

5:30 p.m. – Work Session

No motions or decisions will be considered during this session, which is open to the public.

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance – Steve Brooks

C. Invocation – TBA, by invitation

D. Public Comment

(This is an opportunity to address the City Council regarding your concerns or ideas. No action will be taken during public comment. Please try to limit your comments to three minutes.)

E. Presentations and Reports

1. Mayor's Report
2. City Administration Report
 - a. Department Reports April
 - b. May Anniversaries Employee Recognition
 - c. Staffing Authorization Plans
 - d. Community Development Report

F. Consent Items

1. Consideration to approve meeting minutes from:
May 7, 2024 Council Work Session
May 7, 2024 Council Meeting

G. Action Items

1. Consideration of Resolution 2024-11 awarding a bid to Alta Excavation for 2024 Storm Water Improvement Projects in an amount not to exceed \$229,000.00.
Presenter: Shawn Douglas
2. Consideration of Resolution 2024-12 awarding a bid to Post Asphalt for the 2024 5050 South Overlay Project in an amount not to exceed \$236,031.95.
Presenter: Shawn Douglas
3. Consideration of Resolution 2024-13 approving employee health insurance benefits amendment.
Presenter: Cody Cardon
4. Review of contract and Consideration of Resolution 2024-14 approving a contract between Riverdale City and Weber Human Services regarding senior center services.
Presenter: Rich Taylor
5. Discussion and possible action regarding recycling program.
Presenter: Steve Brooks

H. Comments

1. City Council
2. City Staff
3. Mayor

I. **Adjournment**

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

Certificate of Posting

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 16th day of May 2024 at the following locations: 1) Riverdale City Hall Noticing Board 2) the City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html>.

Michelle Marigoni
Riverdale City Recorder

**The City Council meeting on May 21, 2024 is viewable electronically and may be accessed by clicking on the link below. The regular City Council Chambers will be available for in-person participation. The agenda for the meeting is also attached above. **

https://www.youtube.com/channel/UCegcYe-pIXSRZGd5llencvA/videos?view_as=subscriber

Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday May 7, 2024, at 5:30 p.m., at the Civic Center in the Council Chambers, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:	Braden Mitchell, Mayor Alan Arnold, Councilmember Bart Stevens, Councilmember (via phone/Webex) Anne Hansen, Councilmember Michael Richter, Councilmember Stacey Haws, Councilmember
City Employees:	Steve Brooks, City Administrator/Attorney Cody Cardon, Business Administrator Brandon Cooper, Community Development Director Jared Sholly, Fire Chief Casey Warren, Police Chief (via Webex) Mike McNeely, Assistant Police Chief Michelle Marigoni, City Recorder
Excused:	
Visitors:	Fred Philpot Kent Anderson

The City Council Work Session meeting began at 5:35 p.m. Mayor Mitchell welcomed all in attendance and noted for the record that all Councilmembers were present. Members of the city staff were also present.

Kent Anderson with the Planning Commission addressed councilmembers to get feedback about the Planning Commission and if they had any suggestions for improvement. He invited them to reach out to him if they had anything to say. Mr. Arnold spoke about developers building and then leaving and hoped that the PC could change the process to make sure the end result is something the city can live with. Mr. Anderson asked that Council consider giving feedback regularly to make sure business is being conducted in the most professional way possible.

Public Comment:

Presentations and Reports:

1. Mayor's Report
2. City Council Assignment Reports
3. Special Recognition – Mayor Mitchell
4. RDA Presentation – Fred Philpot

Consent Items

1. Consideration to approve meeting minutes from:
April 16, 2024 Council Work Session
April 16, 2024 Council Meeting

Councilor Hansen suggested one change to the minutes which clarified a sentence regarding employee benefits.

Action Items

1. Consideration to approve Site Plan Amendment request for Wasatch Kia Dealership, located at 770 West Riverdale Road, Riverdale Utah 84405, as requested by H&P Investments.

2. **Consideration of Resolution 2024-07 approving an amended Development Agreement between Riverdale City and GCH Riverdale I, LLC as requested by Gold Crest Homes.**

Councilor Arnold asked if the water calculation was correct, Mr. Douglas confirmed it was within the current ordinance and explained how it was calculated. Mr. Arnold asked if a future buyer of the development would be held to the same standards. Mr. Brooks reported that part of the development has already been sold, but that all developers would be held to the same standards.

3. **Consideration of Resolution 2024-08 awarding a bid for the 2024 Roadway Chip Seal Project in an amount not to exceed \$443,743.64.**

4. **Consideration of Resolution 2024-09 authorizing the continuation of the pick-up contribution for public safety and firefighter Tier II employee retirement contributions to the Utah Retirement System and a contribution to a 401k for non-public safety/firefighter Tier II participants.**

Mr. Cardon explained that this was done in 2020 with an unspecified amount, but that URS is now requiring a resolution with the amount specified.

5. **Tentative Budget Review of departments, funds, and RDA by department heads and administration.**

Mr. Cardon explained that the presentation would be done before adopting the tentative budget, which was different than in past years.

6. **Consideration of Resolution 2024-10 adopting the Riverdale City tentative budget for Fiscal Year 2025.**

Comments

Adjournment

Having no further business to discuss, the Work Session was adjourned at 5:50 p.m.

Date Approved:

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, May 7, 2024, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:	Braden Mitchell, Mayor Alan Arnold, Councilmember Bart Stevens, Councilmember (via Webex) Anne Hansen, Councilmember Mike Richter, Councilmember Stacey Haws, Councilmember
City Employees:	Steve Brooks, City Administrator/Attorney Brandon Cooper, Community Development Director Shawn Douglas, Public Works Director Jared Sholly, Fire Chief Casey Warren, Police Chief (via Webex) Mike McNeely, Assistant Police Chief Michelle Marigoni, City Recorder
Excused:	
Visitors:	Kent Anderson Fred Philpot (via Webex) Thatium Falls Joe Garlan Lisa Smith Cynthia Benson Kent Hill James Packard

Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Mitchell called the meeting to order and welcomed all in attendance, including all Council Members and all members of the public.

Pledge of Allegiance

Mayor Mitchell invited Cody Cardon to lead the Pledge of Allegiance.

Invocation

Mayor Mitchell offered the invocation.

Public Comment

Mayor Mitchell invited any member of the public with questions or concerns to address the Council and asked that they keep their comments to approximately three minutes, noting no action will be taken during public comment. There was none.

Presentations and Reports

Mayor's Report

Riverdale was awarded two RAMP EZ Grants for the Riverdale band and the Halloween carnival.

The mayor of Plain City has asked to have WHS come to a meeting.

City Council Assignment Reports

Special Recognition – Mayor Mitchell

Mayor Mitchell recognized Michelle Marigoni, City Recorder, for obtaining the Utah Clerks Certification from SUU and invited Lisa Smith from DMWRA to present.

RDA Presentation – Fred Philpot

Mr. Philpot with LRB presented about senior center feasibility and suggested rental rates.

A. Consent Items

1. Consideration to approve meeting minutes from:

April 16, 2024 Council Work Session
April 16, 2024 Council Meeting

Councilor Hansen suggested one change to the minutes which clarified a sentence regarding employee benefits.

MOTION: Councilmember Arnold moved to approve the meeting minutes with Councilmember Hansen's suggested change. Councilmember Richter seconded the motion. There was not any discussion regarding this motion. The motion passed unanimously in favor.

B. Action Items

1. Consideration to approve Site Plan Amendment request for Wasatch Kia Dealership, located at 770 West Riverdale Road, Riverdale Utah 84405, as requested by H&P Investments.

Brandon Cooper, Community Development, explained the project had been previously approved in 2017 but had not been fully constructed. The proposed amendments included building new service bays and addressing concerns about the discharge from the wash bay. The updated plan included the installation of a sidewalk and on-site retention measures to meet state and local code requirements. Mr. Cooper reviewed building plans and codes and reported it had received a favorable recommendation from the Planning Commission. Concerns about the discharge from the wash bay were addressed, with plans in place for containment and treatment. The council confirmed that the sidewalk would be made of concrete and inquired about the project's timeline, which was contingent on approval for mobilizing the contractor.

MOTION: Councilor Arnold moved to approve the Site Plan Amendment request for Wasatch Kia Dealership as requested by H&P Investments.

SECOND: Councilor Hansen

Mayor Mitchell noted that a special PC meeting had been held for this project to help the Cutrubuses meet their schedules.

ROLL CALL VOTE:	Councilor Hansen:	Yes
	Councilor Richter:	Yes
	Councilor Haws:	Yes
	Councilor Arnold:	Yes
	Councilor Stevens:	Yes

The motion passed unanimously.

2. Consideration of Resolution 2024-07 approving an amended Development Agreement between Riverdale City and GCH Riverdale I, LLC as requested by Gold Crest Homes.

Mr. Cooper reviewed the development agreement for Coleman Vu Estates, a project previously approved in 2023. The proposed amendments focused on project enhancements, residential design standards, water dedication, and miscellaneous cleanup items. Changes included converting the dog park area into a dog-friendly space, altering the location of athletic courts, and adjusting landscaping elements to reduce water usage. Additionally, there were modifications to masonry requirements for exterior home surfaces and updates to on-site improvement plans, including phasing details. The council discussed the timeline for the project and clarified procedural questions regarding approval deadlines and demolition procedures. The developer confirmed that demolition would occur in one phase, addressing concerns about site cleanup. Overall, staff considered the proposed changes to align with the original intent of the project approval and recommended approval of the development agreement amendments.

MOTION: Councilor Arnold moved to approve Resolution 2024-07 for the amended Development Agreement between Riverdale City and GCH Riverdale I, LLC as requested by Gold Crest Homes.

SECOND: Councilor Haws

ROLL CALL VOTE:	Councilor Haws:	Yes
	Councilor Richter:	Yes
	Councilor Stevens:	Yes
	Councilor Hansen:	Yes

Councilor Arnold: Yes

The motion passed unanimously.

3. Consideration of Resolution 2024-08 awarding a bid for the 2024 Roadway Chip Seal Project in an amount not to exceed \$443,743.64.

Mr. Douglas noted that areas had been crack sealed or were in the process of crack sealing, and the next step would be to apply a chip seal with a fog coat. He expressed confidence in the selected company based on past experiences and anticipated satisfactory results.

MOTION: Councilor Arnold moved to approve Resolution 2024-08 awarding a bid for the 2024 Roadway Chip Seal Project in an amount not to exceed \$443,743.64
SECOND: Councilor Richter

ROLL CALL VOTE:

Councilor Stevens: Yes
Councilor Hansen: Yes
Councilor Arnold: Yes
Councilor Richter: Yes
Councilor Haws: Yes

The motion passed unanimously.

4. Consideration of Resolution 2024-09 authorizing the continuation of the pick-up contribution for public safety and firefighter Tier II employee retirement contributions to the Utah Retirement System and a contribution to a 401k for non-public safety/firefighter Tier II participants.

Mr. Cardon explained that when Tier II was initially created, the Utah Retirement System (URS) did not anticipate that the contribution amount would surpass the allowable limit. However, in 2020, the contribution limit was exceeded for Public Safety employees, prompting the city to either have employees make that contribution or for the city to pick it up.

The previous resolution was presented to the council, stating that if approved, the city would be bound to pick up the contribution for the foreseeable future. The contribution rate had increased from 2.27% to 2.59%, and now, starting July 1st, it was anticipated to reach 4.73%. URS requested a resolution reflecting this new contribution rate.

Councilor Hansen inquired about the cost associated with the increase, which was estimated to be about \$62,000 for the year, subject to change depending on employee turnover. Councilor Haws sought clarification on the binding nature of the contribution rate, which was affirmed until any future changes were made.

There was a discussion about fairness in contributions between public safety and regular employees, with concerns raised about the discrepancy in contribution rates. The reasoning behind including all Tier II employees in the pickup contribution was explained as an attempt to maintain fairness, considering the differences in benefits between Tier I and Tier II employees.

Further discussions touched upon the differences in benefits between public safety and regular employees, as well as the legislative history behind Tier I and Tier II classifications. Councilor Arnold expressed concerns about increasing benefits without addressing other issues within the municipal government, such as staffing levels.

The council deliberated on the resolution's implications for both public safety and regular employees, considering fairness and financial sustainability.

Mr. Brooks expressed frustration with the perception that the staff were not actively trying to save money for Riverdale. He highlighted efforts to consolidate positions and streamline operations to reduce costs, emphasizing the multiple responsibilities shouldered by city staff. He argued that while the council may perceive a lack of effort in cost-saving measures, the reality is quite the opposite.

He explained the challenges faced by the fire department, especially regarding staffing and resource allocation. He defended the city's decisions to prioritize safety and operational efficiency, even if it meant making difficult choices such as reducing ambulance services.

Councilor Arnold agreed but explained the need for clearer communication and education regarding budgetary decisions. He expressed a desire for more transparency and understanding of the city's financial situation to make informed decisions as a council member.

Mayor Mitchell provided reassurance about the city's financial stability, citing excess funds saved since 2005 and current revenue projections. He acknowledged the council's concerns and reiterated the importance of preparing for future uncertainties, such as changes in sales tax revenue and economic conditions.

Mayor Mitchell expressed understanding of Councilor Arnold's concerns and acknowledged that the discussion might have been more effective if certain information had been presented earlier. He highlighted the positive financial moves made by the city in recent years, attributing them to factors like the interest rate environment and revenue from franchise taxes. Mayor Mitchell also encouraged open communication with Mr. Cardon and other city officials, emphasizing their willingness to address questions and concerns.

Mr. Cardon reiterated the importance of dialogue and explained some of the challenges faced by city employees in navigating complex financial and legislative landscapes. He clarified the necessity of certain budgetary decisions, such as the 4.73% increase, and again provided estimates of its cost.

Overall, the discussion underscored the complex challenges faced in balancing budgetary constraints with the city's needs and responsibilities, and the requirement of collaborative effort between city officials and council members to ensure responsible financial management while supporting employees and the community.

It was decided that this item would be addressed after the tentative budget review. Council took a five-minute recess and then moved on to the tentative budget review.

5. Tentative Budget Review of departments, funds, and RDA by department heads and administration.

Mr. Cardon went over the tentative budget in detail, highlighting revenues and requested expenditure changes to each departmental budget.

After seeing the detailed budget, Councilor Arnold suggested adding the 90/10 back into the budget and be un-tabled for discussion. Councilor Haws felt the change may not have a big impact on recruitment.

Changes to be made before the final budget included adjusting the URS to 3.29% for regular Tier 2 employees and 4.73% for public safety, adding roof replacement for the community center and fire station, and implementing the 90/10 plan.

Mr. Cardon noted that the final budget adoption is scheduled for June 18th, 2024.

A discussion ensued regarding Truth and Taxation, as a decision needs to be made by June 18th. There is a possibility to hold a hearing in September 2024 or the following year, depending on the council's preference. Council members were encouraged to consider their stance on Truth and Taxation, keeping in mind the potential timing of the election and budget discussions.

The discussion returned to agenda item 4: Consideration of Resolution 2024-09 authorizing the continuation of the pick-up contribution for public safety and firefighter Tier II employee retirement contributions to the Utah Retirement System and a contribution to a 401k for non-public safety/firefighter Tier II participants.

MOTION: Councilor Hansen moved to approve Resolution 2024-09 authorizing a 4.73 percent pick-up contribution for public safety and firefighter Tier II employee retirement contributions to the Utah Retirement System, and a 3.9 percent contribution to a 401k for non-public safety/firefighter Tier II participants.

SECOND: Councilor Arnold

ROLL CALL VOTE:

Councilor Richter:	Yes
Councilor Hansen:	Yes
Councilor Stevens:	No
Councilor Haws:	Yes
Councilor Arnold:	Yes

The motion passed 4 to 1.

6. Consideration of Resolution 2024-10 adopting the Riverdale City tentative budget for Fiscal Year 2025.

MOTION: Councilor Haws moved to approve Resolution 2024-10 adopting the Riverdale City tentative budget for Fiscal Year 2025, including amendments as discussed.

SECOND: Councilor Arnold

ROLL CALL VOTE:

Councilor Arnold:	Yes
Councilor Richter:	Yes
Councilor Haws:	Yes
Councilor Stevens:	Yes
Councilor Hansen:	Yes

The motion passed unanimously.

H. Comments

Councilor Arnold relayed a request from the mobile home park regarding the care of the fence area. Residents mentioned an increase in mice and snakes and requested the city to mow a path along the fence to help combat the issue.

Council members requested additional charts and information, particularly related to sales tax and current fund balances. They also expressed interest in having reports or handouts to share Riverdale's story and financial situation with legislators or others.

