



MINUTES

SUMMIT COUNTY

County Council

RICHINS CONFERENCE ROOM

1885 UTE BLVD., PARK CITY, UT, 84098

WEDNESDAY, DECEMBER 6, 2023

Meeting also conducted via Zoom.

DRAFT

1. Closed Session (1:09 PM)

Tonja B Hanson made a motion to enter closed session to discuss property acquisition. (1:09 PM). Canice Harte seconded, and all voted in favor, (4-0).

1) *Property acquisition*

Council Members Armstrong, Stevens, Hanson, Robinson, and Harte, along with Manager Shayne Scott, Deputy Manager Janna Young, Attorney Margaret Olson, Chief Civil Deputy Dave Thomas, County Land Manager Jess Kirby, Executive Assistant Annette Singleton, Summit Land Conservancy Executive Director Cheryl Fox, and Summit Land Conservancy Attorney Kate Sattelmeier met in closed session to discuss property acquisition.

Tonja B Hanson made a motion to leave closed session discussing property acquisition and enter closed session to discuss litigation. (2:03 PM). Canice Harte seconded, and all voted in favor, (4-0).

2) *Litigation* (2:03 PM)

Council Members Armstrong, Stevens, Hanson, Robinson, and Harte, along with Manager Shayne Scott, Deputy Manager Janna Young, Attorney Margaret Olson, and Chief Civil Deputy Dave Thomas met in closed session to discuss litigation.

Tonja B Hanson made a motion to leave closed session to discuss litigation and enter into open session. (2:30 PM). Canice Harte seconded, and all voted in favor, (4-0).

Move to auditorium (2:30 PM)

2. Pledge of Allegiance (2:34 PM)

Malena Stevens
Tonja B Hanson
Christopher Robinson
Canice Harte

Shayne Scott
Margaret Olson
Matt Leavitt
Janna Young
Corrie Forsling
Andy Garland
Steve Anderson
Charity Richins
Ryan Stack
Brian Craven
Helen Strachan
Derek Siddoway
Maddy McDonough
Logan Jones

3. **Convene as the Board of Equalization (2:34 PM)**

Canice Harte made a motion to convene as the Board of Equalization. (2:34 PM). Tonja B Hanson seconded, and all voted in favor, (4-0).

Council Member Harte recused himself. (2:35 PM)

- 1) ***Discussion and approval of 2023 stipulations; Cindy Keyes, Chase Black, and Stephanie Poll*** (2:37 PM)

Attachment: Staff Report-BOE Stipulations 120623

Chase Black, Chief Deputy Auditor, presented additional 2023 stipulations for approval. (2:38 PM)

Tonja B Hanson made a motion to approve the 2023 stipulations included in Council's packet. (2:39 PM). Christopher Robinson seconded, and all voted in favor, (3-0).

Tonja B Hanson made a motion to dismiss as the Board of Equalization and Convene as the Governing Board of Mountain Regional Water. (2:39 PM). Christopher Robinson seconded, and all voted in favor, (3-0).

4. **Convene as the Governing Board of Mountain Regional Water (2:40 PM)**

- 1) ***Continued discussion and adoption of the corrected Impact Fee Facilities Plan; Andy Garland*** (2:40 PM)

Attachment: Staff Report-MRW Corrected Impact Fee Facilities Plan

Mountain Regional Water General Manager Andy Garland and Chief Financial Officer Steve Anderson presented the request. Council Members asked questions to which the presenters responded.

Canice Harte made a motion to adopt the corrected Impact Fee Facilities Plan. (2:42 PM). Tonja B Hanson seconded, and all voted in favor, (4-0).

Canice Harte made a motion to dismiss as the Governing Board of the Mountain Regional Water Special Service District and Convene as the Governing Board of Timberline Special Service District. (2:43 PM). Tonja B Hanson seconded, and all voted in favor, (4-0).

5. **Convene as the Governing Board of Timberline Special Service District (2:43 PM)**

- 1) ***Consideration and approval of a Financing Agreement, in accordance with Summit County Code 2-38-5(3), for the purchase of a supplemental skid steer machine for snow removal inside the Timberline Special Service District's boundaries; Logan Jones, Stuart Stein, and Ryan Stack*** (2:44 PM)

Logan Jones, Timberline Special Service District (TSSD) Board Member, introduced the request for a financing agreement that would allow the TSSD to obtain snow removal tools. Stuart Stein, TSSD Board Member, supported the presentation. Ryan Stack, Deputy Civil Attorney, provided additional information. Council Members asked questions to which Board Member Jones responded.

