HEBER CITY CORPORATION
75 North Main Street
Heber City, UT 84032
Heber City Airport Advisory Board Meeting
March 13, 2024

DRAFT MINUTES

6:00 p.m. – Regular Meeting

I. Call To Order/Roll Call (Chairperson Talley)

Chairperson Talley called the meeting to order at 6:03 p.m. and welcomed everyone present. Deputy Recorder Robin Raines-Bond called the roll. There was a full quorum.

Airport Advisory Board Present: Chairperson Jason Talley
Vice Chairperson Bill Tew
Bart Mounteer
Jeff Peterson
Jay Henry
Captain Rocco Tomanelli, US Navy (Retired)
Nadim AbuHaidar
Alternate / City Council Member D. Scott Phillips

Staff Present: City Manager, Matt Brower
Airport Manager, Travis Biggs
City Recorder, Trina Cooke
Deputy Recorder, Robin Raines-Bond

Also Present: Mitch Iordachescu, Troy Small, Jeanne Henry, Jackson Malinos, John Ackerson, Samson McGuiness, and Activity Day Group with leaders from the Heber 3rd Ward of the Church of Jesus Christ of Latter-Day Saints.

Attending Remotely: Helena Glenn, Vector and City Council Member D. Scott Phillips (for part of the meeting starting at 6:45 p.m.)

II. Pledge of Allegiance (Captain Rocco Tomanelli)

The pledge was offered by Board Member Captain Rocco Tomanelli, US Navy (Retired).

III. Approval of Minutes

1. 10.19.23 Draft Minutes (Robin Raines-Bond, Deputy Recorder)

Motion: Board Member Jay Henry motioned to approve the minutes as read. Vice Chairperson Bill Tew seconded the motion. Yes: Chairperson Jason Talley, Board Members Jay Henry, Jeff Peterson, Bill Tew, Rocco Tomanelli, and Alternate Board Member/City Council Member D. Scott Phillips **No:** none**. Motion passed.**

IV. Public Comments: (Please limit comments to three (3) minutes per person.)

None.

V. Airport Manager Quarterly Report (Travis Biggs, Airport Manager)

Airport Manager Travis Biggs talked about events and issues that had occurred at the airport. It included the following:

- No accidents or incidents in the past quarter
- Successful Snow Fest.
- Effective Snowplowing Program with no runway shut-downs.
- Phase II of the Environmental Study for the Airport Master Plan
- Considered naming the road to gate 3
- New AWOS 3PT (Automated Weather Observing System) by Mesotech.
    - Mesotech article can be found at: https://mesotech.com/search?q=heber+valley+airport&options%5Bprefix%5D=last
    - Weather for Heber Valley Airport can be accessed on the internet at https://khcr.awos.live/home
- FAA-approved cameras are located at the airport. They can be accessed through the Heber Valley Airport website: https://www.hebervalleyairport.com/airport_info or the FFA website: https://weathercams.faa.gov/map/-112.74272,39.53115,-107.46929,41.41965/cameraSite/556/details/camera
- Young Eagles would be doing flights
- UAOA (Utah Association of Airports) took place in March at UVU Wasatch Campus
- Potential Construction Projects

Mr. Biggs asked for questions.

Board Member Tew raised concerns about the need for a dumpster at the airport. Alternatives for disposing of trash were discussed.

City Council Member Phillips inquired about the new landing system, prompting discussion on FAA and state requirements for aircraft qualifications. General agreement was reached regarding the payment of state fees by base aircraft owners. Chairperson Talley discussed exceptions to base aircraft qualifications. Discussion continued about what qualifies as a base aircraft.

City Council Member Phillips thanked Manager Biggs for his work at UAOA.

Chairperson Talley mentioned providing an AAB update to the City Council, which was well received.

VI. General Business

1. Discussion on the Glider Park (John Ackerson)

Mr. John Ackerson updated the Board on the Glider Park plans for Heber City Airport as followed:

- He claimed an unused section of the airport for glider pilots, proposing the construction of seven to nine glider hangars.
- The hangars would be solar-powered, with no electricity or sewer, and Scott Keel would handle the base road construction.
- The hangars would withstand Heber City snow loads and cost around $50,000 each.
- Mr. Ackerson emphasized the decreasing number of gliders but highlighted Heber as a great place for soaring.
- He sought no action from the board but requested permanent recognition of the glider area at the airport.
- Mr. Ackerson stated that six hangars were needed to proceed with the plan.
- Regarding runway traffic, gliders would yield to other aircraft and be pulled or pushed to the runway.
- There are 8-12 active glider owners and two Glider Club planes, with two towing planes available.
- Concerns about gravel on the runway from taxiing gliders were raised, which Mr. Ackerson addressed by proposing a paved asphalt pre-taxiway.
- Mr. Ackerson emphasized the glider community's commitment to safety and being good neighbors.