There was discussion about the importance of showcasing Riverdale's policing efforts, especially along Riverdale Road, compared to neighboring areas like Pleasant View. The emphasis was on demonstrating the impact of police presence rather than just focusing on budget numbers.

Councilor Haws mentioned specific dates for swim nights: May 29th, June 11th, July 2nd, July 30th, and August 31st.

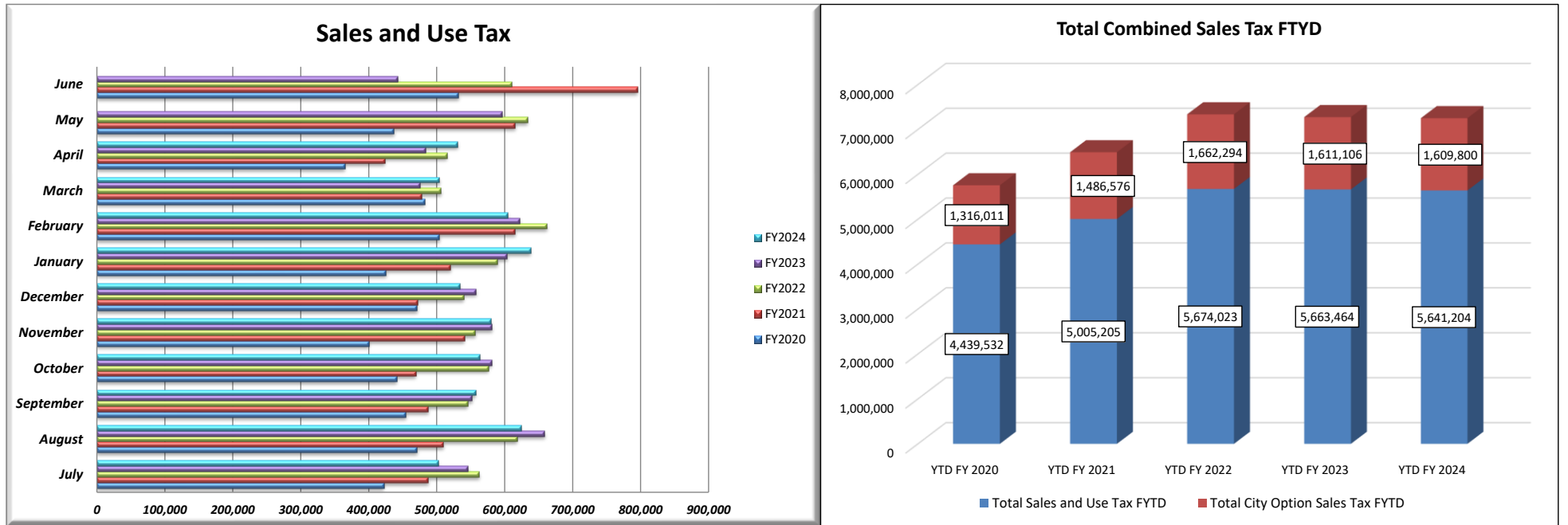
There was a brief comment about a conversation with the West Haven mayor regarding the new Walmart and the need for police presence, highlighting the importance of having adequate policing resources.

I. Adjournment

MOTION: Having no further business to discuss, Councilmember Arnold moved to adjourn. The motion was seconded by Councilmember Hansen and all voted in favor. The meeting was adjourned at 9:44 p.m.

Date Approved:

RIVERDALE CITY SALES TAX REPORT AS OF APRIL 30, 2024



Sales and Use Tax

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax
FY2020	422,677	471,498	455,004	441,637	400,384	471,227	425,412	504,224	482,124	365,345	437,446	532,400	5,409,378
FY2021	487,998	509,709	488,011	469,217	541,179	471,660	520,769	615,365	477,382	423,915	615,704	795,719	6,416,628
FY2022	562,750	618,576	545,650	576,179	557,122	539,973	589,568	662,411	506,447	515,347	633,398	610,286	6,917,707
FY2023	546,359	658,981	552,172	581,251	581,883	557,867	603,551	622,245	475,653	483,502	596,420	443,009	6,702,893
FY2024	502,647	624,034	557,432	563,645	580,249	534,790	638,309	605,118	504,297	530,683			5,641,204

Total Sales and Use Tax FYTD

YTD FY 2020	YTD FY 2021	YTD FY 2022	YTD FY 2023	YTD FY 2024
4,439,532	5,005,205	5,674,023	5,663,464	5,641,204

City Option Sales Tax

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option
FY2020	124,226	140,659	136,692	131,690	118,680	139,491	131,455	153,084	133,140	106,894	122,010	112,497	1,550,518
FY2021	147,067	150,145	144,726	140,996	157,598	140,361	155,568	184,311	142,608	123,196	183,436	168,203	1,838,215
FY2022	169,084	180,716	162,925	167,097	161,347	161,238	174,113	191,158	146,608	148,008	183,455	167,253	2,013,002
FY2023	159,872	189,910	159,858	164,383	164,801	160,162	173,106	174,375	130,294	134,345	165,986	152,899	1,929,991
FY2024	165,949	174,194	160,265	158,749	161,535	151,040	178,930	173,579	138,425	147,134			1,609,800

Total City Option Sales Tax FYTD

YTD FY 2020	YTD FY 2021	YTD FY 2022	YTD FY 2023	YTD FY 2024
1,316,011	1,486,576	1,662,294	1,611,106	1,609,800

Total Combined Sales Tax

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined
FY2020	546,903	612,157	591,696	573,327	519,064	610,718	556,867	657,308	615,264	472,239	559,456	644,897	6,959,896
FY2021	635,065	659,854	632,737	610,213	698,777	612,021	676,337	799,676	619,990	547,111	799,140	963,922	8,254,843
FY2022	731,834	799,292	708,575	743,276	718,469	701,211	763,681	853,569	653,055	663,355	816,853	777,539	8,930,709
FY2023	706,231	848,891	712,030	745,634	746,684	718,029	776,657	796,620	605,947	617,847	762,406	595,908	8,632,884
FY2024	668,596	798,228	717,697	722,394	741,784	685,830	817,239	778,697	642,722	677,817	0	0	7,251,004

Total Combined Sales Tax FYTD

YTD FY 2020	YTD FY 2021	YTD FY 2022	YTD FY 2023	YTD FY 2024
5,755,543	6,491,781	7,336,317	7,274,570	7,251,004

**RIVERDALE CITY
MONTHLY UTILITY REPORT
FOR MAYOR & CITY COUNCIL
APRIL 2024**

Water Fund

	Total Gallons Used (in thousands)	Total Billings	Total Customers Billed	Average Gallons used Per Customer (in thousands)	Average Bill Per Customer
Residential	10,530	\$ 52,098	2,189	5	\$ 23.80
Commercial	12,800	\$ 38,052	260	49	\$ 146.35

Sewer Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 63,922	2,166	\$ 29.51
Commercial	\$ 52,257	230	\$ 227.20

Storm Water Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 7,026	2,184	\$ 3.22
Commercial	\$ 19,520	203	\$ 96.16

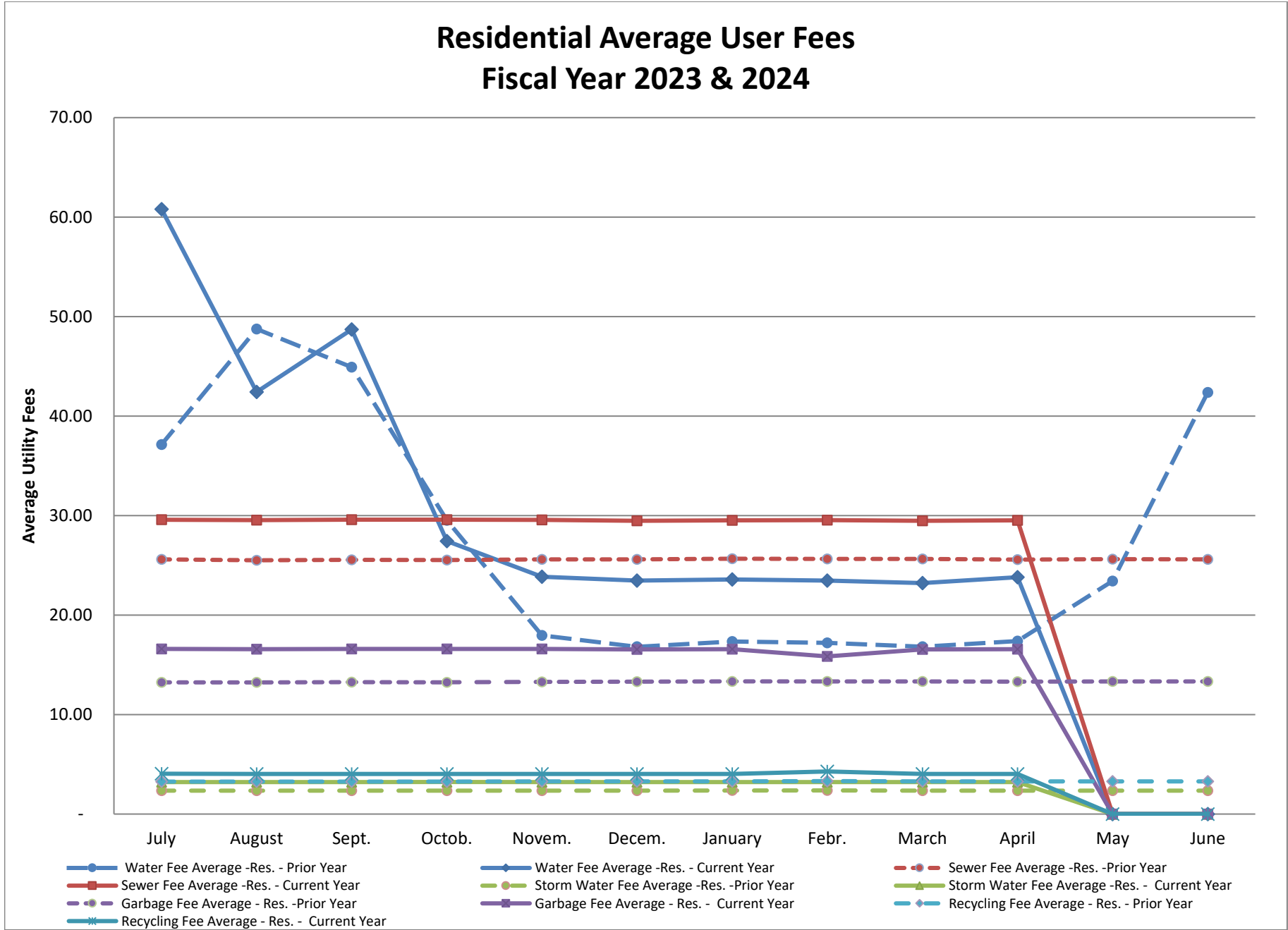
Garbage Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer	
Residential - Garbage	\$ 35,675	2,153	\$ 16.57	*
Residential - Recycling	\$ 7,472	1,854	\$ 4.03	
Commercial - Garbage	\$ 26	2	\$ 12.98	*
Commercial - Recycling	\$ 21	3	\$ 7.10	

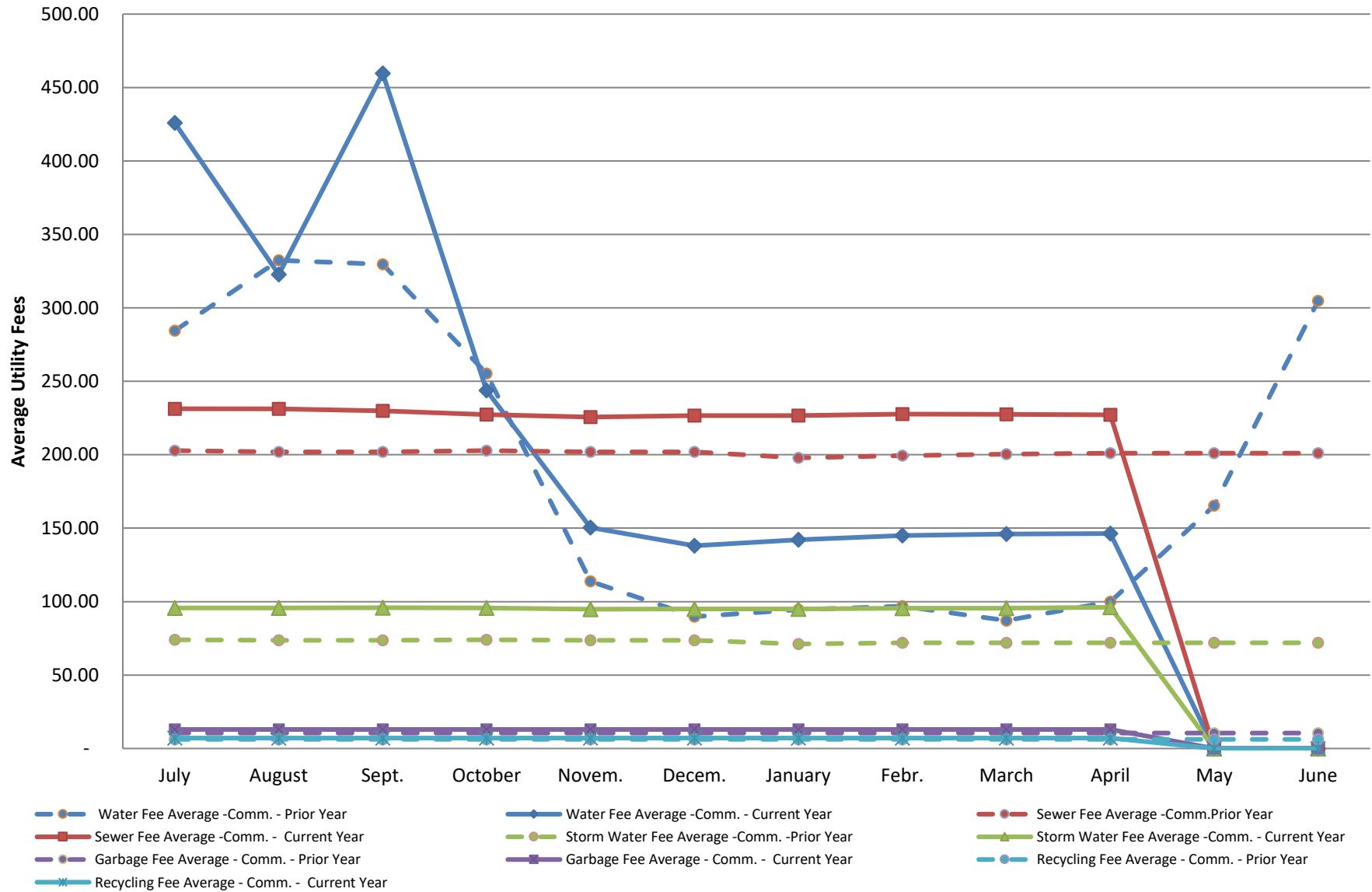
* Some garbage utility customers have more than one garbage can, this is an average of all customers.

Residential Average User Fees Fiscal Year 2023 & 2024

Month	Water Fee Average -Res. - Current Year	Water Fee Average -Res. - Prior Year	Sewer Fee Average -Res. - Current Year	Sewer Fee Average -Res. - Prior Year	Storm Water Fee Average -Res. - Current Year	Storm Water Fee Average -Res. - Prior Year	Garbage Fee Average - Res. - Current Year	Garbage Fee Average - Res. - Prior Year	Recycling Fee Average - Res. - Current Year	Recycling Fee Average - Res. - Prior Year
July	37.00	61.00	29.50	25.50	2.00	3.00	16.50	13.00	2.50	3.50
August	42.50	48.50	29.50	25.50	2.00	3.00	16.50	13.00	2.50	3.50
Sept.	45.00	48.50	29.50	25.50	2.00	3.00	16.50	13.00	2.50	3.50
Octob.	27.50	27.50	29.50	25.50	2.00	3.00	16.50	13.00	2.50	3.50
Novem.	23.50	17.50	29.50	25.50	2.00	3.00	16.50	13.00	2.50	3.50
Decem.	23.00	16.50	29.50	25.50	2.00	3.00	16.50	13.00	2.50	3.50
January	23.50	17.00	29.50	25.50	2.00	3.00	16.50	13.00	2.50	3.50
Febr.	23.00	17.00	29.50	25.50	2.00	3.00	15.50	13.00	2.50	3.50
March	23.00	16.50	29.50	25.50	2.00	3.00	16.50	13.00	2.50	3.50
April	23.50	17.50	29.50	25.50	2.00	3.00	16.50	13.00	2.50	3.50
May	23.00	23.00	2.00	25.50	0.50	3.00	0.50	13.00	0.50	3.50
June	42.50	42.50	2.00	25.50	0.50	3.00	0.50	13.00	0.50	3.50



Commercial Average User Fees Fiscal Year 2023 & 2024



Business Administration:

Cody Cardon:

- Routine phone & computer problem resolution throughout the city.
- Routine management issues and resolution.
- Various meetings and training courses attended.
- Working on monthly Accounting.
- Various IT projects.
- Working on FY2025 budget preparation.