Attachment: Timberline SSD Request-Skid Steer and Snoblower

Roger Armstrong
Malena Stevens
Tonja B Hanson
Christopher Robinson
Canice Harte

Shayne Scott
Margaret Olson
Matt Leavitt
Janna Young
Corrie Forsling
Andy Garland
Steve Anderson
Charity Richins
Ryan Stack
Brian Craven
Helen Strachan
Derek Siddoway
Maddy McDonough
Logan Jones

Christopher Robinson made a motion to authorize the Board of Timberline Special Service District to purchase a supplemental skid steer machine with snow removal attachments pursuant to a financing agreement, in accordance with Summit County Code section 2-38-5(3), for inside the Timberline Special Service District's boundaries with a down payment no greater than \$15,000, and the total cost including interest payments no greater than \$90,000. (3:04 PM). Malena Stevens seconded, and all voted in favor, (5-0).

Malena Stevens made a motion to dismiss as the Governing Board of Timberline Special Service District and reconvene as County Council. (3:04 PM). Tonja B Hanson seconded, and all voted in favor, (5-0).

6. **Consideration of Approval** (3:05 PM)

- 1) ***Discussion and adoption of Resolution 2023-22, Tax Relief Income Limit Increase; Helen Strachan and Corrie Forsling*** (3:05 PM)

Attachment: Staff Report and Resolution 2023-22 Tax Relief Income Limit Increase

Treasurer Corrie Forsling introduced a resolution increasing the County tax relief income limit. Civil Deputy Attorney Helen Strachan provided additional information. Council Members asked questions. Treasurer Forsling responded.

Council Member Armstrong stepped out of the meeting.

Canice Harte made a motion to adopt Resolution 2023-22, Tax Relief Income Limit Increase. (3:13 PM). Tonja B Hanson seconded, and all voted in favor, (4-0).

Attachment: Resolution 2023-22 executed

- 2) ***Discussion and action regarding a Discretionary Tax Abatement for Suzanne Sherman, Parcel NS-1114-A-1; Stephanie Poll*** (3:14 PM)

Attachment: Assessor Staff Report, Sherman, NS-1114-A-1

Attachment: Discretionary Tax Abatement Application-Suzanne Sherman, NS-1114-A-1

Suzanne Sherman was unable to attend.

Christopher Robinson made a motion to abate the property taxes for Parcel NS-1114-A-1 in the amount of \$1,546.29, which portion is attributable to the house that burned down on or about December 23, 2022 and was no longer there on the lien due date of January 1, 2023. (3:19 PM). Canice Harte seconded, and all voted in favor, (4-0).

- 3) ***Discussion and action regarding a Discretionary Tax Abatement for Christine Hesse, Parcel PKM-73; Stephanie Poll*** (3:20 PM)

Attachment: Assessor Staff Report, Hesse, PKM-73

Attachment: Discretionary Tax Abatement Application-Christine Hesse, PKM-73

Christine Hesse, applicant, presented her request for abatement.

Tonja B Hanson made a motion to deny a Discretionary Tax Abatement for Christine Hesse, Parcel PKM-73. (3:36 PM). Canice Harte seconded, and all voted in favor, (4-0).

- 4) ***Public comment was taken regarding the appointment and adoption of Resolution 2023-23, A Resolution Appointing a Member to Serve on the Timberline Special Service District Administrative Control Board*** (3:36 PM)

Attachment: Resolution 2023-23-Appointment to Timberline SSD

Vice Chair Stevens opened the meeting for public comment about new members to serve on the Timberline Special Service District Administrative Control Board.

No one appeared.

Vice Chair Stevens closed the meeting for public comment.

Canice Harte made a motion to adopt Resolution 2023-23 appointing Eric Ghanem to Serve on the Timberline Special Service District Administrative Control Board with term of service to expire 12/31/24. (3:39 PM). Tonja B Hanson seconded, and all voted in favor, (4-0).

