Canyon Centre park for a fee of \$22,600 as provided in that agreement).
 - 4.0 **APPROVAL OF MINUTES.**
The minutes of this meeting will be approved through the following process: The Agency's secretary promptly will circulate a draft copy of the minutes to the Board members, who then will have three business days to provide any proposed corrections to the secretary. The secretary will then circulate a revised draft of the minutes to the Board members, and the same review process will continue until such time as no corrections to the draft minutes are received within the three business days review period, whereupon that draft of the minutes will be deemed approved and will become the final minutes of the meeting.
 - 5.0 **ADJOURN**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, May 21, 2024**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at cityrecorder@ch.utah.gov by 4:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

Civility and decorum should be applied in all discussions and debates. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

- 7:00 p.m.**
- 1.0 **WELCOME** – Mayor Mike Weichers
 - 2.0 **PLEDGE OF ALLEGIANCE**
 - 3.0 **CITY COUNCIL COMMITTEE REPORTS**
 - 3.1 **Committee Reports by Councilmember Matt Holton** (3 min.)
 - 3.2 **Committee Reports by Councilmember Suzanne Hyland** (3 min.)
 - 3.3 **Committee Reports by Councilmember Shawn Newell** (3 min.)
 - 3.4 **Committee Reports by Councilmember Ellen Birrell** (3 min.)
 - 3.5 **Committee Reports by Mayor Mike Weichers** (3 min.)
 - 4.0 **CITIZEN COMMENTS**

(During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.) (Cottonwood Heights Code of Ordinances 2.30.160 (B))

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending

the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before 4:00 p.m. on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.

5.0 **ACTION ITEMS**

5.1 Consideration of **Ordinance 416** Amending Code Chapter 15, Buildings and Construction, Concerning Demolition.

(This ordinance will amend Title 15, Buildings and Construction, of the city code by enacting Chapter 15.15, Demolition).

5.2 Consideration of **Resolution 2024-37** Approving Performance Contracts for 2024 Butlerville Days.

(By this resolution, the council will approve the city's entry into performance contracts with the music groups Vocalocity and Charley Jenkins for entertainment at 2024 Butlerville Days).

5.3 Consideration of **Resolution 2024-38** Authorizing Certain Retirement Contributions and Benefits.

(The city provides retirement contributions to its qualifying officers and employees through its participation in the Utah Retirement Systems. URS recently has modified certain of its policies and procedures governing participation in its retirement programs or has advised the city to adopt certain pertinent clarifications to its own internal policies and procedures concerning its retirement benefits. This resolution will accomplish those authorizations and clarifications.)

6.0 **CONSENT CALENDAR**

6.1 Approval of the minutes of the City Council City Council Work Session and Business Meeting Minutes of May 7, 2024.

7.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Friday, May 17, 2024, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pnn.utah.gov>.

DATED this 17th day of May 2024

Paula Melgar, City Recorder

Council Members may participate in the meeting remotely. If a Council Member does participate remotely, the Councilmember will be broadcast via speaker and recorded. The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or recorder@ch.utah.gov, at least two business days before the meeting, or by calling Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to cityrecorder@ch.utah.gov.