Stacey Comeau:

New Hires:

Promotions: Anissa Sterner Community Services

Terminations: Jace Stromberg Fire FT to PT
 Stephanie Olpin Community Services

- Random drug testing for the month
- Processed semimonthly payroll
- Responded to job inquiries
- Updated Staffing Authorization Plan
- Prepared Employee Recognition
- Completed monthly payroll reconciliation
- Conducted exit interview with terminating/retiring employees
- Prepared ACH files for Rent, RDA, and Early Retiree payments
- Notarized various documents
- Responded to requests for RDA loan payoff and verification of employment, both verbally and in writing
- Prepared RDA loan disbursements
- Responded to inquiries on Purchase Assistance Program and RDA Loan Program
- Worked with various personnel to resolve issues and concerns

Chris Stone:

- Attended the ribbon cutting for Ashley Furniture to take pictures and post to the City social media sites.
- Attended the Lunch with the Mayor program, took pictures, and created picture sets for the students.
- Set up council/court room for various meetings and court.
- Order and pick up of custodial supplies.
- Covered for part-time custodial staff off sick or on vacation.
- Various updates to the City website and social media sites.
- Completed the City newsletter for May.
- Completed the employee newsletter for May.



SENIOR CENTER

Monthly Report



FAVORITE PROGRAMS

Yoga

Cards

Paper Crafting

Living Well

w/ Diabetes

Zumba Gold

Garden Class

1,169



MEALS SERVED

We served **89** meals on our
busiest day

935

PEOPLE

attended our programs



309

HOURS

of volunteer service



SENIOR SPOTLIGHT: AMY TITMUS

Amy has been volunteering at the Senior Center for the last 7 years teaching Enhanced Fitness. She loves working with Seniors and helping them stay healthy with fun fitness classes.

ALZHEIMER'S ASSOCIATION



Healthy Living For Your Brain and Body

Presented by:
Alzheimer's Association

Wednesday, May 8, 2024

10:30 - 11:30 am

Riverdale Senior Center
4433 S 900 W
Riverdale, UT 84405

800.272.3900 | alz.org

We have known for a long time that there is a connection between body health and brain health. But now science is able to provide us insights into lifestyle choices affect your brain and body as you age. Join us for a presentation where we will discuss:

- What is Alzheimer's and Dementia?
- What are the risk factors for dementia?
- How do I help keep my brain and body healthy?

April 2024

COMMUNITY CENTER



Monthly Report



MONTHLY ATTENDANCE

1408



PEOPLE



1008

PEOPLE

attended our programs

RESERVATIONS



32

 this month

Includes 20 large meeting room
and 12 small meeting room
reservations

A FEW PROGRAMS OFFERED

Flip Flop Tumbling
After School Club
DNA Martial Arts

Pickleball
Group Fitness
Kids Open Play



SPOTLIGHT PROGRAM: GROUP FITNESS

On Mondays and Wednesdays we have a group fitness class called total body. It is taught by Sherilyn and is well loved and well attended.



April 2024

COMMUNITY SERVICES REPORT

April 2024

Attended staff meetings
Held departmental staff meeting
Created monthly issue of Riverdale Connections
Met with WHS about Sr. Ctr.
Covered for Miranda at the Senior Center
Submit PPC report to CTC
Attend and present at key leaders meeting
Worked on bleacher replacement
Attended Senior Board Meeting
Attended Healthy Utah training
Attended NURPA meeting
Lunch with the Mayor
Budget meeting with Steven and Cody



Mayor & City Council Monthly Summary Report

May 2024

Community Development Department:

- Code Review and list of revisions
- Office Organization – filing, process/form updating
- Development Review/Processing:
 - H&P Investments – Kia Addition
 - AFCU Development Agreement and West Bench RDA Amendments
 - Bach Homes Development Agreement Amendments
 - Hit the Road Auto Sales – Conditional Use Permit
 - Alpha Customs Business License Review
 - Gold Crest Homes – Coleman Vu Estates
 - Panera Bread
 - Site Plan Extension - Riverdale Townhomes - Auggie
- Meeting with property owners and developers to discuss project plans and concepts
 - AFCU Team/Dee Hansen
 - Kent Hill – Peacock Ridge and Parks Riverwalk PRUD
 - Todd Merrill – Potential Vet Clinic or Chocolate Retailer
 - JFisher Company – Potential Developments
 - Wright Development – Riverside Flats
 - Ashley Furniture – Tenant space
- 5600 South Project – CCT Meeting
- RDA Project Area Audit
 - West Bench
 - 700 West
- Department heads meetings attendance
- Geographical Information Systems training and work
- Business Retention and Expansion (BRE Program)
 - Introduction to local businesses
 - Starbucks
 - Walmart

Public Works Monthly Report April 2024

- Continued work with Weber Basin to discuss alternatives for them providing additional water, instead of drilling well.
- Continued Storm Water review to meet new state regulations.
- Continued design work on 1050 W Ritter Dr. Roundabout.
- Continued work on UDOT 5600 S project.
- Continued inspections on AFCU Campus.
- Continued design work on 2024 Storm Drain Projects.
- Continued inspections on Tesla project.
- Continued reviews Riverdale Apartment project.
- Continued inspections America First Road Project.
- Continued 2023 waterline project.
- Continued design work on 2024 Sanitary Sewer Projects.
- Continued reviews on Coleman Vu.
- Continued design work on 2024 street projects.
- Continued inspections for Freeway Park Drive Project.
- Continued work on utility capacity evaluations for 1500 W development.
- Continued review and engineering for capital improvement plan for Sanitary Sewer and Water.
- Continued Golf Course Parking Lot Project.
- Started parking lot surface project.
- Continued inspections on Ken Garff redevelopment.
- Started Street Crack Seal project.
- Continued reviews on UDOT 4400 S Bridge Project.

RIVERDALE POLICE DEPARTMENT CRIME BULLETIN

April 2024
Report #24-4

April Police Calls

- **1373 Calls for Service:**
 - **34 Animal Complaints**
 - **240 Crime Reports Written**
 - **8 Forgery/Fraud**
 - **12 Retail Thefts**
 - **13 Family Offenses**
 - **4 Burglary/Theft Complaints**
 - **3 DUI**
 - **5 Damaged Property**
 - **41 Arrests**

The remainder of calls involved Welfare Checks, Disorderly Conduct, Suspicious Activities, Citizen Assists, Lost/Found property, Trespassing, Medical Assists, Warrant Services, etc.



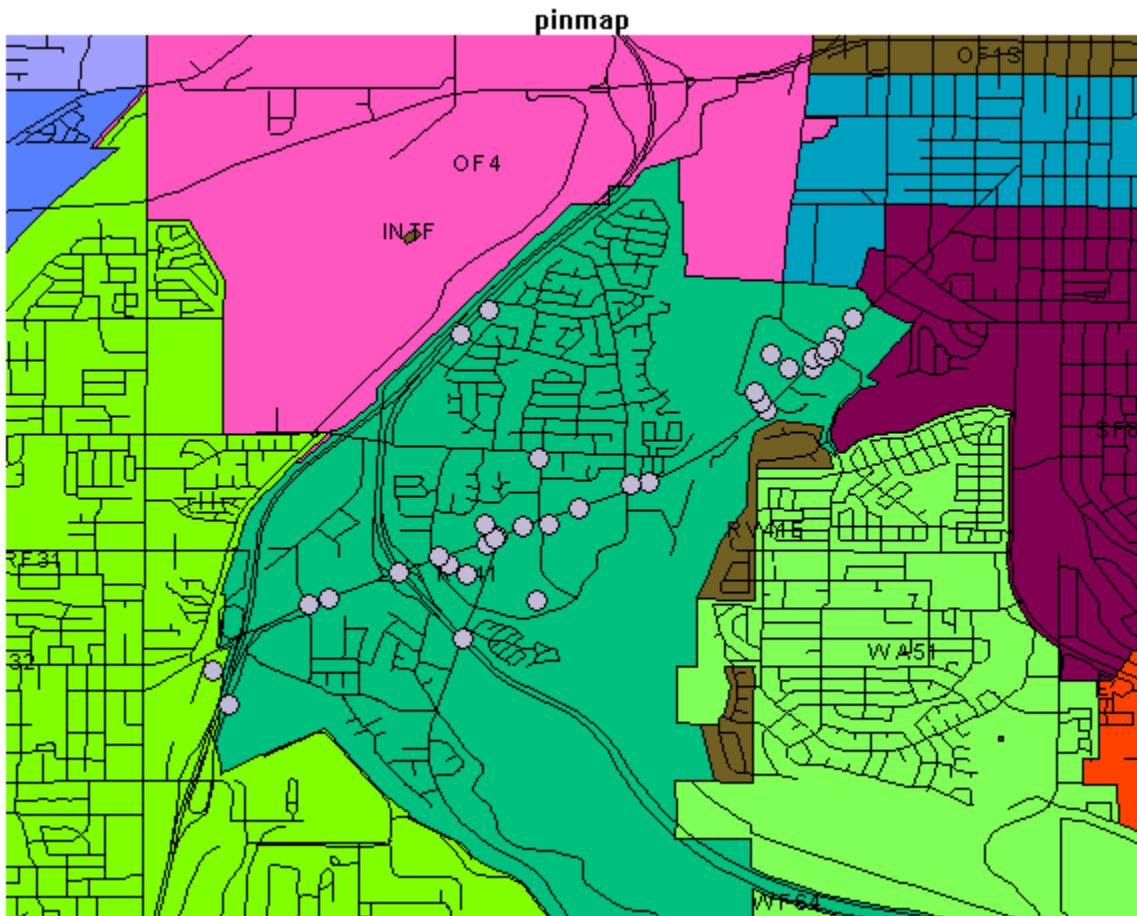
Traffic Patrol and Enforcement

- **505 Traffic Stops resulting in:**
 - **241 Citations**
 - **350 Total Violations**
 - **109 Warnings Issued**

RIVERDALE POLICE DEPARTMENT CRIME BULLETIN

April 2024
Report #24-4

○ **44 Traffic Accidents**



- 35 New Cases sent to Investigations.
- 33 Investigative Cases Closed

***Code Enforcement**

5 New Cases

1 Cases Closed

10 Cases still active

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO

FOR LAW ENFORCEMENT USE ONLY!

Patrol Report April 2024

Assist: A citizen reported that her purse was stolen from a cart while she was shopping at a local business. While Officers were speaking to the complainant, some good Samaritans came to the PD and turned in the purse with all the contents inside. There was no theft, and no further assistance was requested.

Suspicious Circumstance: Officers responded to a home after the resident thought someone was inside. The complainant reported that she opened her front door after it felt like someone was trying to hold it shut and saw her son's bedroom door open enough for the dog to get out of the room and the door closed again. Officers cleared the home and found no evidence of any crimes.

Traffic/Drug violation: Officers conducted a traffic stop and detected the odor of burnt marijuana from the vehicle. The driver was issued a citation for expired registration and warned for possession of marijuana. The driver was educated regarding proper use of medical marijuana.

Theft: Officers responded to a business after two people left without paying for their meals. One of the males dropped his wallet as he quickly walked away and was on scene after he returned to retrieve it when Officers arrived. The complainant allowed the male to pay for the meals and decided not to pursue charges.

Traffic Stop/Warrant Arrest/Drug Arrest/Vehicle Impound: Officers stopped a vehicle for expired registration (9/23). The driver had warrants for her arrest and drug paraphernalia was located when she was searched incident to arrest. The vehicle was searched, and additional drug paraphernalia was located in the vehicle. The female passenger was arrested for warrants and was found in possession of methamphetamine.

Welfare Check: Officers were dispatched to a welfare check at a local business. A customer had been in the restroom for nearly three hours, and they wanted her to leave. Contact was made with the customer who appeared to be going through withdrawals. She denied medical assistance and left when asked.

Child Neglect: Officers responded to a business for a complaint of two children left in a vehicle. Officers spoke with the mother of the children and explained the possible consequences and dangers of leaving her children unattended.

Suspicious Person: Officers responded to a local business on a suspicious person who may have been looking into vehicles. The area was checked with negative contact. Loss prevention was not available to assist us with their cameras either. The subject was not located.

Medical Assist: Officers responded to a local business for a person that was possibly having a heart attack. Medical arrived and transported the patient to a local hospital.

Child Abuse: Officers responded to a park for a complaint of an 11-year-old being physically assaulted by his father. The juvenile did not have any marks when Officers spoke to him, and several witnesses were spoken to, and statements collected. The father claimed he was trying to restrain his son because he has anger issues and didn't want to play anymore. The juvenile left with other family members. DCFS was notified of the incident and the case will be referred to investigations for further follow-up.

Smell of Smoke/Illegal Burn: Officers responded with the fire department to a wooded area for a complaint of a smell of smoke. Transients were found to have a campfire on the east side of the river in Ogden's area. The fire was extinguished, and they were educated about having a fire being illegal in the area. They went on their way to the Lantern House.

Weapons Disturbance/Road Rage: Officers were stationary in a parking lot of a business when they saw three vehicles traveling at approximately 80mph on the roadway. As Officers initiated a traffic stop, one of the drivers exited his truck and began yelling at one of the vehicles. The occupants of that vehicle yelled that the male was pointing a gun at them. A high-risk stop was conducted, and the male was detained. A realistic looking rifle was located in the truck. The male claimed he was chasing the people in the other car because they vandalized his home. There was no evidence of that occurring where the chase started. Charges against the subjects are being screened with the Weber County Attorney's Office.

Burglary In Progress/Family Disturbance: Officers responded to a residence after a male kicked in the front door of the home looking for his ex-girlfriend. The male fled the scene before Officers arrived. He was located by Detectives and booked into the Weber County Jail.

Assist other Jurisdiction: Officers assisted a neighboring agency with a male that fled on foot. The male briefly resisted and was taken into custody. Custody of the male was transferred to the neighboring agency.

Wrong Way Driver: Officers responded to a local business after a complaint of a vehicle driving the wrong way on the road. The complainant saw a truck drive east in the westbound lanes to pull into the parking lot of the business instead of waiting for the light. The complainant suspected the driver may be impaired. The driver was located and found not to be under the influence. The driver was educated.

Suspicious Circumstance/Fraud: Officers spoke to a citizen at the PD regarding receiving an email from someone claiming to be with Microsoft telling her someone from China was going to deposit \$15,000.00 into her bank account and she needed to withdraw all her money and deposit the money into a Bit-Coin machine. The complainant withdrew her money but changed her mind before depositing the money. The complainant did not complete the transaction and was able to save her money from being lost/stolen.

Traffic Stop/Warrant Arrest: Officers conducted a traffic stop on a vehicle and found the driver had a warrant for his arrest and a suspended driver's license. He was booked into the Weber County Jail and issued a citation for driving on suspension.

Traffic Stop/Warrant Arrest/Vehicle Impound: Officers conducted a traffic stop on a vehicle that had a plate to a different vehicle on it. The driver of the vehicle admitted to putting the plate to his father's vehicle on the vehicle he was driving so it would appear to be current. The vehicle driven by him had expired registration, suspended registration, and no insurance. The driver also had a warrant for his arrest and a suspended driver's license. He was arrested for the warrant and traffic violations and booked into Weber County Jail. The vehicle was state tax impounded.

Ordinance Violation: Officers assisted code enforcement with a transient who was sleeping behind a business. The transient was asked to move along, and he did without issue.

Sex Offender Registry Violation: Officers arrested a non-compliant sex offender at his residence after the subject was found to be in violation of the terms of the registry. The subject was booked into the WCJ.

Theft: Officers responded to a business where an employee had stolen money. The employee was issued a citation for the theft.

Unattended Death: Officers responded to and investigated an unattended death. The death appeared to have been medically related. There was no evidence that a crime occurred that would have caused the death of the person.

Disturbance/Warrant Arrest: Officers responded to a residence for a complaint of a male knocking on the door of the residence and asking to come inside, saying he was being chased. The male was located, and it was found that he left a neighboring home after his girlfriend found he was texting another girl. There was no altercation between him and the girlfriend, but he was found to have a warrant for his arrest out of Layton. He was arrested and turned over to a neighboring agency for the warrant.

Damaged Property: Officers took a report from an excavation company for someone shooting a projectile at their no trespassing sign with a slingshot and causing damage to the sign. They have a trail camera that captured the incident and requested a report to document what happened.

Unattended death: Officers responded to and investigated an unattended death. The subject passed away from medical complications.