Attachment: Res TSSD 2023-23 executed

7. **Work Session** (3:51 PM)

- 1) ***General budget discussions; Shayne Scott and Matt Leavitt*** (3:55 PM)

Manager Scott presented Council with a budget as requested on Monday. Council Members asked questions. Financial Officer Matt Leavitt, Manager Scott, and Deputy Manager Janna Young responded.

Council Chair Armstrong rejoined the meeting. (4:00 PM)

- 2) ***Final presentation of the Our Summit Visioning project and next steps; Sophie***

Frankenburg, Megan Moore, Madlyn McDonough, Derek Siddoway (4:42 PM)

Attachment: Staff Report-Our Summit Community

Attachment: Our Summit Visioning Presentation

Derek Siddoway, Communication Director, introduced the presentation and provided the history of the project. Madlyn McDonough, Planner, asked Council to accept and commit to the plan moving forward. Sophie Frankenburg, planner, and Megan Moore, community planning and design shareholder, from Logan Simpson, the consultants on the project, described the results of the community visioning process. Council Members asked questions. The presenters responded.

8. **Consideration of Approval, cont'd**

5) **Council comments** (5:25 PM)

Tonja B Hanson shared her activities on behalf of Council this last week. (5:24 PM)

Malena Stevens shared her activities on behalf of Council this last week. (5:25 PM)

Canice Harte shared his activities on behalf of Council this last week. (5:25 PM)

6) **Manager comments** (5:27 PM)

Manager Shayne Scott updated the Council about past and upcoming goings on at that County.

5:30 PM - Break (30 min)

8. **Public Input** (6:02 PM)

Council Member Robinson did not return to the meeting after the break.

Monae White addressed Council about transportation to and from South Summit Elementary School, Pre-K. (6:04 PM)

John Kenworthy supported Monae White's requests. (6:09 PM)

Council Chair Armstrong opened the meeting for public input.

Megan McKenna also supported Ms. White's request and commented on the Planning Lab presentation. (6:11 PM)

Council Vice Chair Armstrong closed the meeting for public input. (6:15 PM)

9. **Public Hearings** (11) (6:16 PM)

1) **Convene as the Governing Board of the Park City Fire Service District** (6:16 PM)

Tonja B Hanson made a motion to convene as the Governing Board of the Park City Fire Service District. (6:16 PM). Malena Stevens seconded, and all voted in favor, (4-0).

- a) *Public hearing and adoption of Resolution PCFD 2023-28, a Budget Resolution of the Park City Fire Service District approving the 2023 Budget Amendments 2024 Budgets; Deputy Chief Emery and Del Barney* (6:16 PM)

Attachment: Resolution PCFD 2023-28

Deputy Chief Emery introduced the Resolution. Del Barney, PCFD Chief Financial Officer, supported the presentation. Council Members asked questions. Deputy Chief Emery and Officer Barney responded.

Council Chair Armstrong opened the hearing. (6:18 PM)

No one commented.

Council Chair Armstrong closed the hearing. (6:18 PM)

Canice Harte made a motion to adopt Resolution PCFD 2023-28, a Budget Resolution of the Park City Fire Service District approving the 2023 Budget Amendments and the 2024 Budgets. (6:19 PM). Malena Stevens seconded, and all voted in favor, (4-0).

Attachment: Res PCFSD 2023-28 executed

Malena Stevens made a motion to dismiss as the Governing Board of the Park City Fire Service District and convene as the Governing Board of Snyderville Basin Special Recreation District. (6:19 PM). Canice Harte seconded, and all voted in favor, (4-0).

2) ***Convene as the Governing Board of Snyderville Basin Special Recreation District***

- 1) *Public hearing and adoption of Resolution SBSRD 2023-24, a Budget Resolution of the Snyderville Basin Special Recreation District approving the 2024 Budgets; Dana Jones and Brad Rogers (6:20 PM)*

Attachment: Resolution SBSRD 2023-24 Budget

Attachment: SBSRD 2024 Budget Presentation

Dana Jones, Executive Director of the Snyderville Basin Special Recreation District presented the proposed budget for the Snyderville Basin Special Recreation District. Brad Rodgers, Snyderville Basin Special Recreation District Business Manager, supported the presentation.

Council Member Harte asked a question. Director Jones responded. (6:27 PM)

Council Chair Armstrong opened the public hearing. (6:28 PM)

No one commented.