Alternate Board Member/City Council Member Scott Phillip left the meeting location but joined the meeting virtually at 6:42 p.m.

2. Update on T-Hangars (Jeff Peterson)

Board Member Jeff Peterson provided an update on the T-Hangar project. Engineering and design work for the hangars are nearing completion, with plans to commence ground-breaking in June or July 2024. Progress was being made across all aspects of the project, and all lease fees had been paid. Board Member Tomanelli inquired about the number of T-hangars available for rent, to which Mr. Peterson responded that there would be 16 hangars for lease. The T-Hangars would be owned by the Heber Hangars Owner's Association, which would be responsible for maintenance and snow removal. Board Member AbuHaidar asked about the 80- year lease, to which Mr. Peterson replied that it would be a 40- year lease with an option for an additional 40-year lease.

3. Discuss Base Requirements for Landing Fees (Helena Glenn).

Ms. Helena Glenn discussed base requirements for landing fees, indicating they would go live on April 1, 2024. She explained the distinction between base and itinerant aircraft, noting that the current airport code lacked a rate for aircraft weighing exactly 8,000 pounds and suggested amending it. She proposed increasing landing fees on special event days like the Sundance Film Festival, citing additional maintenance costs. Mr. Castagna was suggested to assist in determining rates. Discussion ensued regarding billing methods, tracking non-tracked aircraft, and dealing with private aircraft addresses.

Board members queried the success rate of billing, with Ms. Glenn stating it was 99.6% successful, with monthly verification of the success rate. Two recommendations were sought: defining fixed-based aircraft and including 8,000-pound aircraft in the municipal code. Opinions varied on whether hangar owners should pay less than transit aircraft, with some arguing for exemptions based on state registration and taxes paid. Board Member AbuHaidar excused himself from the meeting. The State of Utah's definition of base aircraft was considered, with a motion made to follow Utah state law for qualifications. Additionally, a motion was made to include 8,000-pound aircraft, with some clarifications on weight limits.

Motion: Board Member Peterson motioned to recommend to the City Council that Heber City follow the Utah State law definition of a base aircraft and that aircraft be registered to the Heber Valley Airport. Board Member Tomanelli seconded the motion. Yes: Board Members Jay Henry, Jeff Peterson, Bill Tew, Rocco Tomanelli, Bart Mounteer, and Alternate Board Member/City Council Member Scott Phillips. **No:** None. **Motion passed.**

Motion: Board Member Henry motioned to recommend to the City Council that Heber City amend the Airport code to include that the weight of a small aircraft is 0 - 7,999 and that a large aircraft is 8,000 pounds and above. Board Member Peterson seconded the motion. Yes: Chairperson Jason Talley, Board Members Jay Henry, Jeff Peterson, Bill Tew, Rocco Tomanelli, Bart Mounteer, and Alternate Board Member/City Council Member Scott Phillips. **No:** None. **Motion passed.**

VII. Action Items

1. Discuss and Approve Date, Time, and Schedule for 2024 AAB Meetings (Travis Biggs, Airport Director)

The Board discussed changing the meeting time. Chairperson Talley and City Council Member Phillips preferred 4 p.m.

Motion: Board Member Mounteer motioned to accept the Annual Schedule with the meeting time being changed to 4 p.m. Board Member Henry seconded the motion. Yes: Chairperson Jason Talley, Board Members Jay Henry, Jeff Peterson, Bill Tew, Rocco Tomanelli, Bart Mounteer, and Alternate Board Member/City Council Member Scott Phillips. **No:** None. **Motioned Passed**

2. Select a Chair and Vice Chair for the AAB Board (Jason Talley)

Motion: Board Member Henry motioned for Chairperson Jason Talley to continue as chair and Vice Chairperson Bill Tew to continue as Vice Chair. Board Member Peterson seconded the motion. Yes: Chairperson Jason Talley, Board Members Jay Henry, Jeff Peterson, Bill Tew, Rocco Tomanelli, Bart Mounteer, and Alternate Board Member/City Council Member Scott Phillips. **No**: None. **Motion passed.**

VIII. Adjournment

Motion: Vice Chairperson Tew motioned to adjourn the meeting. Board Member Henry seconded the motion. The meeting adjourned at 8 pm.

I, Robin Raines-Bond, Deputy Recorder of Heber City, hereby certify that the foregoing minutes represent a true, accurate, and complete record of the meeting held on March 13, 2024. This document constitutes the official minutes of the Airport Advisory Board Meeting.

SEAL _____ May 29, 2024
Robin Raines-Bond
Deputy Recorder