Unattended death: Officers responded to and investigated an unattended death at a residence. The case was turned over to the medical examiner's office. There is no suspicion of a crime occurring that would have caused the death of the subject.

Weapons Disturbance: Officers handled a weapons disturbance at a residence. Two people at the home had a verbal argument that resulted in a weapon being brandished. One of the parties left the home and once officers arrived, the other party agreed to exit the home. Additional agencies responded to assist. The home was cleared, and all pertinent evidence was secured. Arrests were made in this case.

Disturbance: Officers responded to a disturbance at a home after a boot was placed on a vehicle for parking in the wrong spot on the other person's property. The owner of the vehicle contacted a lock service to have the boot removed.

Theft: Officers responded to a business after employees had detained a person for stealing merchandise. The subject was issued a citation for the theft and released.

Assault: Officers responded to a business on an assault complaint. The two parties involved were interviewed and the person deemed to be the aggressor was taken into custody and charged appropriately.

Disturbance: Officers responded to a school after the staff reported a disturbance between two parents and a child. Officers were able to calm the situation. No crimes occurred during this incident.

Ordinance violation: Officers contacted two groups of people occupying RV's in a parking lot. The subjects were advised of the ordinance and agreed to leave without incident.

Disturbance/Trespass: Officers responded to a business where a customer was causing a disturbance and disrupting the business. The subject was trespassed from the business and given a ride to another location. The subject then went to a family member's house and caused a disturbance there. The subject was trespassed from the home and left the property.

Fraud: Officers responded to a business where a complainant reported that his credit card was used after it was stolen from a business in another city. The stolen card was used at three different businesses in Riverdale. Follow up is being conducted to identify a suspect.

Trespass: Officers made contact with a transient that had entered a fenced area of a business. The subject advised he was trying to get out of the rain. At the request of the management, the subject was trespassed from the property and left the area.

Child neglect/drug violation: Officers responded to a business on a report of a child wandering the parking lot alone. The father of the child was located and found to be in possession of drugs and drug paraphernalia. The subject was taken into custody and custody of the child was transferred to another family member. DCFS was notified of this case.

Lewdness: Officers responded to a local business after a citizen reported a male was urinating in the roadway. The male was located and denied the allegation. A field interview was documented.

Ordinance violation: Officers contacted a panhandler at a local business. The subject agreed to leave without incident.

Theft: Officers responded to a business after a male concealed several hundred dollars' worth of merchandise and exited the store. The male was detained by officers as he was exiting the store. The male was taken into custody and the property was recovered. It was later found that the male had committed two additional thefts at the same business. The appropriate charges were filed.

Community Policing

Officers participated in lunch with the Mayor that took place at the Fire Department.

Officers are conducting the appropriate house checks for individuals listed on the sex offender registry.

Code Enforcement continues to be very active in addressing city code violations throughout the city.

INVESTIGATIONS MAJOR INCIDENTS/ARRESTS FOR 4/2024

DV Assault – The complaint called to report her daughter assaulted her in a motel room earlier in the day. The complainant advised her glasses were broken during the altercation. Initial officers were unable to contact the daughter. Investigators were able to locate and interview the daughter. The daughter provided a statement but denied any assault. The case was submitted to the prosecutor for screening.

Accidental Shooting / Possession of Marijuana / Possession of Paraphernalia - Officers responded to the hospital on a male with a gunshot wound to the hand. Officers were advised the male accidentally shot himself and was dropped off by a roommate. Officers were able to identify where the incident occurred, and the people involved. On-call investigator responded to assist. Search warrants were obtained to search the residence where the firearm, casing and bullet slug were found along marijuana and paraphernalia. All parties contacted provided witness statements. All evidence and statements suggested the subject accidentally shot himself. The subject was interviewed and admitted to accidentally shooting himself. The subject also admitted to marijuana and paraphernalia in his room. Another resident admitted to owning some paraphernalia. The subject who accidentally shot himself is being referred to the Weber County Attorney's Office for Possession of a Weapon by a Restricted Person, Possession of Marijuana, Possession of Paraphernalia, and Reckless Endangerment. The resident who admitted to owning paraphernalia is being summoned for Possession of Paraphernalia.

Fraud – Investigators received a call from another agency advising a victim from one of their fraud cases had their financial card used in Riverdale. The investigator contacted the victim and found the ex-significant person of the victim used the victim's credit card without permission. The investigator contacted the suspect who claimed to have permission to use the card, but the victim denied this. The case was submitted for screening for charges of Unlawful Acquisition of a Financial Card (F3) and Unlawful Use of a Transaction Card (MB)

DV Disorderly Conduct / DV Criminal Mischief / Trespass of a Dwelling – Officers responded to an address in Riverdale on a male that kicked in the door looking for a female. The male fled prior to officers' arrival. During the initial investigation, it was found the male was the significant other of a female visiting the residence. The male saw the female's vehicle parked in front of the home. The male knocked on the door and contacted the homeowner who went to see if the female was there. The male became impatient and kicked in the door, entered the home causing a disturbance. The male fled the area after the homeowner called police. Investigators searched and located the male. The male was interviewed and admitted to kicking in the door looking for the female to confront and catch her having an affair. He was booked into jail for Trespass of a Dwelling (MA), DV Disorderly Conduct (MC) and DV Criminal Mischief (MB).

Retail Theft – A local business reported a male came into the business and stole a tool worth \$649. Suspect information was obtained. Investigators were able to confirm the identity of the suspect. The suspect was contacted by phone but was not cooperative with meeting with investigators. Investigators attempted contact with the suspect at home, but it was found he recently stopped living at the residence and was not showing up for work. The suspect is on probation with Adult Probation and Parole and was not cooperating with his probation officer. AP&P is submitting an arrest warrant for the

suspect. An affidavit for a search warrant has been submitted for the theft case for charges of F3 theft w/prior convictions.

Sex Offense – A parent of two juveniles reported a male married into the family touched the juveniles inappropriately. The family confronted the male suspect who left in a vehicle. After leaving the suspect drove his vehicle into a building in another city, killing the suspect. Investigators continued the investigations and conducted interviews at the Children's Justice Center where the juveniles' disclosed acts of sexual physical abuse. The Children's Justice Center is providing resources for the victim's family.

Retail Theft – A male entered a local business and left with over \$200 worth of merchandise without rendering payment. The male returned to the business on a later date and was recognized by asset protection who then called dispatch. Officers responded and located the suspect. The suspect was brought back to the store where investigators met to interview the suspect. The suspect exercised their Miranda Rights and was not questioned. Video surveillance of the theft was obtained showing the suspect committed the theft. The suspect was booked into jail for MB retail theft.

Child Abuse – Officers were dispatched to the Riverdale Frisbee Park on reports of a male being physically abusive to a juvenile. Officers contacted all parties. The adult male claimed the juvenile was becoming aggressive and he had to put the juvenile in a controlled hold. The juvenile and other witnesses stated the adult male was the aggressor. The juvenile left with another family member. Investigators conducted CJC interviews with the juvenile involved and juvenile witnesses. The juveniles disclosed the adult male was the aggressor. The case was sent to the city prosecutor to be screened for charges of MB Child Abuse.

Retail Theft – A male entered a local business and left with approx \$35 worth of merchandise. Photographs of the suspect and vehicle the suspect was driving were obtained. Investigators were able to identify the suspect by posting the photographs obtained in the Weber/Morgan Crime Bulletin. The suspect was located by AP&P in St. George and assisted with arranging an interview over the phone. The suspect exercised his Miranda Rights and would not speak after AP&P advised they would be booking the suspect into jail for an AP&P violation. Charges of MB Theft are being submitted for the theft that occurred in Riverdale.

Criminal Mischief – A male intentionally broke a glass door at a local restaurant after he was refused service due to the business's policies. Investigators contacted the male who admitted to breaking the window advising he didn't know his own strength. Investigators completed a Q&A statement with the suspect. Due to the cost of repairs charges are being filed with the Weber County Attorney's Office for MA Property Damage.

Retail Theft – A female entered a local business and walked out with \$30 worth of merchandise without paying. Initial officers obtained a plate number. Investigators were able to identify the suspect as the registered owner of the vehicle. Investigators contacted and interviewed the suspect who claimed due to a recent medical issue she forgot to pay. Video surveillance was obtained that showed the suspect made no attempt to pay for the items she selected. She was cited for MB retail theft.

Theft – a local business owner reported a trailer with scrap metal was stolen from the parking lot. The owner had an air tag on the trailer which he followed and located the trailer attached to a vehicle with a lone female occupant in the vehicle. Once confronted the female unattached the trailer from her vehicle

and left the area. A license plate was obtained. Investigators were able to identify the female suspect. With the assistance of other agencies, the vehicle was located in Tremonton. Investigators responded and were able to contact the suspect who admitted to taking the trailer at the request of a friend, which she could not provide the name or contact info, and selling the scrap metal, using the money obtained for her personal needs. The female was arrested and booked into jail for F3 theft.

Retail Theft – A male entered a local business and selected \$383 worth of merchandise before exiting without rendering payment and leaving in a vehicle. A plate number was obtained. Investigators followed up with the vehicle registration information obtained from the plate number and found the registered owner sold the vehicle. The previous owner did not know the new owner's name but advised Investigators they heard the male was in jail. Jail Investigators assisted in positively identifying the suspect. Investigators interviewed the suspect at the jail where he admitted to the theft. The suspect is being charged with MB Theft.

Fraud – A male was captured on video using a stolen credit card at a local business. The victim had reported her credit card was stolen from a vehicle burglary in Ogden, but the credit cards were used in Riverdale. Investigators were able to identify the male, locate and interview him. The male admitted to using the credit card claiming he had permission from the victim. The victim denied this and was adamant the credit cards were stolen from her vehicle. Statements and Affidavits were obtained from the victim. There is no relationship found between the two parties. The male suspect will be charged with F3 Unlawful Acquisition of a Financial Card and two counts of MB Unlawful Use of a Financial Card for using the card twice at the same business.

April UMA Pass On

SRO worked patrol duties the week of 04-01-2024 to 04-05-2024 for spring break.

SRO conducted Department Firearms Training on 04-23-2024 and 04-24-2024.

Community Policing- Continued efforts to build rapport and relationships with the staff members and students that attend the Utah Military Academy.

Traffic Accident- The SRO handled a non-reportable traffic accident that occurred in the parking lot of the Utah Military Academy. The owner of the vehicle involved reported no damage done and did not want a Police report.

Lost Property- The SRO handled a complaint about lost property. A cadet left his backpack at Golden Spike Park during gym class. The backpack has not been turned into the Police Department or the school. The mother of the cadet was given a case number for this incident.

Assist- The SRO was notified by a local business that a cadet was stealing but they recovered their merchandise. The local business only wanted the cadet trespasses and that was completed. The school will be suspending the cadet for ten days pending an expulsion.

Keep the Peace- The SRO handled a keep the peace in the parking lot of UMA involving a cadet. It was reported that the father of the cadet had picked her up when it was not his parent time. It was found that it was the father's parent time and the cadet went with her father.

Assist- The SRO was notified by a local business that a cadet from the Utah Military Academy was dumpster diving where electronic cigarettes are usually dumped. The cadet was spoken to by Law Enforcement and the School, and no tobacco products were found.

Threats- The SRO was made aware of an Instagram post by a cadet that was threatening physical harm to other along with shooting them. This was flagged by SAFE-UT and the school notified. The cadet was identified by the school. At this time, it appears the threat was out of emotion and does not appear credible. The cadet was suspended. No victim has come forward, so no criminal charges are being pursued currently. UMA's district office was made aware of the threats per the threat assessment procedure.

Community Policing- The SRO participated in the great shake out earthquake drill at UMA.

Community Policing- The SRO participated in the Day of Service at UMA where the cadets went around Riverdale cleaning and helping others.

Sex Offense- The SRO investigated an incident where two cadets sent and showed other cadets a photograph of a male cadet's genitals. After the investigation was completed, the two cadets were suspended and are being screened for felony charges through the Juvenile Court.

Threats- The SRO was notified by school administration that a teacher found a picture of a cadet with x's on his eyes, a frowny face, and "dead target" written next to it with an arrow to the cadet's face. This was done with a sharpie. Class video was reviewed and the cadet who did this was found and admitted to doing the drawing on the picture. The cadet was suspended by the school, and

advised he had no intentions of harming anyone and the drawing was not the smartest thing for him to have done. UMA's district office was made aware of the threats per the threat assessment procedure.

Fire Department: April 2024

Chief Jared Sholly

121 Calls for Service

Fires

4 Building Fires
1 Trash Fire

Total: 5

Rescue & Emergency Medical Service Incidents

47 EMS Call, Excluding Vehicle Accidents with Injuries
5 Motor Vehicle Accidents with Injuries
2 Vehicle Extrication
5 Motor Vehicle Accidents without Injuries
3 Swift Water

Total: 62

Hazardous Condition

1 Chemical Hazard
1 Carbon Monoxide
1 Attempt to Burn

Total: 3

Service Call

5 Assist

Total: 5

Good Intent Call

39 Cancelled Enroute
1 No Incident Found
2 Authorized Burning

Total: 42

False Fire Alarm & False Call

3 Smoke Detector Activated due to Malfunction.
1 CO Detector Activation

Total: 4

Department Report:

- Business Fire Inspections for Entire City Started by All Crews
- Region 1 USAR Meeting
- Ogden Regional EMS Case Review
- EMS Committee Meeting
- Weber County Heavy Rescue Meeting

Monthly report - April, 2024

Legal Dept., City Attorney, City Admin. - Steve Brooks:

- Resolutions/Ordinances work-
 - Work concerning - FMLA, AFCU, Take 5, Tesla, Park equip., Panera, UMA, Connex, Ambulance, Senior Center, Snow Plow agreement, 4400 So. Bridges, Old glory days, GRAMA, HAFB restrictions, SIR, Park benches, Zoning, Special events, RDA, H&P, Design reviews, Meeting with Mayor, Fire study, Budget, Bach, Hill, Personnel, Code enforcement, PID, Ashley, Motel 6, Health insur., Betterment agreement, Building lights, Justice Court, Legis. Sum., Work hours, WHS, Rents, Escrow agreements.
- Legal research/review -
- Legal Department meetings/work -
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Court/Court screenings/Court filings
- Formal training attended- City admin., ULCT
- RSAC- Drug Court -
- Legal reviews of minutes/resolutions/ordinances
- Records request reviews

COURT MONTHLY REPORT

493 Total traffic cases YTD 1661 (Jan. 1, 2024 to December 31, 2024)

2 DUI	257 Moving violations	0 FTA
0 Reckless/DUI red.	172 Non-moving violations	0 Other
62 License violations	Parking	

25 Total Misdemeanor cases YTD 148 (Jan. 1, 2024 to Dec. 31, 2024)

3 Assault	1 Ill. sale Alc.	0 Dom. animal	0 Dom. violence
5 Theft	0 Other liq. viol.	0 Wildlife	9 Other misd./infrac
0 FTA	6 Contr. subst vio	0 Parks/rec.	
1 Public intox	0 Bad checks	0 Planning zon./Fire/Health	

413 Total cases disposed of this month 4252 Total number of cases disposed of for the year (July 1, 2023 to June 30, 2024)

518 Total offenses this month 5003 Total offenses for year (July 1, 2023 to June 30, 2024)

Small Claims Total number of cases for the year (Jan. 1, 2024 to Dec. 31, 2024) -- Filed=4 Settled/Dismissed=3

0 Cases filed	0 Trials
1 Settled/dismitted	0 Default judgment

CITATIONS BY AGENCY

YTD (July 1, 2023 to June 30, 2023)

Riverdale City	190	1998
UHP	207	1701

REVENUE/MISC.