Council Chair Armstrong closed the public hearing. (6:28 PM)

Tonja B Hanson made a motion to adopt Resolution SBSRD 2023-24, a Budget Resolution of the Snyderville Basin Special Recreation District approving the 2024 Budgets (6:29 PM). Malena Stevens seconded, and all voted in favor, (4-0).

Attachment: Res SBSRD 2023-24 executed

Malena Stevens made a motion to dismiss as the Governing Board of Snyderville Basin Special Recreation District and Convene as the Governing Board of Mountain Regional Water Special Service District. (6:29 PM). Canice Harte seconded, and all voted in favor, (4-0).

3) ***Convene as the Governing Board of Mountain Regional Water Special Service District (6:29 PM)***

- 1) *Public hearing and adoption of Resolution MRW 2023-25, a Budget Resolution of the Mountain Regional Water Special Service District approving*

the 2023 Budget Amendments 2024 Budgets; Andy Garland and Steve Anderson (6:29 PM)

Attachment: Staff Report and Resolution MRW 2023-25 MRW Budgets

Attachment: MRW Budget Presentation

Steve Anderson, Mountain Regional Water (MRW) Chief Financial Officer, explained the changes to the proposed budget since the last presentation to Council. Council Members asked questions. Andy Garland, MRW General Manager, responded.

Council Chair Armstrong opened the public hearing. (6:46 PM)

No one commented.

Council Chair Armstrong closed the public hearing.

Malena Stevens made a motion to adopt Resolution MRW 2023-25, a Budget Resolution of the Mountain Regional Water Special Service District approving the 2023 Budget Amendments 2024 Budgets. (6:46 PM). Canice Harte seconded, and all voted in favor, (4-0).

Attachment: Res MRW 2023-25 executed

Malena Stevens made a motion to dismiss as the Governing Board of Mountain Regional Water Special Service District and convene as the Governing Board of the North Summit Special Recreation District (6:47 PM). Tonja B Hanson seconded, and all voted in favor, (4-0).

4) ***Convene as the Governing Board of the North Summit Special Recreation District***

- 1) *Truth-in-Taxation public hearing and discussion of Resolution NSSRD 2023-26, a Budget Resolution of the North Summit Special Recreation District Approving a Property Tax Rate Increase in Excess of the 2023 Certified Tax Rate; Charity Richins and Ryan Stack (6:48 PM)*

Attachment: Resolution NSRSSD 2023-26 Truth-in-Taxation

Charity Richins, Chair North Summit Special Recreation District, presented the proposed tax increase. Civil Deputy Attorney Ryan Stack supported the presentation. Council Members asked questions and commented, and Chair Richins responded.

Council Chair Armstrong opened public hearing. (6:58 PM)

Virginia Richins addressed Council about the activities of the North Summit Special Recreation District. (6:59 PM)

Bonnie Park addressed Council in support of the North Summit Special Recreation District. (7:01 PM)

Council Chair Armstrong continued the public hearing until next Wednesday. (7:02 PM)

- 2) *Public hearing and discussion of Resolution NSSRD 2023-27, a Budget Resolution of the North Summit Special Recreation District approving the 2023 Budget Amendments and 2024 Budgets; Charity Richins and Ryan Stack (7:03 PM)*

Attachment: Resolution NSRSSD 2023-27 Budgets

Chair Richins introduced the proposed budget for 2024. (7:04 PM)

Council Chair Armstrong opened the public hearing. (7:04 PM)

No one commented.

Council Chair Armstrong continued the public hearing. (7:05 PM)

Malena Stevens made a motion to dismiss as the Governing Board of the North Summit Special Recreation District and reconvene as County Council. (7:05 PM). Canice Harte seconded, and all voted in favor, (4-0).

- 5) ***Truth-in-Taxation public hearing regarding the County's intent to levy a tax rate which exceeds the County's Certified Tax Rate in accordance with Utah Code §59-2-919(3)(a). The County proposes tax increases in order to fund routine County operations and road maintenance. The total requested increase is \$5.45 million, an estimated 15.5% increase; Shayne Scott and Matt Leavitt*** (7:05 PM)

Matt Leavitt, Financial Officer, presented the proposed increase in the tax revenue. Council Members asked questions. Financial Officer Leavitt responded. Manager Shayne Scott provided additional information. Council Chair Armstrong explained no need to increase taxes for the General Fund or the Municipal Fund. Council Chair Armstrong also stated there was a need to increase the revenue for the Assessing and Collecting fund. Council Members asked questions. Financial Officer Leavitt responded.