YTD (July 1, 2023 to June 30, 2024)

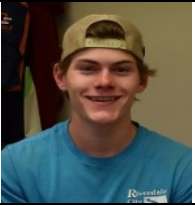
Total Revenue collected	\$ 93,382.57	\$ 850,028.11
Revenue Retained	\$ 65,097.93	\$ 568,340.64
Warrant Revenue	\$ 32,020.92	\$ 394,645.37
Issued warrants	71	844
Recalled warrants	176	1209

RSAC MONTHLY REPORT - NR

11 participants	55 drug tests given	2 ordered to inpatient
0 orientations	1 in jail/violations	0 other
2 new participant	3 positive UA's/dilutes	
0 graduates	0 incentives/ gifts	
0 terminated/quit/walked away	0 spice tests given	

Employee Recognition – May 2024 Anniversaries

Years	Employee	Department
33		Public Works
18		Public Works
13		Public Works
8		Police
7		Fire
5		Business Administration
4		Police
2		Community Services

1		Rory Powers	Police
2		Zach Henstra	Public Works



Staffing Authorization Plan

As of April 30, 2024		
Department	FTE Authorization	FTE Actual
City Administration	2.00	2.00
Legal Services	4.50	3.50
Building	1.50	1.50
Community Development	1.00	1.00
Business Administration	7.00	7.00
Community Services	13.50	10.00
Public Works	11.00	11.00
Police	26.00	25.00
Fire	22.50	16.00
Total	89.00	77.00

Staffing Reconciliation - Authorized to Actual		
Department	FTE Variance	Explanation
City Admin	0.00	
Legal Services	(1.00)	City Administrator/City Attorney
Community Development		
Community Services	(3.50)	Recreation Assistants/Kitchen Aide
Business Administration	0.00	
Public Works	0.00	
Police	(1.00)	
Fire	(6.50)	PT/FT Firefighters
Totals	(12.00)	Staffing under authorization

Actual Full Time Employees 57.00
Actual Part Time Employees 41.00
Seasonal Employees 0.00

* 2 part time FTE can not be converted to 1 full time FTE



COMMUNITY DEVELOPMENT PROJECTS STATUS

REPORT May 2024

OPEN FOR BUSINESS



Ashley Furniture has opened a store in the old Shopko building at 4060 South Riverdale Road.



Thrive Appliance has opened a new store in Riverdale located at 4071 South Riverdale Road.

NEW AND ONGOING DEVELOPMENTS



Tesla has started construction on the Tesla Riverdale Automotive Center to be located at 4581 South 1500 West.



Chuck E. Cheese is working on tenant finish construction of a space located at 4101 South Riverdale Road.



America First Credit Union has started construction of their new Administrative Operations building at 4624 South 1500 West. First new building is in final phase of construction and will be ready for occupancy in April 2024



**IVERDALE CITY
CITY COUNCIL/RDA AGENDA
May 21, 2024**

AGENDA ITEM: G1

SUBJECT: Consideration of Resolution 2024-11 awarding a bid for the 2024 Storm Water Improvements to Alta Excavation in an amount not to exceed \$229,000.

PRESENTER: Shawn Douglas, Public Works

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution 2024-11](#)
- c. [Bid Letter of Recommendation](#)
- d. [Bid Results](#)
- e. [Bid Tab](#)

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City Council Executive Summary

For the Council meeting on:
May 21, 2024

Petitioner:
Shawn Douglas, Public Works Director

Summary of Proposed Action

Consideration of Resolution 2024-11 Approving the 2024 Storm Water Projects

Summary of Supporting Facts & Options

On April 30th, 2024, the City conducted the bid opening for the 2024 Storm Water Improvement Project. The low bidder was Alta Excavation in the amount of \$209,000.00. The city engineer has reviewed the bids and determined Alta Excavation has met the bid requirements and recommends approval. I would recommend approval of the contract with a 10% contingency in an amount not to exceed \$229,000.00.

Legal Comments – City Attorney

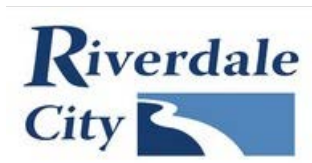
Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



RESOLUTION NO. 2024-11

A RESOLUTION ACCEPTING A BID ON THE 2024 STORM WATER IMPROVEMENT PROJECTS, FOR AN AMOUNT NOT TO EXCEED \$229,000.00 TO ALTA EXCAVATION AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT(S) FOR THE PROJECT

WHEREAS, the city staff has prepared a report and the results on the above captioned subject which is attached hereto as Exhibit "A," detailing the work, bids and submissions concerning the 2024 Storm water improvement projects; and

WHEREAS, the above noted project has been previously discussed and planned for as one that needs to be addressed and has gone through all the legal and usual processes in preparation for this type of bidding and work; and

WHEREAS, the City Council has duly considered the subject and the recommendation(s) contained in the staff report(s); and

WHEREAS, interested parties and the public, if any, have had the opportunity to be heard on the subject.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Riverdale City does hereby adopt the staff report attached hereto as Exhibit "A", with the recommendation(s) contained therein and hereby awards the contract to Alta Excavation.

FURTHER, the Council instructs that the Mayor is hereby authorized to enter into a contract(s) with Alta Excavation at a cost not to exceed \$229,000.00, for the 2024 Storm Water Improvement Projects.

ADOPTED by the City Council of the City of Riverdale at a regular meeting thereof this ____ day of May 2024 and shall take effect immediately or at the earliest date allowed by law.

BRADEN MITCHELL, Mayor

ATTEST:

Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	___ Yea	___ Nay	___ Absent
Bart Stevens	___ Yea	___ Nay	___ Absent
Michael Richter	___ Yea	___ Nay	___ Absent
Anne Hansen	___ Yea	___ Nay	___ Absent
Stacey Haws	___ Yea	___ Nay	___ Absent



5141 South 1500 West
Riverdale City, Utah 84405
801-866-0550

2nd May 2024

Riverdale City
4600 South Weber River Drive
Riverdale, Utah 84405

Attn: Mayor Braden Mitchell and City Council
Proj: **Storm Water Improvement Project:**
Schedule A: Golden Spike Park Storm Water
Schedule B: Dipstones on 5500 South, 5525 South, & 5600 South Streets @ 1150 West
(SR-168)
Subj: Bid Results, Bid Proposal Tabulation & Recommendation

Dear Mayor Mitchell and Council Members,

The “Bid Opening” for the above referenced project was conducted Tuesday, April 30th, 2024. The lowest responsible bidder is Alta Excavation of North Ogden, Utah.

Enclosed are the “Bid Results” and “Bid Proposal Tabulation”. Alta Excavation’s bid was reviewed and found to meet the bidding conditions required in the Contract Documents.

Since Alta Excavation’s bid is the low bid for the advertised project, and their bid meets the conditions of the Contract Documents, I herewith recommend award of the above referenced project in the amount of \$209,000.00

Should you have any questions or desire additional information concerning the contractor or his bid, please feel free to contact our office at your earliest convenience.

Sincerely,
CEC, Civil Engineering Consultants, PLLC.

R. Todd Freeman, S.E., P.E.
City Engineer

Cc: Shawn Douglas, Public Works Director

BID RESULTS

Storm Water Improvement Projects:
Schedule A: Golden Spike Park Storm Water
Schedule B: Dipstones on 5500 South, 5525 South, & 5600
South Streets @ 1150 West (SR-168)

OWNER: RIVERDALE CITY
ENGINEER: CEC, CIVIL ENGINEERING CONSULTANTS, PLLC.

BID DATE: April 30th 2024
TIME: 2:00 PM

BID LOCATION: Riverdale City Offices
4600 South Weber River Drive
Riverdale City, Utah 84405

BIDDERS NAME	ADDENDUM	BID BOND	BID AMOUNT
Alta Excavation	n/a	X	\$209,000.00
Braegger & Sons Construction	n/a	X	\$298,050.00
ForeFront	n/a	X	\$243,767.50
Trapp Construction	n/a	X	\$248,597.94
Workhorse Excavating	n/a	X	\$248,095.50

BID PROPOSAL TABULATION

Storm Water Improvement Projects:

Schedule A: Golden Spike Park Storm Water

Schedule B: Dipstones on 5500 South, 5525 South, & 5600 South Streets @ 1150 West (SR-168)

BID DATE: 30 April 2024

OWNER: RIVERDALE CITY

PUBLIC WORKS DIRECTOR: SHAWN DOUGLAS

Bid Item	Description	Quantity	Unit	Alta Excavation 2271 N. Washington Blvd. Suite 201, N. Ogden, UT 84414		Braegger & Son's Construction 4680 N. Hwy 13 Corinne, UT 84307		Forefront General Contracting 2691 N. 1250 E. North Logan, UT 84341	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
	SCHEDULE A: Golden Spike Park Storm Water								
A1.	Mobilization.	1	ls.	\$12,185.00	\$12,185.00	\$30,000.00	\$30,000.00	\$3,850.00	\$3,850.00
A2.	Traffic Control.	1	ls.	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$3,250.00	\$3,250.00
A3.	Storm Water Pollution Prevention Plan (SWPPP).	1	ls.	\$2,800.00	\$2,800.00	\$5,000.00	\$5,000.00	\$3,250.00	\$3,250.00
A4.	Remove and dispose curb and gutter.	30	lf.	\$20.00	\$600.00	\$30.00	\$900.00	\$26.50	\$795.00
A5.	Remove and dispose asphalt surfacing.	300	sy.	\$40.50	\$12,150.00	\$10.00	\$3,000.00	\$5.00	\$1,500.00
A6.	Remove and dispose storm water manhole.	2	ea.	\$1,500.00	\$3,000.00	\$7,000.00	\$14,000.00	\$800.00	\$1,600.00
A7.	Furnish and install clean import material for trench backfill.	420	ton	\$30.00	\$12,600.00	\$50.00	\$21,000.00	\$30.00	\$12,600.00
A8.	Furnish and install 1-inch clean gravel pipe bedding.	170	ton	\$35.00	\$5,950.00	\$55.00	\$9,350.00	\$43.00	\$7,310.00
A9.	Furnish and install 12" ASTM D3034 SDR 35 PVC storm water pipe.	220	lf.	\$60.00	\$13,200.00	\$157.61	\$34,674.20	\$76.00	\$16,720.00
A10.	Furnish and install 4-foot diameter storm water junction manhole with troughs.	2	ea.	\$10,000.00	\$20,000.00	\$9,500.00	\$19,000.00	\$13,250.00	\$26,500.00

Bid Item	Description	Quantity	Unit	Alta Excavation 2271 N. Washington Blvd. Suite 201, N. Ogden, UT 84414		Braegger & Son's Construction 4680 N. Hwy 13 Corinne, UT 84307		Forefront General Contracting 2691 N. 1250 E. North Logan, UT 84341	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
A11.	Furnish and install 5-foot diameter storm water junction manhole with troughs.	1	ea.	\$11,000.00	\$11,000.00	\$10,500.80	\$10,500.80	\$17,000.00	\$17,000.00
A12.	Remove and replace hooded storm water inlet catch basin.	1	ea.	\$3,600.00	\$3,600.00	\$9,000.00	\$9,000.00	\$13,000.00	\$13,000.00
A13.	Furnish and install concrete curb and gutter, includes 6-inch thick roadbase.	15	lf.	\$150.00	\$2,250.00	\$75.00	\$1,125.00	\$70.00	\$1,050.00
A14.	Furnish and install untreated roadbase materials.	130	ton	\$22.00	\$2,860.00	\$55.00	\$7,150.00	\$26.00	\$3,380.00
A15.	Furnish and install bituminous asphalt paving materials - 3-inch thick.	50	ton	\$250.00	\$12,500.00	\$250.00	\$12,500.00	\$250.00	\$12,500.00
A16.	Remove and restore all landscaping improvements, public/private damaged during construction.	3,000	sf.	\$2.50	\$7,500.00	\$3.00	\$9,000.00	\$8.25	\$24,750.00
TOTAL SCHEDULE A: Golden Spike Park Storm Water:				\$125,695.00		\$190,200.00		\$149,055.00	
SCHEDULE B: Dipstones on 5500 South, 5525 South, & 5600 South Streets @ 1150 West (SR-168)									
B1.	Mobilization.	1	ls.	\$10,000.00	\$10,000.00	\$22,700.00	\$22,700.00	\$3,850.00	\$3,850.00
B2.	Traffic Control.	1	ls.	\$5,500.00	\$5,500.00	\$4,000.00	\$4,000.00	\$3,250.00	\$3,250.00
B3.	Storm Water Pollution Prevention Plan (SWPPP).	1	ls.	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$3,250.00	\$3,250.00
B4.	Saw cutting, removal and disposal of asphalt surfacing and unsuitable material to sub-base grade.	270	sf.	\$4.50	\$1,215.00	\$10.00	\$2,700.00	\$12.25	\$3,307.50
B5.	Remove and dispose curb and gutter. (At specific locations not related to dipstone removal)	35	lf.	\$20.00	\$700.00	\$30.00	\$1,050.00	\$43.00	\$1,505.00
B6.	Remove and dispose dipstone.	6	ea.	\$900.00	\$5,400.00	\$1,000.00	\$6,000.00	\$900.00	\$5,400.00

Bid Item	Description	Quantity	Unit	Alta Excavation 2271 N. Washington Blvd. Suite 201, N. Ogden, UT 84414		Braegger & Son's Construction 4680 N. Hwy 13 Corinne, UT 84307		Forefront General Contracting 2691 N. 1250 E. North Logan, UT 84341	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
B7.	Furnish and install double hooded storm water catch basin.	6	ea.	\$7,500.00	\$45,000.00	\$9,000.00	\$54,000.00	\$9,500.00	\$57,000.00
B8.	Furnish and install concrete curb and gutter, includes 6-inch thick roadbase.	80	lf.	\$100.00	\$8,000.00	\$75.00	\$6,000.00	\$50.00	\$4,000.00
B9.	Furnish and install untreated roadbase materials.	20	ton	\$22.00	\$440.00	\$55.00	\$1,100.00	\$100.00	\$2,000.00
B10.	Furnish and install bituminous asphalt paving materials 3-inch thick.	10	ton	\$300.00	\$3,000.00	\$400.00	\$4,000.00	\$450.00	\$4,500.00
B11.	Adjust manhole ring and cover to finish grade.	1	ea.	\$150.00	\$150.00	\$500.00	\$500.00	\$650.00	\$650.00
B12.	Remove and restore all landscaping improvements, public/private damaged during construction.	400	sf.	\$3.50	\$1,400.00	\$2.00	\$800.00	\$15.00	\$6,000.00
TOTAL SCHEDULE B: Dipstones on 5500 South, 5525 South, & 5600 South Streets @ 1150 West (SR-168):				\$83,305.00		\$107,850.00		\$94,712.50	
TOTAL SCHEDULE A: Golden Spike Park Storm Water:				\$125,695.00		\$190,200.00		\$149,055.00	
TOTAL SCHEDULE B: Dipstones on 5500 South, 5525 South, & 5600 South Streets @ 1150 West (SR-168):				\$83,305.00		\$107,850.00		\$94,712.50	
TOTAL BID:				\$209,000.00		\$298,050.00		\$243,767.50	
Surety Company				Travelers Casualty and Surety Company		United States Fire Insurance Company		United States Fire Insurance Company	
City, State				Hartford, CT		Morristown, NJ		Morristown, NJ	
Bid Security - Bid Bond Amount				5%		5%		5%	
Contractor's License Number				12821884-5501		9264014-5551		13260447-5501	

BID PROPOSAL TABULATION

Storm Water Improvement Projects:

Schedule A: Golden Spike Park Storm Water

Schedule B: Dipstones on 5500 South, 5525 South, & 5600 South Streets @ 1150

BID DATE: 30 April 2024

OWNER: RIVERDALE CITY

PUBLIC WORKS DIRECTOR: SHAWN DOUGLAS

Bid Item	Description	Quantity	Unit	Trapp Construction LLC 2601 E. 10000 S. Sandy, UT 84092		Workhorse Excavation and Construction Inc. 10419 N. Old Hwy 191 Malad, ID 83252	
				Unit Price	Total Amount	Unit Price	Total Amount
	SCHEDULE A: Golden Spike Park Storm Water						
A1.	Mobilization.	1	ls.	\$15,355.74	\$15,355.74	\$16,000.00	\$16,000.00
A2.	Traffic Control.	1	ls.	\$4,875.00	\$4,875.00	\$7,500.00	\$7,500.00
A3.	Storm Water Pollution Prevention Plan (SWPPP).	1	ls.	\$2,520.00	\$2,520.00	\$7,500.00	\$7,500.00
A4.	Remove and dispose curb and gutter.	30	lf.	\$22.00	\$660.00	\$12.50	\$375.00
A5.	Remove and dispose asphalt surfacing.	300	sy.	\$16.25	\$4,875.00	\$12.50	\$3,750.00
A6.	Remove and dispose storm water manhole.	2	ea.	\$2,250.00	\$4,500.00	\$1,000.00	\$2,000.00
A7.	Furnish and install clean import material for trench backfill.	420	ton	\$41.16	\$17,287.20	\$43.85	\$18,417.00
A8.	Furnish and install 1-inch clean gravel pipe bedding.	170	ton	\$59.00	\$10,030.00	\$43.85	\$7,454.50
A9.	Furnish and install 12" ASTM D3034 SDR 35 PVC storm water pipe.	220	lf.	\$106.00	\$23,320.00	\$89.50	\$19,690.00
A10.	Furnish and install 4-foot diameter storm water junction manhole with troughs.	2	ea.	\$6,895.00	\$13,790.00	\$6,789.00	\$13,578.00

Bid Item	Description	Quantity	Unit	Trapp Construction LLC 2601 E. 10000 S. Sandy, UT 84092		Workhorse Excavation and Construction Inc. 10419 N. Old Hwy 191 Malad, ID 83252	
				Unit Price	Total Amount	Unit Price	Total Amount
A11.	Furnish and install 5-foot diameter storm water junction manhole with troughs.	1	ea.	\$8,495.00	\$8,495.00	\$7,200.00	\$7,200.00
A12.	Remove and replace hooded storm water inlet catch basin.	1	ea.	\$10,325.00	\$10,325.00	\$6,188.00	\$6,188.00
A13.	Furnish and install concrete curb and gutter, includes 6-inch thick roadbase.	15	lf.	\$60.00	\$900.00	\$39.00	\$585.00
A14.	Furnish and install untreated roadbase materials.	130	ton	\$47.00	\$6,110.00	\$43.85	\$5,700.50
A15.	Furnish and install bituminous asphalt paving materials - 3-inch thick.	50	ton	\$190.00	\$9,500.00	\$105.00	\$5,250.00
A16.	Remove and restore all landscaping improvements, public/private damaged during construction.	3,000	sf.	\$4.50	\$13,500.00	\$10.00	\$30,000.00
TOTAL SCHEDULE A: Golden Spike Park Storm Water:				\$146,042.94		\$151,188.00	
SCHEDULE B: Dipstones on 5500 South, 5525 South, & 5600 South Streets @ 1150 West (SR-168)							
B1.	Mobilization.	1	ls.	\$10,785.00	\$10,785.00	\$16,000.00	\$16,000.00
B2.	Traffic Control.	1	ls.	\$7,150.00	\$7,150.00	\$7,500.00	\$7,500.00
B3.	Storm Water Pollution Prevention Plan (SWPPP).	1	ls.	\$2,520.00	\$2,520.00	\$7,500.00	\$7,500.00
B4.	Saw cutting, removal and disposal of asphalt surfacing and unsuitable material to sub-base grade.	270	sf.	\$6.50	\$1,755.00	\$36.50	\$9,855.00
B5.	Remove and dispose curb and gutter. (At specific locations not related to dipstone removal)	35	lf.	\$21.00	\$735.00	\$26.50	\$927.50
B6.	Remove and dispose dipstone.	6	ea.	\$1,200.00	\$7,200.00	\$100.00	\$600.00

Bid Item	Description	Quantity	Unit	Trapp Construction LLC 2601 E. 10000 S. Sandy, UT 84092		Workhorse Excavation and Construction Inc. 10419 N. Old Hwy 191 Malad, ID 83252	
				Unit Price	Total Amount	Unit Price	Total Amount
B7.	Furnish and install double hooded storm water catch basin.	6	ea.	\$10,325.00	\$61,950.00	\$7,188.00	\$43,128.00
B8.	Furnish and install concrete curb and gutter, includes 6-inch thick roadbase.	80	lf.	\$47.00	\$3,760.00	\$39.00	\$3,120.00
B9.	Furnish and install untreated roadbase materials.	20	ton	\$65.00	\$1,300.00	\$43.85	\$877.00
B10.	Furnish and install bituminous asphalt paving materials 3-inch thick.	10	ton	\$215.00	\$2,150.00	\$300.00	\$3,000.00
B11.	Adjust manhole ring and cover to finish grade.	1	ea.	\$1,250.00	\$1,250.00	\$400.00	\$400.00
B12.	Remove and restore all landscaping improvements, public/private damaged during construction.	400	sf.	\$5.00	\$2,000.00	\$10.00	\$4,000.00
TOTAL SCHEDULE B: Dipstones on 5500 South, 5525 South, & 5600 South Streets @ 1150 West (SR-168):				\$102,555.00		\$96,907.50	
TOTAL SCHEDULE A: Golden Spike Park Storm Water:				\$146,042.94		\$151,188.00	
TOTAL SCHEDULE B: Dipstones on 5500 South, 5525 South, & 5600 South Streets @ 1150 West (SR-168):				\$102,555.00		\$96,907.50	
TOTAL BID:				\$248,597.94		\$248,095.50	
Surety Company				The Cincinnati Insurance Company		The Ohio Casualty Insurance Company	
City, State				Cincinnati, OH		Boston, MA	
Bid Security - Bid Bond Amount				5%		5%	
Contractor's License Number				10394470-5501		12155576-5501	

**RIVERDALE CITY
CITY COUNCIL/RDA AGENDA
May 21, 2024**

AGENDA ITEM: G2

SUBJECT: Consideration of Resolution 2024-12 awarding a bid for the 2024 5050 South Overlay Project to Post Asphalt in an amount not to exceed \$236,031.95.

PRESENTER: Shawn Douglas, Public Works

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution 2024-12](#)
- c. [Bid Letter of Recommendation](#)
- d. [Bid Results](#)
- e. [Bid Tab](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
May 21, 2024

Petitioner:
Shawn Douglas, Public Works Director

Summary of Proposed Action

Consideration of Resolution 2024-12 Approving the 2024 5050 S Overlay Project

Summary of Supporting Facts & Options

On May 14th, 2024, the City conducted the bid opening for the 2024 Roadway 5050 S Overlay Project. The low bidder was Post Asphalt in the amount of \$214,574.50. The city engineer has reviewed the bids and determined Post Asphalt has met the bid requirements and recommends approval. I would recommend approval of the contract with a 10% contingency in an amount not to exceed \$236,031.95.

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



RESOLUTION NO. 2024-12

A RESOLUTION ACCEPTING A BID ON THE 2024 5050 SOUTH OVERLAY PROJECT, FOR AN AMOUNT NOT TO EXCEED \$236,031.95 TO POST ASPHALT AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT(S) FOR THE PROJECT

WHEREAS, the city staff has prepared a report and the results on the above captioned subject which is attached hereto as Exhibit "A," detailing the work, bids and submissions concerning the 2024 5050 South Overlay Project; and

WHEREAS, the above noted project has been previously discussed and planned for as one that needs to be addressed and has gone through all the legal and usual processes in preparation for this type of bidding and work; and

WHEREAS, the City Council has duly considered the subject and the recommendation(s) contained in the staff report(s); and

WHEREAS, interested parties and the public, if any, have had the opportunity to be heard on the subject.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Riverdale City does hereby adopt the staff report attached hereto as Exhibit "A", with the recommendation(s) contained therein and hereby awards the contract to Post Asphalt.

FURTHER, the Council instructs that the Mayor is hereby authorized to enter into a contract(s) with Post Asphalt at a cost not to exceed \$236,031.95, for the 2024 5050 South Overlay Project.

ADOPTED by the City Council of the City of Riverdale at a regular meeting thereof this ____ day of May 2024 and shall take effect immediately or at the earliest date allowed by law.

BRADEN MITCHELL, Mayor

ATTEST:

Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	___ Yea	___ Nay	___ Absent
Bart Stevens	___ Yea	___ Nay	___ Absent
Michael Richter	___ Yea	___ Nay	___ Absent
Anne Hansen	___ Yea	___ Nay	___ Absent
Stacey Haws	___ Yea	___ Nay	___ Absent



5141 South 1500 West
Riverdale City, Utah 84405
801-866-0550

15th May 2024

Riverdale City
4600 South Weber River Drive
Riverdale, Utah 84405

Attn: Mayor Braden Mitchell and City Council
Proj: **5050 South Overlay Project from Golden Spike Park to 1150 West Street**
Subj: Bid Results, Bid Proposal Tabulation & Recommendation

Dear Mayor Mitchell and Council Members,

The "Bid Opening" for the above referenced project was conducted Tuesday, May 14th, 2024. The lowest responsible bidder is Post Asphalt of Ogden, Utah.

Enclosed are the "Bid Results" and "Bid Proposal Tabulation". Post Asphalt's bid was reviewed and found to meet the bidding conditions required in the Contract Documents.

Since Post Asphalt's bid is the low bid for the advertised project, and their bid meets the conditions of the Contract Documents, I herewith recommend award of the above referenced project in the amount of \$214,574.50

Should you have any questions or desire additional information concerning the contractor or his bid, please feel free to contact our office at your earliest convenience.

Sincerely,
CEC, Civil Engineering Consultants, PLLC.

R. Todd Freeman, S.E., P.E.
City Engineer

Cc: Shawn Douglas, Public Works Director

BID RESULTS

5050 South Overlay Project from Golden Spike Park to 1150 West Street

OWNER: RIVERDALE CITY
ENGINEER: CEC, CIVIL ENGINEERING CONSULTANTS, PLLC.

BID DATE: May 14th 2024
TIME: 2:00 PM

BID LOCATION: Riverdale City Offices
4600 South Weber River Drive
Riverdale City, Utah 84405

BIDDERS NAME	ADDENDUM	BID BOND	BID AMOUNT	
			18 a) Mirafi MPV-600	18 b) Huesker G30 paving mat
Post Asphalt	n/a	5%	\$214,574.50	\$219,589.50
Advanced Paving	n/a	5%	\$227,171.00	\$231,301.00
BHI	n/a	5%	\$234,525.00	\$234,525.00
Black Forest Paving	n/a	5%	\$273,397.00	\$276,937.00
Staker & Parson Companies	n/a	5%	\$287,250.00*	\$287,250.00*

*(Calculation error Staker & Parson Companies added both Asphalt fabrics into total: \$302,000.00))

BID PROPOSAL TABULATION

5050 South Overlay Project from Golden Spike Park to 1150 West Street

BID DATE: 14 May 2024

OWNER: RIVERDALE CITY

PUBLIC WORKS DIRECTOR: SHAWN DOUGLAS

Bid Item	Description	Quantity	Unit	Post Asphalt 1762 West 1350 South Ogden, UT 84401		Advanced Paving PO Box 12847 Ogden, UT 84412		BHI 1175 East 2000 South Vernal, UT 84078	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1.	Mobilization.	1	ls.	\$3,500.00	\$3,500.00	\$14,950.00	\$14,950.00	\$6,900.00	\$6,900.00
2.	Traffic Control.	1	ls.	\$4,500.00	\$4,500.00	\$6,650.00	\$6,650.00	\$1,400.00	\$1,400.00
3.	Storm Water Pollution Prevention Plan (SWPPP).	1	ls.	\$2,500.00	\$2,500.00	\$3,875.00	\$3,875.00	\$3,950.00	\$3,950.00
4.	Remove and dispose existing concrete sidewalk.	160	lf.	\$6.00	\$960.00	\$10.00	\$1,600.00	\$27.90	\$4,464.00
5.	Remove and dispose existing concrete flatwork.	988	sf.	\$4.00	\$3,952.00	\$2.00	\$1,976.00	\$13.00	\$12,844.00
6.	Remove and dispose existing curb and gutter.	870	lf.	\$5.00	\$4,350.00	\$6.00	\$5,220.00	\$4.25	\$3,697.50
7.	Remove and dispose concrete waterway (approximately 255 sf.).	1	ls.	\$1,275.00	\$1,275.00	\$500.00	\$500.00	\$2,325.00	\$2,325.00
8.	Furnish and install 4-foot wide, 4-inch thick concrete sidewalk.	110	lf.	\$35.00	\$3,850.00	\$42.00	\$4,620.00	\$32.00	\$3,520.00
9.	Furnish and install 4-foot wide, 6-inch thick concrete sidewalk.	50	lf.	\$39.00	\$1,950.00	\$84.00	\$4,200.00	\$42.00	\$2,100.00
10.	Furnish and install handicap ramp (yellow in color).	2	ea.	\$1,700.00	\$3,400.00	\$2,800.00	\$5,600.00	\$2,350.00	\$4,700.00
11.	Furnish and install 6-inch thick concrete flatwork.	950	sf.	\$12.80	\$12,160.00	\$14.00	\$13,300.00	\$7.90	\$7,505.00
12.	Furnish and install concrete curb and gutter.	885	lf.	\$39.50	\$34,957.50	\$53.00	\$46,905.00	\$19.50	\$17,257.50
13.	Furnish and install concrete waterway. (approximately 255 sf.).	1	ls.	\$5,400.00	\$5,400.00	\$5,400.00	\$5,400.00	\$4,050.00	\$4,050.00

Bid Item	Description	Quantity	Unit	Post Asphalt 1762 West 1350 South Ogden, UT 84401		Advanced Paving PO Box 12847 Ogden, UT 84412		BHI 1175 East 2000 South Vernal, UT 84078	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
14.	Sub-grade excavation, disposal and replacement with crushed pit run materials.	100	ton	\$48.00	\$4,800.00	\$64.00	\$6,400.00	\$102.00	\$10,200.00
15.	Asphalt and roadbase patching.	450	sy.	\$40.00	\$18,000.00	\$36.00	\$16,200.00	\$74.00	\$33,300.00
16.	Roadway edge mill grinding.	1,390	sy.	\$6.00	\$8,340.00	\$5.00	\$6,950.00	\$6.30	\$8,757.00
17.	Asphalt leveling course.	100	ton	\$142.00	\$14,200.00	\$100.00	\$10,000.00	\$126.50	\$12,650.00
18.	Asphalt fabric.								
	a). Mirafi MPV-600.	2,950	sy.	\$3.90	\$11,505.00	\$2.50	\$7,375.00	\$3.00	\$8,850.00
	b). Huesker G30 paving mat.	2,950	sy.	\$5.60	\$16,520.00	\$3.90	\$11,505.00	\$3.00	\$8,850.00
19.	2-1/4 inch asphalt overlay.	475	ton	\$100.00	\$47,500.00	\$95.00	\$45,125.00	\$108.00	\$51,300.00
20.	Lower and raise manhole frame and cover to finish	5	ea.	\$1,485.00	\$7,425.00	\$1,495.00	\$7,475.00	\$1,725.00	\$8,625.00
21.	Lower and raise valve box ring and cover to finish grade.	6	ea.	\$1,050.00	\$6,300.00	\$1,100.00	\$6,600.00	\$1,230.00	\$7,380.00
22.	Remove and replace all landscaping improvements, public/private damaged during construction.	2,500	sf.	\$5.50	\$13,750.00	\$2.50	\$6,250.00	\$7.50	\$18,750.00
TOTAL BID PROPOSAL AMOUNT WITH 18a:					\$214,574.50		\$227,171.00		\$234,525.00
TOTAL BID PROPOSAL AMOUNT WITH 18b:					\$219,589.50		\$231,301.00		\$234,525.00
Surety Company				United States Fire Insurance Company		Old Republic Surety Company		Liberty Mutual Insurance Company	
City, State				Morristown, NJ		Milwaukee, WI		Minneapolis, MN	
Bid Security - Bid Bond Amount				5%		5%		5%	
Contractor's License Number				321927-5501		8698462-5501		360856-5501	

* Denotes Error In Calculation

Staker & Parson Companies added both Asphalt fabrics into total.