Council Chair Armstrong opened the hearing for public comment. (7:32 PM)

Eric Garen addressed Council. (7:33 PM)

Shireen Spangenberg addressed Council. (7:41 PM)

Kevin Joyner addressed Council. (7:43 PM)

Dawn Kenton addressed Council. (7:45 PM)

Lyn Stewart addressed Council. (7:52 PM)

Dave Morist addressed Council. (7:56 PM)

Mike Markham addressed Council. (7:57 PM)

Susie Coombs addressed Council. (8:02 PM)

Sandra Vandergrift addressed Council. (8:05 PM)

Tom Eyerson addressed Council. (8:09 PM)

Mike Pearson addressed Council. (8:10 PM)

Lisa Wall addressed Council. (8:11 PM)

Jerry Heck addressed Council. (8:17 PM)

Mike Stewart addressed Council. (8:20 PM)

Melissa Richardson addressed Council. (8:24 PM)

Steve Taste addressed Council. (8:37 PM)

Heather Leavitt addressed Council. (8:44 PM)

Chris Hagelton addressed Council. (8:48 PM)

Dave Morris addressed Council. (9:01 PM)

Council Chair Armstrong continued the hearing for public comment until next Wednesday.

- 6) ***Truth-in Taxation public hearing regarding County Service Area No. 6's intent to levy a Property Tax Increase in Excess of the 2023 Certified Tax Rate. County Service Area No. 6 proposes a tax increase of 69.37% above last year's property tax budgeted revenues, excluding eligible new growth; Matt Leavitt*** (9:12 PM)

Financial Officer Leavitt presented the proposed tax increase for Service Area 6 to pay for road improvements and snow removal. Council Members asked questions. Financial Officer Leavitt responded to those questions.

Council Member Robinson rejoined the meeting. (9:17 PM)

Council Chair Armstrong opened the public hearing. (9:34 PM)

Sandra Fellner Vandergrift addressed Council. (9:35 PM)

Lisa Wall addressed Council. (9:38 PM)

Council Chair Armstrong continued the public hearing to next week. (9:42 PM)

- 7) ***Discussion of Resolution Adopting Final Tax Rates and Budgets Report 800-C Calendar Year Entities for Summit County General, Municipal Services, and Assessing & Collecting, approving a Property Tax Rate Increase in Excess of the 2023 Certified Rate; Matt Leavitt*** (9:42 PM)

Attachment: Form PT-800C, Summit County Operating Funds

Chair Armstrong continued this item to the next week.

- 8) ***Discussion of Resolution Adopting Final Tax Rates and Budgets Report 800-C Calendar Year Entities of County Service Area No. 6 approving a Property Tax Rate Increase in Excess of the 2023 Certified Rate; Matt Leavitt*** (9:42 PM)

Attachment: Form PT-800C, Service Area No. 6

Chair Armstrong continued this item to the next week.

- 9) ***Public hearing on Resolution 2023-29, a Budget Resolution of Summit County approving the 2023 Budget Amendments; Matt Leavitt*** (9:43 PM)

Attachment: Resolution 2023-29 County 2023 Budget Amendments

Financial Officer Leavitt explained the amendments to the 2023 Budget.

Council Chair Armstrong opened the public hearing. (9:53 PM)

No one appeared to comment.

Chair Armstrong continued the hearing until next Wednesday, Dec. 13.

- 10) ***Public hearing on Resolution 2023-30, a Budget Resolution of the Summit County approving the 2024 Budgets; Matt Leavitt*** (9:54 PM)

Attachment: Resolution 2023-30 County 2024 Budgets

Chair Armstrong opened the public hearing.

No one appeared to comment.

Chair Armstrong continued the hearing to Wednesday, December 13, 2023 in Coalville.

Adjournment (9:54 PM)

Tonja B Hanson made a motion to adjourn. Malena Stevens seconded, and all voted in favor, (5-0).

Roger Armstrong, Chair

Eve Furse, Clerk