BID PROPOSAL TABULATION

5050 South Overlay Project from Golden Spike Park to 1150 West Street

BID DATE: 14 May 2024

OWNER: RIVERDALE CITY

PUBLIC WORKS DIRECTOR: SHAWN DOUGLAS

Bid Item	Description	Quantity	Unit	Black Forest Paving 6153 Broken Rock Cir. South Jordan, UT 84009		Staker & Parsons Companies 2350 South 1900 West Ogden, UT 84401	
				Unit Price	Total Amount	Unit Price	Total Amount
1.	Mobilization.	1	ls.	\$17,900.00	\$17,900.00	\$10,500.00	\$10,500.00
2.	Traffic Control.	1	ls.	\$8,300.00	\$8,300.00	\$7,000.00	\$7,000.00
3.	Storm Water Pollution Prevention Plan (SWPPP).	1	ls.	\$3,270.00	\$3,270.00	\$7,000.00	\$7,000.00
4.	Remove and dispose existing concrete sidewalk.	160	lf.	\$22.00	\$3,520.00	\$17.25	\$2,760.00
5.	Remove and dispose existing concrete flatwork.	988	sf.	\$7.00	\$6,916.00	\$4.25	\$4,199.00
6.	Remove and dispose existing curb and gutter.	870	lf.	\$13.00	\$11,310.00	\$9.75	\$8,482.50
7.	Remove and dispose concrete waterway (approximately 255 sf.).	1	ls.	\$1,775.00	\$1,775.00	\$4,500.00	\$4,500.00
8.	Furnish and install 4-foot wide, 4-inch thick concrete sidewalk.	110	lf.	\$41.85	\$4,603.50	\$55.00	\$6,050.00
9.	Furnish and install 4-foot wide, 6-inch thick concrete sidewalk.	50	lf.	\$53.00	\$2,650.00	\$84.00	\$4,200.00
10.	Furnish and install handicap ramp (yellow in color).	2	ea.	\$2,800.00	\$5,600.00	\$2,625.00	\$5,250.00
11.	Furnish and install 6-inch thick concrete flatwork.	950	sf.	\$40.25	\$38,237.50	\$16.75	\$15,912.50
12.	Furnish and install concrete curb and gutter.	885	lf.	\$48.50	\$42,922.50	\$44.50	\$39,382.50
13.	Furnish and install concrete waterway. (approximately 255 sf.).	1	ls.	\$5,135.00	\$5,135.00	\$7,988.50	\$7,988.50

Bid Item	Description	Quantity	Unit	Black Forest Paving 6153 Broken Rock Cir. South Jordan, UT 84009		Staker & Parsons Companies 2350 South 1900 West Ogden, UT 84401	
				Unit Price	Total Amount	Unit Price	Total Amount
14.	Sub-grade excavation, disposal and replacement with crushed pit run materials.	100	ton	\$100.00	\$10,000.00	\$91.00	\$9,100.00
15.	Asphalt and roadbase patching.	450	sy.	\$48.00	\$21,600.00	\$75.00	\$33,750.00
16.	Roadway edge mill grinding.	1,390	sy.	\$7.00	\$9,730.00	\$11.25	\$15,637.50
17.	Asphalt leveling course.	100	ton	\$120.00	\$12,000.00	\$148.00	\$14,800.00
18.	Asphalt fabric.						
	a). Mirafi MPV-600.	2,950	sy.	\$2.15	\$6,342.50	\$5.00	\$14,750.00
	b). Huesker G30 paving mat.	2,950	sy.	\$3.35	\$9,882.50	\$5.00	\$14,750.00
19.	2-1/4 inch asphalt overlay.	475	ton	\$98.00	\$46,550.00	\$99.50	\$47,262.50
20.	Lower and raise manhole frame and cover to finish	5	ea.	\$980.00	\$4,900.00	\$1,550.00	\$7,750.00
21.	Lower and raise valve box ring and cover to finish grade.	6	ea.	\$710.00	\$4,260.00	\$1,100.00	\$6,600.00
22.	Remove and replace all landscaping improvements, public/private damaged during construction.	2,500	sf.	\$2.35	\$5,875.00	\$5.75	\$14,375.00
TOTAL BID PROPOSAL AMOUNT WITH 18a:					\$273,397.00		\$287,250.00 *
TOTAL BID PROPOSAL AMOUNT WITH 18b:					\$276,937.00		\$287,250.00 *
Surety Company				The Ohio Casualty Insurance Company		Fidelity and Deposit Company of Maryland	
City, State				Boston, MA		Schaumburg, IL	
Bid Security - Bid Bond Amount				5%		5%	
Contractor's License Number				9670578-5501		4910822-5501	

*** Denotes Error In Calculation**

Staker & Parson Companies added both Asphalt fabrics into total.

**RIVERDALE CITY
CITY COUNCIL/RDA AGENDA
May 21, 2024**

AGENDA ITEM: G3

SUBJECT: Consideration of Resolution 2024-13 approving employee health insurance benefits amendment.

PRESENTER: Steve Brooks, City Administrator

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution 2024-13](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
May 21, 2024

Petitioner:
Cody Cardon, Business Administrator
Stacey Comeau, HR Manager/Treasurer
Steve Brooks, City Attorney/Administrator

Summary of Proposed Action

Consideration of increasing the contribution rate for City Health insurance premiums from the current 80/20 split between the City and its employees to a 90/10 split to help with employee recruitment and retention.

Summary of Supporting Facts & Options

To make the city more comparable with its benefits in regard to other local governments that we compete with for hiring. The city has been utilizing TechNet to survey benefits. One area where the city is more conservative is the funding of its health insurance. Previously with the reallocation of the sales tax the city to conserve funding reduced the annual approval of the health insurance to an 80/20 split that has been in place ever since. In the information obtained from TechNet 67.2% or 41 of the 61 total reporting entities are paying 90% or more of the cost of a family health insurance plan. We would propose the Council consider increasing the annual contribution to 90/10 split. We anticipate the annual financial impact to be approximately \$82,000.

TechNet

Health Insurance Benefit Summary

Funding Percentage	Single Coverage (Employee Only)		Double Coverage (Employee plus one)		Family Coverage	
100%	30	49.2%	22	36.1%	23	37.7%
90%	17	27.9%	16	26.2%	18	29.5%
80%	12	19.7%	17	27.9%	17	27.9%
70%	1	1.6%	2	3.3%	2	3.3%
Less than 70%	1	1.6%	4	6.6%	1	1.6%
Totals	61	100%	61	100%	61	100%

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



RESOLUTION NO. 2024-13

A RESOLUTION APPROVING AN AMENDMENT TO EMPLOYEE HEALTH BENEFITS

WHEREAS, Riverdale City recognizes the importance of providing comprehensive health benefits to its employees in order to attract and retain a skilled and dedicated workforce; and

WHEREAS, providing health benefits supports the well-being and productivity of city employees, thereby enhancing the overall efficiency and effectiveness of city operations; and

WHEREAS, the City Council has reviewed the proposed health benefits plan and believes it to be in the best interests of the city and its employees;

WHEREAS, from time to time, opportunities arise wherein the City can help improve their benefits package in order to better serve the dedicated employees that work for and serve the City; and

WHEREAS, the City Council has reviewed the proposed health benefits plan and believes it to be in the best interests of the city and its employees;

NOW, THEREFORE, BE IT RESOLVED by the Riverdale City Council, that:

1. **Approval of Health Benefits Plan:** The City Council hereby approves the amendment of the employee health benefits plan as outlined in the attached Exhibit A.
2. **Authorization for Implementation:** The City Administrator or his/her designee is hereby authorized and directed to take all necessary steps to implement the amendment to the benefits plan.
3. **Employee Eligibility and Enrollment:** All eligible city employees, as defined in the Attachment, shall be entitled to participate in benefits amendment. The Human Resource Director shall oversee the enrollment process and ensure that all eligible employees are informed of the benefit and enrollment procedures.
4. **Funding and Budget Allocation:** The costs associated with the amended employee health benefit shall be funded through the city's annual budget. The City Council directs the Finance Department to allocate the necessary funds to cover the costs of the amended benefit.
5. **Effective Date:** This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Riverdale City Council on the ____ day of May, 2024.

Braden Mitchell, Mayor

Attest:

Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	☐ Yea	☐ Nay	☐ Absent
Bart Stevens	☐ Yea	☐ Nay	☐ Absent
Michael Richter	☐ Yea	☐ Nay	☐ Absent
Anne Hansen	☐ Yea	☐ Nay	☐ Absent
Stacey Haws	☐ Yea	☐ Nay	☐ Absent

Attachment 1

TechNet Health Insurance Benefit Summary

Funding Percentage		Single Coverage (Employee Only)		Double Coverage (Employee plus one)		Family Coverage	
	100%	30	49.2%	22	36.1%	23	37.7%
	90%	17	27.9%	16	26.2%	18	29.5%
	80%	12	19.7%	17	27.9%	17	27.9%
	70%	1	1.6%	2	3.3%	2	3.3%
Less than	70%	1	1.6%	4	6.6%	1	1.6%
	Totals	61	100%	61	100%	61	100%

**RIVERDALE CITY
CITY COUNCIL/RDA AGENDA
May 21, 2024**

AGENDA ITEM: G4

SUBJECT: Consideration of Resolution 2024-14 approving a contract between Riverdale City and Weber Human Services regarding senior center services.

PRESENTER: Rich Taylor, Community Services

INFORMATION:

- a. [Resolution 2024-14](#)
- b. [Weber Human Services Draft Contract](#)

[BACK TO AGENDA](#)



RESOLUTION NO. 2024-14

**RESOLUTION APPROVING AN INTERLOCAL AGREEMENT BETWEEN
RIVERDALE CITY AND WEBER HUMAN SERVICES
TO PROVIDE SENIOR SERVICES**

WHEREAS, the Utah Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953 as amended, permits governmental units to enter into Agreements with one another for the purpose of exercising on a joint and cooperative basis powers and privileges that will benefit their citizens and make the most efficient use of their resources; and

WHEREAS, Title 11, Chapter 13, Utah Code Annotated 1953 as amended, requires that governing bodies of governmental units adopt resolutions approving Interlocal Agreements before such Agreements may become effective; and

WHEREAS, Riverdale City recognizes the importance of the experience and available services offered from DHS, and wishes to participate in any efforts designed to jointly help each other and the Senior Citizens of Riverdale City and Weber County; and

WHEREAS, Riverdale City and Weber Human Services have negotiated an Agreement for the purpose of providing Senior Services;

WHEREAS, the Riverdale City Council has fully reviewed the attached Interlocal Agreement between WHS and Riverdale City concerning senior services and agrees to all the terms and conditions contained therein; and

NOW THEREFORE, the Riverdale City Council hereby approves an Interlocal Agreement with WHS for senior services and authorizes the Mayor of Riverdale City to execute the Agreement on behalf of the City.

The contract shall be for a term of 1 year, with the possibility of renewal upon mutual agreement of both parties. Any significant amendments to the attached Interlocal that affect future obligations on the City's behalf must be approved by the City Council.

This resolution shall take effect immediately upon its adoption.

RESOLVED this _____ day of May, 2024.

Mayor Braden Mitchell
Riverdale City

Attest:

Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	☐ Yea	☐ Nay	☐ Absent
Bart Stevens	☐ Yea	☐ Nay	☐ Absent
Michael Richter	☐ Yea	☐ Nay	☐ Absent
Anne Hansen	☐ Yea	☐ Nay	☐ Absent
Stacey Haws	☐ Yea	☐ Nay	☐ Absent

INTERLOCAL COOPERATION AGREEMENT BETWEEN WEBER HUMAN SERVICES AND RIVERDALE CITY FOR SERVICES TO THE RIVERDALE SENIOR CENTER

This Agreement is made pursuant to the provisions of the Interlocal Cooperation Act, U.C.A. 11-13-1 and by and between Riverdale City, a municipal Corporation of the State of Utah, hereinafter called the “City”, and Weber Human Services, a political subdivision of the State of Utah, hereinafter called “WHS”.

WITNESSETH

WHEREAS, the Utah Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953 as amended, permits local governmental units to make the most efficient use of their powers to provide the benefit of economy of scale, and authorizes public agencies of the State of Utah to enter into agreements one with another for the purpose of exercising on a joint and cooperative basis any powers, privileges and authority exercised or capable of being exercised by such public agencies; and

WHEREAS, the City owns the real estate on which there is located the Riverdale Senior Center; and

WHEREAS, WHS desires to work with the City to provide services to the senior citizens of Riverdale City and Weber County, which services shall include health, social, nutritional, and educational programs, and activities for older individuals:

NOW THEREFORE, the parties agree with one another as follows:

ARTICLE ONE TERM

This Agreement shall be for a period of twelve (12) months commencing **1 July 2024, and ending 30 June 2025**, if approved by appropriate resolution of each party. This agreement may be terminated at any time by either party upon three (3) months prior written notice to the other party.

ARTICLE TWO PURPOSE

The purpose of this Agreement is for providing adequate facilities and services to meet the needs of the senior citizens in the southern part of Weber County.

ARTICLE THREE

SERVICES

- A. **PROVIDED BY WHS** - WHS through its Aging Programs will provide services to the senior citizens of Riverdale City and Weber County as follows:
1. Access and Support Services – WHS shall provide information and assistance, outreach, advocacy, referrals to legal consultation, and access to Area Agency on Aging services.
 2. Consultation/Coaching – WHS shall provide consultation services to support the City to comply with the provision of senior services as described in this contract.
 3. RSVP – WHS RSVP (Retired Senior Volunteers Program) shall support the City to find senior volunteers to enrich their senior services at the center.
- B. **SERVICES PROVIDED BY CITY –**
1. The City agrees to provide and maintain building space for the expressed purpose of senior center programs. The City also agrees to provide services and programs for the benefit of Weber County senior citizens at the Riverdale Senior Center at least 5 days a week, six hours per day, which shall include but are not limited to social, recreational, health, and educational activities.
 2. The City shall require that all participants complete the registration form, including the extra questions for those who receive meals. The city must maintain a registered user list and submit the list quarterly, or as requested, to WHS.
 3. The City agrees to provide access to its records to WHS and any other auditors and reviewers (independent, state, or federal).
 4. The City agrees to ensure that the senior center director (or his/her designee) will participate in monthly meetings with WHS and other senior center directors in Weber and Morgan Counties to facilitate cooperation and coordination with other senior programs in the counties.
 5. The City agrees to encourage their senior patrons to represent their center at the Senior Community Council and the Council on Aging being managed by WHS.
 6. The City agrees to partner with WHS RSVP (Retired Senior Volunteers Program) as a station to find volunteers for their senior center and comply with the WHS RSVP regulations.

ARTICLE FOUR COST AND EXPENSE ALLOCATION AGREEMENT

- A. WHS agrees to pay for:
1. WHS shall provide the City with \$59,000 per year.
- B. The CITY agrees to pay for:

1. All other costs associated with operating the Riverdale Senior Center, including all facility, staff, program, and operation related expenses.
- C. WHS shall pay the CITY on a quarterly basis based on a billing to be submitted by the CITY to WHS by the twentieth day of the month following the end of the quarter during which such costs have accrued.

ARTICLE FIVE INSURANCE

The City, at its own cost and expense, will insure the building, including fixtures, against fire with such additional coverage as the City may elect to procure. WHS shall secure and maintain liability insurance at a minimum of **\$3,000,000** per occurrence, and which cover the City against claims that may arise from programs and services offered by WHS and individuals who come to the senior center for the WHS programs and services.

ARTICLE SIX ADA COMPLIANCE

The City agrees to ensure that the Center complies with the provisions of the Americans with Disabilities Act and regulations promulgated thereunder.

ARTICLE SEVEN INDEMNIFICATION

Each of the parties to this Agreement agrees to hold harmless and indemnify the other party for the wrongful or negligent acts of their respective employees, agents, volunteers and invitees against any and all liabilities, claims, damages, actions, suits, proceedings, costs and expenses including reasonable counsel fees and expenses of investigation, which arise by reason of any accidents, damages, injuries (including injuries resulting in death) either to persons or property or both; provided, however, that in no event shall the indemnification obligation of either party hereunder exceed the amount set forth in Section 63-30-34 of the Utah Governmental Immunity Act or similar provision in effect at the time judgement is entered. Personal injury or property damage shall have the same meaning as defined in the Utah Governmental Immunity Act. In no event shall this section be construed with respect to third parties as a waiver of any governmental immunity to which the parties are otherwise entitled.

ARTICLE EIGHT ADMINISTRATION

The City and WHS do not intend and do not create any separate legal entity to provide for the administration of this Agreement. This Agreement shall be administered by the governing bodies of each party and each party shall appoint one person as an administrative contact to facilitate the performance of this Agreement. The City Administrator/Manager shall serve as the administrator of this Agreement on behalf of the City. The Director of WHS or his/her designee shall serve as administrator of this Agreement on behalf of WHS.

ARTICLE NINE AMENDMENT

The Interlocal Agreement may be changed, modified, or amended by written agreement of City and WHS, upon adoption of an appropriate resolution by each party.

**ARTICLE TEN
GOVERNING LAW**

This Agreement shall be governed and construed by the laws of the State of Utah.

**ARTICLE ELEVEN
ENTIRE AGREEMENT**

This Agreement shall constitute the entire agreement between the City and WHS and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party.

**ARTICLE TWELVE
PARAGRAPH HEADINGS**

Titles to paragraphs in this Agreement are solely for the convenience of the parties and should not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this Agreement.

Dated this_____ day of _____, 2024.

Riverdale City

BY

Mayor, Riverdale City

BY

Chair, WHS Board of Directors

ATTEST:

Approved as to form
Riverdale City Attorney

Approved as to form.
WHS Legal Counsel

ATTEST:

Michelle Marigoni, City Recorder

Secretary

INTERLOCAL COOPERATION AGREEMENT BETWEEN WEBER HUMAN SERVICES AND RIVERDALE CITY FOR SERVICES TO THE RIVERDALE SENIOR CENTER

This Agreement is made pursuant to the provisions of the Interlocal Cooperation Act, U.C.A. 11-13-1 and by and between Riverdale City, a municipal Corporation of the State of Utah, hereinafter called the “City”, and Weber Human Services, a political subdivision of the State of Utah, hereinafter called “WHS”.

WITNESSETH

WHEREAS, the Utah Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953 as amended, permits local governmental units to make the most efficient use of their powers to provide the benefit of economy of scale, and authorizes public agencies of the State of Utah to enter into agreements one with another for the purpose of exercising on a joint and cooperative basis any powers, privileges and authority exercised or capable of being exercised by such public agencies; and

WHEREAS, the City owns the real estate on which there is located the Riverdale Senior Center; and

WHEREAS, WHS desires to work with the City to provide services to the senior citizens of Riverdale City and Weber County, which services shall include health, social, nutritional, and educational programs and activities for older individuals:

NOW THEREFORE, the parties agree with one another as follows:

ARTICLE ONE TERM

This Agreement shall be for a period of twelve (12) months commencing **1 July 2024, and ending 30 June 2025**, if approved by appropriate resolution of each party. This agreement may be terminated at any time by either party upon three (3) months prior written notice to the other party.

ARTICLE TWO PURPOSE

The purpose of this Agreement is for providing adequate facilities and services to meet the needs of the senior citizens in the southern part of Weber County.

ARTICLE THREE SERVICES

A. **PROVIDED BY WHS** - WHS through its Aging Programs will provide services to the senior citizens of Riverdale City and Weber County as follows:

1. Access and Support Services – WHS shall provide information and assistance, outreach, advocacy, referrals to legal consultation, and access to Area Agency on Aging services.
2. Consultation/Coaching – WHS shall provide consultation services to support the City to comply with the provision of senior services as described in this contract.
3. RSVP – WHS RSVP (Retired Senior Volunteers Program) shall support the City to find senior volunteers to enrich their senior services at the center.

B. **SERVICES PROVIDED BY CITY –**

1. The City agrees to provide and maintain building space for the expressed purpose of senior center programs. The City also agrees to provide services and programs for the benefit of Weber County senior citizens at the Riverdale Senior Center at least 5 days a week, six hours per day, which shall include but are not limited to social, recreational, health, and educational activities.
2. The City shall require that all participants complete the registration form, including the extra questions for those who receive meals. The city must maintain a registered user list and submit the list quarterly, or as requested, to WHS.
3. The City agrees to provide access to its records to WHS and any other auditors and reviewers (independent, state, or federal).
4. The City agrees to ensure that the senior center director (or his/her designee) will participate in monthly meetings with WHS and other senior center directors in Weber and Morgan Counties to facilitate cooperation and coordination with other senior programs in the counties.
5. The City agrees to encourage their senior patrons to represent their center at the Senior Community Council and the Council on Aging being managed by WHS.
6. The City agrees to partner with WHS RSVP (Retired Senior Volunteers Program)

as a station to find volunteers for their senior center and comply the WHS RSVP regulations.

ARTICLE FOUR COST AND EXPENSE ALLOCATION AGREEMENT

- A. WHS agrees to pay for:
 - 1. WHS shall provide to the City, \$59,000 per year.
- B. The CITY agrees to pay for:
 - 1. All other costs associated with operating the Riverdale Senior Center, including all facility, staff, program, and operation related expenses.
- C. WHS shall pay the CITY on a quarterly basis based on a billing to be submitted by the CITY to WHS by the twentieth day of the month following the end of the quarter during which such costs have accrued.

ARTICLE FIVE INSURANCE

The City, at its own cost and expense, will insure the building including fixtures against fire with such additional coverage as the City may elect to procure. WHS shall secure and maintain liability insurance at a minimum of **\$3,000,000** per occurrence, and which cover the City against claims that may arise from programs and services offered by WHS and individuals who come to the senior center for the WHS programs and services.

ARTICLE SIX ADA COMPLIANCE

The City agrees to ensure that the Center complies with the provisions of the Americans with Disabilities Act and regulations promulgated thereunder.

ARTICLE SEVEN INDEMNIFICATION

Each of the parties to this Agreement agrees to hold harmless and indemnify the other party for the wrongful or negligent acts of their respective employees, agents, volunteers and invitees against any and all liabilities, claims, damages, actions, suits, proceedings, costs and expenses including reasonable counsel fees and expenses of investigation, which arise by reason of any accidents, damages, injuries (including injuries resulting in death) either to persons or property

or both; provided, however, that in no event shall the indemnification obligation of either party hereunder exceed the amount set forth in Section 63-30-34 of the Utah Governmental Immunity Act or similar provision in effect at the time judgement is entered. Personal injury or property damage shall have the same meaning as defined in the Utah Governmental Immunity Act. In no event shall this section be construed with respect to third parties as a waiver of any governmental immunity to which the parties are otherwise entitled.

ARTICLE EIGHT ADMINISTRATION

The City and WHS do not intend and do not create any separate legal entity to provide for the administration of this Agreement. This Agreement shall be administered by the governing bodies of each party and each party shall appoint one person as an administrative contact to facilitate the performance of this Agreement. The City Administrator/Manager shall serve as the administrator of this Agreement on behalf of the City. The Director of WHS or his/her designee shall serve as administrator of this Agreement on behalf of WHS.

ARTICLE NINE AMENDMENT

The Interlocal Agreement may be changed, modified or amended by written agreement of City and WHS, upon adoption of an appropriate resolution by each party.

ARTICLE TEN GOVERNING LAW

This Agreement shall be governed and construed by the laws of the State of Utah.

ARTICLE ELEVEN ENTIRE AGREEMENT

This Agreement shall constitute the entire agreement between the City and WHS and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party.

ARTICLE TWELVE PARAGRAPH HEADINGS

Titles to paragraphs in this Agreement are solely for the convenience of the parties and should not be used to explain, modify, simplify or aid in the interpretation of the provisions of this Agreement.

Dated this _____ day of _____, 2024

Riverdale City

BY _____
Mayor, Riverdale City

BY _____
Chair, WHS Board of Directors

ATTEST:

Approved as to form
Riverdale City Attorney

Approved as to form
WHS Legal Counsel

ATTEST:

City Recorder

Secretary

RESOLUTION NO. _____

**RESOLUTION APPROVING AN INTERLOCAL AGREEMENT BETWEEN
RIVERDALE CITY AND WEBER HUMAN SERVICES
TO PROVIDE SENIOR SERVICES**

WHEREAS, the Utah Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953 as amended, permits governmental units to enter into Agreements with one another for the purpose of exercising on a joint and cooperative basis powers and privileges that will benefit their citizens and make the most efficient use of their resources; and

WHEREAS, Title 11, Chapter 13, Utah Code Annotated 1953 as amended, requires that governing bodies of governmental units adopt resolutions approving Interlocal Agreements before such Agreements may become effective; and

WHEREAS, Riverdale City and Weber Human Services have negotiated an Agreement for the purpose of providing Senior Services;

NOW THEREFORE, the Board of Directors of Weber Human Services hereby resolves to enter into an Interlocal Agreement with Riverdale City for the purposes authorized in the attached Interlocal Agreement, and the Interlocal Agreement is hereby approved. The Board of Directors is authorized and directed to execute the Interlocal Agreement for and on behalf of Weber Human Services.

Dated this _____ day of _____,

CHAIRMAN, BOARD OF DIRECTORS

**RIVERDALE CITY
CITY COUNCIL/RDA AGENDA
May 21, 2024**

AGENDA ITEM: G5

SUBJECT: Discussion and possible action regarding recycling program.

PRESENTER: Steve Brooks, City Administrator

INFORMATION:

- a. [Resolution 2011-8](#)
- b. [Minutes selection 5/3/2011](#)

[BACK TO AGENDA](#)

RESOLUTION NO. 2011-8

A RESOLUTION OF THE RIVERDALE CITY COUNCIL ADOPTING A CURBSIDE RECYCLING PROGRAM AND AMENDING THE CONSOLIDATED FEE SCHEDULE IN THE RIVERDALE MUNICIPAL ORDINANCE CODE, TITLE 1, CHAPTER 12, SECTION 6.

WHEREAS, the Governing Body of the City of Riverdale recognizes the importance of a recycling system that is able to reduce environmental and human impacts from recyclable materials while at the same time not placing a financial burden on the city residents; and

WHEREAS, the City Council has discussed the matter for years and recently held a public meeting to receive feedback from the citizens and ultimately decide whether or not to adopt a recycling program; and

WHEREAS, the City Council now finds it is in the best interest of the city and residents to move forward with a recycling program and establish the rules, regulations and costs for the program; and

WHEREAS, the City Council has previously adopted, by ordinance, a consolidated fee schedule to accommodate and notify the public of city fees and charges; and

WHEREAS, the Governing Body further provided that amendments to said fee schedule may be accomplished by resolution of the Governing Body; and

WHEREAS, it is necessary, from time to time, to update or make changes to said fee schedule; and

WHEREAS, to do so will promote the health, welfare, and safety of the citizens and is in the best interest of the City;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVERDALE:

1. That Riverdale City adopt a curbside recycling program that will help conserve resources and reduce the volume of material disposed at local landfills without placing an unnecessary burden on the citizens of Riverdale City. Said program shall not be mandatory and all residents shall be allowed to opt out of the recycling program.

2. That Title 1, Chapter 12, of the current Riverdale Municipal Ordinance Code, Consolidated Fee Schedule, shall be amended by adding in a new section titled Curbside Garbage Recycling as follows:

I. Curbside garbage recycling (Can and pickup).

1. Monthly fees for a can and participation in the program shall be: \$ 2.45.

2. Residents shall have the right to “opt-out” of the curbside garbage recycling program at any time but shall be responsible for any charges incurred up to the date of termination.

All other provisions of this Consolidated Fee Chapter shall remain in full force and effect unless specifically amended hereby.

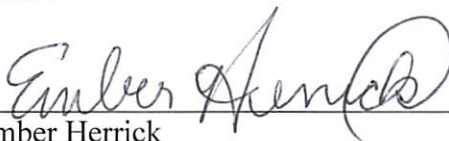
This resolution shall take effect immediately.

PASSED AND ADOPTED this 3rd day of May, 2011.



Mayor Bruce Burrows
Riverdale City

Attest:



Ember Herrick
City Recorder





Minutes of the **Regular Meeting** of the **Riverdale City Council** held Tuesday, **May 3, 2011** at 6:04 p.m. at the Riverdale Civic Center, 4600 South Weber River Drive.

Members Present: Bruce Burrows, Mayor
 David Gibby, Councilor
 Don Hunt, Councilor
 Norm Searle, Councilor
 Alan Arnold, Councilor
 Shelly Jenkins, Councilor

Others Present: Larry Hansen, City Administrator, Shawn Douglas, Acting Public Works Director, Randy Daily, Community Development Director, Steve Brooks, City Attorney, Dave Hansen, Police Chief, James Ebert, Police Lieutenant, Lynn Fortie, Business Administrator, Stacey Comeau, Human Resources Director, Ember Herrick, City Recorder and 29 citizens.

3. Consideration of Resolution 2011-8 amending consolidated fee schedule 1-12-6a Public Works Fees and adoption of curbside garbage recycling service.

Acting Public Works Director Shawn Douglas said Resolution 2011-8 was drafted in response to the Council's decision following a town meeting and public hearing on April 20, 2011 to discuss implementing a recycling collection program in Riverdale. Mayor Burrows asked the Council if they had any questions.

Councilor Jenkins said a short time ago the Council discussed allowing residents that leave Utah for the winter to stop their garbage service and avoid paying the fees for a service they don't use. She asks if recycling should be the same allowing residents a choice or if it should be mandatory so that the cost is consistent. Mr. Douglas confirmed that residents can stop garbage pickup if they are out of town for the winter.

Councilor Gibby suggested the program be mandatory for the first six months allowing all Riverdale residents to experience recycling so that they know what they are opting out of if they chose not to participate after the initial trial period.

Councilor Arnold said the Weber County landfill was intended to last 50 years but was full after 29. He commented that in his opinion two dollars is a minimal amount for the service and he would like it to be mandatory because it costs everyone more money when items that can be recycled end up in the landfill. Mr. Arnold said he supports a no opt-out option, except for cause.

Councilor Hunt said at the town meeting the overwhelming opinion expressed was that choice should be preserved and he doesn't believe city government has the right to start mandating things on behalf of the environment. He said the community wants an opt-out option even though the majority is in favor of recycling and he thinks the Council has a responsibility to honor those expressed wishes.

Councilor Searle said he likes Councilor Gibby's suggestion to try mandatory recycling for 6 months so that the public has an opportunity to try the service and weigh the benefits but acknowledged that at the town meeting and public hearing the overwhelming public sentiment was that residents should be given a choice. He said that he is concerned about the amount of trash going into our landfills and asked if the service could be free during the 6 month trial period.

Councilor Jenkins said she agrees with the mandatory trial period suggested by Councilor Gibby, as a viable way to address the long-term problem of trash disposal for the city. She disagrees with Farr West's recent decision not to offer recycling and would like to see a proposal with the cost to the city for offering a free 6 month trial. Councilor Jenkins said the can size is a concern for her as she isn't sure how the people in patio homes can accommodate a second can.

Mr. Hansen said his only concern with a trial mandatory program is the cost to the city of purchasing cans for every household and then having to remove and store hundreds of them after 6 months when a percentage of residents choose to opt out. He said the city's enterprise fund will support the purchase of the cans and a 6 month free trial period if that is what the Council chooses to do. He said recycling will save some families money as they replace their second trash can with a recycling bin but he isn't certain about how many of the city's 900 second cans will be returned. Steve Robinson, owner of Robinson Waste told the Council that in Farmington the city asked people to keep their second cans for a season to ensure they could handle their trash with just one can and a recycling bin.

Mayor Burrows said considering the comments made at the town meeting he doesn't support mandatory recycling and wants the public to be given a choice to opt-out of the service. Councilor Gibby said he believes a trial period is warranted during which time residents can try the service and be educated about the benefits before opting-out. He added that the extra cans collected from those who eventually discontinue the service could be reused when cans break and need to be replaced.

Councilor Arnold suggested allowing residents to opt out of the cost, not out of the program. Councilor Searle said he likes the idea of a free trial period and suggested an education campaign through the monthly newsletter. He asked the staff how much manpower a six month trial would take from an administrative and public works standpoint.

Mayor Burrows stated that the Council seems in favor of recycling but not how to implement it and asked for consensus on implementing a recycling program in Riverdale. Consensus was reached. Mayor Burrows asked the Council for consensus on either an opt out or a mandatory program. Councilor Gibby asked if there is consensus for a trial period. Councilor Hunt said he feels that Council should be straight with the public by making it mandatory or allowing everyone to opt out. He said the majority of residents that attended the town meeting expressed interest in joining the program but also commented that they wanted those that would prefer not to participate to have the choice to opt out.

Councilor Gibby said he has no problem with an opt out option but reiterated that he wants residents to make an informed decision about the program after they have tried it for 6 months. He doesn't feel a mandatory trial period takes anyone's freedom away and pointed out the benefits to the city of possibly reducing tipping fees for garbage collection.

Councilor Searle said he likes the 6 month trial but added that people should be allowed to opt out at the end of the trial period. Mr. Hansen said contractually the Council could buy the cans and

provide the service during the six month trial using money from the enterprise fund, allowing anyone who didn't want the service to initially opt out. He said that after the 6 months residents would be billed for the service unless they claimed a hardship and decided to opt-out. Mr. Hansen suggested the Council determine any opt-out criteria during the trial period. Councilor Searle said he would like to offer residents the freedom to opt out of the program up front and for any reason, rather than making them prove they have a hardship.

Mayor Burrows asked the time period to order cans and Mr. Douglas said it will take 7 to 12 weeks depending on the type of can selected. Mr. Douglas expressed concern that if the city purchases recycling cans for every household and then 20 percent of residents opt out, that will leave the city with 400 dirty cans to store. Councilor Jenkins asked Mr. Robinson for his advice. Mr. Robinson said he believes there would be better participation with Councilor Gibby's plan and said he is concerned if the service is free there will be higher contamination levels as residents may not appreciate it and get into the spirit of separating items like they should. Mayor Burrows recommended two opt out periods one up front within 30 days of announcement of the program and one after the six month trial period.

Motion: Councilor Gibby moved to adopt a curbside garbage recycling service with two opt out times, one within 30 days of the announcement of the program and one after an 8 month trial period with participating residents being billed \$2.45 a month for the service. Councilor Searle seconded the motion.

During discussion on the motion Mayor Burrows asked about the 8 month period and the Council agreed to that timetable and Councilor Arnold asked about the \$2.45 cost and Mr. Robinson confirmed that should pay for the service taking into consideration that a percentage of residents will opt out. Mr. Hansen said the cost should be reflected in the contract renewal agreement with Robinson's that the Council will consider next and said that if the city's recycling education efforts are successful, the cost could decrease. Councilor Jenkins said recycling could save residents money who replace a second garbage can at a cost of \$4.40 with a recycling can at a cost of \$2.45. There was no further discussion on the motion.

Roll Call Vote: Councilor Jenkins, Aye; Councilor Hunt, Aye; Councilor Searle, Aye; Councilor Arnold, Aye, Councilor Gibby, Aye. The motion passed unanimously.